

UNITED NATIONS

SECRETARIAT



ST/AI/184

4 February 1969

ADMINISTRATIVE INSTRUCTION

To: Members of the Staff

Subject: INSTALLATION GRANT

1. The purpose of this instruction is to set out the conditions under which a lump sum in the amount of \$600 for a staff member with eligible dependants who join him at the duty station and of \$300 for other staff members may be added to the installation grant presently payable under rule 107.20. It also provides for higher maximum limits than are prescribed in sub-paragraph (c) (ii) of rule 107.20.
2. The lump sum payment referred to in paragraph 1 above will be authorized in addition to any installation grant computed on the basis of the appropriate daily rates applicable under sub-paragraph (c) (i) of rule 107.20, provided that:
 - (a) The assignment is to a new duty station other than in a city where the headquarters of the United Nations, a specialized agency or the International Atomic Energy Agency is located; and
 - (b) The assignment is to a field duty station outside Europe (including Turkey), Canada and the United States of America (excluding its Territories).
3. The maximum limits provided in paragraph (c) (ii) of rule 107.20 are increased to 75 days and 60 days respectively for a duty station where circumstances so warrant. However, the rate of payment during any extended installation grant period shall be 75 per cent of the normal entitlement of the staff member and his eligible dependants, if any, i.e., 75 per cent of the daily amounts payable during the initial period of 30 days or 15 days, as appropriate, under paragraph (b) of rule 107.20.
4. The provisions of this instruction shall apply to initial appointments and changes of duty station which are effective on or after 1 January 1969.
5. A suitable amendment to the Staff Rules will be issued in due course.

B.R. TURNER
Controller