



UNITED NATIONS

SECRETARIAT



ST/AI/173/Rev.2/Amend.1
2 July 1969

ADMINISTRATIVE INSTRUCTION

To: Members of the Staff of the United Nations

From: The Controller

Subject: EXCESS BAGGAGE, UNACCOMPANIED SHIPMENTS,
INSURANCE AND STORAGE

1. The purpose of this amendment is to clarify the arrangements for packing, crating, cartage, unpacking and uncrating airfreight shipments relating to travel on home leave or education grant under Rule 107.21(e). Paragraph 6 of the instruction is replaced by the following:

"6. A staff member travelling by air may elect to convert the whole surface shipment relating to travel on home leave or education grant travel under Rule 107.21(e) to airfreight on the basis of the one-third rule. In case of conversion to airfreight on home leave or education grant travel, no costs for packing, crating, unpacking and uncrating will be paid but reasonable costs will be paid for cartage of such airfreight shipments of personal effects."

2. This amendment will be effective 1 June 1969.
