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ADMINISTRATIVE INSTRUCTION

To: Members of the Staff of the United Nations

Subject: APPROVED ROUTES OF TRAVEL AND RATES OF ALLOWANCES

In pursuance of the agreement reached by the Consultative Committee on Administrative Questions at its last session, this instruction cancels and supersedes annex II of ST/AFS/AI/96 of 26 February 1953 and ST/AFS/AI/96/Rev.1 of 15 May 1953 and shows the areas classified under groups 1, 2 and 3 for travel subsistence allowance purposes.

With the exception of the rate for Thailand, which will be effective as of 1 July 1954, these rates are effective 1 June 1954.

(Signed)

H.C. ANDERSEN

Director  
Bureau of Finance

ANNEX II

TRAVEL SUBSISTENCE ALLOWANCE RATES

Applicable to	Group 1	Group 2	Group 3
Assistant Secretaries-General	\$20.00	\$16.00	
Principal Directors	15.00	12.00	
Staff members at the level of Second Officer and above	12.50	10.00	Special minimum rates
Staff members below the level of Second Officer	10.00	8.00	

The above groups of rates shall apply to the various areas as indicated in the following table.

Approved special minimum rates for areas where group 3 rates apply are also indicated in the table. Where group 1 rates are higher, they shall apply in lieu of the special minimum rates.

Group 2 rates shall apply in the case of stop-overs of more than 24 hours in areas for which that group of rates has been indicated.

Area	Rate	Special minimum
Austria	Group 2	\$
Australia	Group 2	
Bolivia	Group 2	
Brazil	Group 2	
Burma	Group 3	\$12.50
Ceylon	Group 2	
Chile	Group 2	
Colombia	Group 3	\$17.00
Cuba	Group 3	
15 December to 31 March		\$17.50
1 April to 14 December		\$13.00
Czechoslovakia	Group 3	\$14.00
Denmark	Group 2	
Dominican Republic		
<u>When accommodated at Jaragua</u>	Group 3	
1 December to 30 April		\$20.00
1 May to 30 November		\$17.50
<u>Elsewhere</u>	Group 1	
Ecuador	Group 2	
Egypt	Group 2	
El Salvador	Group 3	\$13.50
Eritrea	Group 2	
Ethiopia	Group 2	
French Cameroons	Group 3	\$14.00
French Equatorial Africa		
<u>When accommodated at government-operated hotel</u>	Group 1	
<u>Elsewhere</u>	Group 3	\$20.00
French West Africa		
<u>When accommodated at government-operated hotel</u>	Group 1	
<u>When not accommodated at government-operated hotel</u>	Group 3	
<u>Senegal</u>		\$17.50
<u>Elsewhere</u>		\$14.00

Area	Rate	Special minimum
Germany	Group 2	
Greece	Group 2	
Hungary	Group 3	\$15.00
Iran	Group 2	
Iraq	Group 2	
Ireland	Group 2	
Italian Somaliland	Group 2	
Japan	Group 3	\$13.50
Jordan	Group 2	
Korea	Group 2	
Libya	Group 2	
Luxembourg	Group 2	
Mexico	Group 2	
Netherlands	Group 2	
Netherlands Antilles	Group 3	\$15.00
New Zealand	Group 2	
Norway	Group 2	
Pakistan	Group 3	\$12.50
Panama	Group 3	Same as for USA
Paraguay	Group 2	
Puerto Rico	Group 3	Same as for USA
Philippines	Group 3	\$15.00
Poland	Group 3	Actual expenses not exceeding \$30
Saudi Arabia	Group 3	\$14.00
Syria	Group 2	
Sweden	Group 2	
Switzerland	Group 2	

Area	Rate	Special minimum
*Thailand	Group 2	\$10.00
Union of South Africa	Group 2	
United Kingdom, including the British Colonies, Protectorates and Trust Territories	Group 2	
Except:		
<u>Bahamas</u>		
1 December to 30 April	Group 3	\$17.50
1 May to 30 November		\$12.50
<u>Hongkong</u>	Group 1	
<u>Jamaica</u>		
1 December to 30 March	Group 3	Same as for USA
1 April to 30 November	Group 2	
<u>Singapore and Malaya</u>	Group 1	
USSR	Group 3	Actual expenses not exceeding \$30
United States of America	Group 3	
Staff below Second Officer level		\$12.00
Staff at Second Officer level and above		\$15.00
Principal Director and above		\$18.00
Venezuela	Group 3	\$22.50
Viet-Nam	Group 3	\$15.00
Yugoslavia	Group 2	
All other countries	Group 1	

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