



ST/AI/191
15 January 1970

ADMINISTRATIVE INSTRUCTION

To: Executive Officers and Administrative Officers

Subject: CERTIFYING OFFICERS - 1970 ACCOUNTS

A - Designation of Certifying Officer

1. The attached list enumerates the officers designated by the Controller, in terms of Financial Rule 110.4, as Certifying Officers and Alternate Certifying Officers in respect of the 1970 accounts as indicated. ST/AI/183 and all amendments thereto are hereby cancelled.
2. In respect of accounts administered by the United Nations Office at Geneva, the Certifying Officers and their Alternates will be designated by the Director-General of that office.
3. Any change in the present list which may become necessary in the course of 1970 shall be the subject of a written recommendation by the Head of the Department or Office to the Controller for his approval. Notification of approved changes will be issued in the form of amendments to this Instruction.

B - Functions of a Certifying Officer

4. The responsibility attached to the position of Certifying Officer or Alternate Certifying Officer is a personal one and cannot be delegated.
5. The functions of such an Officer are to certify that a proposed obligation or expenditure
 - (a) Is in accord with existing regulations, rules and instructions;
 - (b) Is reasonable and in accord with the purpose for which the relevant appropriation was approved and the allotment made;
 - (c) Can be met from the available balance of the allotment to the relevant account, with due regard to foreseeable future obligations.

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6. In the case of expenditure accounts for established posts and for the related common staff costs, the certification shall refer to adherence to authorized manning tables, to entitlements established by the Office of Personnel and to time and attendance rather than to the availability of funds. Certification of all other staff costs such as temporary assistance, consultants and experts, travel of staff shall refer to time and attendance, where applicable, as well as to the availability of funds within allotments or other forms of authorization (e.g., temporary assistance authorizations, MOD's, etc.).

7. On all occasions a Certifying Officer shall ensure that proposed obligations or expenditures are properly classified and coded in accordance with the 1970 codes in the Allotment Account Codes Handbook (ST/ADM/L.3/Rev.10).

8. An alternate Certifying Officer is personally responsible for his actions while deputizing for the Certifying Officer. For ensuring that total obligations and expenditures remain within the allotments, it is incumbent on the Certifying Officer to take into account the prior actions of his Alternate.

9. Should any question arise in connexion with a proposed obligation or expenditure, the Certifying Officer may, if he considers this necessary, request the written instruction of the Head of his Department or other officer to whom the latter has delegated the required authority. If the Certifying Officer is then instructed to certify, responsibility for the action taken will rest with the Officer issuing the instruction and the Certifying Officer should qualify his certification to that effect.

10. The function performed by a Certifying Officer is antecedent to and distinct from that of the appropriate Approving Officer, designated by the Controller, in terms of Financial Rule 108.9, to approve actual payments on behalf of the Organization.

11. In terms of Financial Rule 110.3 the Controller and Deputy Controller have the authority to certify obligations and expenditures under all accounts.

B.R.Turner
Controller

CERTIFYING OFFICERS FOR 1970

PART A - REGULAR BUDGET ACCOUNTS

<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
THE GENERAL ASSEMBLY, COMMISSIONS AND COMMITTEES		
<u>General Assembly Session</u>		
0101-901-100	Travel of representatives to the General Assembly	O.W. Leach P. Kossenko*
<u>Committees</u>		
<u>Travel of Members</u>		
0101-905-101	Advisory Committee on Administrative and Budgetary Questions	A. Mango R. Byrnes* M.N. Withey*
0101-906-101	Committee on Contributions	K. Petersen
0101-907-101	Joint Staff Pension Board, Standing Committee and United Nations Staff Pension Committee	A.C. Liveran B.W. Pringle* E.M. De Turris* M. de la Mota*
0101-908-101	International Law Commission	A.P. Movchan N. Teslenko* V. Ocenaskova*
0101-909-101	Administrative Tribunal	J. Hardy G.W. Wattles*
0101-910-101	United Nations Scientific Advisory Committee	P. Gohorel R. Bonner* A. Khazoom*
0101-911-101	United Nations Scientific Committee on Radiation	G.C. Lodge C.V. Narasimhan* C. Sivasankar*
0101-915-430	Board of Auditors External Audit Costs	D. La Marr W. McCaw* M. Caprario*

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Account

Certifying Officer
Alternate (*)

ECONOMIC AND SOCIAL COUNCIL, COMMISSIONS AND COMMITTEES

Committees

Travel of Members

0103-914-101	Committee for Development Planning	P. Gohorel
0103-918-101	Commission for Social Development	R. Bonner* A. Khazoom*
0103-920-101	Commission on Human Rights	T. Oppenheimer
0103-921-101	Commission on the Status of Women	M. Schreiber* E. Lawson*
0103-922-101	Sub-Commission on Prevention of Discrimination and Protection of Minorities	
0103-923-101	Commission on Narcotic Drugs	The Director-General of the United Nations Office at Geneva will designate the Certifying Officers and their alternates
0103-924-101	International Narcotics Control Board	
0103-925-101	Statistical Commission	P. Gohorel
0103-926-101	Advisory Committee on the Application of Science and Technology	R. Bonner* A. Khazoom*
0104-930-101	Visiting Mission	

Field expenditures
F.A. Pradas

Headquarters
expenditures
J. Schürbacher
G. Lansky*
A. De Lauro*
M. Riedel*

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Account

Certifying Officer
Alternate (*)

SECTION 2 - SPECIAL MEETINGS AND CONFERENCES

0201-912-000**	Conference of the Eighteen-Nation Committee on Disarmament	The Director-General of the Geneva Office will designate the Certifying Officer and alternates
		<u>Headquarters expenditures</u> H. Carlson L.N. Kutakov* M.A. Vellodi*
0202-916-000**	Meetings of the Sub-Committee of the Committee on the Peaceful Uses of Outer Space (Technical Sub-Committee)	<u>Headquarters expenditures</u> H. Carlson L.N. Kutakov* M.A. Vellodi*
	Legal Sub-Committee	<u>Headquarters expenditures</u> V. Ocenaskova C.A. Stavropolous* G.W. Wattles*
	Printing costs	S.S. Ivanko L.R. Vaney* P.J. Hazou*
0203-599-000**	Twenty-sixth session of the Economic Commission for Asia and the Far East	The Executive Secretary of ECAFE will designate the Certifying Officer and alternates
0204-132-000**	Fourth United Nations Congress on the Prevention of Crime and Treatment of Offenders	S.S. Ivanko L.R. Vaney* P.J. Hazou*
0205-599-000**	Sixth United Nations Regional Cartographic Conference for Asia and the Far East	P. Cohorel R. Bonner* A. Khazoom*
0206-916-000**	United Nations Conference on the Exploration and Peaceful Uses of Outer Space	P. Hazou

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** Obligations and expenditures to be recorded in accordance with the
standard object of expenditure codes as shown in Part V of the Account
Codes Handbook (ST/ADM/L.3/Rev.10).

Account

Certifying Officer
Alternate (*)

0207-021-000**	United Nations Conference on the Law of Treaties	S.S. Ivanko L.R. Vaney*
0208-082-000**	Fourth International Conference on the Peaceful Uses of Atomic Energy	P. Gohorel R. Bonner* A. Khazoom*
	Printing costs	S.S. Ivanko L.R. Vaney* P. Hazou*
0209-599-000**	Second Asian Conference on Industrialization	The Executive Secretary of ECAFE will designate the Certifying Officer and alternates
0210-082-000**	United Nations Conference on the Human Environment	P. Gohorel R. Bonner* A. Khazoom*
0211-021-000**	Special Committee on the Question of of Defining Aggression	V. Ocenaskova C.A. Stavropolous* G.W. Wattles*
0212-021-000**	Special Committee on the Principles of International Law concerning Friendly Relations and Co-operation Among States	The Director-General of the Geneva Office will designate the Certifying Officer and alternates
		<u>Headquarters expenditures</u> V. Ocenaskova C.A. Stavropolous* G.W. Wattles*

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** Obligations and expenditures to be recorded in accordance with the standard object of expenditure codes as shown in Part V of the Account Codes Handbook (ST/ADM/L.3/Rev.10).

Account

Certifying Officer
Alternate (*)

STAFF COSTS AND RELATED EXPENSES

Section 3 - Salaries and wages
Section 5 - Travel of staff
Section 6 - Hospitality

Executive Office of the Secretary-General

For location codes 001 through 009

0301-xxx-001	Established posts	G.C.Lodge
0301-xxx-013	Established posts replacements (other than staff detailed to political missions under section 17)	C.V. Narasimhan* C. Sivasankar*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 17	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0303-xxx-004	<u>Ad hoc</u> expert groups	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0502-xxx-113	Travel of the Secretary-General or his representatives	
0602-xxx-440	Hospitality	

Office of the Under-Secretaries for Special Political Affairs

For location codes 011 through 019

0301-xxx-001	Established posts	G.C. Lodge
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 17)	C.V. Narasimhan* C. Sivasankar*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 17	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0303-xxx-004	<u>Ad hoc</u> expert groups	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

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Account

Certifying Officer
Alternate (*)

Office of the Assistant-Secretary-General for
Inter-Agency Affairs
For location code 020

0301-xxx-001	Established posts	G.C. Lodge
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 17)	C. Sivasankar* F.K. Lister*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 17	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

Office of Legal Affairs ^{a/}

For location codes 021 through 029

0301-xxx-001	Established posts	V. Ocenaskova
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 17)	C.A. Stavropolous* G.W. Wattles*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 17	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0303-023-003	"Repertories Unit" - (Office of Legal Affairs only)	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

a/ Location code "023" covering staff assigned to work on the preparation of a repertory of rules of procedure of the General Assembly and of the final supplement to the repertory of practice of United Nations organs, may be used for several departments and offices. Certifying authority under this code is extended to those departments and offices to whom manning table authorizations have been issued.

Account

Certifying Officer
Alternate (*)

Office of the Under-Secretary-General for Administration
and Management

For location code 030

0301-xxx-001	Established posts	M. Caprario
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 17)	W. Hoffman*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 17	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

Office of the Controller

For location codes 031 through 039

0301-xxx-001	Established posts	M. Caprario
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 17)	W. McCaw*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 17	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

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Certifying Officer
Alternate (*)

Office of Personnel

For location codes 041 through 049

0301-xxx-001	Established posts	M.H. Gherab
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 17)	G. Dupicich* J. Aballea*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 17	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

Department of Political and Security Council Affairs

For location codes 051 through 059

0301-xxx-001	Established posts	H. Carlson
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 17)	L.N. Kutakov* M.E. Chacko*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 17	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0303-xxx-004	Ad hoc expert groups	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

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AccountCertifying OfficerAlternate (*)Department of Trusteeship and Non-Self-Governing TerritoriesFor location code 069

0301-069-001	Established posts	O. Rives-Niessel
0301-069-013	Established posts replacements (other than for staff detailed to political missions under section 17)	J.A. Miles*
0301-069-014	Established posts replacements for staff detailed to political missions under section 17	
0303-069-002	Individual experts and consultants	
0303-069-003	General temporary assistance	
0304-069-006	Overtime and night differential	
0502-069-112	Travel of staff on official business	
0602-069-440	Hospitality	

Office of Public InformationFor location codes 071 through 079

0301-xxx-001	Established posts	S. Przylucki
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 17)	R. Bruce* F. Chell*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 17	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-003	General temporary assistance	
0303-xxx-004	<u>Ad hoc</u> expert groups	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

Department of Economic and Social AffairsFor location codes 081 through 159

0301-xxx-001	Established posts	P. Gohorel
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 17)	R. Bonner* M. Dolbeare*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 17	

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Account

Certifying Officer
Alternate (*)

0302-xxx-003 Temporary assistance for meetings
(General Assembly)
0303-xxx-003 General temporary assistance
0304-xxx-006 Overtime and night differential

0303-xxx-002 Individual experts and consultants
0303-xxx-004 Ad hoc expert groups
0502-xxx-112 Travel of staff on official business
0602-xxx-440 Hospitality

P.M. Gohorel
R. Bonner*
A. Khazoom*

Division of Human Rights

For location codes 161 through 169

0301-xxx-001 Established posts
0301-xxx-013 Established posts replacements (other than
for staff detailed to political missions
under section 17)
0301-xxx-014 Established posts replacements for staff
detailed to political missions under
section 17
0303-xxx-002 Individual experts and consultants
0303-xxx-003 General temporary assistance
0304-xxx-006 Overtime and night differential
0502-xxx-112 Travel of staff on official business
0602-xxx-440 Hospitality

T. Oppenheimer
E. Lawson*
M. Schreiber*

Office of Conference Services

For location codes 179 through 219

0301-xxx-001 Established posts
0301-xxx-013 Established posts replacements (other than
for staff detailed to political missions
under section 17)
0301-xxx-014 Established posts replacements for staff
detailed to political missions under
section 17
0302-xxx-003 Temporary assistance for meetings
(General Assembly)
0303-xxx-003 General temporary assistance
0303-xxx-007 Temporary assistance - Russian language
contractual translation (Moscow)
0303-xxx-008 Temporary assistance - Other contractual
language translation

P. Hazou
L. Perya*
E.N. Morrison*

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Account

Certifying Officer
Alternate (*)

0304-xxx-006 Overtime and night differential
0501-901-112 Travel of staff to meetings (General Assembly)
0502-xxx-112 Travel of staff on official businsss
0602-xxx-440 Hospitality

Office of General Services

For location codes 221 through 259
except for location codes 241 through 244

0301-xxx-001	Established posts	K.U. Menon
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 17)	C.C. Timbrell*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 17	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

Field Operations Service

For location codes 241 through 244

0301-xxx-001	Established posts	E. Michalsen
0304-xxx-006	Overtime and night differential	G. Lansky*
0401-xxx-000	Common staff costs - see page 15	A. De Lauro*
0503-xxx-114	Travel of staff and dependents on home leave	

Miscellaneous - (Internal Audit Service, Health Service,
Library, Secretariat of the Joint Staff Pension Fund and
Administrative Management Service

For location codes 261 through 269

0301-xxx-001	Established posts	<u>Internal Audit Service</u>
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 17)	M. Caprario W. McCaw*

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Account

Certifying Officer
Alternate (*)

0301-xxx-014 Established posts replacements for staff
detailed to political missions under
section 17
0302-xxx-003 Temporary assistance for meetings
(General Assembly)
0303-xxx-002 Individual experts and consultants
0303-xxx-003 General temporary assistance
0304-xxx-006 Overtime and night differential
0502-xxx-112 Travel of staff on official business
0602-xxx-440 Hospitality

Health Service
G. Dupiech
O. Hadjroannides*
J. Aballea*
Administrative
Management Service
S. King
M. Short*
S. Mills*

Administrative and Finance Officer Trainees

0301-281-001 Established posts

G. Dupiech
J. Aballea*

Established posts - Undistributed
For location codes 282 through 289

0301-xxx-001 Established posts - Undistributed

L. Hope
J. Theron*

Established posts - Replacements
For location codes under section 3

0301-xxx-013 Established posts - replacements (other than
for staff detailed to political missions
under section 17)
0301-xxx-014 Established posts - replacements for staff
detailed to political missions under
section 17

L. Hope
J. Theron*

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Account

Certifying Officer
Alternate (*)

Temporary assistance (Headquarters)

For location codes 001 through 299

0302-xxx-003	Temporary assistance (General Assembly)	L. Hope
0303-xxx-003	General temporary assistance	J. Theron*

COMMON STAFF COSTS

Except for those common staff costs accounts where specific certifying officers are designated herein, credits are established in the Office of the Controller. Payments of allowances will be made on the basis of the certified Duty Status Summary, after entitlement has been established by the appropriate Personnel Officers. Certification of accounts dealing with travel on appointment (including interview), transfer and separation and the related matters of installation and assignment allowances, where applicable, shall be certified by the responsible Personnel Officer as an entitlement and by the departmental Certifying Officer as to the compliance of the claim with the approved entitlement.

Staff allowances

For location codes 001 through 299

0401-xxx-021	Dependency allowances	M.H. Gherab
0401-xxx-022	Education grants	G. Dupiech*
0401-xxx-122	Travel on education grant	J. Aballea*

Social Security payments

For location codes 001 through 299

0402-xxx-023	Contributions - Joint Staff Pension Fund	W. McCaw
0402-xxx-024	Retirement allowances for former Secretaries-General	B.R. Turner*
0402-xxx-025	Contributions - medical insurance	
0402-xxx-027	Contributions - medical insurance for retired personnel	

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<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
0402-xxx-026	Compensatory payments	A.D. Greenwood W. McCaw*
0402-xxx-065	Staff welfare	M.H. Gherab G. Dupiech* J. Aballea*

Recruitment, transfer and separation costs
Travel expenses on appointment, transfer and separation
For location codes 001 through 299

0403-xxx-031	Travel on initial recruitment	M.H. Gherab
0403-xxx-032	Travel on transfer of duty station	G. Dupiech*
0403-xxx-033	Travel on separation	J. Aballea*
0403-041-034	Travel of candidates on interview	
0403-xxx-035	Installation allowance	

Removal expenses on appointment, transfer and separation
For location codes 001 through 299

0404-xxx-042	Removal of household effects
0404-xxx-043	Assignment allowance

Separation payments - Headquarters
For location codes 001 through 299

0405-xxx-051	Indemnity pay
0405-xxx-052	Commutation of annual leave
0405-xxx-053	Repatriation grants
0405-xxx-054	Service benefit

Staff training programmes

0406-041-002	Consultant's fees for language and other in-service training
0406-041-061	Staff language training - Headquarters
0406-041-062	Russian language training
0406-041-069	Language training for senior staff at outside institutions

Account

Certifying Officer
Alternate (*)

Junior professional trainees - Headquarters

0406-041-063	Salaries and wages	M.H. Gherab
0406-041-064	Common staff costs (including travel)	G. Dupiech* J. Aballea*

Information assistants training programme

0406-079-066	Information assistants (including travel)	S. Przylucki R. Bruce* F. Chell*
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TRAVEL OF STAFF

Travel of staff to meetings

0501-901-112	General Assembly (regular session)	The Director-General of the United Nations Office at Geneva will designate the Certifying Officer and alternates
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Headquarters expenditures

		P.J. Hazou L. Perya* E.N. Morrison*
0501-903-112	The Economic and Social Council	P. Gohorel R. Bonner* F. Frost*
0501-907-112	United Nations Joint Staff Pension Board	A.C. Liveran B.W. Pringle* E.M. De Turriss* M. de la Mota*
0501-908-112	International Law Commission	A.P. Movchan N. Teslenko* V. Ocenaskova*
0501-909-112	Administrative Tribunal	J. Hardy G.W. Wattles*

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<u>Account</u>		<u>Certifying Officer</u> <u>Alternate(*)</u>
0501-910-112	United Nations Scientific Advisory Committee	P. Gohorel R. Bonner* F. Frost*
0501-911-112	United Nations Scientific Committee on the Effects of Atomic Radiation	G.C. Lodge C. Sivasankar* C.V. Narasimhan*
0501-914-112	Committee for Development Planning	P.M. Gohorel
0501-918-112	Commission for Social Development	R. Bonner* F. Frost*
0501-920-112	Commission on Human Rights	T. Oppenheimer
0501-922-112	Sub-Commission on Prevention of Discrimination and Protection of Minorities	E. Lawson* M. Schreiber*
0501-925-112	Statistical Commission	P. Gohorel
0501-926-112	Advisory Committee on Science and Technology	R. Bonner* F. Frost*
0501-927-112	Committee for Programme and Co-ordination	
0501-928-112	United Nations Commission on International Trade Law	J. O. Honnold P. Katona* V. Ocenaskova*
500 0501-to-112 549	ECAFE committees and sub-committees	See ECAFE, page 32
600 0501-to-112 649	ECLA committees and sub-committees	See ECLA, page 34
700 0501-to-112 749	ECA committees, ad hoc groups of experts and other working groups	See ECA, page 35
<u>Travel of staff on other official business</u>		
0502-001-113 001	Travel of the Secretary-General or his representatives	Departmental Certifying Officers
0502-to-112 299	Travel of staff on official business	

<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
001 0503-to-114 299	Travel of staff and dependents on home leave	Departmental Certifying Officers

Hospitality

0601-000-440 001 0602-to-440 299	Payments under annex 1, paragraphs 2 and 5, of the Staff Regulations Hospitality - Payments to other members of the Secretariat for official hospitality	W. McCaw B.R. Turner* Departmental Certifying Officers
0603-000-440	Functions honouring Chiefs of State and visiting dignitaries	G.C. Lodge C. Sivasankar* C.V. Narasimhan*
0603-901-440	General Assembly	

Buildings and improvements to premises

0701-299-600	Amortization of the Headquarters construction loan	W. McCaw B.R. Turner*
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Alterations, improvement and major maintenance of premises and facilities - Headquarters

0702-299-601	Alterations and improvements	D.B. Vaughan
0702-299-602	Major maintenance	C.C. Timbrell*
0702-299-603	Architectural and engineering surveys	K.U. Menon*

Permanent Equipment - Headquarters

0801-000-660	Furniture and fixtures	J.C. Smith
0802-000-661	Office equipment	O. Barim*
0803-000-662	Internal reproduction equipment	K.U. Menon* J.J. McDonald*
0804-000-665	Telecommunications equipment (excluding OPI)	D. Shuster H.T. Sie* K.U. Menon*
0804-079-665	Telecommunications equipment OPI	S. Przylucki R. Bruce* B. Grunzweig* J. Sheehan*

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<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
0805-000-670	Transportation equipment	J.C. Smith O. Barim* K.U. Menon* J.J. McDonald*
0806-000-680	Other equipment	E.A. Van Name A. Bovay* K.U. Menon*
<u>Maintenance, operation and rental of premises</u> <u>Contractual services - Headquarters</u>		
0901-000-221	Electrical maintenance	E.A. Van Name A. Bovay* K.U. Menon*
0901-000-222	Telecommunications Engineers (for conferences)	H.T. Sie D. Shuster* K.U. Menon*
0901-000-223	Elevator operation and maintenance	E.A. Van Name
0901-000-225	Cleaning services	A. Bovay* K.U. Menon*
<u>Utilities</u>		
0902-000-241	Electricity	E.A. Van Name
0902-000-242	Steam	A. Bovay*
0902-000-244	Other utilities	K.U. Menon*
<u>Other expenses for maintenance of premises</u>		
0903-000-210	Supplies for maintenance of premises	E.A. Van Name A. Bovay* K.U. Menon*
0903-000-211	Telecommunications and recording equipment supplies (for conferences)	D. Shuster H.T. Sie* K.U. Menon*
0903-000-227	Miscellaneous maintenance services	E.A. Van Name
0903-000-228	Rental of premises	A. Bovay*
0903-000-230	Minor alterations to premises	K.U. Menon*
0903-000-235	Housing accommodation for the Secretary-General	

Account

Certifying Officer
Alternate (*)

General expenses

1001-079-301	Cables - Office of Public Information	S. Przylucki R. Bruce*
1001-000-301	Cables - Other departments and offices	L. Mayan
1001-000-302	Rental of New York-Geneva circuit	H.T. Sie* K.U. Menon*

Telephone services

1001-000-311	Rentals	L. Mayan
1001-000-312	Additional local messages	H.T. Sie*
1001-000-313	Long distance and tolls	K.U. Menon*
1001-000-314	Installations and repairs	

Postage

1001-000-320	Postage	L. Mayan H.T. Sie* K.U. Menon*
1001-079-321	Pouches - Office of Public Information	S. Przylucki R. Bruce*
1001-000-321	Pouches - Other departments and offices	L. Mayan H.T. Sie* K.U. Menon*
1001-079-322	Freight and marine insurance - Organizational property - Office of Public Information	S. Przylucki R. Bruce*
1001-000-322	Freight and marine insurance - Organizational property - Other departments and offices	J.C. Smith G. Ryder* A. Sterman* K.U. Menon*

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AccountCertifying Officer
Alternate (*)Rental and maintenance of equipment

1002-000-261	Rental and maintenance of office equipment	J.C. Smith
1002-000-262	Maintenance of equipment and furniture	O. Barin*
1002-000-263	Rental of voting equipment	K.U. Menon*
1002-000-264	Maintenance of reproduction equipment	J.J. McDonald*
1002-000-265	Maintenance of OPI cameras	
1002-000-267	Rental and maintenance of data-processing equipment	
1002-000-270	Rental and operation of transportation equipment	J.C. Smith G. Ryder*
1002-000-271	Local transportation	A. Sterman* K.U. Menon* J.J. McDonald*

Public Information supplies and services
Telecommunications supplies and services

1003-079-211	Supplies	S. Przylucki
1003-079-351	Engineer services, radio	R. Bruce*
1003-079-352	Engineer services, television	B. Grunzweig*
1003-079-353	Film production costs	J. Sheehan*
1003-079-116	Travel costs, film assignments	
1003-079-354	Film servicing costs	
1003-079-117	Travel costs, photographic assignments	
1003-079-355	Photographic supplies and services	

Radio supplies and services

1003-079-118	Travel costs, radio assignments	S. Przylucki
1003-079-356	Programme costs and special service agreements	R. Bruce* B. Grunzweig*
1003-079-357	Rental of broadcast facilities	J. Sheehan*
1003-079-358	Field projects and special features	

Television supplies and services

1003-079-119	Travel costs, television assignments	S. Przylucki
1003-079-359	Special service agreements	R. Bruce*
1003-079-360	Supplies	B. Grunzweig*
1003-079-361	Field projects and special features	J. Sheehan*

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Certifying Officer
Alternate (*)

Publication Services

1003-079-371	Special events	S.S. Ivanko
1003-079-503	Booklets and leaflets	L.R. Vaney*
1003-079-506	Visual aids	P.J. Hazou*
		S. Przylucki*
		R. Bruce*

Other supplies and services

1004-000-400	Miscellaneous supplies and services	J.C. Smith
1004-000-401	Supplies for the Health Service	O. Barim*
1004-000-404	News agency services	K.U. Menon*
1004-000-410	General insurance	J.J. McDonald*
1004-041-411	Recruitment advertising and related costs	M.H. Gherab
1004-041-409	Examination costs	G. Dupiech*
		J. Aballea*
1004-039-414	Bank charges	W. McCaw
1004-000-416	Losses on exchange	B.R. Turner*

Office and internal reproduction supplies

1005-000-551	Writing paper	J.C. Smith
1005-000-552	Other expendable office supplies	O. Barim*
1005-000-553	Data processing forms and supplies	K.U. Menon*
1005-000-562	Photostat and microfilm supplies	J.J. McDonald*
1005-000-563	Stencils, duplicating masters and supplies	
1005-000-565	Photocopy paper and supplies	

Library books, supplies and services

1006-000-572	Library books - Purchased in the United States	L. Vladimirov
1006-000-573	Library books - Purchased outside the United States	J. Nielsen*
		E. Nebehay*
		J. Groesbeck*
1006-000-574	Bindings	
1006-000-576	Subscriptions and standing orders - Purchased in the United States	
1006-000-577	Subscriptions and standing orders - Purchased outside the United States	

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Certifying Officer
Alternate (*)

1006-000-581	Library supplies	L. Vladimirov
1006-000-582	Contractual library services	M. Torien*
		J. Groesbeck*

PRINTING

Official Records

1101-021-520	Repertory of Practice of United Nations Organs published in pursuance of General Assembly resolutions 992 (X), 1136 (XII) and 1756 (XVII)	S.S. Ivanko L.R. Vaney* P.J. Hazou* L. Perya*
1101-263-520	Library	
1101-901-520	The General Assembly, commissions and committees	
1101-902-520	The Security Council, commissions and committees	
1101-903-520	The Economic and Social Council, commissions and committees	
1101-904-520	The Trusteeship Council, commissions and committees	
1101-908-520	Documents of the International Law Commission	
1101-901-522	Printing in the Arabic language of certain documents of the General Assembly and other documents	
1101-021-523	Agreements and Protocols	

Official records, backlog

1101-901-521	The General Assembly, commissions and committees	S.S. Ivanko L.R. Vaney* P.J. Hazou* L. Perya*
1101-902-521	The Security Council, commissions and committees	
1101-903-521	The Economic and Social Council, commissions and committees	
1101-904-521	The Trusteeship Council, commissions and committees	

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Certifying Officer
Alternate (*)

Recurrent publications

1102-021-509	Office of Legal Affairs	S.S. Ivanko
051		L.R. Vaney*
1102-to-509	Department of Political and Security	P.J. Hazou*
059	Council Affairs	L. Perya*
081		
1102-to-509	Department of Economic and Social Affairs	
159		
1102-069-509	Department of Trusteeship and Non-Self-Governing Territories	
1102-169-509	Division of Human Rights	

Studies and Reports

1103-021-510	Office of Legal Affairs	S.S. Ivanko
051		L.R. Vaney*
1103-to-510	Department of Political and Security	P.J. Hazou*
059	Council Affairs	L. Perya*
089		
1103-to-510	Department of Economic and Social Affairs	
159		
1103-169-510	Division of Human Rights	

Office of Public Information

1104-079-501	Periodicals	S.S. Ivanko
1104-079-502	Books	S. Przylucki*
1104-859-501	Periodicals - Information Centres	P.J. Hazou*
		L.R. Vaney*
		R. Bruce*

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Certifying Officer
Alternate (*)

Other contractual printing

1106-001-511	Office of the Secretary-General	S.S. Ivanko
1106-029-511	Office of Legal Affairs	L.R. Vaney*
1106-039-511	Office of the Controller	P.J. Hazou*
1106-049-511	Office of Personnel	L. Perya*
1106-219-511	Office of Conference Services	
1106-229-511	Office of General Services	
001		
1106-to-512 299	Reprints	

Internal reproduction supplies - Headquarters

1108-000-561	Paper for internal reproduction	S.S. Ivanko
1108-000-564	Miscellaneous internal reproduction supplies	L.R. Vaney*
1108-000-566	Printing plates and supplies	P.J. Hazou*

Special expenses

1201-952-000	United Nations Memorial Cemetery in Korea	<u>Field expenditures</u> Z. Kuzbari G. Humphries*
		<u>Headquarters expenditures</u> J. Schumacher G. Lansky* A. De Lauro* M. Riedel*
1221-952-000	Field Operations Service staff assigned to the United Nations Memorial Cemetery	E. Michalsen G. Lansky* A. De. Lauro*
1221-xxx-001	Established posts	
1221-xxx-006	Overtime and night differential	
1221-xxx-021	Dependency allowances	
1221-xxx-022	Education grants and related travel	
1221-xxx-023	Contributions - Joint Staff Pension Fund	
1221-xxx-025	Contributions - medical insurance	
1221-xxx-031	Travel on initial recruitment	
1221-xxx-032	Travel on transfer of duty station	
1221-xxx-033	Travel on separation	
1221-xxx-035	Installation allowance	
1221-xxx-050	Separation payments	
1221-xxx-114	Travel on home leave	
1221-xxx-400	Miscellaneous supplies and services	

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Alternate (*)

1202-299-431 Grant to the United Nations International
School Fund - New York
1203-499-431 Grant to the United Nations International
School Fund - Geneva

W. McCaw
B.R. Turner*

United Nations Bond Issue

1204-299-701 Annual interest charges
1204-299-702 Instalments due on principal

W. McCaw
B.R. Turner

1205-079-422 Triangular fellowships - travel and
subsistence

S. Przylucki
R. Bruce*
F. Chell*

1206-029-431 United Nations Programme of Assistance
in the Teaching, Study, Dissemination
and Wider Appreciation of International
Law

W. Goodkind
M. Pasquet*

1207-299-431 United Nations participation in the
Joint Inspection Unit

W. Hoffman
R. Smith*

1208-299-431 United Nations participation in jointly
financed activities of administrative
co-ordination

1209-264-000** United Nations participation in the costs
of the Secretariat of the United Nations
Joint Staff Pension Fund

R.W. Warren

1210-299-431 Subvention - Integrated Education and
and Training Programme

W. Goodkind
M. Pasquet*

1211-299-431 Assistance in cases of natural disaster

1212-299-000** United Nations Twenty-fifth Anniversary

1212-299-530 Printing

S. S. Ivanko
P.J. Hazou*
L.R. Vaney*

** Obligations and expenditures to be recorded in accordance with the
standard object of expenditure codes shown in Part V of the Account
Codes Handbook (ST/ADM/L.3/Rev.10).

Account

Certifying Officer
Alternate (*)

Technical programmes

1301-299-431 Economic development, social development,
public administration, human rights
advisory services and narcotic drugs
control

W. Goodkind
M. Pasquet*

1401-299-431 Industrial development

The Executive Director
of UNIDO will designate
the Certifying and
Alternate Certifying
Officers

SPECIAL MISSIONS

1701-941-000 United Nations Truce Supervision
Organization in Palestine

Field expenditures

J. Schoellkopf
H.J. Lang*
J. Woods*
R. Kaminker - only for
UNTSO Beirut
expenditures in the
field

Headquarters expenditures

G. Lansky
A. De Lauro*
M. Riedel*

1702-943-000 United Nations Military Observer Group
in India and Pakistan

Field expenditures

M. Chelchowski
M. Pilkington*

Headquarters expenditures

J. Schumacher
G. Lansky*
A. De Lauro*
M. Riedel*

<u>Account</u>	<u>Certifying Officer</u> <u>Alternate (*)</u>
1703-945-000** United Nations Commission for the Unification and Rehabilitation of Korea	<u>Field expenditures</u> Z. Kuzbari G. Humphries* <u>Headquarters expenditures</u> J. Schumacher G. Lansky* A. De Lauro* M. Riedel*
1704-947-000** United Nations Supply Depot in Pisa	<u>Field expenditures</u> E.G. Moore A. Rodiadis* <u>Headquarters expenditures</u> A. De Lauro G. Lansky* J. Taylor* V. Buivan*
1705-955-000 United Nations Council and Commissioner for Namibia	J. Schumacher G. Lansky* A. De Lauro* M. Riedel*
1706-950-000 Committee of Twenty-Four	J. Schumacher G. Lansky* A. De Lauro* M. Riedel*
1707-962-000 Special Committee on Policies of Apartheid of the Government of South Africa	J. Schumacher G. Lansky* A. De Lauro* M. Riedel*
1708-944-000 United Nations Representative for India and Pakistan	<u>Field expenditures</u> M. Cholchowski M. Pilkington* <u>Headquarters expenditures</u> J. Schumacher G. Lansky* A. De Lauro* M. Riedel*

** Obligations and expenditures to be recorded in accordance with the
standard object of expenditure codes shown in Part V of the Account
Codes Handbook (ST/ADM/L.3/Rev.10).

<u>Account</u>		<u>Cartifying Officer</u> <u>Alternate (*)</u>
1709-929-000	<u>Ad hoc</u> Working Group of Experts established under resolution 2 (XXIII) of the Commission on Human Rights	T. Oppenheimer M. Schreiber* E. Lawson*
1710-956-000	United Nations Middle East Mission	<u>Field expenditures</u> I. Berendsen N. Tordini* L. Koho* <u>Headquarters expenditures</u> J. Schumacher G. Lansky* A. De Lauro* M. Riedel*
1711-958-000	Special Working Group of Experts (6) to investigate allegations concerning Israel's violations of Geneva Convention (Commission on Human Rights resolution 6 (XXV))	T.M. Oppenheimer E. Lawson* M. Schreiber*
1712-957-000	Representative of the Secretary-General to Nigeria, on Humanitarian Activities	<u>Field expenditures</u> S.V. Khan R.G. John* <u>Headquarters expenditures</u> A. De Lauro G. Lansky* J. Taylor* V. Buivan*
1713-954-000	Special Committee to investigate Israeli practices (General Assembly resolution 2443 (XXIII))	T.M. Oppenheimer E. Lawson* M. Schreiber*
1714-929-000	<u>Ad hoc</u> Working Group of Experts established under resolution 2 (XXIII) of the Commission on Human Rights - Field mission	J. Schumacher G. Lansky* A. De Lauro* M. Riedel*
1715-954-000	Special Committee to investigate Israeli practices affecting the human rights of the population of the occupied territories Field mission	J. Schumacher G. Lansky* A. De Lauro* M. Riedel*

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Certifying Officer
Alternate (*)

1720-959-415	Miscellaneous claims and adjustments of prior years' missions and commissions	J. Schumacher G. Lansky* A. De Lauro* M. Riedel*
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UNITED NATIONS FIELD SERVICE ASSIGNED TO SPECIAL MISSIONS

For location codes 941 through 959

1721-xxx-001	Established posts	E. Michalsen
1721-xxx-006	Overtime and night differential	G. Lansky*
1721-xxx-021	Dependency allowances	A. De Lauro*
1721-xxx-022	Education grants and related travel	
1721-xxx-023	Contributions - Joint Staff Pension Fund	
1721-xxx-025	Contributions - medical insurance	
1721-xxx-031	Travel on initial recruitment	
1721-xxx-032	Travel on transfer of duty station	
1721-xxx-033	Travel on separation	
1721-xxx-035	Installation allowance	
1721-xxx-050	Separation payments	
1721-xxx-061	Language training	
1721-xxx-114	Travel on home leave	
1721-xxx-400	Miscellaneous supplies and services	

Information Centres

For location codes 801 through 859

0301-xxx-001	Established posts	M. Silverman
0301-xxx-013	Established posts replacements (other than for staff detailed to field missions under section 17)	G. Lansky* A. De Lauro* G. Paquette*
0303-xxx-003	General temporary assistance	
0304-xxx-006	Overtime and night differential	
0401-xxx-021	Dependency allowances	
0401-xxx-022	Education grant	
0401-xxx-122	Travel on education grant	
0402-xxx-023	Contributions - Joint Staff Pension Fund	
0402-xxx-025	Contributions - medical insurance	
0402-xxx-027	Contributions - medical insurance for retired personnel	
0403-xxx-031	Travel on initial recruitment	
0403-xxx-033	Travel on separation	
0403-xxx-034	Travel of candidates on interview	

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Alternate (*)

0403-xxx-035 Installation allowance
0404-xxx-042 Removal of household effects
0404-xxx-043 Assignment allowance
0405-xxx-051 Indemnity pay
0405-xxx-052 Commutation of annual leave
0405-xxx-053 Repatriation grants
0405-xxx-054 Service benefit
0502-xxx-112 Travel of staff on other official business
0503-xxx-114 Travel of staff and dependents on home leave
0602-xxx-440 Hospitality
0806-xxx-680 Other equipment
0903-xxx-227 Miscellaneous maintenance service
0903-xxx-228 Rental of premises
1001-xxx-300 Communications
1002-xxx-260 Rental and maintenance of equipment
1004-xxx-400 Miscellaneous supplies and services
1005-xxx-550 Stationery and office supplies
1006-xxx-570 Library books, supplies and services

REGIONAL ECONOMIC COMMISSIONS

Economic Commission for Asia and the Far East

For location codes 500 to 549

0301-xxx-001	Established posts	<u>Field expenditures</u>
0303-xxx-002	Individual experts and consultants	J. El Haj
0303-xxx-003	General temporary assistance	S.V. Swami*
0303-xxx-004	<u>Ad hoc</u> expert groups	M. Gauvreau*
0304-xxx-006	Overtime and night differential	H.P.T. Willis*
0401-xxx-021	Dependency allowances	A.G. Manos*
0401-xxx-022	Education grant	<u>Headquarters expenditures</u>
0401-xxx-122	Travel on education grant	P. Gchorel
0402-xxx-023	Contributions - Joint Staff Pension Fund	R. Bonner*
0402-xxx-025	Contributions - medical insurance	F. Frost*
0402-xxx-027	Contributions - medical insurance for retired personnel	
0402-xxx-065	Staff welfare	
0403-xxx-031	Travel on initial recruitment	
0403-xxx-032	Travel on transfer of duty station	
0403-xxx-033	Travel on separation	
0403-xxx-034	Travel of candidates on interview	
0403-xxx-035	Installation allowance	
0404-xxx-042	Removal of household effects	
0404-xxx-043	Assignment allowance	

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0405-xxx-051	Indemnity pay
0405-xxx-052	Commutation of annual leave
0405-xxx-053	Repatriation grants
0405-xxx-054	Service benefit
0406-xxx-061	Staff language training
0406-xxx-063	Salaries and wages
0406-xxx-064	Common staff costs (including travel)
0502-xxx-112	Travel of staff on other official business
0503-xxx-114	Travel of staff and dependents on home leave
0602-xxx-440	Hospitality
0801-xxx-660	Furniture and fixtures
0802-xxx-661	Office equipment
0803-xxx-662	Internal reproduction equipment
0804-xxx-665	Telecommunications equipment
0805-xxx-670	Transportation equipment
0806-xxx-680	Other equipment
0901-xxx-220	Maintenance of premises
0902-xxx-241	Electricity
0902-xxx-244	Other utilities
0903-xxx-210	Supplies for maintenance of premises
0903-xxx-228	Rental of premises
0903-xxx-230	Minor alterations to premises
1001-xxx-301	Cables
1001-xxx-310	Telephone services
1001-xxx-320	Postage
1001-xxx-321	Pouches
1001-xxx-322	Freight and marine insurance
1002-xxx-260	Rental and maintenance of equipment
1002-xxx-261	Rental of office and data processing equipment
1004-xxx-400	Miscellaneous supplies and services
1004-xxx-410	General insurance
1005-xxx-550	Stationery and office supplies
1005-xxx-560	Internal reproduction supplies
1006-xxx-570	Library books, supplies and services
1102-xxx-509	Recurrent publications
1103-xxx-510	Studies and reports

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Alternate (*)

Economic Commission for Latin America

For location codes 600 to 649

0301-xxx-001	Established posts	<u>Field expenditures</u>
0303-xxx-002	Individual experts and consultants	D.B. Kennedy
0303-xxx-003	General temporary assistance	G. Mouchabek*
0303-xxx-004	<u>Ad hoc</u> expert groups	D.T. Clements*
0304-xxx-006	Overtime and night differential	J. Alcazar*
0401-xxx-021	Dependency allowances	
0401-xxx-022	Education grant	<u>Mexico</u>
0401-xxx-122	Travel on education grant	D. Ibarra
0402-xxx-023	Contributions - Joint Staff Pension Fund	P. Moreira*
0402-xxx-025	Contributions - medical insurance	
0402-xxx-027	Contributions - medical insurance for retired personnel	<u>Port of Spain</u>
0402-xxx-065	Staff welfare	F. Arango
0403-xxx-031	Travel on initial recruitment	S. St.A. Clarke*
0403-xxx-032	Travel on transfer of duty station	G.S. Rampersad*
0403-xxx-033	Travel on separation	
0403-xxx-034	Travel of candidates on interview	<u>Washington</u>
0403-xxx-035	Installation allowance	E. Guesta
0404-xxx-042	Removal of household effects	B. Norwood*
0404-xxx-043	Assignment allowance	
0405-xxx-051	Indemnity pay	<u>Rio de Janeiro</u>
0405-xxx-052	Commutation of annual leave	P. Uribe
0405-xxx-053	Repatriation grants	C.S. de A. Murgel*
0405-xxx-054	Service benefit	
0406-xxx-061	Staff language training	<u>Headquarters expenditures</u>
0406-xxx-063	Salaries and wages	P. Gohorel
0406-xxx-064	Common staff costs (including travel)	R. Donner*
0502-xxx-112	Travel of staff on other official business	F. Frost*
0503-xxx-114	Travel of staff and dependents on home leave	
0602-xxx-440	Hospitality	
0703-xxx-600	United Nations Building in Santiago	
0801-xxx-660	Furniture and fixtures	
0802-xxx-661	Office equipment	
0803-xxx-662	Internal reproduction equipment	
0804-xxx-665	Telecommunications equipment	
0805-xxx-670	Transportation equipment	
0806-xxx-680	Other equipment	
0901-xxx-220	Maintenance of premises	
0902-xxx-241	Electricity	
0902-xxx-244	Other utilities	
0903-xxx-210	Supplies for maintenance of premises	
0903-xxx-228	Rental of premises	
0903-xxx-230	Minor alterations to premises	

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Certifying Officer
Alternate (*)

1001-xxx-301 Cables
1001-xxx-310 Telephone services
1001-xxx-320 Postage
1001-xxx-321 Pouches
1001-xxx-322 Freight and marine insurance
1002-xxx-260 Rental and maintenance of equipment
1002-xxx-261 Rental of office and data processing equipment
1004-xxx-400 Miscellaneous supplies and services
1004-xxx-410 General insurance
1005-xxx-550 Stationery and office supplies
1005-xxx-560 Internal reproduction supplies
1006-xxx-570 Library books, supplies and services
1102-xxx-509 Recurrent publications
1103-xxx-510 Studies and reports

Economic Commission for Africa

For location codes 700 to 799

0301-xxx-001 Established posts
0303-xxx-002 Individual experts and consultants
0303-xxx-003 General temporary assistance
0303-xxx-004 Ad hoc expert groups
0303-xxx-005 Temporary assistance to service ad hoc
expert groups
0304-xxx-006 Overtime and night differential
0401-xxx-021 Dependency allowances
0401-xxx-022 Education grant
0401-xxx-122 Travel on education grant
0402-xxx-023 Contributions - Joint Staff Pension Fund
0402-xxx-025 Contributions - medical insurance
0402-xxx-027 Contributions - medical insurance for
retired personnel
0402-xxx-065 Staff welfare
0403-xxx-031 Travel on initial recruitment
0403-xxx-032 Travel on transfer of duty station
0403-xxx-033 Travel on separation
0403-xxx-034 Travel of candidates on interview
0403-xxx-035 Installation allowance
0404-xxx-042 Removal of household effects
0404-xxx-043 Assignment allowance
0405-xxx-051 Indemnity pay
0405-xxx-052 Commutation of annual leave
0405-xxx-053 Repatriation grants
0405-xxx-054 Service benefit

Field expenditures

M. Pasquet
J.B. Jeffrey-Coker*
R.K.A. Gardiner*
P. Rajaobelina*
J.G. Rwambuya*

Headquarters expenditures

P. Gohorel
R. Bonner*
F. Frost*

AccountCertifying Officer
Alternate (*)

0406-xxx-061	Staff language training
0406-xxx-063	Salaries and wages
0406-xxx-064	Common staff costs (including travel)
0502-xxx-112	Travel of staff on other official business
0503-xxx-114	Travel of staff and dependents on home leave
0602-xxx-440	Hospitality
0801-xxx-660	Furniture and fixtures
0802-xxx-661	Office equipment
0803-xxx-662	Internal reproduction equipment
0804-xxx-665	Telecommunications equipment
0805-xxx-670	Transportation equipment
0806-xxx-680	Other equipment
0901-xxx-220	Maintenance of premises
0902-xxx-241	Electricity
0902-xxx-244	Other utilities
0903-xxx-210	Supplies for maintenance of premises
0903-xxx-228	Rental of premises
0903-xxx-230	Minor alterations to premises
1001-xxx-301	Cables
1001-xxx-310	Telephone services
1001-xxx-320	Postage
1001-xxx-321	Pouches
1001-xxx-322	Freight and marine insurance
1002-xxx-260	Rental and maintenance of equipment
1002-xxx-261	Rental of office and data processing equipment
1004-xxx-400	Miscellaneous supplies and services
1004-xxx-410	General insurance
1005-xxx-550	Stationery and office supplies
1005-xxx-560	Internal reproduction supplies
1006-xxx-570	Library books, supplies and services
1102-xxx-509	Recurrent publications
1103-xxx-510	Studies and reports

Economic and Social Office - BeirutFor location codes 860 to 869

0301-xxx-001	Established posts	<u>Field expenditures</u>
0303-xxx-002	Individual experts and consultants	R. Kaminker
0303-xxx-003	General temporary assistance	B.A. Hannush*
0303-xxx-004	Ad hoc expert groups	V.J. Ram*
0304-xxx-006	Overtime and night differential	<u>Headquarters expenditures</u>
0401-xxx-021	Dependency allowances	P. Gohorel
0401-xxx-022	Education grant	R. Bonner*
0401-xxx-122	Travel on education grant	F. Frost*

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Account

Certifying Officer
Alternate (*)

0402-xxx-023	Contributions - Joint Staff Pension Fund
0402-xxx-025	Contributions - medical insurance
0402-xxx-027	Contributions - medical insurance for retired personnel
0402-xxx-065	Staff welfare
0403-xxx-031	Travel on initial recruitment
0403-xxx-032	Travel on transfer of duty station
0403-xxx-033	Travel on separation
0403-xxx-034	Travel of candidates on interview
0403-xxx-035	Installation allowance
0404-xxx-042	Removal of household effects
0404-xxx-043	Assignment allowance
0405-xxx-051	Indemnity pay
0405-xxx-052	Commutation of annual leave
0405-xxx-053	Repatriation grants
0405-xxx-054	Service benefit
0406-xxx-061	Staff language training
0406-xxx-063	Salaries and wages
0406-xxx-064	Common staff costs (including travel)
0502-xxx-112	Travel of staff on other official business
0503-xxx-114	Travel of staff and dependents on home leave
0602-xxx-440	Hospitality
0801-xxx-660	Furniture and fixtures
0802-xxx-661	Office equipment
0803-xxx-662	Internal reproduction equipment
0804-xxx-665	Telecommunications equipment
0805-xxx-670	Transportation equipment
0806-xxx-680	Other equipment
0901-xxx-220	Maintenance of premises
0902-xxx-244	Electricity and other utilities
0903-xxx-210	Supplies for maintenance of premises
0903-xxx-227	Miscellaneous maintenance services
0903-xxx-228	Rental of premises
0903-xxx-230	Minor alterations to premises
1001-xxx-301	Cables
1001-xxx-310	Telephone services
1001-xxx-320	Postage
1001-xxx-321	Pouches
1001-xxx-322	Freight and marine insurance
1002-xxx-260	Rental and maintenance of equipment
1004-xxx-400	Miscellaneous supplies and services
1004-xxx-410	General insurance
1005-xxx-550	Stationery and office supplies
1005-xxx-560	Internal reproduction supplies
1006-xxx-570	Library books, supplies and services

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Account

Certifying Officer
Alternate (*)

Salaries of offices providing services to UNCTAD

001 1511-to-001 299	Established posts	M. Caprario W. McCaw*
001 1511-to-003 299	Temporary assistance	
001 1511-to-006 299	Overtime	
1511-299-000**	Common staff costs and travel on home leave - offices providing services to UNCTAD	

United Nations Industrial Development Organization

1603-664-000	Salaries and wages	A. Aizenstat
1604-664-000	Common staff costs and travel on home leave	J.T. Birckhead*
1605-664-114	Travel of staff and dependents on home leave	
1609-664-000	General expenses	

Vienna Accounts

All other budget accounts under Section 16

The Executive Director
of UNIDO will designate
the Certifying and
Alternate Certifying
Officers

**Obligations and expenditures to be recorded in accordance with the standard
object of expenditure codes shown in Part V of the Account Codes Handbook
(ST/ADM/L.3/Rev.10).

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AccountCertifying Officer
Alternate (*)

REVENUE PRODUCING ACTIVITIES

United Nations Postal Administration - Headquarters

32100-001	Established posts	K.U. Menon
32100-000	Common staff costs including home leave	C.C. Timbrell*
32100-003	Temporary assistance	
32100-006	Overtime and night differential	
32100-112	Travel on official business	R. Maxwell
32100-300	Communications	V. De Angelis*
32100-400	Miscellaneous supplies and services	K.U. Menon*
32100-450	Promotion expenses	J.J. Burns*
32100-508	Printing of postage stamps	
32100-550	Stationery and postal supplies	
32100-680	Miscellaneous equipment	

Visitors Service - Headquarters

32200-001	Established posts	S. Przylucki
32100-000	Common staff costs including home leave	R. Bruce*
32200-003	Temporary assistance	M. Liu*
32200-006	Overtime and night differential	F. Chell*
32200-011	Salaries and wages of guides and dispatchers	
32200-212	Purchase and maintenance of uniforms	
32200-400	Miscellaneous supplies and services	
32200-450	Promotion expenses	
32200-500	Contractual printing	
32200-680	Miscellaneous equipment	

Sale of Publications - Headquarters

32300-001	Established posts	P.J. Hazou
32300-000	Common staff costs including home leave	L. Perya*
32300-003	Temporary assistance	E.N. Morrison*
32300-006	Overtime and night differential	
32300-300	Communications	S.S. Ivanko
32300-400	Miscellaneous supplies	W.J.S. Laing*
32300-450	Promotion and advertising expenses	P.J. Hazou*
32300-500	Production costs - United Nations Yearbook	
32300-504	Run-on costs, United Nations Publications	
32300-680	Miscellaneous equipment	
32301-001	Established posts, Accounts Division, Office of the Controller	M. Caprario W. McCaw*
32301-000	Common staff costs, Accounts Division, Office of the Controller	

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Account

Certifying Officer
Alternate (*)

Commercial Management - Headquarters

32700-001	Established posts	K.U. Menon
32700-000	Common staff costs including home leave	C.C. Timbrell*
32700-003	Temporary assistance	
32700-006	Overtime and night differential	

Garage Administration - Headquarters

32800-001	Established posts	K.U. Menon
32800-000	Common staff costs including home leave	C.C. Timbrell*
32800-003	Temporary assistance	
32800-006	Overtime and night differential	
32800-400	Miscellaneous supplies and services	

PART B - UNITED NATIONS ACTIVITIES FINANCED
FROM SOURCES OTHER THAN THE REGULAR BUDGET

Joint Projects under CCAQ Auspices

22101-000	Consultative Committee on Administrative Questions (CCAQ) (113-76-01)	The Director-General of the Geneva Office will designate the Certifying Officer and alternates <u>Headquarters expenditures</u> W. Hoffman
22103-000	Cost of Living Surveys (113-76-03) (See Note "A" at the end of Part B)	W. Hoffman R.L. Smith*
22104-000	International Civil Service Advisory Board (ICSAB) (113-76-04)	
22104-xxxx	All objects of expenditure except 101 (See Note "B" at the end of Part B)	W. Hoffman W.W. Cox*
22104-101	Travel of members	W.W. Cox W. Hoffman*
22105-000	Expert Committee on Post Adjustments (ECPA) (113-76-05)	
22105-003	Temporary assistance	R.L. Smith
22105-101	Travel of members of the Committee	W. Hoffman*
22105-112	Travel of staff on official business	W. Hoffman R.L. Smith*

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Account

Certifying Officer
Alternate (*)

Joint Inspection Unit

22110-000	Inspectors (113-76-10)	H. Wilmot
22111-000	Secretariat (113-76-11)	The Director-General of the Geneva Office will designate the Alternate Certifying Officers for Geneva. Alternate Certifying Officer for New York - W. Hoffman*
22500-000	<u>United Nations Fund for Population Activities (624-52) (General Assembly Resolution 2211(XXI))</u>	
22532-000	United Nations Fund for Population Activities - Headquarters - Population Division	P. Gohorel R. Bonner* F. Frost*
22573-000	United Nations Fund for Population Activities - Economic Commission for Asia and the Far East	The Executive Secretary of ECAFE will designate the Certifying Officer and alternates
22576-000	United Nations Fund for Population Activities - Economic Commission for Latin America	The Executive Secretary of ECLA will designate the Certifying Officer and alternates
22579-000	United Nations Fund for Population Activities - Economic Commission for Africa	The Executive Secretary of ECA will designate the Certifying Officer and alternates
22598-000	United Nations Fund for Population Activities - Headquarters - United States Contribution	P. Gohorel R. Bonner* F. Frost*
22599-000	United Nations Fund for Population Activities - ECAFE - United States Contribution	The Executive Secretary of ECAFE will designate the Certifying Officer and alternates
22600-000	United Nations Trust Fund for Social Defence (619-52)	The Director-General of the Geneva Office will designate the Certifying Officer and alternates

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<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
22605-000	United Nations Trust Fund for World Youth Assembly (679-52)	V. Mills D. Beissel*
	<u>United Nations Force in Cyprus (UNFICYP) (601-52)</u>	
22610-000	Expenses incurred against contributions of the Fund	<u>Field expenditures</u> R. Hausner R. Bruce* <u>Headquarters expenditures</u> A. De Lauro G. Lansky* G. Taylor* V. Buivan*
	<u>Trust Fund for Social Development (Swedish Grant)</u>	
22612-000	Correspondence Courses for Cross-sectional Planners	P. Gohorel R. Bonner*
22613-000	Social policy and distribution of income studies	F. Frost*
	<u>United Nations Fund for the Development of Modern Management Techniques</u>	
22615-000	Fund for the development of modern management techniques	G. Saddler M. Schlaff* D. Beissel*
	<u>UN/FAO World Food Programme - Subvention for Administrative Support</u>	
22620-000	Subvention to the United Nations (661-52-02)	P. Gohorel R. Bonner* F. Frost*
22621-000	Subvention to the United Nations Industrial Development Organization (661-52-04)	J.T. Birkhead E. Jaeger* B. Borsuk*
22640-000	Special Representative of the Secretary- General in Cambodia and Thailand (604-52)	<u>Headquarters expenditures</u> G. Lansky A. De Lauro* M. Riedel*
22660-000	<u>Secretarial assistance to Inter-regional advisers at Headquarters (164-61)</u>	P. Gohorel R. Bonner* F. Frost*

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<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
22670-000	<u>Joint UN/Specialized Agencies Pavillion,</u> <u>Osaka EXPO (164-60-16)</u>	M. Hayward S. Przylucki* B. Grunzweig* R. Bruce*
22680-000	<u>UNIDO Trust Fund for Industrial Programming</u> <u>Data (Swedish Grant) (618-52)</u>	To be designated by the Executive Director of UNIDO
	<u>Fund for the United Nations Development of West Irian</u> <u>(FUNDWI) (613-52)</u>	
22690-000	Foreign exchange currency	M.E. Williams A. Vaidyanathan* M. Zaidi* F. Mitchell* T. Power, Jr.* K. Yassir* L. Beeson* J. Callahan*
22691-000	Local currency Administrative costs incurred against contributions of the Fund will be recorded against the above allotment account codes	L. Beeson A. Vaidyanathan* F. Mitchell* M.E. Williams* M. Zaidi* T. Power, Jr.* K. Yassir*
22695-000	United Nations Development Programme FUNDWI (Consultant and preliminary investigation costs to be cleared by year end)	M.E. Williams T. Power, Jr.* M. Zaidi* A. Vaidyanathan* K. Yassir*
22700-000	Field Administrative Support Services - Democratic Republic of the Congo	<u>Field expenditures</u> P. Sales F. Scheller* D. Thorup* <u>Headquarters expenditures</u> M.E. Williams A. Vaidyanathan* K. Yassir* F. Mitchell* B. Williams* L. Beeson*

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AccountCertifying OfficerAlternate (*)United Nations Trust Fund for Development Planning
and Projections (617-52)

228xx-000	Trust Fund for Development Planning and Projections - All XX location codes within the Department of Economic and Social Affairs	P. Gohorel R. Bonner* F. Frost*
22836-000	Trust Fund for Development Planning and Projections - Centre for Economic and Social Information (CESI) - Office of Public Information	S. Przylucki R. Bruce* F.E. Chell*
22859-000	Trust Fund for Development Planning and Projections - UNIDO - Substantive Divisions	To be designated by the Executive Director of UNIDO
22865-000	Trust Fund for Development Planning and Projections - Economic Commission for Europe	The Director-General of the United Nations Office at Geneva will designate the Certifying Officer and alternates
22873-000	Trust Fund for Development Planning and Projections - Economic Commission for Asia and the Far East	The Executive Secretary of ECAFE will designate the Certifying Officer and alternates
		<u>Headquarters expenditures</u> P. Gohorel R. Bonner* F. Frost*
22874-000	Trust Fund for Development Planning and Projections - Latin American Institute for Economic and Social Planning	The Director of the Latin American Institute will designate the Certifying and Alternate Certifying Officers
22876-000	Trust Fund for Development Planning and Projections - Economic Commission for Latin America	The Executive Secretary of ECLA will designate the Certifying Officer and alternates
		<u>Headquarters expenditures</u> P. Gohorel R. Bonner* F. Frost*

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<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
22877-000	Trust Fund for Development Planning and Projections - African Institute for Economic Development and Planning	The Director of the African Institute will designate the Certifying and Alternate Certifying Officers
22878-000	Trust Fund for Development Planning and Projections - Asian Institute for Economic Development and Planning	The Director of the Asian Institute will designate the Certifying and Alternate Certifying Officers
22879-000	Trust Fund for Development Planning and Projections - Economic Commission for Africa	The Executive Secretary for ECA will designate the Certifying Officer and alternates
		<u>Headquarters expenditures</u>
		P. Gohorel R. Bonner* F. Frost*
22881-000	Trust Fund for Development Planning and Projections - International Institute for Educational Planning (Paris)	P. Gohorel R. Bonner* F. Frost*
22910-000	<u>Ad hoc Committee to study Peaceful Uses of the Sea-Bed and Ocean Floor (164-30)</u>	H. Carlson D. Hall*
22930-000	<u>Convening of Panel on Foreign Investments (164-58)</u>	P. Gohorel R. Bonner* A. Khazoom*
22950-000	<u>UNIDO Trust Fund for Industrial Information Service (685-52)</u>	To be designated by the Executive Director of UNIDO
22960-000	<u>UNIDO Trust Fund for Training Programmes (627-52)</u>	To be designated by the Executive Director of UNIDO
22970-000	<u>ECAFE Trust Fund for Industrial Development (626-52)</u>	To be designated by the Executive Director of ECAFE
24101-000 to 24999-000	United Nations Institute for Training and Research (UNITAR) In addition, for account 24211-010 only - -	E. Oppenheim Y. El-Ayouty* S. Sanbar* K.U. Menon* /...

<u>Account</u>	<u>Certifying Officer</u>	
	<u>Alternate(*)</u>	
26300-000	Consultants to UNDP Administrator	M.E. Williams
26400-000	Expenses incurred on behalf of Executing Agencies	A. Vaidyanathan*
26500-000	Direct cost expenditures	K. Yassir*
		L. Beeson*
		W. Mashler*
		B. Williams*
		J.A. Olver*
		M. Nolte*
26600-000	Development Support Communications Service (Asia)	M.E. Williams
		A. Vaidyanathan*
		K. Yassir*
		L. Beeson*
		W. Mashler*
		B. Williams*
		J.A. Olver*
		M. Nolte*
		J. Callahan*
		C. Rehling*
27001-000	United Nations Joint Staff Pension Fund -	A.C. Liveran
to	Administrative Expenses (472-52)	B.W. Pringle*
27007-400		E.M. De Turris*
		M. de la Mota*
280xx-000	<u>Trust Fund for Water Desalination - ECOSOC</u>	P. Gohorel
	<u>resolution 1114 (XL) - United Kingdom Grant</u>	R. Bonner*
	<u>(622-52)</u>	F. Frost*
	<u>UNIDO/UNDP Trust Fund for Special Industrial</u>	
	<u>Services (614-52)</u>	
28500-000	Overhead Account - Vienna	To be designated by
		the Executive Director
		of UNIDO
28600-000	Overhead Account - New York	G. Saddler
	(See Note "C" at the end of Part B)	M. Schlaff*
28700-431	Project expenditures	D. Beissel*
29100-000	United Nations International School	A. Sterman
to	Construction	C.L. Law*
29654-000		

Note: For account 32000-000 - Revenue producing Activities
see pages 40 and 41 under Regular United Nations Budget

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Account

Certifying Officer
Alternate (*)

UNITED NATIONS EMERGENCY FORCE

Headquarters

Field

33001-000

33002-000

United Nations Emergency Force
 (Budget accounts as set out in
 the Account Codes Handbook -
 document ST/ADM/L.3/Rev.10,
 page 46

Beirut

R. Kaminker

Headquarters expenditures

A. De Lauro

G. Lansky*

J.I. Taylor*

V. Buivan*

361xx-000

Special Fund Overhead Account - United Nations
as Executing Agency (660-52)

(See Note "C" at the end of Part B)

In addition, for account 361xx-112 only -----

G. Saddler

M. Schlaff*

D. Beissel*

W. Goodkind

M. Pasquet*

J. Camara*

D. Holland*

362xx-000

Preparation and Publication of Final Reports -
Special Fund Projects - United Nations as
Executing Agency (666-52)

W. Goodkind

M. Pasquet*

J. Camara*

R. Novikov*

Special Fund Overhead - UNIDO as Executing Agency (164-33)

363xx-000

Overhead Account - New York
 (See Note "C" at the end of Part B)

G. Saddler

M. Schlaff*

D. Beissel*

364xx-000

Overhead Account - Vienna

To be designated by
 the Executive Director
 of UNIDO

XBO Administrative Overhead Account

365xx-000

United Nations (661-52-01)
 (See Note "C" at the end of Part B)

G. Saddler

M. Schlaff*

D. Boissel*

366xx-000

UNIDO (661-52-09)

To be designated by
 the Executive Director
 of UNIDO

367xx-000

Preparation and Publication of Final Reports -
Special Fund Projects - UNIDO as Executing
Agency (164-33)

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Account

Certifying Officer
Alternate (*)

368xx-000 Fund of the United Nations for the Development
of West Irian - United Nations as Executing
Agency - Overhead Account (661-52-05)
(See Note "C" at the end of Part B)

G. Saddler
M. Schlaff*
D. Beissel*

UNITED NATIONS DEVELOPMENT PROGRAMME

37100-000 Secretariat administrative costs

M. Williams
A. Vaidyanathan*
K. Yassir*
W. Mashler*
B. Williams*
F. Mitchell*
L. Beeson*
J. Callahan*

37500-000 Subvention to the United Nations for
central administrative services (852-01)
(See Note "C" at the end of Part B)

G. Saddler
M. Schlaff*
D. Beissel*

38000-000 Field Offices (Budget accounts as set out
to in the Account Codes Handbook - document
38xxx-000 ST/ADM/L.3/Rev.10)

L. Beeson
A. Vaidyanathan*
M. Williams*
M. Zaidi*
W. Mashler*
K. Yassir*
B. Williams*
J. Callahan*

UNITED NATIONS OPERATION IN THE CONGO (ONUC)

Headquarters

39001-000 (Budget accounts as set out in the Account Codes Handbook - document ST/ADM/L.3/Rev.10) Headquarters expenditures

A. De Lauro
G. Lansky*
J.I. Taylor*
V. Buivan*

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AccountCertifying Officer
Alternate(*)

PART IV - UNITED NATIONS TECHNICAL CO-OPERATION ACTIVITIES

"A" - Project Costs - Excluding Industry

4-000-000-000-0	United Nations Technical Co-operation	D. Holland
to	Programmes - excluding Industry	W. Goodkind*
9-999-999-999-9	(Field of activity codes 050-099)	M.E. Doerner*
		M. Pasquet*
		W. Avalone*
		D. Chac*

A delegation of authority has been granted by the Controller to the Director of OTC to designate certain project personnel as certifying officers for UN Special Fund Project field expenditures against provisions made in the Plans of Operation. Separate lists of these certifying officers and their alternates will be provided periodically by the Financial and Administrative Management of OTC as Annexes to this instruction. The Headquarters alternate certifying officers will be:

W. Goodkind*
J. Camara*
R. Novikov*
M. Pasquet*

"B" - Project Costs - Industry

4-050-000-000-0	United Nations Technical Co-operation	The Executive Director of UNIDO will designate the Certifying and Alternate Certifying Officers
to	Programmes in the field of Industry	
099	(UNIDO executed projects)	
5-050-000-000-0		
to		
099		
8-050-000-000-0		
to		
099		
9-050-000-000-0		
to		
099		

A delegation of authority has been granted by the Controller to the Executive Director of UNIDO to designate certain project personnel as certifying officers for UNIDO Special Fund Project field expenditures against provisions made in the Plans of Operation. Separate lists of these certifying officers and their alternates will be provided by the Executive Director as Annexes to this instruction.

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Note "A": Within manning table authorizations and travel authorizations certified by the Certifying Officer, individual obligations and expenditures will be certified by the Executive Office of the Department of Economic and Social Affairs.

Note "B": Within manning table authorizations and travel authorizations certified by the Certifying Officer, individual obligations and expenditures will be certified by the Executive Officer of the Office of Personnel.

Note "C":

- 286xx-000 UNDP/UNIDO Trust Fund for Special Industrial Services - Overhead Account - New York (614-52)
- 361xx-000 Special Fund Overhead Account - UN as Executing Agency (164-32)
- 363xx-000 Special Fund Overhead Account - UNIDO as Executing Agency - New York (164-33)
- 365xx-000 XBO Administrative Overhead Account - United Nations as Executing Agency (661-52-01)
- 366xx-000 XBO Administrative Overhead Account - UNIDO as Executing Agency (661-52-09)
- 375xx-000 UNDP Subvention to the United Nations for central administrative services (852-01)

For all the above accounts, on the basis of manning table authorizations from the Office of the Controller, certification of obligations and expenditures for salary and common staff costs (Codes 001, 002, 003, 006, 021, 022, 023, 025, 030, 035, 040, 050, 070) and home leave travel (Code 114) rests with the Executive Office of the Department to which the authorization has been issued.

Certification authority for all other objects of expenditure, including specifically travel on official business (112), rental and maintenance of equipment (260) and miscellaneous supplies and services (400) remains with the Office of the Controller with G. Saddler as certifying officer and M. Schlaff and D. Beissel as alternate certifying officers.