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**Twenty-first Meeting of Heads of National Drug
Law Enforcement Agencies, Africa**

Addis Ababa, 5-9 September 2011

Provisional agenda and annotations

1. Election of officers.
2. Adoption of the agenda.
3. Current situation with respect to regional and subregional cooperation in countering drug trafficking.
4. Implementation of the recommendations adopted by the Nineteenth Meeting of Heads of National Drug Law Enforcement Agencies, Africa.
5. Consideration of topics by working groups:
 - (a) Controlled delivery operations: the importance of quick responses, contact points and familiarity with the procedures and methods used when conducting such operations;
 - (b) Being proactive in operations to counter drug trafficking: gathering advance information, developing operational intelligence, using tactical surveillance and building trust and confidence between law enforcement agencies;
 - (c) Precursor control: Africa's developing challenge — taking effective action on chemicals under international control and discussion of the growing number of substitute chemicals;
 - (d) Special session on drug courts: their methods and procedures, sentencing and their impact on improving legal mechanisms for countering drug trafficking.
6. Follow-up to the Political Declaration and Plan of Action on International Cooperation towards an Integrated and Balanced Strategy to Counter the World Drug Problem.
7. Organization of the Twenty-second Meeting of Heads of National Drug Law Enforcement Agencies, Africa.



8. Other business.
9. Adoption of the report.

Annotations

1. Election of officers

Elections are held in accordance with rule 15 of the rules of procedure of the functional commissions of the Economic and Social Council. The Meeting of Heads of National Drug Law Enforcement Agencies, Africa, has in the past elected a Chair, two Vice-Chairs and a Rapporteur.

2. Adoption of the agenda

The provisional agenda for the Twenty-first Meeting of Heads of National Drug Law Enforcement Agencies, Africa, is contained in the present document and was approved by the Twentieth Meeting of Heads of National Drug Law Enforcement Agencies, held in Nairobi from 13 to 17 September 2010.

At its thirty-eighth session, the Commission on Narcotic Drugs recommended that general statements concerning national trends in drug trafficking and statistics not be read out but rather be circulated in written form. Participants are hereby reminded of that recommendation and are therefore invited to submit to the United Nations Office on Drugs and Crime by 15 July 2011 a two-page country report on trends in drug trafficking during the past year. Only reports received by that date will be translated into the other working languages of the Meeting.

Following the adoption of the agenda, the Twenty-first Meeting is to establish a programme of work. A proposed programme of work is contained in the annex to the present document for the consideration of the Meeting.

Documentation

Provisional agenda and annotations (UNODC/HONLAF/21/1)

3. Current situation with respect to regional and subregional cooperation in countering drug trafficking

Participants are invited to inform the Twenty-first Meeting of the efforts of their Governments to strengthen regional and subregional cooperation in areas such as joint investigations, law enforcement training and the sharing of information on and experience in drug trafficking countermeasures.

Participants are requested to inform the Meeting of practical problems impeding subregional cooperation and of measures to overcome them.

The item on the current situation with respect to regional and subregional cooperation in countering drug trafficking will provide an opportunity to examine current trends and the *modi operandi* used by drug trafficking, as well as operational successes in efforts to counter cannabis, cocaine and heroin trafficking.

A conference room paper prepared by the Secretariat on the current situation with respect to regional and subregional cooperation (UNODC/HONLAF/21/CRP.1) will be made available to the meeting.

Documentation

Report of the Secretariat on statistics on drug trafficking trends in Africa and worldwide (UNODC/HONLAF/21/2)

4. Implementation of the recommendations adopted by the Nineteenth Meeting of Heads of National Drug Law Enforcement Agencies, Africa

Participants are invited to inform the Twenty-first Meeting of action taken by their Governments in the implementation of the recommendations adopted by the Nineteenth Meeting of Heads of National Drug Law Enforcement Agencies, held in Windhoek from 12 to 16 October 2009.

The Twenty-first Meeting will have before it a note by the Secretariat based on replies to a questionnaire concerning action taken by Governments to implement the recommendations.

To enable the Secretariat to prepare the report on the status of implementation of the recommendations of the Nineteenth Meeting, a note verbale was transmitted to the Governments of African States on 18 May 2011, urging them to return the completed questionnaire by 15 July 2011.

Documentation

Note by the Secretariat on the implementation of the recommendations adopted by the Nineteenth Meeting of Heads of National Drug Law Enforcement Agencies, Africa (UNODC/HONLAF/21/3)

5. Consideration of topics by working groups

Ad hoc working groups are established to review issues of regional importance and to facilitate informal discussions and frank exchanges of views on such matters. Working groups are invited to present their findings, conclusions and recommendations to the plenary for endorsement and inclusion in the report on the Meeting.

(a) Controlled delivery operations: the importance of quick responses, contact points and familiarity with the procedures and methods used when conducting such operations

Participants will consider the importance of quick responses in undertaking controlled deliveries and what their experiences have been, including elements needed to ensure the success of such operations, including national or agency contact points and familiarity with the procedures and methods used when conducting such operations. Participants will be asked to share case studies or their national experiences, successes and challenges with regard to undertaking controlled deliveries.

(b) Being proactive in operations to counter drug trafficking: gathering advance information, developing operational intelligence, using tactical surveillance and building trust and confidence between law enforcement agencies

Participants will consider the importance of reliable information and its impact on the success of drug control operations. Participants will also consider questions such as the following: Where do agencies gather useful information? How is the gathered information utilized to combat drug trafficking? What steps or procedures have been introduced to develop an operational intelligence capacity? Participants will be asked to share examples of their operational experiences in information-gathering and its application and to consider how trust and coordination between law enforcement agencies have been enhanced.

(c) Precursor control: Africa's developing challenge — taking effective action on chemicals under international control and discussion of the growing number of substitute chemicals

Participants will consider how they are exercising control over precursor chemicals under international control. Participants will be asked to share case studies and examples of the challenges they have faced with respect to implementing such controls, as well as cases involving the diversion or attempted diversion of precursor chemicals into illicit channels. Participants will also consider the growing role of substitute chemicals in the illicit manufacture of amphetamine-type stimulants and the options that are available locally for their control.

(d) Special session on drug courts: their methods and procedures, sentencing and their impact on improving legal mechanisms for countering drug trafficking

A special session will be led by the United Nations Office on Drugs and Crime to examine the use and operation of courts that specialize in drug offences, including the methods, procedures and sentencing of such courts, as well as their impact on improving legal mechanisms for countering drug trafficking. In some jurisdictions, such courts are involved in treatment and rehabilitation offered to offenders. The special session will provide an opportunity to learn about special courts, ask questions and exchange views and ideas on their use and application.

6. Follow-up to the Political Declaration and Plan of Action on International Cooperation towards an Integrated and Balanced Strategy to Counter the World Drug Problem

In its resolution 64/182, the General Assembly, welcoming the outcome of the high-level segment of the fifty-second session of the Commission on Narcotic Drugs, adopted the Political Declaration and Plan of Action on International Cooperation towards an Integrated and Balanced Strategy to Counter the World Drug Problem (A/64/92-E/2009/98, sect. II.A) and called upon States to take the measures necessary to fully implement the actions set out therein, with a view to attaining in a timely manner their goals and targets.

In adopting the Plan of Action, Member States recognized that it complemented the Political Declaration adopted by the General Assembly at its twentieth special session (see Assembly resolution S-20/2, annex), the Action Plan on International Cooperation on the Eradication of Illicit Drug Crops and on Alternative

Development (Assembly resolution S-20/4 E) and the Action Plan for the Implementation of the Declaration on the Guiding Principles of Drug Demand Reduction (Assembly resolution 54/132, annex).

Also in its resolution 64/182, the General Assembly encouraged the meetings of heads of national drug law enforcement agencies and of the Subcommittee on Illicit Drug Traffic and Related Matters in the Near and Middle East of the Commission on Narcotic Drugs to continue to contribute to the strengthening of regional and international cooperation.

At the Twenty-first Meeting, participants will be invited to consider the challenges posed to the States of the region with regard to the implementation of the Political Declaration and Plan of Action, as well as the implications with regard to follow-up and the contribution that the meetings of heads of national drug law enforcement agencies, Africa, could make to the Commission in that regard.

7. Organization of the Twenty-second Meeting of Heads of National Drug Law Enforcement Agencies, Africa

The Twenty-first Meeting will review the draft provisional agenda for the Twenty-second Meeting of Heads of National Drug Law Enforcement Agencies, Africa, including topics that it wishes working groups to discuss and possible venues for future meetings. For planning purposes, a decision at the Twenty-first Meeting on the venue of the Twenty-second Meeting and on the topics for the working groups would greatly facilitate the preparation and organization of the Twenty-second Meeting. Participants are requested to be prepared to propose and discuss topics for the working groups of the Twenty-second Meeting. The Secretariat will provide, upon request, a copy of the standard letter of agreement setting out the responsibilities of the United Nations and the host Government.

The Twenty-first Meeting is also invited to discuss any other matter related to the organization of its deliberations, with a view to improving their substantive content and follow-up.

Documentation

Note by the Secretariat on the organization of the Twenty-second Meeting of Heads of National Drug Law Enforcement Agencies, Africa (UNODC/HONLAF/21/4)

8. Other business

Under the item on other business, the Twenty-first Meeting may wish to address other important issues, such as urgent matters arising from the country reports.

9. Adoption of the report

The Twenty-first Meeting will adopt its report, including the findings, conclusions and recommendations of the working groups, on the last day of the Meeting.

Annex

Proposed programme of work

<i>Date</i>	<i>Time</i>	<i>Subject</i>
Monday, 5 September 2011	8.30 a.m.	Registration
	10 a.m.	Opening of the Twenty-first Meeting
		Item 1. Election of officers
		Item 2. Adoption of the agenda
		Item 3. Current situation with respect to regional and subregional cooperation in countering drug trafficking
	3 p.m.	Item 3. Current situation with respect to regional and subregional cooperation in countering drug trafficking (<i>continued</i>)
	Item 4. Implementation of the recommendations adopted by the Nineteenth Meeting	
Tuesday, 6 September 2011	9 a.m.	Item 5. Working groups
	2 p.m.	Item 5. Working groups (<i>continued</i>)
Wednesday, 7 September 2011	9 a.m.	Item 5. Working groups (<i>continued</i>)
	2 p.m.	Item 5. Working groups (<i>continued</i>)
Thursday, 8 September 2011	9 a.m.	Item 5. Working groups (<i>continued</i>)
	2 p.m.	Item 5. Working groups (<i>continued</i>)
		Item 6. Follow-up to the Political Declaration and Plan of Action on International Cooperation towards an Integrated and Balanced Strategy to Counter the World Drug Problem
Friday, 9 September 2011	10 a.m.	Item 7. Organization of the Twenty-second Meeting
		Item 8. Other business
	3 p.m.	Item 9. Adoption of the report