
**Meeting of the States Parties to the Convention
on the Prohibition of the Use, Stockpiling,
Production and Transfer of Anti-Personnel
Mines and on Their Destruction**

18 December 2012

Original: English

Twelfth Meeting

Geneva, 3-7 December 2012

Item 14 of the agenda

**Date, duration and location of the Thirteenth Meeting
of the States Parties, and matters pertaining to the
preparations for the Thirteenth Meeting**

**Revised Estimated costs
Thirteenth Meeting of the States Parties to the Convention of
the prohibition of the use, stockpiling, production and
transfer of anti-personnel mines and on their destruction**

Note by the Secretariat

1. The Twelfth Meeting of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, held Geneva, from 3 to 7 December 2012, decided to convene the Thirteenth Meeting of the States Parties to the Convention in Geneva, Switzerland, from 2 to 6 December 2013.
2. This document is submitted pursuant to the above-mentioned decision and provides estimated costs in the amount of US\$399,100 for conference and non-conference servicing of the Thirteenth Meeting of the States Parties. A breakdown of these costs is provided in the attached table. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the Meeting when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.
3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.
4. Since preparations for the Thirteenth Meeting of the States Parties will involve costs that will need to be defrayed beforehand, and as the holding the Meeting shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices as soon as the Twelfth Meeting of the States Parties has accepted the attached estimated costs in accordance with the established practice.
5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

Title of session: THIRTEENTH MEETING OF THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION AND PREPARATION ACTIVITIES FOR THE THIRD REVIEW CONFERENCE

Conference-servicing items	Meeting Servicing	Pre-session documentation	In-session documentation	Summary records	Post-session documentation	Support Services requirements	Other requirements	Total
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	114,300							114,300
Translation, reproduction, distribution		216,500	9,300		9,300			235,100
Support Services requirements ^{1/}						4,500		4,500
Other requirements ^{2/}							33,900	33,900
Total	114,300	216,500	9,300		9,300	4,500	33,900	387,800

* - at US\$1=CHF 0.930

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	387,800
B. Other costs:	
1) Equipment and supplies	2,000
2) Travel costs for planning mission for the Third Review Conference (2 staff members for 5 working days)	8,000
Subtotal	10,000
Programme support costs @13% over B	1,300
Subtotal B	11,300
Grand total (rounded) A+B	<u>399,100</u>

1/ Sound technicians/recording (2 x 5 days) \$3,500; Messenger (1 x 5 days) \$1,000.

2/ Secretary (1 x 20 days) \$6,100; Secretary (1 x 8 days) \$2,100; Documents control officer (1 x 5 days) \$1,300; Documents distribution officer (1 x 5 days) \$1,300; Dedicated assistance provided for accounting services and administration of financial resources \$23,100.