



19 April 2013

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**Information circular\***

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Education grant and special education grant for disabled children**

1. The purpose of the present circular is to advise staff members of the decision of the General Assembly, in its resolution 67/257, to approve increases in:

(a) The level of maximum admissible expenses and maximum reimbursement levels in the following 12 countries/currency areas: Austria (euro), Belgium (euro), France (euro), Germany (euro), Italy (euro), the Netherlands (euro), Spain (euro), Denmark (Danish krone), Switzerland (Swiss franc), the United Kingdom of Great Britain and Northern Ireland (pound sterling), United States dollar in the United States of America, and United States dollar area outside the United States of America;

(b) The flat sum for boarding costs applicable for staff at designated duty stations under the education grant system except for Switzerland.

2. The General Assembly decided also that:

(a) The maximum admissible expenses and the maximum education grant for Ireland, Japan and Sweden should remain at the current levels;

(b) The special measures for China, Hungary, Indonesia and the Russian Federation as well as for the eight specific schools in France listed in footnote (a) of the table in the annex to the present circular should be maintained. These measures allow organizations to reimburse 75 per cent of actual expenses up to and not exceeding the maximum expenditure level in force for the United States dollar in the United States of America;

(c) The special measures for Romania should be discontinued;

(d) Special measures have been introduced in Thailand and for the American Cooperative School in Tunis (Tunisia), and the American International School of Johannesburg (South Africa).

3. The present circular supersedes information circular ST/IC/2011/8 of 28 March 2011.

4. The revised amounts reflected in the table in the annex are effective as from the school year in progress on 1 January 2013.

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\* The present circular will be in effect until further notice.



## Annex

**Education grant entitlements applicable in cases where  
educational expenses are incurred in the currencies  
stated below**

**(Effective as from the school year in progress on 1 January 2013)**

<i>Currency</i>	<i>(1)</i> <i>Maximum amount</i> <i>admissible</i> <i>educational</i> <i>expenses and</i> <i>maximum grant for</i> <i>disabled children</i>	<i>(2)</i> <i>Maximum</i> <i>education grant</i>	<i>(3)</i> <i>Normal flat rate</i> <i>when boarding</i> <i>not provided</i>	<i>(4)</i> <i>Additional flat rate</i> <i>for boarding</i> <i>(at designated</i> <i>duty stations)</i>	<i>(5)</i> <i>Maximum grant</i> <i>for staff members</i> <i>serving at</i> <i>designated</i> <i>duty stations</i>	<i>(6)</i> <i>Calculation for</i> <i>maximum</i> <i>admissible</i> <i>educational</i> <i>expenses</i> <i>(attendance only)</i>
<b>Euro</b>						
Austria	18 240	13 680	3 882	5 824	19 504	13 064
Belgium	16 014	12 011	3 647	5 470	17 481	11 151
France <sup>a</sup>	11 497	8 623	3 127	4 691	13 314	7 328
Germany	20 130	15 098	4 322	6 484	21 582	14 367
Ireland	17 045	12 784	3 147	4 721	17 505	12 849
Italy	21 601	16 201	3 223	4 836	21 037	17 304
Netherlands	18 037	13 528	3 993	5 990	19 518	12 713
Spain	17 153	12 864	3 198	4 797	17 661	12 889
Danish krone	122 525	91 894	28 089	42 134	134 028	85 073
Japanese yen	2 324 131	1 743 098	609 526	914 290	2 657 388	1 511 430
Swedish krona	157 950	118 462	26 219	39 328	157 790	122 991
Swiss franc	32 932	24 699	5 540	8 310	33 009	25 545
Pound sterling	25 864	19 398	3 821	5 731	25 129	20 769
United States dollar (in the United States of America) <sup>b</sup>	45 586	34 190	6 265	9 399	43 589	37 233
United States dollar (outside the United States of America)	21 428	16 071	3 823	5 735	21 806	16 331

<sup>a</sup> Except for the following schools, where the United States dollars at the United States levels will be applied: American School of Paris, American University of Paris, British School of Paris, European Management School of Lyon, International School of Paris, Marymount International School, Paris, École Active Bilingue Victor Hugo and École Active Bilingue Jeannine Manuel.

<sup>b</sup> Also applies, as a special measure, for China, Hungary, Indonesia, the Russian Federation and Thailand; for the American Cooperative School in Tunis (Tunisia); and for the American International School of Johannesburg (South Africa).