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DOCUMENTS
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RECORD OF PROCEEDINGS JUL 2 1954

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A. AGENDA - APPROVAL OF SUMMARY RECORD OF THE PREVIOUS SESSION

Adoption of the Agenda

1. The provisional agenda, document TAB/Working Paper 1 (28) Rev.2, was adopted. The items discussed are listed in the table of contents of this report.

Agenda, Date and Place of 29th Session of TAB

2. It was agreed, subject to confirmation, that the Board would meet from 21 to 30 May 1954 in Paris at UNESCO House. The following items will be discussed:

- (a) Approval of the Summary Record of the 28th Session.
- (b) System of allocation of funds under the Expanded Programme of Technical Assistance: consideration of the questions put to the Board by the Technical Assistance Committee (document E/2558, page 8).
- (c) Review of the 1954 financial situation.
- (d) Consideration of requests for approval of additional projects.
- (e) 1955 programme: projects submission procedure.
- (f) Utilisation of contributions: report of the Inter-Agency Meeting of Administrative and Finance Officers to be held on 24 - 26 May 1954.
- (g) Administrative matters:
 - (i) implementation of the local costs plan and project waivers;
 - (ii) fellowships: stipend rates.
- (h) Techniques of evaluation of technical assistance: report of the Working Party on evaluation (date and place of the meeting of the Working Party to be decided later by the Executive Chairman in consultation with the Participating Organizations).

Schedule of TAB Sessions for the Balance of 1954

3. It was noted that, subject to confirmation, the Board would hold its 1954 Sessions approximately at the following dates:

- 29th Session (Paris) - 21 through 30 May 1954;
- 30th Session (Geneva) - 19 through 28 July 1954;
- 31st Session (Europe) - 6 through 10 September (this Session would be devoted to an analysis of the programme and its achievements with respect to economic development of under-developed countries;

32nd Session (New York) - 29 November through 11 December 1954.

Approval of the Summary Record of the 27th Session of TAB

4. The record of proceedings of the 27th Session (TAB/SR.27) was adopted subject to the following amendments:

Paragraph 18 - Last phrase "... from funds becoming available in excess of \$23.5 million" should be replaced by:

"... from funds available to him".

Paragraph 28 - To the UNTAA list of projects for which additional earmarkings were approved, add the following project under Turkey:

"236-53 Public Administration Institute \$ 6,525"

Present total to be replaced by: \$22,511

Under "Savings", add after Ecuador:

"El Salvador 130-50 Highways \$ 1,600

Colombia 184-53 Building Industry \$ 5,000"

Paragraph 30 - First line, after "... was approved by the Board", insert:

"... UNESCO dissenting."

Paragraphs 35 and 36 - Replace paragraphs 35 and 36 by the following:

"35. The Board was mindful of the heavy responsibility which it bears for the prudent management of the resources which are placed by governments at the disposal of the Expanded Programme of Technical Assistance, and it was unanimous in its desire to increase the financial security of the Programme by any means which do not compromise the effectiveness of the help which is being given to less developed countries throughout the world. It was in this spirit that the Board re-examined its existing financial rules and practices, and studied a number of alternative proposals and suggestions, including those contained in the documents and debates of the Working Party, which might make for increased financial security and improved financial management.

"36. It was no matter of surprise that differing views were expressed in the Board on some of the practical measures proposed for future action, since there are important differences in membership, policy and the resulting budgetary situations of the several participating agencies (reflecting variations in

size, in the relationship of regular and "Expanded" programmes, and in the proportion of short- and long-term commitments). There was, however, no difference of view on objectives or upon the factors which must govern financial security in an enterprise such as the Expanded Programme. Moreover, there was substantial agreement on the degree of "sacrifice" - that is to say the amount of technical assistance which should be withheld from current programmes over a transitional period of years in order to build up a greater measure of future financial security under any scheme which does not rely entirely on the assured continuity of a given level of financial support from governments."

(Quoted from the agreed wording of paragraph 2 of E/TAC/31)

Paragraph 55 - Replace first sentence by the following:

"The UNTAA having initially submitted its fellowship programme as a single project without details as to fields of activity or to requests arising from the country programming processes of TAB, submitted during the session additional information requested by the Board."

Paragraph 72 - Fourth and subsequent lines should read:

"... decided that the \$12,000,000 plus Agency carry-overs ceiling on obligations should be maintained for the first six months of 1954, and that the problem raised by ICAO should be dealt with by means of a loan under the procedure outlined in paragraph 73 below."

Paragraph 73 - First line, delete "In this connexion".

Paragraph 78 - Last line should read:

"... their totals would be included as sub-headings of the total UNTAA programme."

Paragraph 86 - Last sentence should read:

"It would be distributed to the Organizations, and to Resident Representatives and Chiefs of Missions."

B. PROGRAMME AND FINANCIAL MANAGEMENT MATTERS

Re-examination of the 1954 financial situation and consideration of additional earmarkings

5. The Board considered the proposals of the Executive Chairman as recorded in TAB/Working Paper 16 (28). These proposals were submitted in implementation of the Technical Assistance Committee directive contained in their resolution of August 1953 regarding the financial management for 1954 (E/2497, page 13, paragraph 5).

6. Under the proposals of the Executive Chairman, outlined in paragraphs 6 to 10, it was assumed that the financial resources of the Expanded Programme in the year 1954 will be as follows:

Usable cash funds in the Special Account as at 1 January 1954	\$ 500,000
Estimated collections of readily usable contributions in 1954	22,200,000
Estimated receipt "difficult" contributions	1,500,000
	<hr/>
Total	\$24,200,000
Less reserve fund	3,000,000
	<hr/>
Estimated net available resources	\$21,200,000

7. Of the estimated available resources assumed above, 75 per cent or \$15,900,000 should be allocated to the Participating Organizations on the automatic percentage basis.

8. The remaining 25 per cent or \$5,300,000 should be allocated (or carried over to 1955) at the discretion of the Executive Chairman and the Board after meeting the expenses of the Technical Assistance Board Secretariat.

9. In practice \$11.0 million have already been earmarked for allocation to the Agencies in 1954 on the automatic percentage basis (plus some bonus allocations in "difficult" currencies). Therefore, the Agencies might expect a further allocation of \$4,900,000 on the automatic percentage basis. The Executive Chairman proposed that the Board should earmark this sum for "automatic" allocation in readily usable currencies to the Agencies as soon as the U.S. Congress appropriates funds to fulfill its 1954 pledge.

10. The Executive Chairman also proposed that the Board should at the same time earmark a further \$820,000 to the Agencies in order to bring the total earmarking for Agencies and the TAB Secretariat combined up to the \$18 million, which has been foreshadowed as setting a ceiling for the allocation of readily usable currencies in 1954.

11. In the course of the discussion Agency representatives pointed out that if the above proposals were approved the Participating Organizations would encounter great difficulties in the operation of their programmes in the last six months of 1954. The fact that no additional earmarking would be made until July or August would prevent Agencies from entering into any firm commitment for the implementation of additional projects within the 1954 approved programme although it would be reasonable to assume that at least part of the funds required for implementation of additional projects in the second half of 1954 would be forthcoming. Postponement until July of negotiations and appointment of experts or award of fellowships would result in a slowing down of the operations followed later on by an acceleration at the end of the year. It was also pointed out that there were time factors in the implementation of the projects which had to be taken into account, such as the need for awarding fellowships at particular times and for making demonstration equipment available to experts at the same time of their arrival in the country of assignment. All these actions required early negotiations and commitments which could not be made unless the Participating Organizations were given the authorisation to enter into additional obligations for at least a part of the funds likely to be received during the last six months of 1954. Unless the present approved ceiling of \$12 million was increased to enable the Participating Organizations to enter into commitments for implementation of their operations, there might be large carry-overs at the end of the year.

12. In the light of these observations and on the basis of the estimated overall financial position during 1954, the Board agreed that (i) the Participating Organizations should adhere to the ceiling on obligations as of 30 June 1954 of \$12 million plus Agency carry-overs and further (ii) that the Participating Organizations may undertake additional obligations as from 1 July 1954, provided they regulate their activities in such a manner that the total recorded obligations as at 30 September do not exceed their respective share of \$14.5 million plus Agency carry-overs from 1953.

13. The Board therefore decided to raise the earmarkings of funds from \$12 million to \$14.5 million plus 1953 Agency carry-overs. The Board would give further consideration to the question of the total earmarking for the year 1954 at its subsequent meetings in the light of latest information on collection of pledges.

14. The WHO representative indicated that he would have preferred the original proposal of the Executive Chairman, i.e., that no additional earmarking or lifting of the ceiling should be made before the U.S. Congress had appropriated funds to fulfill its pledge for 1954 because he felt that this would be a sounder decision, more in consonance with the decisions of TAC which require conservative earmarking. WHO would, of course, abide by the majority decision of the Board to establish the obligation ceiling at \$14,500,000 for 30 September, but wished its reservation to be recorded in the minutes of the proceedings.

15. The respective shares of each of the Participating Organizations (including an allocation of \$1 million for TAB Secretariat) within the revised ceiling on obligations as at 30 September 1954 are shown below:

.../

<u>Agency</u>	<u>Amount</u>	
UNTA	2,443,100	2,998,350
ILO	1,168,200	1,433,700
FAO	3,080,000	3,780,000
UNESCO	1,487,200	1,825,200
ICAO	484,000	594,000
IHO	2,337,500	2,868,750
TAB	1,000,000	1,000,000
TOTAL	<u>12,000,000</u>	<u>14,500,000</u>

16. At a subsequent meeting of the Board, the representative of FAO reopened the question of additional earmarkings as a result of a request received from his Director-General. He indicated that FAO was most concerned with the decision taken that the ceiling of obligations would be raised only up to \$14.5 million. FAO had contemplated that at the March session of the Board, additional earmarkings would have been made to bring the total for the year 1954 to the full amount of \$18 million. He therefore urged the Board to reconsider the decision. However, the Board felt that it had taken the previous decision to raise the ceiling of obligations to \$14.5 million at 30 September 1954 after the full consideration of the financial data, and that it did not, therefore, find it possible to reopen the question or to revise the decision.

Additional Earmarkings to Meet Emergency Situations

17. The Executive Chairman called the attention of the Board to the question of the utilisation of the retained contributions account which, in accordance with TAC directives would amount in 1954 to 25 per cent of the funds available to the Programme. He recalled that these funds were meant to cover the necessary minimum expenses of TAC and the Resident Representatives and to enable the Chairman, on the basis of the Board's approved programme, to make further allocation to the Participating Organizations to ensure the development of well-balanced and coordinated country and regional technical assistance programmes, as well as to meet unforeseen requests from governments. Under the existing decision of the Board to adhere to a ceiling of \$12 million obligations as at 30 June 1954, no provision was made to meet emergency situations arising from unforeseen requests from governments which called for urgent action. He therefore proposed that the Board raise the present ceiling by an amount of one per cent to meet such situations.

18. In view of the decision taken at this Session to increase the ceiling from \$12 million to \$14.5 million, such an authorisation would meet urgent needs up to an amount of \$145,000. The Executive Chairman indicated that these sums would be used to meet situations such as the one resulting from the utilisation of the restricted part of the Danish contribution.

19. Some Agency representatives took the position that, while realising that there could be emergency situations which could not be met under the present system, any additional funds available for earmarking over and above the present ceiling should be used to fulfil already approved projects within the 1954 planning target of \$18 million and that they were therefore unable to support the recommendation of the Executive Chairman, which would involve expenditures on new projects not included in the 1954 approved programme. It was also suggested that the recommendation of the Executive Chairman might be accepted in subsequent years, when it was hoped that the financial situation would be less stringent.

20. However, after further discussion, the Executive Chairman's recommendation was approved, UNESCO and WHO dissenting.

Approval of Additional 1954 Projects

21. Since the 27th Session of the Board the Participating Organizations had submitted to the Executive Chairman:

- (a) a number of proposals to amend the estimates for 1954 for the approved Category I projects in excess of the limits up to which they are authorised to make such amendments under the rules agreed to by the Board and set out in TAB/CR/332, paragraphs 11 and 12;
- (b) additional projects for inclusion in the Category I programme for 1954 with indication of corresponding savings in other parts of the 1954 Category I programme approved for them;
- (c) proposals to shift some of the 1954 Category II projects to Category I in accordance with paragraphs 58, 60 and 61 of TAB/SR.27.

22. After consideration of the various requests submitted to it, and taking into account the justification given by the Participating Organizations concerned for the proposed substitutions, the Board approved the following amendments to approved Category I projects and additional Category I projects for 1954:

UNTA

23. A. Amendments to 1954 Approved Projects (Category I)

<u>Project Identification</u>	<u>Increase in Amounts Approved or New Approval</u>	<u>Savings in 1954 Cat.I Projects</u>
	\$	\$
PAKISTAN, 583-54, Karachi Water Supply	12,000	
PAKISTAN, 550-54, General Economic Survey, Karlat, (delay in recruitment of experts)		5,000
AFRICA, 549-54, Regional Railway Operations Training Centre (Lahore) (saving from delayed opening of centre)		7,000

Project Identification	Increase in Amounts Approved or New Approval \$	Savings in 1954 Cat. I Projects \$
LIBERIA, 292-53, Public Administration Adviser	12,300	
TURKEY, 334-53, Industrial Management and Research (Sub-bituminous Coal)		4,000
EGYPT, 534-54, Public Administration Training Institute		20,500
PAKISTAN, 396-53/Add.1, Telecommunications	11,000	
AFRICA, 549-54, Regional Railway Operations Training Centre (Lahore) (saving from delayed opening of centre)		11,000
CEYLON, 391-53/Rev.1, Government Corpora- tions Legislation	10,700	
CEYLON, 73-53, Manufacturing Development		10,700
INDONESIA, 389-53, Industrial Management and Research (reduction in assignment of textile expert)		3,000
INDONESIA, 390-53, Mechanical Engineer (Motor Vehicle Repair)	5,000	
INDONESIA, 391-53, Inland Water Transport (reduction in duration of project)		2,450
INDONESIA, 3-53, Housing and Town Planning (reduction in duration of project)		2,550
INDONESIA, 5-53, Fiscal and Monetary Policy	3,000	
<u>24. B. Additional Projects Proposed for Inclusion in the 1954 Category I Programme</u>		
INDIA, 586-54, Chemical and Allied Products (Fermentation)	7,800	
INDIA, 587-54, Inland Water Transport (Upper Ganga)	4,400	
INDIA, 97-53, Machinery Industry (Plastic Moulds)	7,800	
INDIA, 92-53, Chemical and Allied Products (Sindri Fertilizer Plant)		10,200

Project Identification	Increase in Amounts Approved or New Approval \$	Savings in 1954 Cat. I Projects \$
INDIA, 94-53, Photogrammetry		7,800
INDIA, 572-54, Inland Water Transport Demonstration		2,000
SYRIA, 590-54, Meteorology	4,000	
SYRIA, 591-54, Public Accounting and Finance	8,200	
BRAZIL, 371-53, General Economic Survey	15,000	
PERU, 36-53, General Economic Survey		15,000
GUATEMALA, 588-54, Income Tax Administra- tion	8,500	
GUATEMALA, 481-54, General Economic Survey (to be transferred to Category II for 1954)		5,900
HONDURAS, 554-54, Industrial Development (delay in recruitment)		2,600
<u>25. C. Shifts from Category II to Category I (in accordance with paragraphs 60 and 61 of TAB/SR.27)</u>		
AFRICA, British High Commission Territories, 453-54, Meteorology (Locust Control)	10,150	
ISRAEL, 559-54, Oil Resources Development	11,500	
LIBYA, 164-53, Power Production and Distribution		10,150
ISRAEL, 281-53, Textiles		7,900
ISRAEL, 221-53, Fabricated Metal Products		3,600
CAMBODIA, 565-54, Taxation	5,800	
LAOS, 85-53, Hydro-electric Power		5,800
PHILIPPINES, 13-53, Primary Metal Industry	7,000	
PHILIPPINES, 14-53, Statistical Training Centre		7,000
PHILIPPINES, 575-54, Cottage Industries Coordinator	8,300	

<u>Project Identification</u>	<u>Increase in Amounts Approved or New Approval</u>	<u>Savings in 1954 Cat. I Projects</u>
	\$	\$
INDIA, 387-53, Handicrafts and Cottage Industries		3,600
INDIA, 92-53, Sindri Fertilizer Plant		4,700
UNTAAs (Total)	152,450	152,450

UNESCO

26. A. Amendment to 1954 Approved Projects (Category I)

IRAN, 40-53, Science Assistance to the University of Teheran	9,000	
IRAN, 38-53, Technical Education		9,000

27. B. Additional Project Proposed for Inclusion in the 1954 Category I Programme

SARAWAK, 181-54, Audio-Visual Education	1,200	
INDONESIA, 36-53, Primary and Secondary Education		1,200

28. C. Shifts from Category II to Category I

BRAZIL, 179-54, National Museum	7,500	
HAITI, 174-54, Teacher Training	10,000	
JORDAN, 28-53, Educational Services	13,000	utiliza-
INDONESIA, 102-53, Technical Education	8,000	tion
ISRAEL, 175-54, Library Services	7,500	of
MEXICO, 117-53, Educational Film Institute	7,500	1953
NEPAL, 179-54, Technical Education	10,500	carry-
NICARAGUA, 180-54, Teacher Training	5,500	over
TURKEY, 78-53, National Bibliographical Centre	6,500	as estimated at the 27th session
YEMEN, 176-54, Education Survey Mission	3,000	of TAB,
YUGOSLAVIA, 68-53, Training of Agricultural Teachers	16,000	

UNESCO (Total) 104,700

.../

ICAO

29. B. Additional Projects Proposed for Inclusion in the 1954 Category I Programme

<u>Project Identification</u>	<u>Increase in Amounts Approved or New Approval</u>	<u>Savings in 1954 Cat. I Projects</u>
	\$	\$
BURMA, 2-53, Civil Aviation	3,000	
CHINA (Taiwan), 23-54, Civil Aviation Fellowship	2,000	
GREECE, 24-54, Civil Aviation Fellowship	1,400	
From saving on notional planning figure for central administrative and indirect operational costs:		6,400
ICAO (Total)	6,400	6,400

WHO

3. C. Shifts from Category II to Category I

GREECE, 96-53, Maternal and Child Health	1,300	
GREECE, 94-53, Tuberculosis Control		1,300
WHO (Total)	1,300	1,300

ILO

31. B. Additional Projects Proposed for Inclusion in the 1954 Category I Programme

IRAN, 260-54, Employment Service Organization	2,500	
VENEZUELA, 259-54, Social Security	2,500	
TURKEY, 95-53, Social Security	2,500	
INTER-REGIONAL, 262-54, Publication of Experts' Reports	3,000	
BRAZIL, 97-53, Employment Organization		10,500
ILO (Total)	10,500	10,500

FAC

32. The Board also considered a request from FAO for approval of a number of additional projects in the Category I programme for 1954. The representative of FAO regretted that he was not in a position to indicate specifically the savings from which these additional projects would be financed. However, since December 1953, all the FAO Category I projects approved for 1954 had been recosted and considerable savings made. He assured the Board that these savings would more than cover the costs of the additional projects now submitted for Board approval and that FAO would submit to the Executive Chairman before 30 April 1954 definite figures showing that savings had been made in the approved programme sufficient to enable the additional projects to be included. The Executive Chairman stated that he was satisfied that all the additional projects for which approval was requested were sound ones, with the exception of submission no. 198-53 for the reassignment of an expert in cooperative farming in Pakistan, which the government had not included in its programme proposals for 1954. The Board accordingly approved, subject to the condition that FAO would provide the Executive Chairman before 30 April 1954 specific information on the corresponding savings made in the approved programme, the following additional projects for inclusion in the FAO's Category I programme:

COLOMBIA, 307-54, Nutrition	2,850
ECUADOR, 11-53/Add.1, Fishery Development	6,875
ECUADOR, 547-53, Soil Fertility	7,575
EGYPT, 406-53, Fisheries	17,150
GENEVE, 6-53, Animal Production	5,875
ICELAND, 306-54, Animal Production	7,175
IRAN, 125-53, Crop Production	6,075
IRAN, 128-53, Animal Disease Control	8,075
IRAN, 129-53, Agricultural Institutions	11,125
IRAN, 507-53, Animal Disease Control	8,075
ISRAEL, 168-53, Fishery Development	800
IVORY COAST, 659-54, Agricultural Economics	7,575
JOEDAN, 310-54, Agricultural Institutions, etc.	5,000
LIBERIA, 308-54, Farm Machinery	2,500
LIBERIA, 309-54, Animal Production	1,825
Regional Training Centre (Sweden), 315-54	17,000
FAO TOTAL	<u>115,550</u>

Approval of Projects Between Meetings

33. The UNTAA had submitted a proposal to the effect that the Board give formal authority to the Executive Chairman to approve changes between meetings of the Board when operational requirements made this desirable in the interest of the programme. However, after discussion this proposal was withdrawn.

Arrangements for 1955 Programme: planning procedure (documents: TAB/Working Papers 4 (28); 5 (28); 15 (28); 25 (28); 28 (28); and 32 (28))

34. The Board considered and approved the procedure for planning the 1955 country programme recommended by the Working Party (Annex I) on the understanding that:

- (a) The procedure was intended for planning purposes only,
- (b) The indication of the Agency sub-totals, within the total country figures, was not intended to limit in any way the freedom of the countries to formulate their programme requests within the indicated totals, according to their own preferences, and in the light of continuing commitments,
- (c) The implementation and financing of the Programme would be governed by such decisions as the TAC would take on the "basis of allocations" for 1955 and subject to the specific decisions which the Board would take in this matter at the appropriate time.

35. The Board considered and approved the instructions to Resident Representatives are recorded in Annex II on the action to be taken by them within the agreed planning procedures. It further noted that the Executive Chairman would make ad hoc arrangements in some of the countries where there was no TAB Representative.

36. In the course of the discussion of the basis on which the Participating Organizations would plan for 1955 programmes, the representatives of the ITU and M.O raised the question of the amount of funds on which they could base their own planning within their existing agreement with UNTAA.

37. The Board noted with approval that, as an interim measure, the existing directive from TAC (see document L/2102 of 29 August 1951) with respect to the source of ITU and M.O funds for technical assistance would be carried out until a new decision concerning the overall financing of the Expanded Programme of Technical Assistance is made.

Report of the Deputy Director-General of UNTAA on Colombia and Venezuela

38. The Deputy Director-General of TAA reported on his visit to Bogota, where he had an opportunity to discuss with government officials the implementation of the 1954 TAA programme and was asked also by the government to discuss with them the question of the Colombian contribution to the Special Account. The Colombian representative at the Fourth Pledging Conference had pledged \$125,000 for his country, out of which \$25,000 was subject to parliamentary approval. Mr. Martiñ Cabañas was informed that it was doubtful that the \$25,000 would be forthcoming.

39. The Colombian government requested the restoration in the 1954 programme of that part of their original request which had not been approved by the Board, and involved the recruitment of nine experts and the award of ten fellowships. These projects concerned the United Nations, the ILO and the FAO and could be estimated at \$100,000. The Colombian government was willing to increase its contribution by \$40,000 above the \$100,000 already firmly pledged. In view of the keen interest of the Colombian government in Technical Assistance, the Deputy Director-General of TAA recommended strongly to the Board that the \$40,000 additional contribution be accepted and that at the same time, the Board approve the extension of the Colombian programme over and above the present 1954 earmarkings. This additional programme would be financed partly this year, up to \$40,000, and the balance would be considered as part of the 1955 programme.

Venezuela

40. Mr. Martinez Cabanas reported on his visit to Venezuela, where he met with the National Committee for Technical Assistance. The government insisted on the fact that most important projects in the fields of iron and steel, railroads, electric power production, dairy industry and industrial planning, and financing of housing were of great urgency but had not been included in their requests for technical assistance and therefore were not in the 1954 programme approved by the Board in December. Venezuela requested Mr. Martinez Cabanas to raise with the Board the question of approval of these projects as part of the 1954 programme. Three organizations, namely UNTAA, FAO and ILO would be participating in these projects. In order to facilitate the financing of these projects, the Venezuelan government would be prepared to make an additional contribution of \$120,000 to the Special Account to be paid in two installments during 1954.

41. Mr. Martinez Cabanas indicated to the government that he felt that the Venezuelan contribution was not commensurate with the resources of the country. On the other hand, he pointed out to the Board that there was in Venezuela a great need for substantial economic development. He, therefore, recommended:

- a) that the offer for an additional contribution from Venezuela be accepted on the understanding that this would be considered as the basis for an increased contribution not only for 1954 but also for future years. If the Venezuelan contribution were raised this year, from \$25,000 to \$45,000, an additional \$100,000 would also be paid in 1954 in partial installments but would be considered as advance payment of their 1955 contribution for which matching from other contributing governments could be obtained;
- b) that the Board authorise the implementation of the more urgent projects requested by Venezuela in the fields of iron and steel, railroads, electric power production, dairy industry and industrial planning, and financing of housing. These projects would entail the recruitment of 12 experts and the award of 26 fellowships. They would be initiated this year and would continue in 1955 under this financial arrangement;

- c) that the three organizations concerned (UNTAA, FAO and ILO) be allocated the necessary funds over and above their present earmarkings, with the understanding that the obligations incurred this year would not exceed the funds paid by the Venezuelan government as additional and advance contributions.

42. In the course of the discussion of these recommendations it was pointed out that the additional contributions offered by Colombia and Venezuela to implement additional projects in their countries were tied to specific projects and, as such, could not be accepted. There was a danger of setting a precedent in accepting such contributions. Some members of the Board felt that it would be preferable to meet the wishes of the governments concerned within the regular programmes of the Organizations. However, it was also pointed out by other members that the requests put forward by the Colombian and Venezuelan governments did not entail necessarily a direct and permanent tying of contributions to specific projects. Furthermore, if these contributions were refused within the Expanded Programme there would be no possibility of getting the benefit of the matching provisions.

43. After discussion, the Board agreed to authorise the Executive Chairman to explore further the situation with the governments of Colombia and Venezuela, with a view to accepting the additional contributions and approving the additional projects requested, subject to circulation to the Agencies of full details on the nature of these projects. The Executive Chairman would make it clear to the governments that the acceptance of the contributions would not entail a commitment to approve specific programmes which in any case would have to be submitted to the Board for final approval. He would take such urgent action as necessary regarding the projects between now and the 30th Session of the Board, and would report at that time on the major issues in order that the Board might take a final decision.

Utilisation of the Russian Contribution

44. The Director-General of UNTAA reported to the Board on the results of his mission to Moscow where he visited the Russian government authorities on the subject of the utilisation of their contribution to technical assistance. The recent exchange of correspondence between the Permanent Representative of the USSR and the Secretary-General of the United Nations indicated that the Secretary-General had been able to accept the Russian contribution which would be available shortly for utilisation by the various Participating Organizations.

45. Dr. Keenleyside indicated that Mr. Barrett, Director of the UN Technical Assistance Recruitment Office in Paris would be visiting Moscow shortly in connection with the recruitment of Russian experts for the UNTAA programme. It would be possible to arrange that Mr. Barrett take up at that time with the appropriate government authorities in Moscow such questions as would have to be dealt with on behalf of the other Agencies, should any of these already have firm proposals to make for the usage of the Russian contribution. It was understood that to that effect the Director-General of UNTAA would arrange for Mr. Barrett to visit the Agencies concerned prior to his travel to Russia.

46. After further discussion it was decided that the Russian contribution would be allocated to those Participating Organizations which could make use of it as a bonus over and above their 1954 earmarkings, and that this decision would apply also to the contributions of the Ukraine and the Byelorussian SSR for 1954. It was also agreed that the Executive Chairman would discuss further with the representative of the USSR at the Economic and Social Council the question of utilisation of the Russian contribution.

47. After exploratory talks were completed and the Participating Organizations had drawn up specific plans for utilisation of the Russian contribution, consideration might be given to the need for establishing a TAB Liaison Office in Moscow.

Financial Procedures of the Programme - Report of the TAB Working Party
(Documents: E/TAC/31 and E/TAC/37)

48. The Board considered the proposal it had made on the above subject to the Technical Assistance Committee (E/TAC/31) and the draft report of the TAC Working Party, particularly as regards paragraphs 13, 14 and 6 (c) of the Working Party's report which were referred by TAC to the Board for comments.

49. It was agreed:

(a) to inform the TAC that the Board considered that paragraph 13 as now recorded in the Working Party's report would meet the purposes which the Board had in mind in its original proposal (paragraph 17 (d) of E/TAC/31), with the understanding that the Board would not expect the carry-over for any given year to exceed 5 per cent of the total sums allocated to the Participating Organizations although it might for any one Agency reach 10 per cent of its allocation.

(b) that the Executive Chairman would inform the TAC of the reasons why the Board had inserted paragraph 21 in its original proposal. He would explain that one Agency felt it essential to be authorised to take additional measures of financial security as proposed in paragraph 21 in order to meet the particular problems it had to face in its programme. Another Agency saw advantages in a provision of that kind being inserted in the financial arrangements of the programme. The Executive Chairman would then indicate that the remaining members of the Board do not intend to avail themselves of such a permissive arrangement but do not object to it. He would finally point out that the provision would have no effect if it would prevent accumulation of additional reserves and that therefore the present wording of paragraph 14 of the Working Party's report would not meet the requirement of the Agencies concerned.

(c) to accept the amendment proposed by the Australian Delegation to paragraph 6 (c) subject to further consideration of its implications.

Report of the Inter-Agency Meeting of Administrative and Finance Officers
Held in Geneva in January 1954 (Document: TAB/R.244)

50. The Board considered the report of the Inter-Agency meeting as recorded in TAB/R.244. It noted the report and as regards the recommendations made in the report, it took the following decisions:

Financial reports

51. The Board approved the recommendations of the Inter-Agency meeting of Administrative and Finance Officers with respect to the content and deadlines of the various financial reports. It agreed with the suggestion that the TAB Secretariat should review the various possible formats of currency reports and make recommendations for consideration at the next meeting of Administrative and Finance Officers.

Future meetings of Administrative and Finance Officers

52. The Board decided that the next Inter-Agency meeting of Administrative and Finance Officers should be held in Europe from 24 to 26 May 1954. However, the necessity for having in future regular quarterly Inter-Agency meetings preferably outside the Board Sessions would be borne in mind.

Turkish Lira

53. The Board decided that the whole of the 1954 Turkish contribution should be allocated to the Participating Organizations as a bonus over and above the 1954 earmarkings. The representative of UNESCO, however, maintained the reservation made on behalf of his organization at the meeting in Geneva, namely that UNESCO felt that a bonus allocation would only be justified with regard to the balance of Turkish lira for which the Participating Organizations had envisaged no usage.

54. The Board approved the recommendations of the Working Party which was established to look into the question of utilisation of Turkish lira during the current year, and consequently the following decisions were made:

55. There was an estimated \$420,631 which would be available in Turkish lira in 1954. Of this amount only \$158,300 had been established for Agency usage at the previous meeting of Administrative and Finance Officers. As a result of the re-examination of Agency requests for usage, the Board approved the following bonus allocations of Turkish lira in 1954 together with the corresponding projects for which the contribution would be spent:

UNTAA	On already approved projects	\$ 55,000
"	Public Administration Training Institute (Project No. 236-53)	15,000
"	Addition to above project (subject to Board approval)	50,000
"	Regional Highways Project (subject to approval)	15,000
	Total UNTAA	<u>\$ 135,000</u>
ILO	Already approved worker-trainee project (Project No. 242-54)	<u>\$ 12,500</u>

FAO	As per TAB/R.244 on approved projects	\$ 51,000
"	Afghanistan - Crop Protection (Project No. 75-53)	15,000
"	Fellowships for Project No. 75-53	7,000
"	Syria - Animal Production (Project No. 90-53)	2,000
"	Inter-regional Mediterranean Grasslands (Project No. 299-54)	500
"	Inter-regional Agricultural Extension Training Centre (Project No. 296-54)	10,000
"	Inter-regional Animal Production Training Centre (Project No. 644-53)	30,000
	Total FAO	<u>\$ 115,500</u>
UNESCO	As per TAB/R.244, for use in connection with projects already approved	\$ 18,200
ICAO	As per TAB/R.244, for use in connection with projects already approved	\$ 3,000
WHO	As per TAB/R.244, (already approved projects)	14,000
"	Tuberculosis Training Course (No. to be sub- mitted) - Subject to approval	20,000
"	Assistance to School of Public Health (No. to be submitted) - Subject to approval	14,100
"	Teaching Seminar for Nursing (No. to be submitted) - Subject to approval	24,000
"	Hospital Construction (No. to be submitted) - Subject to approval	4,350
	Total WHO	<u>\$ 76,450</u>
	Total approved bonus allocation:	<u><u>\$ 360,650</u></u>

56. The Board noted that the total usage shown above would leave a balance of approximately \$60,000 worth of Turkish lire. It agreed that the Participating Organizations may be requested to communicate to the Executive Chairman additional projects for the remaining balance by 30 April 1954 and to delegate authority to the Executive Chairman to approve such additional projects.

The Danish Contribution

57. With reference to the suggestion made at the Inter-Agency meeting and the action taken by the Executive Chairman on the question of the part of the Danish contribution which must be spent on educational projects, i.e., the equivalent of \$145,000 (Kr.1,000,000), the Board decided that this contribution will be allocated in 1954 as a bonus over and above the 1954 earmarkings. It established a Working Party to look into the possibilities of using that contribution on the understanding that no bonus allocation would be made of other currencies for projects undertaken for the utilisation of this amount. The Board approved the report of its Working Party as recorded in TAB/Working Paper 24 (28) and decided, therefore, to deal with the Danish contribution as indicated below.

(a) Training Seminars

58. Of the training seminars suggested by the government, co-operative housing and group training course in technological centres (UNTAA), cooperatives (ILO) and fisheries (FAO), the Board noted that UNTAA would be prepared to implement two projects, FAO would be unable to implement the fisheries seminar unless other currencies were allocated on a bonus basis, and ILO was prepared to increase its expenditure up to \$42,000 (\$20,000 other currencies) for the cooperative seminar, but would not be able to implement it without UNTAA participation to an amount of \$10,000 (other currencies). It was felt that the facts about the cooperative seminar and the efforts which ILO was prepared to make to implement it by doubling the previous anticipated expenditure should be brought to the notice of the Danish government with a clear indication that unless the cost estimates could be reduced or an additional \$10,000 in other currencies were found, ILO would be unable to implement the seminar. Pending clarification on this, it was agreed that the amount of \$22,000 requested by ILO for this seminar should be held for this purpose and not be allocated.

59. The Board approved the following projects and proposed allocation of the restricted Danish contribution on a bonus basis to the Agency concerned:

(i) Cooperative Housing Seminar (No. 568-54)	\$ 25,000	UNTAA
(ii) Group Training Course on Technological Centres (No. 569-53)	7,400	UNTAA
(iii) Technological Seminar (participation)	300	ILO
	<hr/>	
	\$ 32,700	
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(iv) Cooperative Seminar (No. 156-53)	22,000 (ILO held unallocated)
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(b) Alternative Projects for Educational Purposes

60. The Board agreed that a fresh approach should be made to the Danish government with a view to obtaining further clarification and the agreement of the Danish government on the following basis:

- (i) Out of the five seminars desired by the Danish government, only the two mentioned in (a.) above could be implemented.
- (ii) The fisheries seminar (FAO) could not be implemented and ILO was prepared to increase its expenditures on the Co-operative Seminar to \$42,000, but could not find the additional \$10,000 to implement it, and
- (iii) An alternative programme to utilise Danish educational facilities was being developed by the Participating Organizations. The Danish government should accept the alternative programme, in addition to the seminars as a real effort on the part of the Agencies to utilise this portion of the contribution.

61. The representative of ILO pointed out that his Organization would not be in a position to organise the cooperative seminar which was requested by the Danish government and was approved by the Board unless it would receive additional earmarkings or the participation of UNTAA for an amount of US \$10,000.

62. After further discussion, the Board decided that the Executive Chairman would undertake negotiations with the Danish government in order to obtain agreement that at least an equivalent of \$10,000 worth of the restricted part of the Danish contribution be made convertible. If the government would agree, the other projects suggested below for the utilisation of that part of the Danish contribution would have to be reduced accordingly. The Board also decided that if it was not possible to obtain this agreement from the Danish government, an amount of \$10,000 would be allocated with a view to facilitating the implementation of the cooperative seminar project and distributed to the Agencies concerned over and above their shares of the 1954 earmarkings.

63. As the offer of a portion of the contribution for educational purposes might become a regular feature of the Danish contribution in the future, it was suggested that an early approach should be made to the Danish government at appropriate levels to explore the possibility of obtaining their agreement to the following modifications of such restricted portions of their current and future contributions:

(i) The entire cost of each project undertaken to utilise the restricted contribution for educational purposes should be debitable to that amount. Not only the expenditure incurred in Denmark, but also the expenditure incurred on account of the travel of the trainees or experts and other incidental expenses should be treated as a legitimate charge on the available contribution for educational purposes.

(ii) About 20 per cent of such restricted pledges for educational purposes should be made convertible in other European currencies, particularly the Scandinavian currencies and pounds sterling, in order to meet the outside expenses in other currencies referred to in (i) above.

64. Subject to the general action suggested, the following alternative educational projects and allocation of the necessary amounts as bonus allocations to the Agencies concerned were approved 1/:

1/ Projects for approval of the Board are to be submitted by the Participating Organizations as necessary.

(i)	Fellowships (already approved)	\$ 6,000	UNTAA
(ii)	11 Fellowships for Yugoslavia and Turkey (already approved)	20,250	FAO
(iii)	10 Fellowships other countries (already approved)	20,150	FAO
(iv)	Agricultural Education Fellowship - Yugoslavia (already approved)	7,500	UNESCO
(v)	10 Fellowships (already approved)	10,000	WHO
	Total	<u>\$ 63,900</u>	

65. For the balance of \$26,400, the Board noted that the following claims had been put forward by the Participating Organizations:

(i)	Indonesia Transportation Development Fellowships	\$ 6,500	UNTAA	new project
(ii)	Yugoslavia Special Fellowships Programme	33,020	FAO	"
(iii)	Jordan Library Service Fellowship	6,000	UNESCO	"
(iv)	Anesthesiology Training Centre	39,375	WHO	"
	Total	<u>\$ 84,895</u>		

66. The Board noted that the balance of \$26,400 was not sufficient to meet the WHO request for \$39,375 for the Anesthesiology Training Centre. It therefore decided to approve and allocate the amounts on a bonus basis, subject to the considerations outlined in paragraph 70.

(i)	Indonesia Transportation Development Fellowships (No. 585-54)	\$ 6,400	UNTAA	new project
(ii)	Yugoslavia Special Fellowships Programme	14,000	FAO	"
(iii)	Jordan Library Service Fellowships (No. 182-54)	6,000	UNESCO	"
	Total	<u>\$ 26,400</u>		

67. If some of these funds remained unexpended or additional funds become available, consideration might be given to the WHO project.

68. The Board noted that the balance of \$24,726 out of the restricted portion of the 1953 Danish contribution, the Danish government had agreed to transfer the following amounts for the Agencies indicated:

(i)	WHO	\$ 7,103	Approved fellowships
(ii)	UNTAA	17,623	Training Courses - Technological Centres
		<u>\$ 24,726</u>	

69. The Board approved these 1953 allocations.

70. The Board further noted that the Participating Organizations should not take any action to implement the alternative programme with respect to the utilisation of the restricted portion of the Danish contribution for educational purposes until further advice is received from the TAB Secretariat. It is hoped that the Executive Chairman will be in a position to communicate with the Participating Organizations on the subject not later than 30 April 1954.

Danish Equipment Funds

71. The meeting of Administrative and Finance Officers in Geneva had not determined respective Agency drawing rights for the utilisation of the restricted portion of the Danish 1954 contribution for equipment (500,000 kroner, or \$72,390). Since detailed information regarding estimated usage was available from only one organization, the Board decided that drawing rights in the 500,000 kroner be provisionally established on the basis of Agency percentage shares. It was agreed that Agencies should communicate to the Executive Chairman estimates of usage for this amount of \$72,390 not later than 30 April 1954. Adjustments, if any, would be made in the light of these figures.

Utilisation of Brazilian Services

72. The representative of ILO indicated that his organization was prepared to take up as a bonus allocation a specific item in the provisional Brazilian catalogue of services for 1954 in respect of SENAI (No. 127-53/Add.2). The Board approved this project subject to the determination of the final amount involved after the Brazilian catalogue for 1954 is finalised.

Savings on Liquidation

73. It was agreed that the savings on liquidation already reported as well as future savings on the liquidation of prior years' obligations should revert to the Special Account in 1954 but that pending a TAC decision on the question of the carry-over no decision should be made by the Board at this time on the question of the treatment of future savings.

Accounting System for Local Costs Contributions

74. With reference to the discussion held in the Inter-Agency Meeting of Administrative and Finance Officers on the subject of accounting for local costs contributions of governments, the Board decided that such local costs should continue to be accounted for separately both as income and expenditure.

C. ADMINISTRATIVE AND FIELD MATTERS

Implementation of the Local Costs Plan (documents: TAB/CM/433/Rev.2 and Add.1; TAB/CM/444 and Add. 1 to 6)

75. The Board took note of the developments reported by the TAB Secretariat on the implementation of the local costs plan. An account of the situation in this respect is contained in documents TAB/CM/433 and Add.1.

FAO Proposal

76. The Board discussed the proposal put forward by FAO as recorded in document TAB/CM/444 and established a Working Party to examine its technical aspects. It approved the recommendations of the Working Party that the matter be referred to the Inter-Agency Meeting of Administrative and Finance Officers which is to be held in May during the 29th Session for further consideration of the technical aspects of the FAO proposal and to report to the Board. It was agreed that in preparation for this consideration the Technical Assistance Board Secretariat and the United Nations Bureau of Finance jointly should prepare a paper dealing with various aspects of the FAO proposal, including an estimate of the additional costs which would have to be assumed at Headquarters and in the TAB Field Offices. This paper would also elaborate the techniques and records which would be required for adjusting Agency estimates annually to take account of actual expenditures made on their behalf. It should also indicate specifically the nature of any additional records which would have to be kept, including a statement of any additional records which would be necessary if the FAO proposal were not implemented for all experts or all countries. Agency representatives agreed to present to the Inter-Agency meeting a statement of any decrease in their work load and administrative costs which might be realised if the FAO proposal were implemented.

General Waivers

77. The Board took note of the document presented by the Executive Chairman as an exposé of the criteria on the basis of which general waivers should be granted. This document has now been re-issued as TAB/R.252. With respect to requests received for extension of the general waivers granted by the Board up to 1 July 1954, the following decisions were made:

- a. to extend to the end of the year the general waiver granted to Jordan, Laos and Vietnam;

.../

- b. to extend to the end of the year the general waiver granted to Iran provided that the Executive Chairman would receive a satisfactory reply to the request which he has made to the Iranian government for supplementary information. The representatives of two Agencies reserved their position;
- c. to extend to the end of the year the general waiver granted to Paraguay. One Agency reserved its position.

Project Waivers

78. The Board decided that the contributions of recipient countries to expenses related to a project should not, in future, be considered as sufficient justification for granting a waiver of local costs for individual projects. The representative of WHO dissented on this decision. It was agreed, however, that the project waivers already granted by the Board should be extended until the end of 1954.
89. The Board also decided that the examination of the new requests for project waivers presented by some governments through the World Health Organization should be deferred pending the decision of the Board on the modified criteria to be used for the granting of project waivers. The Board will discuss the question of criteria for project waivers at its July session.
80. The Board agreed that henceforward the requests for project waivers will be transmitted to the Board direct for action, and the deferment of new requests will be communicated to the governments by the Executive Chairman.

Fellowships

Stipend Rates

81. The Secretariat recalled that the question whether stipend rates for fellows should be fixed in dollars or in local currency was briefly discussed at the 27th Session of the Board and referred to the Inter-Agency Meeting of Administrative and Finance Officers held in January 1954 in Geneva. However, the Inter-Agency Meeting had decided that the question should be examined again by the Participating Organizations and that they would notify the Executive Chairman of their final comments on the subject.
82. Since then, the WHO has submitted a new proposal for a revision of stipend rates in all countries, as recorded in TAB/CM/464. Furthermore, the Consultative Committee on Administrative Questions has put on the agenda of its April 1954 meeting the question of uniformity of stipend rates for the United

Nations Organizations as well as the question of fixing stipend rates in local currency rather than in dollars.

83. The Board therefore decided that the whole matter should be deferred until its 29th Session, when the question will be examined in the light of the comments of the Participating Organizations on the WHO proposal and of the discussion which will have taken place in the CCAQ.

Technical Working Group on Fellowships

84. It was suggested that the Technical Working Group on Fellowships should meet to discuss the possibility of achieving further uniformity in the practices of the Participating Organizations in the administration of fellowships, as well as a number of items suggested at the last meeting of the Technical Working Group and in the Board by various Participating Organizations. It was decided, however, to defer the decision on the date and agenda of the next meeting of the TWF until a future session of the Board.

Tax Exemption for Experts

85. The Secretariat recalled that the question of tax exemption for experts had been briefly discussed at the Inter-Agency meeting of Administrative and Finance Officers, at which time it was decided that the Participating Organizations which have encountered difficulties in this respect, would communicate the results of their experience to the Executive Chairman.
86. Various Organizations have since suggested that the Executive Chairman should undertake negotiations with the countries in which such difficulties have arisen, on behalf of all the Organizations. The Board decided that this mandate should be given to the Executive Chairman, who agreed to undertake the necessary negotiations.

Charges for Currency Exchange Losses and Currency Devaluation

87. The Board also discussed consequences of exchange losses in 1954 (TAB/Working Paper 10 (28)) and agreed that any losses on exchange incurred in the purchase of currencies for general use should be charged to joint administrative costs.
88. The Board also took note that any loss arising from a devaluation of a currency made available by a Government in connection with the new local costs scheme would be an additional charge on the Special Account.

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Final Approval of 1954 Budget for Headquarters Secretariat and Field Offices

89. The Technical Assistance Board considered the organization and budget estimates of the TAB Secretariat in 1954 (document TAB/CM/432/Rev.1). The budget estimates were confirmed and the Board approved the decision on page 5 of the document.
90. The Board had a preliminary discussion on the TAB Field Offices and agreed that the Resident Representative in Mexico should also cover Panama, on a trial basis. Mr. Mayobre (later Mr. Etchats) should in future be known as the Representative of the Board.
91. It was further agreed that Mr. Symonds in Ceylon should also be known as the Representative of the Board.
92. The Board agreed that Mr. Aglion should be extended as Resident Representative in Haiti until 31 December 1954.
93. It was also agreed that the Executive Chairman should consider the need for opening TAB field offices in Syria and Jordan, which are now covered by the TAB Liaison Office in Beirut.

Revision of Progress Reports of Resident Representatives and Other Field Offices (document TAB/CM/445)

94. The Board approved the standard outline for quarterly progress reports of Resident Representatives as originally submitted in TAB/C /445, subject to the addition of the following points which the reports should cover:
- a. Investment in projects made by recipient governments; (to be added at the end of (1) d. of the Outline).
 - b. Meetings with Ministers and other government officials (to be added as point 1 in Chapter 2 of the Outline).
 - c. Fellowships, scholarships (to be included in Section D of Chapter 3 of the Outline).
 - d. Information regarding the status of the Governments' payments of any amounts due in respect of local living costs of experts (to be added at the end of Chapter 4 of the Outline).
95. In addition, the Board agreed that the quarterly reports of Resident Representatives should be geared to the following general topics:

- a. Observations on country needs and priorities for the 1955 programme,
- b. Analysis of assistance being received by the country from other aid programmes including bilateral, multilateral and non-governmental sources,
- c. Comments on the status of development of the approved programme for the current year,
- d. Highlight summary of the total year's activities, with particular emphasis on the outstanding developments and achievements for 1954, for use in the preparation of the Seventh Report of TAB to T.C, including the investment in projects made by recipient governments.

Sixth Report of TAB to T.C

96. The Board considered the four draft chapters of Part I of the Sixth Report, as submitted to it by the Secretariat in document TAB/Working Paper 13 (28), and approved these subject to the various amendments suggested. It also considered the draft "Introduction" to the report, and after discussion of this document, paragraph by paragraph, the Board approved the draft, with the understanding that the Executive Chairman would consult further with the representatives of the Organizations after the TAB Session on a revised draft of paragraphs 20 to 27 of the original document.
97. It was also felt that the presentation of the broad pattern of technical assistance activities, within the framework of a general economic analysis and rationale, as attempted in paragraphs 20 - 27, deserved a full discussion at a special session of the Board. It was therefore agreed that the Board would devote its September Session to consider the bases and methods of such an analysis.
98. The Board considered the question of the basis and the method of presentation of the tentative 1955 Programme targets for inclusion in the Sixth Report. It was recognised that while the programme planning should be based on conservative and realistic financial assumptions, it would be necessary to give some idea of the expected increase in the magnitude of the Programme to serve as a target for pledges for 1955. Accordingly, the Board agreed that, on the basis of (i) the estimated 1954 contractual commitments continuing into 1955, (ii) the estimated cost of the approved 1954 Programme which was unlikely to be implemented within the anticipated financial ceilings for 1954,

(iii) the forward projections of the 1954 programme into 1955, (iv) the estimated cost of the requests from governments which it had not been possible to accommodate within the approved programme for 1954 and (vi) the provision of \$3 million towards the working capital and reserve fund, it would be realistic to build up and present a target figure of \$30 million.

D. OTHER POLICY MATTERS

Techniques of Evaluation of Technical Assistance Programme Activities

99. The Board had before it the following documents:
- a. EB.13/59/Add.1, Evaluation of Assistance Projects, discussed at the 13th Session of the Executive Board of the WHO.
 - b. TAB/Working Paper 17 (28), Techniques of Evaluation, submitted by UNESCO.
 - c. Report on the Seminar on Evaluation of United Nations Technical Assistance, 11 and 12 March 1954, submitted by UNTAA.
 - d. TAB/Working Paper 11 (28), The Nature, Scope and Techniques of Evaluation of the Expanded Programme of Technical Assistance, submitted by the Executive Chairman.
100. The Executive Chairman pointed out that in view of the number of questions which the Board had to discuss at its 28th Session, it would not be possible to have more than a preliminary exchange of views on the subject of techniques of evaluation at this Session. The four documents submitted to the Board for its consideration were, however, extremely valuable and would require a careful examination. In addition to the documents prepared by UNESCO, WHO, UNTAA and the TAB Secretariat, the Board heard verbal reports from the representatives of FAO and ILO on the action which they had taken within their Agencies to evaluate their programmes of technical assistance. Questionnaires had been developed and sent to the officers in charge of the technical assistance operations, both at Headquarters and in the field, and the information to be received would constitute an additional source of material on techniques of evaluation which would be most helpful for the Board and for the Participating Organizations in their future efforts to appraise technical assistance activities.
101. It was agreed that, at this stage of the development of the technical assistance programme, when a number of projects were not yet completed, evaluation of activities should be approached on an

experimental basis and ambitious experiments for evaluation should be avoided. Although it was recognised that evaluation would have to be undertaken by the Participating Organizations in respect of their own activities, using such techniques as might be appropriate, the Economic and Social Council and the TAC had requested information on the appraisal of the nature and effectiveness of the activities undertaken within the Expanded Programme. For this some common standards had to be agreed upon in the Board.

102. An extensive use should be made of the reporting machinery developed in the Participating Organizations and in TAB, such as reports of experts, chiefs of mission, Resident Representatives and representatives of the Organizations in the field. It was emphasised that in evaluating the activities it would be desirable to arrange to secure the views of the receiving governments.

103. The Board agreed that a Working Party of Participating Organizations' officers should meet before the May Session of the Board in Geneva or Paris in order to (a) exchange further information on evaluation problems and on practices followed by the Participating Organizations in this field; and (b) prepare for the Board a draft report which could serve as a basis for the report of the Board to the TAC on this subject.

104. It was also agreed that the Participating Organizations would prepare material on the following points and transmit this material to the Executive Chairman by 30 April, with a copy to the TAB Liaison Office in Geneva:

- a. Present Agency practices and procedures for evaluation of projects, including use made of reports from experts, Resident Representatives and from recipient governments.
- b. Present and proposed action for evaluation of Agency projects by their governing bodies.
- c. Information on the studies being made on techniques and methods of evaluation.
- d. Problems raised by evaluation of country programmes.

105. On receipt of this material the TAB Secretariat would prepare a paper to serve as a basis of the discussion in the Working Party on evaluation.

106. The UNESCO representative informed the Board that the UNESCO Department of Social Sciences had decided to convene a meeting of experts on evaluation. He wished to extend to the Executive Chairman and the members of the Board an invitation to participate in this meeting, which would be held in UNESCO House immediately after the 29th Session of TAB.

Measures for Increasing Governments' Contributions (document TAB/
Working Paper 20 (28))

107. The Board considered the proposals put forward by the representative of FAO concerning measures for increasing governments' contributions for technical assistance. The Executive Chairman informed the Board of steps that he has planned to take in this field during the forthcoming summer, particularly as regards contacts with governments in Europe. It was noted that the senior representatives of the Participating Organizations utilised the opportunity of their visits to countries to stress the need for greater financial support for the programme and the Executive Chairman welcomed this initiative and action on the part of the senior officers of the Organizations. He also indicated that he would write to the Resident Representatives suggesting that they should discuss the question of contributions with the government of their country of assignment.

108. It was recognised that special efforts organised for the purpose of increasing governments' contributions might involve additional expenditure such as, for instance, for reproduction of information documents in European languages, and it was agreed that the Executive Chairman should raise this matter again if and when the need for additional funds arose.

Communication from the Netherlands Bureau for Technical Assistance

109. The Board had before it a copy of a letter received by the Executive Chairman from the Netherlands Bureau for International Technical Assistance. According to this communication, the Netherlands government recently made budgetary provision to be used for seconding to Technical Assistance projects, junior agriculturalists - post-graduates with one to five years' practical experience. These experts would be placed at the disposal of FAO to be employed in field projects, all costs being borne by the Netherlands Government.

110. The Board welcomed the proposal of the Netherlands Bureau for International Technical Assistance, as outlined in their communication and decided that it would consider at some future meeting a progress report from the FAO on the developments in this experiment.

Technical Assistance Agreement

111. The Board noted that a revised text for general Technical Assistance Agreements which was circulated to the Participating Organizations on 10 March 1954, was in process of finalisation. This text, when circulated in final form, would be used in any future negotiations or re-negotiation of general Technical Assistance Agreements with countries requesting or receiving technical assistance from the Participating Organizations.

ANNEX I

REPORT OF THE WORKING PARTY ON THE PLANNING PROCEDURE
FOR THE 1955 COUNTRY PROGRAMMES

A. The Working Party examined the question of the best procedure to be followed for planning the 1955 country programmes, within the framework of Resolution 202 (IX) as amended and Resolution 492 (XVI) C 1 of the ECOSOC, and in the light of the past experience of the Participating Organisations and the Technical Assistance Board. The Working Party agreed that in developing the procedure, the broad considerations and the time-table outlined below should be followed:-

1. The proposed programme figures of each Participating Organisation would be added together. These aggregate figures would be compared with the recommended figures for each country. In making adjustments, the aim would be (i) to reduce the agency aggregate figure for each country to the recommended figure as far as possible, and (ii) in scaling down, if one Agency suffered a reduction in one country, to give it a desired corresponding increase in other countries so that the total of \$16 million would indicate for each of the Participating Organisations a sub-share which would be equivalent to the agreed percentage for that Agency.

(Note: [a/ The recommended figure is a compromise figure arrived at after balancing the hypothetical considerations and the actual programme levels in each country during 1953.

[b/ It is not suggested that each Agency should have its percentage share in the recommended programme for each country. This is obviously impossible, as some countries may wish a substantial portion of their programme in the health field while others may want it in the agricultural or industrial field. What is intended is that, in step (1) above the aggregate total of \$16 million would show for each agency a total amount of funds which would be equivalent to its percentage share.)

2. The modified total country figure and the sub-total figures for each Agency within \$16 million would be forwarded to the Resident Representatives. These figures will be described as tentative target total programme levels and sub-total targets for each Agency. It would be emphasized that the total country figure does not represent an allocation to the country nor the sub-total figures for each Agency, an allocation to the Agency. The countries and Agencies will be requested to regard these figures as a tool in developing their programmes and to put forward the total programme requests mainly in the light of the priority country requests. Tentative total figures for each country, aggregating to a total of \$4 million would also be indicated as a guide to help the countries to formulate, through the Participating Organizations, their additional project requests as Category II submissions. The Resident Representative will be asked to ensure that, when the coordinating machinery in the country considers the total programme requests, all the departments of the Government having an interest in the Programme have an opportunity to examine them and, as far as possible, that the formal views of the Government as a whole are secured on the programme requests from each country. The deadline for the issue of these communications to the Resident Representatives from the T.B Secretariat would be 15 April 1954.

3. The countries would be advised that while they should take into account the Agency sub-totals, as representing the Agency estimates based on past experience and the expected size of their continuing commitments, they are perfectly free to formulate, within each total country figure, their project requests in the light of their own judgment of the order of priorities. Each country programme, as negotiated at the country level between the Participating Organisations and the governments, would primarily represent the country preferences. Consequently, while the total programme submission for each country would be in approximate conformity with the total country figure, the substance of the project requests for each country would not necessarily coincide with the indicated Agency sub-total for the country.

4. The Participating Organizations would follow up the communication from the T.B to the Resident Representatives by necessary communications to field Representatives, asking them to help the Governments to formulate their respective programmes as different segments of each country programme. The suggested deadline for the necessary action by the Agencies would be 1 May 1954.

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5. The period from 1 May through 15 August 1954 would be available for consultations between the Agencies, the Governments and the Resident Representatives. The Resident Representatives would be requested to communicate their comments to the Agencies and the T.B Secretariat on the country programmes as requested by the Governments by 1 September 1954. The Participating Organisations would be requested to forward to the T.B Secretariat the programme proposals for each country for Category I of \$16 million and Category II of \$4 million by 1 October 1954. So far as the additional projects up to a total of \$4 million (Category II) are concerned, the countries would be advised of the total country figures only and no Agency sub-totals would be indicated.

6. The actual implementation of the programmes would be governed by the financial ceilings that would be decided by the Board in the light of the actual estimated availability of funds during 1955 at the appropriate time.

B. The Working Party examined the tentative country programme levels and approved the figures with modifications in certain cases. The Working Party further decided to recommend to the Board that the modified country total figures and the sub-totals representing the Agency programme level should be communicated to the countries through the Resident Representatives as the tentative figures to guide the countries in developing their programme requests in the light of their appropriate needs. The Working Party further recommended that the communication to be addressed to the Resident Representatives should be cleared by the Board so as to ensure that the full implications of the procedure recommended are understood by the Representatives in the field.

ANNEX II

Communication to Resident Representatives

PLANNING PROCEDURE FOR THE 1955 COUNTRY PROGRAMMES

1. I am writing this to communicate to you the decisions which TAB took on the planning procedure for the 1955 country programmes at its 28th Session. The Participating Organizations will be communicating with you very shortly on the 1955 programme, and I would request you to take the necessary action as indicated in the following paragraphs.

2. The Technical Assistance Board at its 28th Session considered the procedure to be followed for planning the 1955 country programmes, within the framework of Resolution 222 (IX), and Resolution 492 (XIV) C/I, and decided that the procedure outlined below should be followed for the development of the 1955 technical assistance programme in full cooperation with the requesting governments.

3. After a careful review of the estimated financial availabilities for 1955, the Board decided that the total minimum 1955 field programme should be based on an estimated availability of \$16 million. You will find in Annex I to this letter a set of total programme levels which aggregate to the assumed total availability of \$16 million. These total country figures have been formulated in the light of the continuing commitments and the plans approved but not implemented by the Participating Organizations and such general considerations as the per capita income, population, and the requirements of different countries, and the practical experience of the Participating Organizations about the interest and the willingness of the countries in making use of technical assistance in the past year. You will note that each total country figure is broken into sub-totals for the Participating Organizations which hope to provide assistance to the country during 1955.

4. The Board was aware that while the minimum programme must be based on a conservative financial estimate, it would be desirable to negotiate with each country a certain number of additional projects to be implemented if savings occur in the minimum programme or if additional funds become available. Accordingly, the Board decided to invite all countries to submit, through the Participating Organizations, additional projects up to a total of \$4 million.

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These projects would be designated as Category II projects. Appendix II to this communication indicates a breakdown of this amount of \$4 million as the total Category II programme level for each country. The Participating Organizations will be communicating further with you on Category II projects.

5. You will no doubt appreciate that some indication about the likely magnitude of the Programme in financial terms is indispensable for each country to review its total requests and to put forward, within the indicated tentative planning figure, only such project requests as are considered of high priority by the government.

6. As soon as you receive this communication, and the communications from the Participating Organizations on their programmes, you should contact the appropriate official of the government and communicate to him the figures shown for your country in Appendix I and Appendix II, together with the programme information received from the Participating Organizations. In communicating this information, I would ask you to keep in mind the nature and the purpose of these figures, and to emphasize the points indicated below.

- (a) The total country figure for each country does not represent an allocation to the country. Similarly, the Agency sub-total figure, within the country total in Appendix I does not represent an allocation to the Participating Organization concerned.
- (b) These figures represent the tentative programme level which the Board and the Participating Organizations hope to provide to each country, and are intended as guide lines to help the countries to formulate their total programme requests to the Board through the Participating Organizations.
- (c) The agency sub-totals represent:
 - i. the contractual commitments in respect of 1954 activities continuing into 1955 which governments should be normally expected to honour;
 - ii. additional 1955 projections of 1954 projects now in operation;
 - iii. an estimate of that part of the programme for 1954 requested by the governments and approved by the Board which will not be implemented in 1954 due to restricted financial availabilities;

.../

- iv. project plans requested by and discussed with governments which have so far not been included in the Board approved programme due to lack of funds.

7. Subject to the considerations in 6 (e), I am anxious to emphasize that the communication of the Agencies' sub-total figures, within the country total figure, does not prejudice or limit the freedom of the countries to formulate their total programme requests in the light of their own judgment about the priorities to be attached to requests in various fields.

8. As you are aware, a number of countries have established a coordinating machinery to review and to clear the programmes of the country. If the coordinating machinery in the country to which you are accredited examines the total country programme prior to its communication to the Participating Organizations for submission to the Board, I would ask you to ensure, through contacts with appropriate channels, that all departments of government which have an interest in the programme obtain full opportunities of expressing their views on the total country programmes and, as far as possible, a formal expression of the view of the government as a whole is received by the TAB Secretariat.

9. I would invite your attention to the broad time-table which is indicated to carry out the various steps in Appendix III. The whole objective of forward-planning of the country programmes is to facilitate the careful consideration of the country project requests within the financial availabilities, and to ensure that the programmes as submitted and approved by the Board are in conformity with the preferences of the countries. The objective would be lost if the time-table is not adhered to, and if enough time is not left for the necessary consultations. I would also appreciate it if you would give all the help and guidance that you may be called upon to give either by the governments or by the Participating Organizations in completing these stages, and ensuring the submission of the country programmes for review and approval by the Board by 1 October 1954.

10. The total availability figure of \$16 million and the Category II figure of \$4 million are intended to facilitate the forward-planning of the programme. In your conversations with the government on this subject, you should take special care to emphasize that the actual implementation of the Category I or the Category II programmes would be governed by the specific decision which the Board would make at the appropriate time on the earmarking and allocation of funds in the light of the more definite estimates of the financial availabilities for 1955.

APPENDIX I

RECOMMENDED COUNTRY PROGRAMME LEVELS FOR 1965
With an Indication of Tentative Agency Programme Levels
(in \$000)

Country or Territory	UNTAAP	ILO	FAO	UNESCO	ICAO	WHO	TOTAL
AFRICA							
Brit. E. Africa	15	-	-	-	-	-	15
Egypt	110	70	110	115	40	155	600
Ethiopia	45	-	60	-	60	10	175
Fr. W. Africa	-	-	5	-	-	20	25
Gambia	15	10	-	-	-	-	25
Gold Coast	15	10	45	-	-	-	70
Liberia	40	10	25	100	-	50	225
Libya	90	140	205	100	-	40	575
Malta	10	-	-	-	-	-	10
Morocco	-	-	-	-	-	30	30
Nigeria	-	-	-	-	-	35	35
Uganda	-	-	-	-	-	10	10
Somaliland(It.)	-	-	25	10	-	20	55
Sudan	-	-	-	5	-	75	80
Tanganyika	25	-	35	-	-	-	60
Tunisia	-	-	15	-	-	25	40
Regional	15	-	-	-	-	55	70
Reg. Total	380	240	525	330	100	525	2,100
ASIA AND THE FAR EAST							
Burma	130	65	90	40	10	265	600
Cambodia	15	-	15	25	-	65	120
Ceylon	110	35	170	20	-	80	415
China. (Taiwan)	50	35	-	10	-	130	225
Hong Kong	-	-	-	-	-	15	15
India	220	115	300	150	15	110	950*
Indonesia	195	85	135	90	100	135	740
Japan	-	-	10	-	-	-	10

Country or Territory	UNTAAP	ILO	FAO	UNESCO	ICAO	WHO	TOTAL
ASIA AND THE FAR EAST (cont'd)							
Korea	2	-	-	-	-	-	2
Laos	15	-	-	15	-	5	35
Malaya	15	30	30	-	-	45	120
Nepal	25	-	20	25	-	30	100
New Guinea (Neth.)	-	-	-	-	-	5	5
North Borneo	10	-	-	-	-	40	50
Pakistan	195	115	310	95	10	145	900*
Papua	-	-	-	-	-	10	10
Philippines	60	30	30	70	60	40	290
Sarawak	-	-	-	15	-	15	30
Singapore	-	10	-	-	-	45	55
Thailand	20	80	115	130	15	160	520
Viet Nam	5	-	10	-	-	25	40
Reg. Projects	145	-	-	-	-	-	300 2/
Reg. Total	1,212	600	1,235	685	210	1,365	5,532
EUROPE							
Austria	-	-	10	-	-	5	15
Finland	-	-	-	-	-	10	10
Greece	35	10	-	-	-	15	60
Spain	-	-	-	-	5	25	30
Turkey	225	65	90	40	-	30	450
Yugoslavia	145	115	185	40	25	65	575
Reg. Projects	5	-	-	-	-	-	5
Reg. Total	410	190	285	80	30	150	1,145

Country or Territory	UNTAU	ILO	FAO	UNESCO	ICAO	WHO	TOTAL
<u>LATIN AMERICA</u>							
Argentina	-	-	-	-	-	-	50*
Bolivia	190	35	25	45	-	5	300
Brazil	70	70	135	85	-	-	360
Brit.Guiana	-	-	10	-	-	-	10
Chile	40	25	210	5	-	-	280
Colombia	80	35	50	45	-	30	240
Costa Rica	30	-	20	10	-	40	100
Cuba	10	15	-	5	-	-	30
Dominican Rep.	15	-	15	5	-	15	50
Ecuador	65	30	105	50	-	-	250
El Salvador	10	25	35	30	20	40	160
Guatemala	10	15	15	80	-	-	120
Haiti	30	50	35	25	-	-	140
Honduras	10	65	-	-	-	-	75
Jamaica	20	-	20	-	-	-	40
Mexico	30	-	95	55	70	30	280
Nicaragua	30	10	40	30	-	-	110
Panama	10	-	30	-	-	75	115
Paraguay	30	-	50	5	10	55	150
Peru	35	-	10	45	-	50	140
Trinidad	-	10	10	-	-	-	20
Uruguay	10	-	30	25	-	-	65
Venezuela	-	20	-	20	-	70	110
Reg.Projects	235	195	-	130	30	190	780
Reg. Total	960	600	940	695	130	600	3,975

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Country or Territory	UNTAAG ^{1/}	ILO	FAO	UNESCO	ICAO	WHO	TOTAL
<u>MIDDLE EAST</u>							
Afghanistan	60	10	75	50	35	120	350
Iran	180	35	200	65	60	130	670
Iraq	40	10	165	80	35	50	380
Israel	105	25	65	15	25	40	275
Jordan	105	-	35	40	-	30	210
Lebanon	15	-	-	20	50	40	125
Saudi Arabia	20	-	55	10	-	30	115
Syria	20	-	145	60	35	50	310
Yemen	40	-	25	15	-	-	80
Reg. Projects	5	10	-	85	-	70	170
Reg. Total	590	90	765	440	240	560	2,685
Inter-Reg.) Projects)	-	-	-	-	-	-	563 2/
GRAND TOTAL	3,552	1,720	3,750	2,230	710	3,200	16,000

* These total figures include some undesignated amounts in the absence of specific information on plans of the Participating Organizations.

^{1/}Includes figures for WMO and ITU.

^{2/}Includes amounts not designated as Agency sub-totals, since no breakdown of Agency plans is available at this time.

Recommended Tentative Country Programme Levels for 1955
(Category II projects figures)

<u>REGION</u>	<u>For additional</u> <u>\$4 million</u> <u>programme</u>	<u>REGION</u>	<u>For additional</u> <u>\$4 million</u> <u>programme</u>
AFRICA	British East Africa	LATIN AMERICA	Argentina
	10		50
	Egypt		Bolivia
	50		60
	Ethiopia		Brazil
	125		120
	French West Africa		Chile
	15		20
	Gambia		Colombia
	15		60
	Gold Coast		Costa Rica
	30		60
	Liberia		Cuba
	25		20
	Libya		Dominican Republic
	75		50
	Morocco		Ecuador
	20		50
	Nigeria		El Salvador
	15		40
	Uganda		Guatemala
	15		80
	Somaliland		Haiti
	20		60
	Sudan		Honduras
	20		75
	Tanganyika		Jamaica
	20		60
	Tunisia		Mexico
	20		120
			Nicaragua
			40
			Panama
			35
ASIA	Burma		Paraguay
	50		100
	Cambodia		Peru
	30		60
	Ceylon		Trinidad
	85		30
	China (Taiwan)		Uruguay
	25		35
	Hong Kong		Venezuela
	10		40
	India		-
	350	MIDDLE EAST	Afghanistan
	Indonesia		100
	160		Iran
	Laos		30
	25		Iraq
	Malaya		70
	30		Israel
	Nepal		85
	20		Jordan
	Pakistan		50
	200		Lebanon
	Philippines		25
	60		Saudi Arabia
	Sarawak		85
	20		Syria
	Singapore		90
	20		Yemen
	Thailand		20
	80	REGIONAL	Africa
	Viet Nam		25
	20		Asia
			100
EUROPE	Greece		Latin America
	60		80
	Turkey		Middle East
	100		30
	Yugoslavia		
	125		
		GRAND TOTAL	4,000

APPENDIX III

TIME-TABLE INDICATING THE SUGGESTED DATE LINES FOR COMPLETION OF
ACTION ON THE PROCEDURE FOR PLANNING 1955 COUNTRY PROGRAMMES

<u>ACTION</u>	<u>DATE LINE</u>
1. The issue of communication by the Executive Chairman to Field Representatives	15 April 1954
2. Issue of communications outlining the relevant Programme information by the Participating Organisations to the Resident Representatives and Agency Field Representatives	1 May 1954
3. Consultations between Agency Representatives, Resident Representatives and the Governments	From 1 May 1954 to 15 August 1954
4. Communication of comments by the Resident Representative on Programmes as negotiated between the Agency Representatives and the Governments to the Participating Organisations concerned and to the TAB Secretariat	1 September 1954
5. The submission of country programmes by Participating Organisations to the TAB for review and approval by the Board	1 October 1954

ANNEX III

ATTENDANCE AND SCHEDULE OF SITTINGS

Technical Assistance Board - 28th Session

CHAIRMAN:	Mr. David Owen (In Mr. Owen's absence, Sir Herbert Broadley, Mr. Yalden-Thomson and Mr. Adiseshiah took the chair)
UNITED NATIONS TAA:	Dr. H. Keenleyside Mr. G. Martínez Cabañas Mr. N. Luker Mr. A. Goldschmidt
ILO:	Mr. W. Yalden-Thomson Mr. F. Wheeler
FAO:	Sir Herbert Broadley Mr. H. Vogel Mr. T.V.N. Fortescue Miss A. Baños
UNESCO:	Mr. M.S. Adiseshiah Mr. S. Wolontis Mrs. R. Rommel
ICAO:	Mr. E. R. Marlin Mr. E.M. Lewis Mr. G. Van Gelder
WHO:	Dr. P. M. Kaul Miss B. Newton
ITU:	Mr. G.C. Gross
WMO:	Mr. J.L. Galloway
BANK:	Mr. P.H. French
UNITED NATIONS BUREAU OF FINANCE:	Mr. H. Busfield, Chief, Accounts Division, Department of Administrative and Financial Services

TECHNICAL ASSISTANCE
BOARD:

Mr. William McCaw
Mr. James Keen
Mr. N.G. Abhyankar

SECRETARY:

Mr. P. R. Obez

Schedule of Sittings

Monday, 22 March	10:30 a.m. - 1:00 p.m. 3:00 p.m. - 7:00 p.m.
Tuesday, 23 March	10:15 a.m. - 1:00 p.m.
Thursday, 25 March	10:15 a.m. - 1:15 p.m. 3:30 p.m. - 5:30 p.m.
Friday, 26 March	3:30 p.m. - 7:00 p.m.
Tuesday, 30 March	10:15 a.m. - 1:00 p.m. 2:45 p.m. - 6:00 p.m.
Wednesday, 31 March	10:15 a.m. - 1:15 p.m. 2:45 p.m. - 5:30 p.m.

Private meetings

Sunday, 21 March	2:30 p.m. - 8:00 p.m.
Wednesday, 24 March	3:00 p.m. - 6:00 p.m.
Wednesday, 31 March	5:30 p.m. - 6:30 p.m.

Working Parties

Wednesday, 24 March)	Working Party on Danish Contribution and Turkish Lire
Thursday, 25 March)	
Friday, 26 March	Working Party on Local Costs
Friday 26 March	Working Party on 1955 Planning Figures