

UNITED NATIONS

GENERAL SECRETARIAT

ST/AI/134
15 January 1960

ADMINISTRATIVE INSTRUCTION

To: Executive Officers and Administrative Officers

Subject: CERTIFYING OFFICERS - 1960

1. In accordance with Financial Rule 110.4, the officers whose names are set out in the attached list are designated as Certifying Officers and Alternate Certifying Officers, authorized to certify obligations and expenditures against the 1960 accounts as indicated.
2. In line with the issue of the 1960 budget allotments by projects and chapters, the designations of Certifying Officers and their alternates have been made, not by individual object of expenditure, but by project or chapter, except in the case of the budget accounts in Section 13 - General Expenses, Section 15 - Permanent Equipment, and Revenue Producing Activities. It should, however, be noted that the responsibilities of Certifying Officers and their alternates in relation to the individual expenditure accounts continue the same. They should, in addition, ensure that every obligation or expenditure they certify is properly classified and coded in accordance with the 1960 codes, established in the Account Codes Handbook (ST/ADM/L.3).
3. Following the consolidation of credits for the accounts relative to Section 6 - Salaries and Wages, Section 7 - Common Staff Costs, and Section 8 - Travel of Staff, and their central control and administration in the Office of the Controller, the responsibilities of departmental Certifying Officers and their alternates, in respect of the expenditure accounts for these sections of the budget, will not include certification of availability of funds. However, certification of departmental accounts for "Established Posts" and "Temporary Assistance" will refer to adherence to authorized manning tables, time and attendance, and for "Travel of Staff" to the certification of travel authorizations (Form PT-8).

4. In accordance with Financial Rule 110.3, the Controller and the Deputy Controller have the authority to certify obligations and expenditures under all accounts.

5. ST/AI/130 and all amendments thereto are hereby cancelled.

B.R. TURNER
Controller

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CERTIFYING OFFICERS FOR 1960

Account

Certifying Officer
Alternate (*)

THE GENERAL ASSEMBLY, COMMISSIONS AND COMMITTEES

General Assembly Session

01125-100 Travel of representatives to the General Assembly P. Correa
J. Powers*

Committees

Travel of Members^{1/}

01109-101 Joint Staff Pension Board B.T. Twigt
A. Romano*

01129-101 Advisory Committee on Administrative and A. Vaidyanathan
Budgetary Questions

01130-101 Committee on Contributions K. Petersen

01131-101 International Law Commission P. Correa
J. Powers*

01132-101 Administrative Tribunal N. Teslenko
R. Hausner*

01333-101 Scientific Advisory Committee P. Correa
01344-101 Scientific Committee on Radiation J. Powers*

THE ECONOMIC AND SOCIAL COUNCIL, COMMISSIONS AND COMMITTEES

Committees

Travel of Members^{1/}

01336-101 Commission on Human Rights P. Correa

01337-101 Commission on the Status of Women J. Powers*

01339-101 Sub-Commission on Prevention of Discrimination and Protection of Minorities

01342-101 Interim Co-ordinating Committee for International Commodity Arrangements

01343-101 ECOSOC Committee for Programme Appraisals

01348-101 Commission on Narcotic Drugs

01349-101 Statistical Commission

01367-101 Permanent Central Opium Board and Drug Supervisory Body

1/ For travel of staff to meetings, see page 11 below.

Account

Certifying Officer
Alternate (*)

THE TRUSTEESHIP COUNCIL, COMMISSIONS AND COMMITTEES

01446-000 1960 Visiting Mission to East Africa G. Lansky
F. Frerker*
C. Seward*

Commodity Conferences

01500-000 Commodity Conferences P. Correa
J. Powers*

SPECIAL MEETINGS AND CONFERENCES

02155-000 United Nations Conference on the Law of the Sea P. Correa
J. Powers*

02235-000 Second United Nations Conference on the Peaceful Uses of Atomic Energy N. Groby

02356-000 United Nations Conference on the Prevention of Crime and the Treatment of Offenders P. Correa
J. Powers*

BOARD OF AUDITORS

03000-430 External audit costs R. Hausner
W. McCaw*

SPECIAL MISSIONS AND RELATED ACTIVITIES

All expenditure accounts

04185-000 United Nations Advisory Council for Somaliland G. Lansky
under Italian Administration F. Frerker*

04186-000 United Nations Military Observer Group C. Seward*

in India and Pakistan

04187-000 United Nations Representative in India and Pakistan

04188-000 United Nations Conciliation Commission for Palestine

04189-000 United Nations Truce Supervision Organization in Palestine

04190-000 Plebiscites for the Trust Territory of the Cameroons under United Kingdom Administration

04191-000 United Nations Commission for the Unification and Rehabilitation of Korea

04192-000 Memorial Cemetery in Korea

04200-005 Replacement of staff assigned to field missions

J.E. Jones
J. Powers*

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Account

Certifying Officer
Alternate (*)

UNITED NATIONS FIELD SERVICE

05100-000 United Nations Field Service
to (All expenditure accounts)
05400-000

G. Lansky
C. Ilka*
C. Seward*

THE SECRETARIAT

Section 6 - Salaries and wages

Section 8 - Travel of staff on official business

Section 9 - Hospitality

Executive Office of the Secretary-General

06101-001	Established posts	R. Hausner
06401-001	Established posts replacements (Executive Office of the Secretary-General)	A.W. Cordier*
06201-006	Overtime and night differential	
06301-003	Temporary assistance (Departmental)	
06301-004	Temporary assistance (General Assembly)	
08201-112	Travel of staff on official business	
08201-113	Travel of the Secretary-General or his representatives related to special responsibilities	
09101-440	Hospitality	

Office of Legal Affairs

06102-001	Established posts	R. Hausner
06402-001	Established posts replacements (Office of Legal Affairs)	C. Stavropoulos*
06202-006	Overtime and night differential	A. Watkins*
06302-003	Temporary assistance (Departmental)	
08202-112	Travel of staff on official business	
09102-440	Hospitality	

Office of the Controller

06103-001	Established posts	R. Hausner
06403-001	Established posts replacements (Office of the Controller)	W. McCaw*
06203-006	Overtime and night differential	
06303-003	Temporary assistance (Departmental)	
08203-112	Travel of staff on official business	
09103-440	Hospitality	
06119-001	Established posts - undistributed	J.E. Jones J. Powers*

Account

Certifying Officer
Alternate (*)

Office of Personnel

06104-001	Established posts	R. Hausner
06404-001	Established posts replacements (Office of Personnel)	L. Michelmore*
06204-006	Overtime and night differential	
06304-003	Temporary assistance (Departmental)	
06304-004	Temporary assistance (General Assembly)	
08204-112	Travel of staff on official business	
09104-440	Hospitality	

Internal Audit Service

06105-001	Established posts	R. Hausner
06405-001	Established posts replacements (Internal Audit Service)	W. McCaw*
06205-006	Overtime and night differential	
06305-003	Temporary assistance (Departmental)	
08205-112	Travel of staff on official business	
09105-440	Hospitality	

Health Service

06106-001	Established posts	R. Hausner
06406-001	Established posts replacements (Health Service)	S. Sze*
06206-006	Overtime and night differential	A. Wolff*
06306-003	Temporary assistance (Departmental)	
06306-004	Temporary assistance (General Assembly)	
08206-112	Travel of staff on official business	
09106-440	Hospitality	

Office of Under-Secretaries for Special Political Affairs

06107-001	Established posts	R. Hausner
06407-001	Established posts replacements (Office of Under-Secretaries for Special Political Affairs)	A.W. Cordier*
06207-006	Overtime and night differential	
06307-003	Temporary assistance (Departmental)	
08207-112	Travel of staff on official business	
09107-440	Hospitality	

Department of Political and Security Council Affairs

06108-001	Established posts	L. Herman
06408-001	Established posts replacements (Department of Political and Security Council Affairs)	A. Dobrynin*
06208-006	Overtime and night differential	
06308-003	Temporary assistance (Departmental)	
08208-112	Travel of staff on official business	
09108-440	Hospitality	

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Account

Certifying Officer
Alternate (*)

Joint Staff Pension Board and
United Nations Staff Pension Committee

06109-001	Established posts	B.T. Twigt
06409-001	Established posts replacements (Joint Staff Pension Board and United Nations Staff Pension Committee)	A. Romano*
06209-006	Overtime and night differential	
06309-003	Temporary assistance (Departmental)	
08209-112	Travel of staff on official business	
09109-440	Hospitality	

Department of Economic and Social Affairs

06110-001	Established posts	C.L. Coates
06410-001	Established posts replacements (Department of Economic and Social Affairs)	S. Przylucki*
06210-006	Overtime and night differential	H.W. Bell*
06310-003	Temporary assistance (Departmental)	
08210-112	Travel of staff on official business	
09110-440	Hospitality	

Human Rights Division

06111-001	Established posts	C.L. Coates
06411-001	Established posts replacements (Human Rights Division)	S. Przylucki*
06211-006	Overtime and night differential	H.W. Bell*
06311-003	Temporary assistance (Departmental)	
08211-112	Travel of staff on official business	
09111-440	Hospitality	

Department of Trusteeship and Information from
Non-Self-Governing Territories

06114-001	Established posts	W. Hodgson
06414-001	Established posts replacements (Department of Trusteeship and Information from Non-Self-Governing Territories)	D. Protitch*
06214-006	Overtime and night differential	
06314-003	Temporary assistance (Departmental)	
08214-112	Travel of staff on official business	
09114-440	Hospitality	

Account

Certifying Officer
Alternate (*)

Office of Public Information

06115-001	Established posts	R. Eriksen
06415-001	Established posts replacements (Office of Public Information)	M.I. Davies*
06215-006	Overtime and night differential	
06315-003	Temporary assistance (Departmental)	
06315-004	Temporary assistance (General Assembly)	
08215-112	Travel of staff on official business	
09115-440	Hospitality	

Office of Conference Services

06116-001	Established posts	T.B. Kirkbride
06416-001	Established posts replacements (Office of Conference Services)	F. Chell*
06216-006	Overtime and night differential	
06316-003	Temporary assistance (Departmental)	
06316-004	Temporary assistance (General Assembly)	
08216-112	Travel of staff on official business	
09116-440	Hospitality	N. Gravel*

Library

06117-001	Established posts	T.B. Kirkbride
06417-001	Established posts replacements (Library)	F. Chell*
06217-006	Overtime and night differential	
06317-003	Temporary assistance (Departmental)	
06317-004	Temporary assistance (General Assembly)	
08217-112	Travel of staff on official business	
09117-440	Hospitality	N. Gravel*

Office of General Services

06118-001	Established posts	C.C. Timbrell
06418-001	Established posts replacements (Office of General Services)	P. Hazou*
06218-006	Overtime and night differential	
06318-003	Temporary assistance (Departmental)	
06318-004	Temporary assistance (General Assembly)	
08218-112	Travel of staff on official business	
09118-440	Hospitality	

Temporary Assistance (Headquarters)

06300-003	Temporary assistance, Departmental	J.E. Jones
06300-004	Temporary assistance, General Assembly	J. Powers*

Account

Certifying Officer
Alternate (*)

COMMON STAFF COSTS

Staff allowances ^{2/}

07120-021 Dependency allowances
07120-022 Education grants and related travel
Social security payments ^{2/}

07220-023 Contributions - Joint Staff Pension Fund
and other social security plans
07220-025 Contributions - medical insurance

07220-024 Annual retirement allowances for former
Secretaries-General
07220-026 Compensatory payments

W. McCaw
B.R. Turner*

Recruitment, transfer and separation costs ^{2/}

Travel and removal expenses on appointment,
transfer or separation ^{2/}

07320-031 Travel on initial recruitment and travel
for interview
07320-032 Travel on transfer of duty station
07320-033 Travel on separation
07320-035 Travel of staff for General Assembly
07320-036 Removal of household goods
07320-037 Assignment allowance
07320-040 Installation payments

Separation payments including repatriation grants ^{2/}

07320-051 Indemnity pay
07320-052 Commutation of annual leave
07320-053 Repatriation grants
07320-054 Service benefits

08301-114 Travel on home leave

2/ Departmental Certifying Officers. Credits are established for these accounts in the Office of the Controller. Certifications on obligations and expenditures against these accounts which are required by departmental Certifying Officers will not be considered as covering certifications that funds are available in the appropriate account, but in other respects will carry the same responsibility as pertains to certifications on accounts allotted to their administration.

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Account

Certifying Officer
Alternate (*)

Other Common Staff Costs

07420-061	Language training	R. Hausner
07420-062	Junior professional trainees	L. Michelmore*
07420-065	Staff welfare	
07420-067	Losses on housing projects	
07420-068	Grant to United Nations International School	W. McCaw B.R. Turner*

Account

Certifying Officer
Alternate (*)

TRAVEL OF STAFF

Travel of staff to meetings

08109-111	Joint Staff Pension Board	B.T. Twigt
08125-111	General Assembly	A. Romano*
08127-111	Economic and Social Council	P. Correa
08129-111	Advisory Committee on Administrative and Budgetary Questions	J. Powers*
08131-111	International Law Commission	A. Vaidyanathan
08132-111	Administrative Tribunal	P. Correa
08133-111	Scientific Advisory Committee	J. Powers*
08137-111	Commission on the Status of Women	N. Teslenko
08142-111	Interim Co-ordinating Committee for International Commodity Arrangements	R. Hausner*
08150-111	Geneva session of a functional commission	P. Correa
08173-111	Economic Commission for Asia and the Far East	See ECAFE, Page 14
08174-111	Committee and Sub-Committees of the Economic Commission for Asia and the Far East	See ECAFE, Page 14
08176-111	Economic Commission for Latin America	See ECLA, Page 15
08177-111	Committees and Sub-Committees of the Economic Commission for Latin America	See ECLA, Page 15

08201-112 to 08218-112	Travel of staff on official business	P. Correa
08301-114	Travel on home leave	See above Common Staff Costs, Page 7
08451-103	Investments Committee	N. Monod
08452-103	International Civil Service Advisory Board	L. Michelmore
08453-103	Committee of Experts on Post Adjustment	R.L. Smith
08454-103	Expert Group on Review of the Joint Staff Pension System	J. Powers*

	HOSPITALITY	
09101-440 to 09118-440	Hospitality	Departmental Certifying Officers

HOSPITALITY

Departmental Certifying Officers

Account

Certifying Officer
Alternate (*)

09125-440 Hospitality, General Assembly R. Hausner
A.W. Cordier*

SECTION 9 (a)

09220-440 Payments under Annex I, Paragraphs 2 and 3 of the Staff Regulations W. McCaw
B.R. Turner*

WORLD REFUGEE YEAR

12000-000 World Refugee Year N. Groby

GENERAL SERVICES

Premises

13120-210	Supplies for maintenance of premises	F.M. Begley
13120-220	Contractual services for maintenance of premises (including expenditure accounts <u>221</u> to <u>227</u>)	E. Van Name* C.C. Timbrell*
13120-230	Minor alterations to premises	F.M. Begley
13120-235	Housing accommodations for the Secretary-General	E. Van Name*
13120-241 to 13120-244	Utilities	
13120-222	Operation and maintenance of telecommunications equipment	R.L. Chestnutt C.C. Timbrell* W.M. Anderson*

Rental and maintenance of equipment
(other than fixed installations)

13220-000	Rental and maintenance of office and related equipment (including expenditure accounts <u>261</u> to <u>266</u>)	R.V. Elms C.C. Timbrell* V.A. De Angelis*
13220-270	Operation and maintenance of transportation equipment	R.V. Elms E.G. Moore*
13220-271	Local transportation	V.A. De Angelis*

Account

Certificate Officer
Alternate (*)

Communications, freight, cartage and express

13320-301	Telegraph, teletype, cable, and wireless	C.W. Goyder P. Hazou* W.M. Anderson*
13320-311 to 13320-314	Telephone services	
13320-320	Postage	R.K. Lawley P. Hazou* W.M. Anderson*

Pouches

13318-321	Office of Public Information	R.K. Lawley
13320-321	Other Departments	W.M. Anderson* P. Hazou*

Freight

13315-322	Office of Public Information	R.V. Elms
13320-322	Other Departments	P. Hazou* V.A. De Angelis*

Public information supplies and services

13420-350	Motion picture and photographic supplies and services (expenditure accounts 351 and 352)	R. Eriksen B. Grunzweig*
	Radio and television supplies and services (expenditure accounts 353 and 354)	J. Sheehan*
	News agency services (expenditure account 360)	

Other supplies and services
Miscellaneous adjustments

13520-400	Miscellaneous supplies and services	R.V. Elms C.C. Timbrell* V.A. De Angelis*
13520-410	Insurance	W. McCaw B.R. Turner*
13620-411 to 13620-414	Miscellaneous adjustments	

Account

Certificate Officer
Alternate (*)

Study and interne programmes

13720-421	Civil servants	R. Eriksen
13720-422	Student internes	
13720-423	Non-governmental representatives	M.I. Davies*

Interim arrangements for the Library

13820-230	Minor alterations to premises	D.B. Vaughan
13820-400	Miscellaneous supplies and services	E. Brodnax* A. Sterman*

PRINTING, STATIONERY AND LIBRARY SUPPLIES

Official Records

14125-520	The General Assembly, Commissions and Committees	H. Crouzet-Pascal
14126-520	The Security Council, Commissions and Committees	R. Lavigne*
14127-520	The Economic and Social Council, Commissions and Committees	G. Peissel*
14128-520	The Trusteeship Council, Commissions and Committees	
14125-521	Backlog, The General Assembly, Commissions and Committees	
14126-521	Backlog, The Security Council, Commissions and Committees	
14127-521	Backlog, the Economic and Social Council, Commissions and Committees	
14128-521	Backlog, the Trusteeship Council, Commissions and Committees	
14125-522	Printing in the Arabic language of certain documents of the General Assembly and other documents	
14147-523	Contractual printing - proceedings of conferences	
14131-520	Documents of the International Law Commission prepared in pursuance of General Assembly resolution 987 (X)	
14117-520	Contractual printing - Library	

Recurrent publications

14202-509	Office of Legal Affairs
14208-509	Department of Political and Security Council Affairs
14210-509	Department of Economic and Social Affairs
14214-509	Department of Trusteeship and Information from Non-Self-Governing Territories
14273-509	Economic Commission for Asia and the Far East
14276-509	Economic Commission for Latin America
14279-509	Economic Commission for Africa

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Account

Certifying Officer
Alternate (*)

Studies and reports

14310-510 Department of Economic and Social Affairs
14373-510 Economic Commission for Asia and the Far East
14376-510 Economic Commission for Latin America
14379-510 Economic Commission for Africa

Contractual printing -
Office of Public Information
(expenditure accounts 501 to 507)

14415-500

Other contractual printing

14601-511 Office of the Secretary-General
14603-511 Office of the Controller
14616-511 Office of Conference Services
14618-511 Office of General Services

Supplies

14820- - Stationery and office supplies (including expenditure accounts 551 to 553) R.V. Elms
C.C. Timbrell*
V.A. De Angelis*
14820- - Supplies for internal reproduction (including expenditure accounts 561 to 564)

Library books, maps, supplies and services

14920- - Library books, bindings, subscriptions, etc. (including expenditure accounts 572 to 577) J. Stummvoll
F.P. Wojewodski*
14920- - Contractual library supplies and services (including expenditure accounts 581 and 582) J. Stummvoll
J. Groesbeck*

PERMANENT EQUIPMENT

Furniture, fixtures and office equipment

15220-660 Furniture and fixtures R.V. Elms
15220- - Office and internal reproduction equipment C.C. Timbrell*
(including expenditure accounts 661 and 662) V.A. De Angelis*

Account

Certifying Officer
Alternate (*)

Furniture, fixtures and office equipment (continued)

15220-665	Telecommunications equipment	R.L. Chestnutt C.C. Timbrell* W.M. Anderson*
15220-666	Office of Public Information equipment	R. Eriksen B. Grunzweig*
15220-669	Library equipment	J. Stummvoll T. Kirkbride*
15220-670	Transportation equipment	R.V. Elms C.C. Timbrell* V.A. De Angelis*
15220-680	Miscellaneous equipment	F.M. Begley E. Van Name*

TECHNICAL PROGRAMMES

16000-431	Economic Development - Programme under resolutions 200 (III) and 305 (IV)	W. McCaw B.R. Turner*
17000-431	Social activities - Programme under resolution 418 (V)	
18000-431	Human Rights activities - Programme under resolution 926 (X)	
19100-431	Public Administration: Training and research	
19200-431	Public Administration: Operational and executive personnel	
20000-431	Narcotic drug control	

SPECIAL EXPENSES

21100-600	Transfer of assets of the League of Nations to the United Nations	W. McCaw B.R. Turner*
21200-600	Amortization of the Headquarters construction loan	
21300-600	United Nations Building in Santiago, Chile	<u>Field expenditures</u> O.W. Danielson G. Trancart* <u>Headquarters expenditures</u> C.C. Timbrell D.B. Vaughan*

Account

Certifying Officer
Alternate (*)

INFORMATION CENTRES

06171-001	Established posts	G. Lansky
06271-006	Overtime and night differential	C. Seward*
06371-003	Temporary assistance	R. Bonner*
07171-021	Dependency allowances	M.I. Davies*
07171-022	Education grants and related travel	
07271-023	Contributions - Joint Staff Pension Fund and other social security plans	
07271-025	Contributions - medical insurance	
07371-030	Travel and removal expenses on appointment, transfer and separation	
07371-037	Assignment allowances	
07371-040	Installation expenses	
07371-050	Separation payments including repatriation grants	
08271-112	Travel of staff on official business	
08371-114	Travel on home leave	
09171-440	Hospitality	
13171-200	Rental and maintenance of premises and fixed installations, including utilities	
13271-270	Operation and maintenance of transportation equipment	
13271-271	Local transportation	
13371-300	Communications, freight, cartage and express	
13471-350	Public information supplies and services	
13571-400	Other supplies and services	
14871-550	Stationery and office supplies (including supplies for internal reproduction)	
14971-570	Library books, maps, supplies and services	
15271-650	Furniture, fixtures and equipment	

REGIONAL ECONOMIC COMMISSIONS

Economic Commission for Africa - Secretariat

10179-001	Established posts
10179-003	Temporary assistance
10179-006	Overtime and night differential
10279-021	Dependency allowances
10279-022	Education grants and related travel
10279-023	Contributions - Joint Staff Pension Fund and other social security plans
10279-025	Contributions - medical insurances
10279-030	Travel and removal expenses on appointment, transfer or separation

<u>Field expenditures</u>	C.P. Holmes
	M. Abbas*
	C. Bjune*
<u>Headquarters</u>	
<u>expenditures</u>	
	C.L. Coates
	S. Przylucki*

AccountCertifying OfficerAlternate (*)

10279-037 Assignment allowance
 10279-040 Installation expenses
 10279-050 Separation payments and repatriation grants
 10279-060 Training of professional staff
 10379-111 Travel of staff to meetings
 10379-112 Travel of staff on official business
 10379-114 Travel on home leave
 10479-200 Rental and maintenance of premises
 10479-240 Utilities
 10479-260 Rental and maintenance of office equipment
 10479-300 Communications (postage, cable, telephone)
 10479-322 Freight, cartage and express
 10479-270 Operation of transportation equipment
 10479-400 Miscellaneous supplies and services
 10579-550 Stationery, office supplies and supplies for internal reproduction
 10579-570 Library books, maps, supplies and services
 10679-650 Furniture and fixtures
 10679-670 Transportation equipment
 10779-003 Ad Hoc expert groups

Economic Commission for Asia and the Far East - Secretariat

06173-001	Established posts	<u>Field expenditures</u>
06173-006	Overtime and night differential	K.P. Thamphi
06173-003	Temporary assistance	H.D. Fong*
07173-021	Dependency allowances	V.M. Bhatt*
07173-022	Education grants and related travel	C.Y. Li*
07273-023	Contributions - Joint Staff Pension Fund and other social security plans	<u>Headquarters expenditures</u>
07273-025	Contributions - medical insurance	C.L. Coates
07373-030	Travel and removal expenses on appointment, transfer and separation (except assignment allowances)	S. Przylucki*
07373-037	Assignment allowances	
07373-040	Installation expenses	
07373-050	Separation payments, including repatriation grants	
07473-060	Staff training	
07473-065	Staff welfare	
08273-112	Travel of staff on official business	
08373-114	Travel on home leave	
09173-440	Hospitality	
13173-228	Rental of premises	
13173-210	Supplies for maintenance of premises	
13173-220	Contractual services for maintenance of premises	
13173-240	Utilities	

<u>Account</u>	<u>Certifying Officer</u>
	<u>Alternate (*)</u>

13273-260	Rental and maintenance of office and related equipment
13273-270	Rental and maintenance of transportation equipment
13373-300	Communications
13373-320	Postage (including pouches)
13373-322	Freight, cartage and express
13573-400	Other supplies and services
14273-509	Contractual printing - recurrent publications
14873-550	Stationery and office supplies (including supplies for internal reproduction)
14973-570	Library books, maps, supplies and services
15273-650	Furniture, fixtures and equipment
08173-111	Travel of staff to meetings - ECAFE Commission
08174-111	ECAFE - Committees and Sub-Committees

Economic Commission for Latin America - Secretariat

06176-001	Established posts	<u>Field expenditures</u>
06176-006	Overtime and night differential	O.W. Danielson
06176-003	Temporary assistance	P. Mendive*
07176-021	Dependency allowances	G. Trancart*
07176-022	Education grants and related travel	<u>Mexico</u>
07276-023	Contributions - Joint Staff Pension Fund and other social security plans	M. Short*
07276-025	Contributions - medical insurance	A. Santa Cruz*
07376-030	Travel and removal expenses on appointment transfer and separation (except assignment allowances)	<u>Headquarters expenditures</u>
07376-037	Assignment allowances	C.L. Coates
07376-040	Installation expenses	S. Przylucki*
07376-050	Separation payments including repatriation grants	
07476-060	Staff training	
07476-065	Staff welfare	
08276-112	Travel of staff on official business	
08376-114	Travel on home leave	
09176-440	Hospitality	
13176-210	Supplies for maintenance of premises	
13176-220	Contractual services for maintenance of premises	
13176-228	Rental of premises	
13176-240	Utilities	
13276-260	Rental and maintenance of office and related equipment	
13276-270	Rental and maintenance of transportation equipment	
13376-300	Communications	

Account

Certifying Officer
Alternate (*)

13376-320	Postage (including pouches)	
13376-322	Freight, cartage and express	
13576-400	Other supplies and services	
14276-509	Contractual printing - recurrent publications	
14876-550	Stationery and office supplies (including supplies for internal reproduction)	
14976-570	Library books, maps, supplies and services	
15276-650	Furniture, fixtures and equipment	
15320-601	Repairs to refrigerator condensers	C.C. Timbrell
15320-602	Engineering and architectural survey	F.M. Begley* E. Van Name*
08176-111	Travel of staff to meetings - ECIA Commission	
08177-111	ECIA - Committees and Sub-Committees	

REVENUE PRODUCING ACTIVITIES

United Nations Postal Administration

32100-001	Established posts	C.C. Timbrell
32100-003	Temporary assistance	P. Hazou*
32100-006	Overtime and night differential	
32100-400	Miscellaneous supplies and services	R. Tvedt
32100-508	Printing of postage stamps	P. Hazou*
32100-680	Miscellaneous equipment	A. Sterman*
32100-300	Freight and postage	

Visitors' Service

32200-001	Established posts	R. Eriksen
32200-003	Temporary assistance	G.E. Bennett*
32200-006	Overtime and night differential	
32200-011	Salaries and wages of guides	
32200-212	Purchase and maintenance of uniforms	
32200-400	Miscellaneous supplies and services	
32200-500	Contractual printing	
32200-680	Miscellaneous equipment	

Account

Certifying Officer
Alternate (*)

Sale of Publications (Headquarters)

32300-001	Established posts	T.B. Kirkbride
32300-003	Temporary assistance	F. Chell*
32300-006	Overtime and night differential	
32300-300	Freight and postage	
32300-400	Miscellaneous supplies and services	
32300-450	Sales promotion expenses	
32300-680	Miscellaneous equipment	

Sales Promotion of Second Conference on the
Peaceful Uses of Atomic Energy

32700-003	Temporary assistance	T.B. Kirkbride
32700-322	Freight	B. Larthe*
32700-112	Travel - staff, other official business	
32700-450	Promotion expenses	
32700-451	Exhibitions	

UNITED NATIONS EMERGENCY FORCE

<u>Headquarters</u>	<u>Field</u>	<u>Field expenditures</u>
33001-000	33002-000	<p>United Nations Emergency Force (Budget accounts as set out in the Account Codes Handbook - Document ST/ADM/L.3)</p> <p><u>Gaza</u></p> <p>J.T. Birckhead A. Cooper* K. Mortensen* N. Osborne* (until 1 Feb. '60) J. Blades (from 1 Feb. 1960) G. Litzmann* J. Wolfe* (until 29 Feb. 1960) M. Campbell* W.J. Wilken*</p> <p><u>Pisa</u></p> <p>G.L. Ryder J. DiMarco*</p> <p><u>Beirut</u></p> <p>L. Haug*</p> <p><u>Headquarters</u></p> <p><u>Expenditures</u></p> <p>G. Lansky A. DeLauro* H. Morgensen* C. Seward*</p>

Account

Certifying Officer
Alternate (*)

UNITED NATIONS SPECIAL FUND ACTIVITIES

Administrative Costs of the Managing Director

34100-000	Headquarters Secretariat	R.B. Stedman
34200-000	Subvention to the Technical Assistance Board	K.P.R. Menon* A. Lewis*

Expenses incurred by the United Nations as an Executing Agency

36000-000	Overhead costs ^{3/}	H.T. Sie
40000-000	Project costs	P. Stula* A. Katz* C. Seward*

TECHNICAL ASSISTANCE BOARD

Headquarters Secretariat

37100-000	Secretariat administrative costs	R.B. Stedman J.E. Folger* J. McDiarmid* J.M. Saunders*
37200-000	Other joint administrative costs	W. McCaw B.R. Turner*

Field offices

38001- to 38054	Technical Assistance Board Field Offices	R.B. Stedman J.M. Saunders* J. McDiarmid* C.L. Law*
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^{3/} Credits are established in the Office of the Controller, which issues specific authorizations to departments against these credits.

Account

Certifying Officer
Alternate (*)

Technical Assistance project costs

50000-000	Regular programmes	H.T. Sie
60000-000	OPEX (Technical assistance in public administration - provision of operational and executive personnel - General Assembly resolution 1256 (XIII))	P. Stula* A. Katz* C. Seward*
70000-000	Working Capital and Reserve Authorization (contingency)	
80000-000	Expanded Technical Assistance programme (ECOSOC resolution 222 (IX))	
90000-000	Human Rights activities Narcotic drugs Funds in trust (XBO)	
