

26 July 2010

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**Expert group on data collection**

Vienna, 11-13 October 2010

**Provisional agenda and annotations**

1. Election of officers.
2. Adoption of the agenda and other organizational matters.
3. Finalization of the content and structure of a revised, simple and efficient reporting system.
4. The way forward in improving data-collection and reporting processes.
5. Conclusions and recommendations.
6. Adoption of the report on the meeting of the expert group.

**Annotations****1. Election of officers**

The officers of the expert group on data collection were elected at the meeting held from 12 to 15 January 2010 as follows:

|                         |  |                                    |
|-------------------------|--|------------------------------------|
| <i>Chair</i>            | Group of Latin American and Caribbean States | Ulises Canchola Gutiérrez (Mexico) |
| <i>First Vice-Chair</i> | Group of Western European and other States   | Louisa Degenhardt (Australia)      |
| <i>Rapporteur</i>       | Group of African States                      | Kenjika Linus Ekedede (Nigeria)    |

Following the opening of the meeting, the expert group will confirm the officers, subject to their continued availability, or will elect other officers as required.

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\* Reissued for technical reasons on 25 August 2010.



## **2. Adoption of the agenda and other organizational matters**

Following the confirmation or, as applicable, election of the officers, the expert group will adopt the agenda for its meeting and agree on the organization of work (see annex).

The provisional agenda for the meeting was prepared in accordance with Commission on Narcotic Drugs decision 53/2, on follow-up to the revised draft annual report questionnaire, and Commission resolution 52/12, on improving the collection, reporting and analysis of data to monitor the implementation of the Political Declaration and Plan of Action on International Cooperation towards an Integrated and Balanced Strategy to Counter the World Drug Problem.

In its decision 53/2, the Commission requested the Secretariat to prepare a revised version of the draft annual report questionnaire<sup>1</sup> taking into consideration the following:

(a) The comments received from Member States prior to the fifty-third session of the Commission and contained in the conference room paper entitled “Revised draft annual reports questionnaire: comments received from Member States”;

(b) Any supplementary comments submitted by Member States prior to 20 May 2010;

(c) Other ongoing data-collection mechanisms.

The Commission also decided that the revised version of the draft annual report questionnaire should highlight any unresolved issues that might arise from contradictory comments.

## **3. Finalization of the content and structure of a revised, simple and efficient reporting system**

The expert group will discuss the unresolved issues, if any, arising from the comments and will finalize the data-collection tools so that the Commission may consider for adoption the revised comprehensive data-collection tool at its reconvened fifty-third session, to be held on 2 December 2010. The revised draft annual report questionnaire is composed of the following four parts:

- Part One. Legislative and institutional framework
- Part Two. Comprehensive approach to drug demand and supply reduction
- Part Three. Extent, patterns and trends in drug use
- Part Four. Extent, patterns and trends in drug cultivation, manufacture and trafficking

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<sup>1</sup> These and other documents prepared for the meeting will be available on the website of the United Nations Office on Drugs and Crime ([www.unodc.org/unodc/en/commissions/CND/index.html](http://www.unodc.org/unodc/en/commissions/CND/index.html)).

**Documentation**

Revised draft annual report questionnaire: Part One. Legislative and institutional framework (UNODC/CND/EG.1/2010/10)

Revised draft annual report questionnaire: Part Two. Comprehensive approach to drug demand and supply reduction (UNODC/CND/EG.1/2010/11)

Revised draft annual report questionnaire: Part Three. Extent, patterns and trends in drug use (UNODC/CND/EG.1/2010/12)

Revised draft annual report questionnaire: Part Four. Extent, patterns and trends in drug cultivation, manufacture and trafficking (UNODC/CND/EG.1/2010/13)

**4. The way forward in improving data-collection and reporting processes**

The expert group will discuss and prepare recommendations, for adoption by the Commission, on the mechanism for reporting data from the revised annual report questionnaire once it has been adopted by the Commission, taking into account that reporting to the Commission would include monitoring of (a) trends in drug consumption and supply; (b) adherence to the conventions; and (c) implementation of the Plan of Action.

In particular, the expert group should consider the mechanisms by which new data collected are to be reported to the Commission with regard to frequency of reports, analytical presentation and other guidelines the Commission may consider appropriate.

**5. Conclusions and recommendations**

The expert group is expected to discuss the unresolved issues, if any, and finalize the data-collection tool developed as a result of its meeting held in January 2010 and comments received from the Member States.

Pursuant to Commission resolution 52/12, the expert group should submit to the Commission, for consideration and possible adoption at its fifty-third session, a revised set of data-collection tools and mechanisms for the collection, collation, analysis and reporting of data.

**6. Adoption of the report on the meeting of the expert group**

It is expected that the expert group will adopt its report containing conclusions and recommendations on 13 October 2010, the last day of the meeting.

## Annex

### Proposed organization of work

The proposed organization of work shown below is subject to approval by the expert group. As soon as discussion on an item has been concluded, the following item will be taken up, time permitting. Suggested meeting times are from 10 a.m. to 1 p.m. and from 3 to 6 p.m.

| <i>Date and time</i>         | <i>Item</i> | <i>Title or description</i>  |
|------------------------------|-------------|--|
| <b>Monday, 11 October</b>    |             |  |
| 10 a.m.-1 p.m.               |             | Opening of the meeting   |
|                              | 1           | Election of officers   |
|                              | 2           | Adoption of the agenda and other organizational matters  |
|                              | 3           | Finalization of the content and structure of a revised, simple and efficient reporting system: review of the process for completion of the revised draft annual report questionnaire |
| 3-6 p.m.                     | 3           | Finalization of the content and structure of a revised, simple and efficient reporting system: part one  |
|                              |             | Finalization of the content and structure of a revised, simple and efficient reporting system: part two  |
| <b>Tuesday, 12 October</b>   |             |  |
| 10 a.m.-1 p.m.               | 3           | Finalization of the content and structure of a revised, simple and efficient reporting system: part two ( <i>continued</i> )   |
| 3-6 p.m.                     | 3           | Finalization of the content and structure of a revised, simple and efficient reporting system: part three  |
|                              |             | Finalization of the content and structure of a revised, simple and efficient reporting system: part four   |
| <b>Wednesday, 13 October</b> |             |  |
| 10 a.m.-1 p.m.               | 3           | Discussion   |
|                              | 4           | The way forward in improving data-collection and reporting processes   |
| 3-6 p.m.                     | 5           | Conclusions and recommendations  |
|                              | 6           | Adoption of the report on the meeting  |