



General Assembly

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Committee on Conferences Organizational session for 2012

Annotated provisional agenda for the organizational session for 2012

Provisional agenda

1. Opening of the session.
2. Election of officers.
3. Adoption of the agenda and date for the organizational session for 2012.
4. Organization of work for 2012:
 - (a) Intersessional departures and related matters;
 - (b) Proposed strategic framework for the period 2014-2015.
5. Programme of work for 2012.
6. Adoption of the agenda and dates for the substantive session of 2012.
7. Other business.

Annotations

1. Opening of the session

In accordance with past practice, the Under-Secretary-General for General Assembly and Conference Management will preside at the opening of the session and proceed with the nomination and election of the Chair.

2. Election of officers

Rule 103 of the rules of procedure of the General Assembly provides that committees other than Main Committees shall elect a Chair, one or more Vice-Chairs and a Rapporteur. These officers shall be elected on the basis of equitable geographical distribution, experience and personal competence. The Bureau of the Committee on Conferences comprises a Chair, three Vice-Chairs and a Rapporteur.

* Reissued for technical reasons on 15 February 2012.



At its organizational session for 1989, held on 1 March 1989, the Committee agreed in principle that thenceforth the chairmanship would rotate annually among the regional groups. At its organizational session for 2011 (510th meeting), held on 20 April 2011, the Committee agreed in principle that the Chair would undertake informal consultations with a view to determining the composition of the Bureau for 2012 and that the Chair and the other members of the Bureau would continue in their capacities until the 2012 Bureau had been elected.

Documentation: Membership of the Committee on Conferences for 2012 (A/AC.172/2012/INF/1) (to be issued)

3. Adoption of the agenda and date for the organizational session for 2012

The Committee may wish to consider holding its organizational session on 25 April 2012 and taking up agenda item 4 (b) at that session.

4. Organization of work for 2012

At its organizational session for 2011, held on 20 April 2011, the Committee on Conferences adopted the agenda for its substantive session of 2011 and requested the Secretariat to submit to it at its organizational session for 2012 a provisional agenda for its substantive session of 2012.

(a) Intersessional departures and related matters

The Committee will consider requests for intersessional departures in accordance with paragraph 4 of General Assembly resolution [46/190](#) of 20 December 1991, in which the Assembly took note of the guidelines adopted by the Committee on Conferences (A/46/32, para. 77), and in accordance with the decisions taken by the Committee at its 373rd meeting, on 26 August 1994, at its 379th meeting, on 23 March 1995, and at its substantive session of 1995.

In accordance with legislative mandates, the Department for General Assembly and Conference Management will administer the programme of meetings as stated in the report of the Secretary-General on improving the performance of the Department (A/57/289, para. 15).

Moreover, meetings of the Committee on Conferences may be required in compliance with paragraph 6 of resolution [35/10 A](#) of 3 November 1980, by which the General Assembly decided that all proposals affecting the schedule of conferences and meetings made at sessions of the Assembly shall be reviewed by the Committee when administrative implications are being considered under the requirements of rule 153 of the rules of procedure of the Assembly.

(b) Proposed strategic framework for the period 2014-2015

In accordance with regulation 4.8 of the Regulations and Rules Governing Programme Planning, the Programme Aspects of the Budget, the Monitoring of Implementation and the Methods of Evaluation, the Committee may wish to review the proposed strategic framework once issued and to transmit its recommendations, if any, to the Chair of the Committee for Programme and Coordination.

Documentation: Proposed strategic framework for the period 2014-2015 (A/67/6 (Prog. 1)) (to be issued)

5. Programme of work for 2012

The terms of reference of the Committee are set forth in paragraph 4 of General Assembly resolution [43/222 B](#) of 21 December 1988.

The annex to the present document contains a provisional agenda for the substantive session of 2012. The provisional agenda takes into account standing mandates from the Committee and the General Assembly, as well as information requested by the Assembly in its resolution 66/233 of 24 December 2011 on the pattern of conferences and under section 2, General Assembly and Economic and Social Council affairs and conference management, of its resolution 66/246 of 24 December 2011 on questions relating to the proposed programme budget for the biennium 2012-2013. In the annotations to the provisional agenda the relevant paragraphs in the above resolutions are referred to instead of being quoted in extenso.

The information requested by the General Assembly will be presented in a consolidated report of the Secretary-General on the pattern of conferences. Statistical and other relevant data will be presented as supplementary information to the report, as was done in 2011.

6. Adoption of the agenda and dates for the substantive session of 2012

The Committee may wish to consider the dates proposed for its 2012 substantive session, namely, 4 to 10 September 2012.

7. Other business

Annex

Annotated provisional agenda for the substantive session of 2012

Provisional agenda

1. Adoption of the agenda and other organizational matters.
2. Calendar of conferences and meetings:
 - (a) Requests for exceptions to section I, paragraph 7, of General Assembly resolution [40/243](#);
 - (b) Adoption of the draft revised calendar of conferences and meetings for 2013;
 - (c) Intersessional departures for 2012.
3. Meetings management:
 - (a) Utilization of conference-servicing resources and facilities:
 - (i) Meeting statistics of United Nations organs and consultations with bodies concerning utilization of conference-servicing resources;
 - (ii) Provision of interpretation services to meetings of bodies entitled to meet “as required”;
 - (iii) Provision of interpretation services to meetings of regional and other major groupings of Member States;
 - (iv) Utilization of conference facilities at the United Nations Office at Nairobi;
 - (v) Utilization of the conference centre at the Economic Commission for Africa;
 - (b) Impact of the capital master plan, strategy IV (phased approach), on meetings held at Headquarters during its implementation.
4. Integrated global management.
5. Matters related to documentation and publication.
6. Matters related to translation and interpretation.
7. Organization of work.
8. Adoption of the report.

Annotations

1. Adoption of the agenda and other organizational matters

2. Calendar of conferences and meetings

(a) Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243

The Secretariat will report on requests received pursuant to paragraph 15 of General Assembly resolution [47/202 A](#) of 22 December 1992 and section I, paragraph 7, of Assembly resolution [40/243](#) of 18 December 1985, for action by the Committee.

Documentation: Letter from the Chair of the Committee on Conferences to the President of the sixty-seventh session of the General Assembly (A/67/___)

(b) Adoption of the draft revised calendar of conferences and meetings for 2013

The draft revised calendar of conferences and meetings of the United Nations for 2013 will be prepared pursuant to section I, paragraphs 2 and 3, of General Assembly resolution 66/233 of 24 December 2011 on the pattern of conferences.

Documentation: Calendar of conferences and meetings of the United Nations for the biennium 2012-2013 (A/AC.172/2012/2) and draft revised calendar of conferences and meetings of the United Nations for 2013 (A/AC.172/2012/L.2)

(c) Intersessional departures for 2012

The Secretariat will compile a list of requests for intersessional departures from the approved calendar of conferences and meetings for 2012, together with information on any action taken by the Committee.

3. Meetings management

(a) Utilization of conference-servicing resources and facilities

(i) Meeting statistics of United Nations organs and consultations with bodies concerning utilization of conference-servicing resources

The Secretariat will report on the matter pursuant to section II.A, paragraphs 4 to 6, 8, 16 and 17 of General Assembly resolution [66/233](#).

Documentation: Statistical data and analysis of the planned and actual utilization of conference-servicing resources allocated to a core sample of bodies at all four duty stations will be made available to the Committee as supplementary information. The Chair will report orally on consultations with bodies in New York and on written communications with bodies at other duty stations that have underutilized their conference-servicing resources.

(ii) Provision of interpretation services to meetings of bodies entitled to meet “as required”

The Secretariat will report on the matter pursuant to section II.A, paragraph 7, of General Assembly resolution [66/233](#).

(iii) Provision of interpretation services to meetings of regional and other major groupings of Member States

The Secretariat will report on the matter pursuant to section II.A, paragraphs 9 to 11, of General Assembly resolution [66/233](#).

(iv) Utilization of conference facilities at the United Nations Office at Nairobi

The Secretariat will report on the matter pursuant to section II.A, paragraph 12, of General Assembly resolution [66/233](#).

(v) Utilization of the conference centre at the Economic Commission for Africa

The Secretariat will report on the matter pursuant to section II.A, paragraphs 13 and 14, of General Assembly resolution [66/233](#).

(b) Impact of the capital master plan, strategy IV (phased approach), on meetings held at Headquarters during its implementation

The Secretariat will report on the matter pursuant to section II.B of General Assembly resolution [66/233](#).

4. Integrated global management

The Secretariat will report on the matter pursuant to section III, paragraphs 2, 3 and 6 to 17, of General Assembly resolution [66/233](#).

5. Matters related to documentation and publications

The Secretariat will report on the matter pursuant to section IV, paragraphs 2, 3, 16 to 20, 23, 24, 26 and 27 to 29 of General Assembly resolution [66/233](#) and pursuant to paragraphs 35 and 37 of Assembly resolution [66/246](#) of 24 December 2011.

6. Matters related to translation and interpretation

The Secretariat will report on the matter pursuant to section V, paragraphs 2, 5, 6, 8 to 13 and 15 to 18 of General Assembly resolution [66/233](#) and pursuant to paragraph 16 of Assembly resolution [66/246](#).

7. Organization of work

In section II.A, paragraph 20, of its resolution [57/283 B](#), the General Assembly encouraged the Committee on Conferences to keep under continued review the procedures for the participation of observers in the work of the Committee.

8. Adoption of the report

The Committee will adopt its draft report for 2012 and the draft resolution on the pattern of conferences for recommendation to the General Assembly at its sixty-seventh session.