

Convention on Cluster Munitions

19 August 2014

Original: English

Fifth Meeting of States Parties

San José, 2-5 September 2014

Item 7 of the provisional agenda**

Adoption of arrangements for meeting the costs of the Meeting

Estimated costs of the First Review Conference of the Convention on Cluster Munitions***

1. The Fifth Meeting of States Parties to the Convention on Cluster Munitions, held in San José from 2 to 5 September 2014, decided to convene a five-day Review Conference of States Parties from 7 to 11 September 2015 in Dubrovnik, Croatia (to be confirmed).
2. The present document is submitted pursuant to the above-mentioned decision of the Fifth Meeting of States Parties and provides estimated costs in the amount of **\$468,600** for convening that meeting. A breakdown of these costs is provided in the table at the end of the document.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and the completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the practice followed on the occasion of multilateral disarmament conferences and related meetings, and as reflected in article 14 of the Convention, the costs are shared among the States parties and observer States participating in the meetings, based on the United Nations scale of assessment pro-rated to take into account the number of States participating in the meetings.
5. Subject to the approval of the States parties of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, High Contracting Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

* Reissued for technical reasons on 28 August 2014.

** CCM/MSP/2014/1.

*** Revised following recalculation of documentation requirements.



Title of session: First Review Conference of the Convention on Cluster Munitions**Dates to be held: Location Croatia, Dubrovnik — 7-11 September 2015 (to be confirmed)**

<i>Conference-servicing items</i>	<i>Meeting Servicing*</i> \$	<i>Pre-session documentation*</i> \$	<i>In-session documentation*</i> \$	<i>Summary records*</i> \$	<i>Post-session documentation*</i> \$	<i>Support Services requirements*</i> \$	<i>Other requirements*</i> \$	<i>Total*</i> \$
Interpretation and meeting servicing	177 800							177 800
Translation of documentation		132 700	48 700		22 200			203 600
Support Services requirements						–		–
Other requirements ¹							50 000	50 000
Total	177 800	132 700	48 700	–	22 200	–	50 000	431 400

* US\$ 1 = CHF 0.910.

¹ Documents control officer (1 x 5 days + travel allowances), \$5,700; Documents distribution officer (1 x 5 days + travel allowances), \$5,700; GS (OL) General temporary assistance (40 days), \$16,400; Dedicated assistance provided for accounting services and administration of financial resources, \$22,200.

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	431 400
B. Non-conference-servicing requirements:	
1. Travel costs for 4 United Nations staff for 5 working days	13 900
2. Travel costs for 3 Office for Disarmament Affairs staff for 10 working days	15 000
3. Equipment and supplies	2 000
4. Miscellaneous — freight, communications, etc.	2 000
Subtotal	32 900
Programme support costs @ 13% of B	4 300
Total B	37 200
Grand total (rounded) A+B	468 600