



**United Nations Conference
on Trade and Development**

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Trade and Development Board
Trade and Development Commission
Multi-year Expert Meeting on Transport, Trade Logistics and Trade Facilitation
First session
Geneva, 22–24 October 2013
Item 2 of the provisional agenda
Adoption of the agenda and organization of work

Provisional agenda and annotations

I. Provisional agenda

1. Election of officers
2. Adoption of the agenda and organization of work
3. Transport and logistics innovation towards the review of the Almaty Programme of Action in 2014
4. Adoption of the report of the meeting

II. Annotations to the provisional agenda

Item 1

Election of officers

1. It is recommended that the expert meeting elect a Chair and a Vice-Chair-cum-Rapporteur.

Item 2

Adoption of the agenda and organization of work

2. The provisional agenda for the meeting is reproduced in chapter I above. The expert meeting will have three days, from 22 to 24 October 2013, to complete its work. The provisional schedule of meetings for the three days is attached as an annex to this document. A detailed programme will be available one week before the meeting.

Documentation

TD/B/C.I/MEM.7/1 Provisional agenda and annotations

Item 3

Transport and logistics innovation towards the review of the Almaty Programme of Action in 2014

3. The terms of reference of the Multi-year Expert Meeting on Transport, Trade Logistics and Trade Facilitation were approved by the President of the Trade and Development Board and Regional Coordinators on 6 February 2013 (TD/B/EX(56)/2/Add.1). The first session of the meeting will examine recent transport and logistics innovations in the run up to the 10-year review of the Almaty Programme of Action.

4. The first session of this multi-year expert meeting will offer an opportunity for experts to explore in greater depth transport and logistics innovation, and review the recent progress made in matters related to improvements in transit transport systems operation for overseas trade to and from landlocked countries including new methods that have been developed to measure transit logistics efficiency in corridors. Other recent developments to discuss include recent managerial and technological progress in port logistics, improvement of intermodal transport, the increasing use of ICTs in business sectors to manage operations and public administrations to oversee traffic at border points.

5. In order to facilitate discussions, the UNCTAD secretariat has prepared a background note to assist participants in the deliberations at the session (TD/B/C.I/MEM.7/2). In addition, experts are encouraged to prepare brief papers on the subject under discussion. These papers will be made available at the meeting in the form and language in which they are received.

Documentation

TD/B/EX(56)/2/Add.1 Report of the Trade and Development Board on its fifty-sixth executive session. Addendum

TD/B/C.I/MEM.7/2 Transport and logistics innovation towards the review of the Almaty Programme of Action in 2014

Item 4**Adoption of the report of the meeting**

6. The report of the expert meeting will be submitted to the Trade and Development Commission at its sixth session in 2014. The expert meeting may wish to authorize the Rapporteur, under the authority of the Chair, to prepare the final report after the conclusion of the meeting.

Input from experts

Experts nominated by member States are encouraged to submit brief papers (approximately five pages) as contributions to the work of the meeting. The papers should be submitted to the UNCTAD secretariat in advance of the meeting. The papers will be made available at the meeting in the form and language in which they are received.

Experts are requested to submit papers to the UNCTAD secretariat as soon as possible and not later than 27 September 2013. These should be addressed to Ms. Virginia Bregger, Palais des Nations, CH-1211 Geneva 10, Switzerland; fax: +41 22 917 0050; e-mail: virginia.bregger@unctad.org.

Annex

<i>(10 a.m.–1 p.m. Plenary)</i>	<i>(10 a.m.–1 p.m.)</i>	<i>(10 a.m.–1 p.m.)</i>
Opening statement	Informals	Informals
Item 1 Election of officers	Item 3 (continued) Transport and logistics innovation towards the review of the Almaty Programme of Action in 2014	Item 3 (continued) Transport and logistics innovation towards the review, of the Almaty Programme of Action in 2014
Item 2 Adoption of the agenda and organization of work		
Introduction of item 3 Transport and logistics innovation towards the review of the Almaty Programme of Action in 2014		
Informals		
Item 3 Transport and logistics innovation towards the review of the Almaty Programme of Action in 2014		
<i>(3 p.m.–6 p.m.)</i>	<i>(3 p.m.–6 p.m.)</i>	<i>(3 p.m.–6 p.m.)</i>
Informals	Informals	Informals
Item 3 (continued) Transport and logistics innovation towards the review of the Almaty Programme of Action in 2014	Item 3 (continued) Transport and logistics innovation towards the review of the Almaty Programme of Action in 2014	Consideration of the outcome of the meeting Plenary (closing) Item 4 Adoption of the report of the meeting
