

**Seventh Conference of the High Contracting Parties** 27 September 2013  
**to Protocol V on Explosive Remnants of War to**  
**the Convention on Prohibitions or Restrictions**  
**on the Use of Certain Conventional Weapons**  
**Which May Be Deemed to Be Excessively**  
**Injurious or to Have Indiscriminate Effects**

Original: English

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Geneva, 11-12 November 2013  
Item 13 of the provisional agenda  
**Adoption of the cost estimates for 2014**

**Estimated Costs**  
**Eighth Conference of the High Contracting Parties to**  
**Protocol V to the Convention on Prohibitions or Restrictions**  
**on the Use of Certain Conventional Weapons which may be**  
**deemed to be Excessively Injurious or to have Indiscriminate**  
**Effects**

**Note by the Secretariat\***

1. The Seventh Conference of the High Contracting Parties to Protocol V to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons which may be Deemed to be Excessively Injurious or to Have Indiscriminate Effects, held in Geneva on 11 and 12 November 2013, decided to convene a two-day meeting of the Eighth Conference of the High Contracting Parties on 10 and 11 November 2014.
2. This document is submitted pursuant to the above-mentioned decision of the High Contracting Parties and provides estimated costs in the amount of US\$290,400 respectively for convening that meeting. A breakdown of these costs is provided in the attached table.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in the contributions made by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, the cost of the Conference of the High Contracting Parties shall be borne by the High Contracting Parties and States not parties participating in the Conference, in accordance with the United Nations scale of assessment adjusted appropriately.
5. Subject to the High Contracting Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no

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\* Submitted after the due date as soon as the required information and feedback was received by the Secretariat.

financial implication for the regular budget of the Organization, High Contracting Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

**CCW Eighth Conference of the High Contracting Parties to Protocol V on Explosive Remnants of War  
Geneva, 10-11 November 2014 (with Summary Records)**

| Title of session: CCW - Eighth Conference of the High Contracting Parties to Protocol V on Explosive Remnants of War to the Convention on Certain Conventional Weapons (CCW)  |                     |                             |                            |                   |                              |                                 |                      |                |
|---|---------------------|-----------------------------|----------------------------|-------------------|------------------------------|---------------------------------|----------------------|----------------|
| Geneva, 10 - 11 November 2014 (with Summary Records)  |                     |                             |                            |                   |                              |                                 |                      |                |
| Conference-servicing items  | Meeting Servicing * | Pre-session documentation * | In-session documentation * | Summary records * | Post-session documentation * | Support Services requirements * | Other requirements * | Total *        |
|   | \$                  | \$                          | \$                         | \$                | \$                           | \$                              | \$                   | \$             |
| Interpretation and meeting servicing  | 27,700              |                             |                            |                   |                              |                                 |                      | 27,700         |
| Translation of documentation  |                     | 25,600                      |                            | 76,100            | 11,200                       |                                 |                      | 112,900        |
| Support Services requirements <sup>1/</sup>   |                     |                             |                            |                   |                              | 2,700                           |                      | 2,700          |
| Other requirements <sup>2/</sup>  |                     |                             |                            |                   |                              |                                 | 24,400               | 24,400         |
| <b>Total</b>  | <b>27,700</b>       | <b>25,600</b>               |                            | <b>76,100</b>     | <b>11,200</b>                | <b>2,700</b>                    | <b>24,400</b>        | <b>167,700</b> |
| * - at US\$ 1=CHF 0.945   |                     |                             |                            |                   |                              |                                 |                      |                |
| A. Total conference-servicing requirements (inclusive of 13% programme support costs)   |                     |                             |                            |                   |                              |                                 |                      | 167,700        |
| B. Non-conference-servicing requirements  |                     |                             |                            |                   |                              |                                 |                      |                |
| 1) One P-3 for six months   |                     |                             |                            |                   |                              |                                 |                      | 106,600        |
| 2) Equipment, Supplies and Publications   |                     |                             |                            |                   |                              |                                 |                      | 2,000          |
| Sub-total   |                     |                             |                            |                   |                              |                                 |                      | 108,600        |
| Programme support costs @13% over B   |                     |                             |                            |                   |                              |                                 |                      | 14,100         |
| Subtotal B  |                     |                             |                            |                   |                              |                                 |                      | 122,700        |
| Grand total (rounded) A+B   |                     |                             |                            |                   |                              |                                 |                      | 290,400        |
| 1/ Sound technician/recording (2 x 2 days) \$2,100; Messenger (1 x 2 days) \$600.   |                     |                             |                            |                   |                              |                                 |                      |                |
| 2/ Rental of PC, printer and flash disk \$100; Secretary (2 x 7 days) \$5,900; Documents control officer (1 x 2 days) \$850; Documents distribution officer (1 x 2 days) \$850; Editing \$ 3,400; Dedicated assistance provided for accounting services and administration of financial resources \$13,300. |                     |                             |                            |                   |                              |                                 |                      |                |