



ST/AI/171  
16 January 1967

ADMINISTRATIVE INSTRUCTION

To: Executive Officers and Administrative Officers

Subject: CERTIFYING OFFICERS - 1967 ACCOUNTS

A. Designation of Certifying Officer

1. The attached list enumerates the officers designated by the Controller, in terms of Financial Rule 110.4, as Certifying Officers and Alternate Certifying Officers in respect of the 1967 accounts as indicated. ST/AI/166 and all amendments thereto are hereby cancelled.
2. Certifying Officers and their Alternates administered by the United Nations Office at Geneva will be designated by the Director-General of that office.
3. Any change in the present list which may become necessary in the course of 1967 shall be the subject of a written recommendation by the Head of the Department or Office to the Controller for his approval. Notification of approved changes will be issued in the form of amendments to this Instruction.

B. Functions of a Certifying Officer

4. The responsibility attached to the position of Certifying Officer or Alternate Certifying Officer is a personal one and cannot be delegated.
5. The functions of such an Officer are to certify that a proposed obligation or expenditure:
  - (a) Is in accord with existing regulations, rules and instructions;
  - (b) Is reasonable and in accord with the purpose for which the relevant appropriation was approved and the allotment made;
  - (c) Can be met from the available balance of the allotment to the relevant account, with due regard to foreseeable future obligations.

6. In the case of expenditure accounts for established posts and for the related common staff costs, the certification shall refer to adherence to authorized manning tables, to entitlements established by the Office of Personnel and to time and attendance rather than to the availability of funds. Certification of all other staff costs such as temporary assistance, consultants and experts, travel of staff shall refer to time and attendance, where applicable, as well as to the availability of funds within allotments or other forms of authorization (e.g., temporary assistance authorizations, MOD's, etc.).
7. On all occasions a Certifying Officer shall ensure that proposed obligations or expenditures are properly classified and coded in accordance with the 1967 codes in the Allotment Account Codes Handbook (ST/ADM/L.3/Rev.7).
8. An Alternate Certifying Officer is personally responsible for his actions while deputizing for the Certifying Officer. For ensuring that total obligations and expenditures remain within the allotments, it is incumbent on the Certifying Officer to take into account the prior actions of his Alternate.
9. Should any question arise in connexion with a proposed obligation or expenditure, the Certifying Officer may, if he considers this necessary, request the written instruction of the Head of his Department or other officer to whom the latter has delegated the required authority. If the Certifying Officer is then instructed to certify, responsibility for the action taken will rest with the Officer issuing the instruction and the Certifying Officer should qualify his certification to that effect.
10. The function performed by a Certifying Officer is antecedent to and distinct from that of the appropriate Approving Officer, designated by the Controller, in terms of Financial Rule 108.9, to approve actual payments on behalf of the Organization.
11. In terms of Financial Rule 110.3 the Controller and Deputy Controller have the authority to certify obligations and expenditures under all accounts.

B.R. Turner  
Controller

CERTIFYING OFFICERS FOR 1967

PART A - REGULAR BUDGET ACCOUNTS

Account

Certifying Officer  
Alternate (\*)

THE GENERAL ASSEMBLY, COMMISSIONS AND COMMITTEES

General Assembly Session

0101-901-100	Travel of representatives to the General Assembly	O.W. Leach P. Kossenko*
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Committees

Travel of Members

0101-905-101	Advisory Committee on Administrative and Budgetary Questions	C.R. Smith
0101-906-101	Committee on Contributions	K. Petersen
0101-907-101	Joint Staff Pension Board, Standing Committee and United Nations Staff Pension Committee	A.C. Liveran B.W. Pringle* E.M. De Turriss* M. de la Mota*
0101-908-101	International Law Commission	G. Wattles V. Ocenaskova* A. Leriche*
0101-909-101	Administrative Tribunal	N. Teslenko A. Leriche*
0101-910-101	United Nations Scientific Advisory Committee	K.P. Thampi J. Schoellkopf* R. Bonner*
0101-911-101	United Nations Scientific Committee on Radiation	C. Sivasankar C.V. Narasimhan* G.C. Lodge*
0101-915-430	Board of Auditors External Audit Costs	J. Van Wijk W. McCaw* D. La Marr*

Account

Certifying Officer  
Alternate (\*)

ECONOMIC AND SOCIAL COUNCIL, COMMISSIONS AND COMMITTEES

Committees

Travel of Members

0103-914-101	Committee for Development Planning	K.P. Thampi J. Schoellkopf* R. Bonner*
0103-918-101	Commission for Social Development	R. Bonner*
0103-919-101	Population Commission	
0103-920-101	Commission on Human Rights	
0103-921-101	Commission on the Status of Women	
0103-922-101	Sub-Commission on Prevention of Discrimination and Protection of Minorities	
0103-923-101	Commission on Narcotic Drugs	The Director-General of the United Nations Office at Geneva will designate the Certifying Officers and their alternates
0103-924-101	Permanent Central Narcotics Board and Drug Supervisory Body	
0103-925-101	Statistical Commission	K.P. Thampi J. Schoellkopf* R. Bonner*
0103-926-101	Advisory Committee on the Application of Science and Technology	R. Bonner*

ADMINISTRATIVE ADVISORY BODIES

0105-931-101	Investments Committee and Advisory Board on Investments	N. Monod R. Winant*
0105-932-101	International Civil Service Advisory Board	J. Olver (also General Ledger account 113-76-04) M. Olsovsky*
0105-933-101	Committee of Experts on Post Adjustments	R.L. Smith (also General Ledger account 113-76-05)
0105-934-101	Committee of Actuaries	A.C. Liveran B.W. Pringle*

Account

Certifying Officer  
Alternate (\*)

SPECIAL MEETINGS AND CONFERENCES

<u>Chapter I</u>	<u>Conference of the Eighteen-Nation Committee on Disarmament</u>	
0201-912-000	General expenses	The Director-General of the United Nations Office at Geneva will designate the Certifying Officers and their alternates
0201-912-003	Temporary assistance	
0201-912-112	Travel and subsistence of staff	H. Carlson M.A. Velloidi* A.E. Nesterenko*
<u>Chapter III</u>	<u>Meetings of the Sub-Committee of the Committee on the Peaceful Uses of Outer Space</u>	
0203-916-000	General expenses	The Director-General of the United Nations Office at Geneva will designate the Certifying Officers and their alternates
0203-916-003	Temporary assistance	
0203-916-112	Travel of Headquarters staff (Technical Committee)	H. Carlson M.A. Velloidi* A.E. Nesterenko*
	Travel of Headquarters staff (Legal Committee)	A. Leriche C.A. Stavropolous* V. Ocenaskova*
<u>Chapter IV</u>	<u>International Conference on Human Rights including activities related to the International Year for Human Rights</u>	
0204-169-000**	International Conference on Human Rights including activities related to the International Year for Human Rights	K.P. Thampi J. Schoellkopf* R. Bonner*

\*\* Expenditures and obligations against these accounts should be recorded in accordance with the detailed coding set out in the Allotment Account Codes Handbook for 1967 (ST/ADM/L.3/Rev.7).

<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
<u>Chapter V</u>	<u>United Nations Conference on the Standardization of Geographical Names</u>	
0205-112-000	General expenses	The Director-General of the United Nations Office at Geneva will designate the Certifying Officers and their alternates
0205-112-003	Temporary assistance	
0205-112-112	Travel of Headquarters staff	K.P. Thampi J. Schoellkopf* R. Bonner*
0205-112-530	Printing costs	S.S. Ivanko L.R. Vaney*
0205-112-531	Translation costs	P.J. Hazou*
<u>Chapter VI</u>	<u>International Conference on the Revision of the Convention on Road Traffic and of the Protocol on Road Signs and Signals</u>	
0206-113-000**	International Conference on the Revision of the Convention on Road Traffic and of the Protocol on Road Signs and Signals	K.P. Thampi J. Schoellkopf* R. Bonner*
<u>Chapter VII</u>	<u>Fifth Regional Cartographic Conference for Asia and the Far East</u>	<u>Field expenditures</u>
0207-599-000	General expenses	D.B. Kennedy M. Gauvreau*
0207-599-003	Temporary assistance	H.P.T. Willis* S.V. Swami*
0207-599-112	Travel of substantive staff	P. Ruedas*
0207-599-531	Translation, typing and reproduction of pre-conference documentation	
0207-599-112	Travel of staff from Headquarters	K.P. Thampi J. Schoellkopf* R. Bonner*
0207-599-530	Printing of the proceedings	S.S. Ivanko L.R. Vaney* P.J. Hazou*

\*\* Expenditures and obligations against these accounts should be recorded in accordance with the detailed coding set out in the Allotment Account Codes Handbook for 1967 (ST/ADM/L.3/Rev.7).

<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
<u>Chapter VIII</u>	<u>Twenty-third session of the Economic Commission for Asia and the Far East</u>	
0208-599-000**	Twenty-third session of the Economic Commission for Asia and the Far East	D.B. Kennedy M. Gauvreau* H.P.T. Willis* S.V. Swami* P. Ruedas*
<u>Chapter IX</u>	<u>Twelfth session of the Economic Commission for Latin America</u>	
0209-649-000**	Twelfth session of the Economic Commission for Latin America	D.T. Clements P. Mendive* G. Mouchabeix* R. Keminker*
<u>Chapter X</u>	<u>Eighth session of the Economic Commission for Africa</u>	
0210-799-000**	Eighth session of the Economic Commission for Africa	S. Dharman F.Y. Chiu* R.D. Bruce* R.K.A. Gardiner* G. De Warlincourt*
<u>Chapter XI</u>	<u>First Regional Cartographic Conference for Africa</u>	
0211-799-530	Printing of the proceedings	S.S. Ivanko L.R. Vaney* P.J. Hazou*
<u>Chapter XII</u>	<u>Fourth Regional Cartographic Conference for Asia and the Far East</u>	
0212-599-530	Printing of the proceedings	S.S. Ivanko L.R. Vaney* P.J. Hazou*
<u>Chapter XIII</u>	<u>International Conference of Ministers responsible for Social Welfare</u>	
0213-132-000**	International Conference of Ministers responsible for Social Welfare	K.P. Thampi J. Schoellkopf* R. Bonner*

\*\* Expenditures and obligations against these accounts should be recorded in accordance with the detailed coding set out in the Allotment Account Codes Handbook for 1967 (ST/ADM/L.3/Rev.7).

<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
<u>Chapter XIV</u>	<u>Special Committee on Principles of International Law concerning Friendly Relations</u>	
0214-029-000**	Special Committee on Principles of International Law concerning Friendly Relations	G. Wattles C.A. Stavropoulos* V. Ocenaskova*
<u>Chapter XV</u>	<u>International Conference of Plenipotentiaries on the Law of Treaties</u>	
0215-029-000**	International Conference of Plenipotentiaries on the Law of Treaties	A. Leriche C.A. Stavropoulos* V. Ocenaskova*
<u>Chapter XVI</u>	<u>Second Regional Cartographic Conference for Africa</u>	
0216-799-000**	Second Regional Cartographic Conference for Africa	S. Dharman F.Y. Chiu* R.D. Bruce* R.K.A. Gardiner* G. De Warlincourt*
<u>Chapter XVII</u>	<u>International Conference or Seminar on Apartheid</u>	
0217-069-000**	International Conference or Seminar on Apartheid	E.S. Reddy H. Carlson* M.A. Vellodi*
<u>Chapter XVIII</u>	<u>International Conference on the Exploration and Peaceful Uses of Outer Space</u>	
0218-916-000**	International Conference on the Exploration and Peaceful Uses of Outer Space	The Director-General of the United Nations Office at Geneva will designate the Certifying Officers and their alternates

\*\* Expenditures and obligations against these accounts should be recorded in accordance with the detailed coding set out in the Allotment Account Codes Handbook for 1967 (ST/ADM/L.3/Rev.7).



Account

Certifying Officer  
Alternate (\*)

STAFF COSTS AND RELATED EXPENSES

Section 3 - Salaries and wages  
Section 5 - Travel of staff  
Section 6 - Hospitality

Executive Office of the Secretary-General

For location codes 001 through 009

0301-xxx-001	Established posts	C. Sivasankar
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	C.V. Narasimhan* G.C. Lodge*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0303-xxx-004	Ad hoc expert groups	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0502-xxx-113	Travel of the Secretary-General or his representatives	
0602-xxx-440	Hospitality	

Office of the Under-Secretaries for Special  
Political Affairs

For location codes 011 through 019

0301-xxx-001	Established posts	
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0303-xxx-004	Ad hoc expert groups	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

Account

Certifying Officer  
Alternate (\*)

Office of Legal Affairs

For location codes 021 through 029

0301-xxx-001	Established posts	A. Leriche
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	C.A. Stavropoulos* V. Ocenaskova*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

Office of the Controller

For location codes 031 through 039

0301-xxx-001	Established posts	J. Van Wijk
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	W. McCaw* M. Short*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

Account

Certifying Officer  
Alternate (\*)

Office of Personnel

For location codes 041 through 049 and 932 as shown below

0301-xxx-001	Established posts	M. Olsovsky
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	V. Mills*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0303-932-003	Temporary assistance - Secretariat of the International Civil Service Advisory Board	J. Olver (also General Ledger account 113-76-04)
0304-xxx-006	Overtime and night differential	M. Olsovsky
0502-xxx-112	Travel of staff on official business	V. Mills*
0602-xxx-440	Hospitality	

Department of Political and Security Council Affairs

For location codes 051 through 059

0301-xxx-001	Established posts	H. Carlson
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	M.A. Vellodi* A.E. Nesterenko*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0303-xxx-004	Ad hoc expert groups	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

Account

Certifying Officer  
Alternate (\*)

Department of Trusteeship and Non-Self-Governing  
Territories

For location code 069

0301-069-001	Established posts	I.E. Berendsen
0301-069-013	Established posts replacements (other than for staff detailed to political missions under section 16)	J.A. Miles*
0301-069-014	Established posts replacements for staff detailed to political missions under section 16	
0303-069-002	Individual experts and consultants	
0303-069-003	General temporary assistance	
0304-069-006	Overtime and night differential	
0502-069-112	Travel of staff on official business	
0602-069-440	Hospitality	

Office of Public Information

For location codes 071 through 079

0301-xxx-001	Established posts	S. Przulucki
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	B. Borsuk* F. Chell*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-003	General temporary assistance	
0303-xxx-004	<u>Ad hoc expert groups</u>	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

AccountCertifying Officer  
Alternate (\*)Department of Economic and Social AffairsFor location codes 081 through 159

0301-xxx-001	Established posts	K. P. Thampi
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	J. Schoellkopf* M. Dolbeare* A. Khazoom*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0303-xxx-004	<u>Ad hoc</u> expert groups	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

Division of Human RightsFor location codes 161 through 169

0301-xxx-001	Established posts	K. P. Thampi
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	J. Schoellkopf* M. Dolbeare* A. Khazoom*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

Account

Certifying Officer  
Alternate (\*)

Office of Conference Services

For location codes 179 through 219

0301-xxx-001	Established posts	P.J. Hazou
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	J.G. Rwambuya*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0303-xxx-007	Temporary assistance - Russian language contractual translation (Moscow)	
0303-xxx-008	Temporary assistance - Other contractual language translation	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

Office of General Services

For location codes 221 through 249

0301-xxx-001	Established posts	C.C. Timbrell
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	K.U. Menon*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	
0302-xxx-003	Temporary assistance for meetings (General Assembly)	
0303-xxx-002	Individual experts and consultants	
0303-xxx-003	General temporary assistance	
0304-xxx-006	Overtime and night differential	
0502-xxx-112	Travel of staff on official business	
0602-xxx-440	Hospitality	

AccountCertifying Officer  
Alternate (\*)Revenue Producing Activities - (Visitors' Service,  
Sale of Publications, United Nations Postal  
Administration)For location codes 251 through 259

0301-xxx-001	Established posts	<u>Visitors' Service</u>
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	S. Przylucki B. Borsuk* M. Liu*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	F. Chell* <u>Sale of Publications</u> P.J. Hazou J.G. Rwambuya* <u>United Nations Postal Administration</u> C.C. Timbrell K.U. Menon*

Miscellaneous - (Internal Audit Service, Health Service, Library, Secretariat of the Joint Staff Pension Fund and Secretariat of the Board of Auditors)For location codes 261 through 269

0301-xxx-001	Established posts	<u>Secretariat of the Board of Auditors</u>
0301-xxx-013	Established posts replacements (other than for staff detailed to political missions under section 16)	J. Van Wijk W. McCaw*
0301-xxx-014	Established posts replacements for staff detailed to political missions under section 16	D. La Marr* <u>Health Service</u>
0302-xxx-003	Temporary assistance for meetings (General Assembly)	L. Olsovsky A. Wolff* V. Mills*
0303-xxx-002	Individual experts and consultants	<u>Library</u>
0303-xxx-003	General temporary assistance	P.J. Hazou
0304-xxx-006	Overtime and night differential	J.G. Rwambuya*
0502-xxx-112	Travel of staff on official business	<u>Secretariat of the Joint Staff Pension Board</u>
0602-xxx-440	Hospitality	A.C. Liveran B.W. Pringle* E.M. De Turrus* M. de la Mota*







Account

Certifying Officer  
Alternate (\*)

Separation payments - Headquarters

For location codes 001 through 299

0405-xxx-051	Indemnity pay
0405-xxx-052	Commutation of annual leave
0405-xxx-053	Repatriation grants
0405-xxx-054	Service benefit

Staff training programmes

0406-000-061	Staff language training - Headquarters	M. Olsovsky
0406-000-068	Training of technical personnel - Headquarters	W.W. Cox*
0406-041-062	Russian language training	V. Mills*

Junior professional trainees - Headquarters

0406-041-063	Salaries and wages
0406-041-064	Common staff costs (including travel)

Information assistants training programme

0406-079-066	Information assistants (including travel)	S. Przylucki B. Borsuk* F. Chell*
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TRAVEL OF STAFF

Travel of staff to meetings

0501-901-112	General Assembly	The Director-General of the United Nations Office at Geneva will designate the Certifying Officer and alternates
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Headquarters  
expenditures

P.J. Hazou  
J.G. Rwambuya\*

<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
0501-903-112	The Economic and Social Council	K.P. Thampi J. Schoellkopf* R. Bonner*
0501-907-112	United Nations Joint Staff Pension Board	A.C. Liveran B.W. Pringle* E.M. de Turris* M. de la Mota*
0501-908-112	International Law Commission	G. Wattles V. Ocenaskova* A. Leriche*
0501-909-112	Administrative Tribunal	N. Teslenko A. Leriche*
0501-910-112	United Nations Scientific Advisory Committee	K.P. Thampi J. Schoellkopf* R. Bonner*
0501-911-112	United Nations Scientific Committee on the Effects of Atomic Radiation	C. Sivasankar C.V. Narasimhan* G.C. Lodge*
0501-914-112	Committee for Development Planning	K.P. Thampi J. Schoellkopf* R. Bonner*
0501-917-112	United Nations Consultative Group on the Prevention of Crime and Treatment of Offenders	
0501-919-112	Population Commission	
0501-920-112	Commission on Human Rights	
0501-926-112	Advisory Committee on Science and Technology	
0501-500-112 to 549	ECAFE committees and sub-committees	See ECAFE, page 29
0501-600-112 to 649	ECLA committees and sub-committees	See ECLA, page 30
0501-700-112 to 799	ECA committees, <u>ad hoc</u> groups of experts and other working groups	See ECA, page 32

Account

Certifying Officer  
Alternate (\*)

Travel of staff on other official business

0502-001-113	Travel of the Secretary-General or his representatives	Departmental Certifying Officers
0502-001-112 to 299	Travel of staff on official business	
0503-001-114 to 299	Travel of staff and dependants on home leave	

Hospitality

0601-000-440	Payments under annex I, paragraphs 2 and 3, of the Staff Regulations	W. McCaw B.R. Turner*
0602-001-440 to 299	Hospitality	Departmental Certifying Officers
0603-000-440	Functions honouring Chiefs of State and visiting dignitaries	C. Sivasankar C.V. Narasimhan* G.C. Lodge*
0603-901-440	General Assembly	

Buildings and improvements to premises

0701-299-600	Amortization of the Headquarters construction loan	W. McCaw B.R. Turner*
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Alterations, improvement and major maintenance of premises and facilities - Headquarters

0702-299-601	Alterations and improvements	D.B. Vaughan
0702-299-602	Major maintenance	C.C. Timbrell* K.U. Menon*

Permanent Equipment - Headquarters

0801-000-660	Furniture and fixtures	R.V. Elms
0802-000-661	Office equipment	C.C. Timbrell*
0803-000-662	Internal reproduction equipment	J.C. Smith* K.U. Menon* J. Compte*

<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
0804-000-665	Telecommunications equipment (excluding OPI)	D. Shuster C.C. Timbrell* H.T. Sie* K.U. Menon*
0804-079-665	Telecommunications equipment OPI	S. Przylucki B. Borsuk* B. Grunzweig* J. Sheehan*
0805-000-670	Transportation equipment	R.V. Elms J.C. Smith* C.C. Timbrell* K.U. Menon* J. Compte*
0806-000-680	Other equipment	E.A. Van Name A. Bovay* C.C. Timbrell* K.U. Menon*
<u>Maintenance, Operation and Rental of Premises -</u> <u>Headquarters</u>		
0901-000-221	Electrical maintenance	E.A. Van Name C.C. Timbrell* A. Bovay* K.U. Menon*
0901-000-222	Telecommunications operation and maintenance (for conferences)	H.T. Sie D. Shuster* C.C. Timbrell* K.U. Menon*
0901-000-223	Elevator operation and maintenance	E.A. Van Name
0901-000-225	Cleaning services	C.C. Timbrell* A. Bovay* K.U. Menon*
<u>Utilities</u>		
0902-000-241	Electricity	E.A. Van Name
0902-000-242	Steam	C.C. Timbrell*
0902-000-244	Other utilities	A. Bovay* K.U. Menon*

Account

Certifying Officer  
Alternate (\*)

Other expenses for maintenance of premises

0903-000-210	Supplies for maintenance of premises	E.A. Van Name C.C. Timbrell* A. Bovay* K.U. Menon*
0903-000-211	Telecommunications and recording equipment supplies (for conferences)	D. Shuster C.C. Timbrell* H.T. Sie* K.U. Menon*
0903-000-227	Miscellaneous maintenance services	E.A. Van Name
0903-000-228	Rental of premises	C.C. Timbrell*
0903-000-230	Minor alterations to premises	A. Bovay*
0903-000-235	Housing accommodation for the Secretary-General	K.U. Menon*

General expenses

1001-079-301	Cables - Office of Public Information	S. Przulucki B. Borsuk*
1001-000-301	Cables - Other departments and offices	L. Mayan
1001-000-302	Rental of New York-Geneva circuit	C.C. Timbrell* H.T. Sie* K.U. Menon*

Telephone services

1001-000-311	Rentals	L. Mayan
1001-000-312	Additional local messages	C.C. Timbrell*
1001-000-313	Long distance and tolls	H.T. Sie*
1001-000-314	Installations and repairs	K.U. Menon*

Postage

1001-000-320	Postage	L. Mayan H.T. Sie* C.C. Timbrell* K.U. Menon*
1001-079-321	Pouches - Office of Public Information	S. Przulucki B. Borsuk*
1001-000-321	Pouches - Other departments and offices	L. Mayan H.T. Sie* C.C. Timbrell* K.U. Menon*

Account

Certifying Officer  
Alternate (\*)

1001-079-322	Freight and marine insurance - Office of Public Information	S. Przymucki B. Borsuk*
1001-000-322	Freight and marine insurance - Other departments and offices	R.V. Elms C.C. Timbrell* V.A. De Angelis*

Rental and maintenance of equipment

1002-000-261	Rental and maintenance of office equipment	R.V. Elms
1002-000-262	Maintenance of equipment and furniture	C.C. Timbrell*
1002-000-263	Rental of voting equipment	J.C. Smith*
1002-000-264	Maintenance of reproduction equipment	K.U. Menon*
1002-000-265	Maintenance of OPI cameras	J. Compte*
1002-000-267	Rental of data-processing equipment	
1002-000-270	Maintenance and operation of transportation equipment	R.V. Elms C.C. Timbrell*
1002-000-271	Local transportation	V.A. De Angelis* A. Sterman* J. Compte*

Public Information supplies and services  
Telecommunications supplies and services

1003-079-211	Supplies	S. Przymucki
1003-079-351	Engineer services, radio	B. Borsuk*
1003-079-352	Engineer services, television	B. Grunzweig*
1003-079-353	Motion picture supplies and services	J. Sheehan*
1003-079-116	Travel costs, film assignments	
1003-079-354	Film distribution costs	
1003-079-117	Travel costs, photographic assignments	
1003-079-355	Photographic supplies and services	

Radio supplies and services

1003-079-118	Travel costs, radio assignments	
1003-079-356	Programme costs and special service contracts	
1003-079-357	Rental of broadcast facilities	
1003-079-358	Regional projects and special features	

Television supplies and services

1003-079-119	Travel costs, television assignments	
1003-079-359	Special service agreements	
1003-079-360	Supplies	
1003-079-361	Field projects and special features	

Account

Certifying Officer  
Alternate (\*)

Publications

1003-079-371	Special events	S. Przylucki
1003-079-503	Booklets and leaflets	B. Borsuk*
1003-079-506	Visual aids	

Other supplies and services

1004-000-400	Miscellaneous supplies and services	R.V. Elms
1004-000-401	Supplies for the Health Service	C.C. Timbrell*
1004-000-404	News agency services	J.C. Smith*
1004-000-410	General insurance	K.U. Menon*
		J. Compte*
1004-041-411	Recruitment advertising and related costs	M. Olsovsky
		V. Mills*
1004-039-414	Bank charges	W. McCaw
1004-000-416	Losses on exchange	B.R. Turner*

Office and internal reproduction supplies

1005-000-551	Writing paper	R.V. Elms
1005-000-552	Other expendable office supplies	C.C. Timbrell*
1005-000-553	Data processing forms and supplies	J.C. Smith*
		K.U. Menon*
		J. Compte*
1005-000-561	Paper for internal reproduction	S.S. Ivanko
		P.J. Hazou*
1005-000-562	Photostat and microfilm supplies	R.V. Elms
1005-000-563	Stencils and duplicator masters	C.C. Timbrell*
1005-000-564	Miscellaneous internal reproduction supplies	J.C. Smith*
1005-000-565	Photocopy paper and supplies	K.U. Menon*
1005-000-566	Printing plates and supplies	J. Compte*

Library books, supplies and services

1006-000-572	Library books - Purchases in the United States	L. Vladimirov
1006-000-573	Library books - Purchases outside the United States	J. Nielsen*
		E. Nebehay*
1006-000-574	Bindings	J. Groesbeck*
1006-000-576	Subscriptions for standing orders - Purchases in the United States	
1006-000-577	Subscriptions for standing orders - Purchases outside the United States	



Account

Certifying Officer  
Alternate (\*)

1006-000-581	Library supplies	L. Vladimirov
1006-000-582	Contractual library services	M. Toerien*
		J. Groesbeck*

PRINTING

Official Records

1101-021-520	Repertory of Practice of United Nations Organs published in pursuance of General Assembly resolutions 992 (X), 1136 (XII), and 1756 (XVII)	S.S. Ivanko L.R. Vaney* P.J. Hazou*
1101-263-520	Library	
1101-901-520	The General Assembly, Commissions and Committees	
1101-902-520	The Security Council, Commissions and Committees	
1101-903-520	The Economic and Social Council, Commissions and Committees	
1101-904-520	The Trusteeship Council, Commissions and Committees	
1101-908-520	Documents of the International Law Commission	
1101-901-522	Printing in the Arabic language of certain documents of the General Assembly and other documents	
1101-021-523	Agreements and Protocols	

Official records, backlog

1101-901-521	The General Assembly, Commissions and Committees
1101-902-521	The Security Council, Commissions and Committees
1101-903-521	The Economic and Social Council, Commissions and Committees

Recurrent publications

1102-021-509	Office of Legal Affairs
1102-051-509	Department of Political and Security Council Affairs
to 059	
1102-089-509	Department of Economic and Social Affairs
to 159	
1102-069-509	Department of Trusteeship and Non-Self- Governing Territories
1102-169-509	Division of Human Rights

Account

Certifying Officer  
Alternate (\*)

Studies and Reports

1103-001-512 Reprints  
to  
299  
1103-021-510 Office of Legal Affairs  
1103-051-510 Department of Political and Security Council  
to Affairs  
059  
1103-089-510 Department of Economic and Social Affairs  
to  
159  
1103-169-510 Division of Human Rights

Office of Public Information

1104-079-501 Periodicals  
1104-079-502 Books

S.S. Ivanko  
S. Przylucki\*  
P.J. Hazou\*  
L.R. Vaney\*  
B. Borsuk\*

Other contractual printing

1106-001-511 Office of the Secretary-General  
1106-039-511 Office of the Controller  
1106-049-511 Office of Personnel  
1106-219-511 Office of Conference Services  
1106-229-511 Office of General Services

S.S. Ivanko  
L.R. Vaney\*  
P.J. Hazou\*

Special Expenses

1201-952-000 United Nations Memorial Cemetery in Korea

Field expenditures  
A. Nekunam  
C. Noronha\*  
Headquarters  
expenditures  
M. Chelchowski  
G. Lansky\*  
A. De Lauro\*

1202-299-431 Grant to the United Nations International  
School Fund - New York  
W. McCaw  
B.R. Turner\*

1203-499-431 Grant to the United Nations International  
School Fund - Geneva

1204-299-431 Special educational and training programmes  
for South West Africans  
W. Goodkind  
M. Pasquet\*

Account

Certifying Officer  
Alternate (\*)

United Nations Bond Issue

1205-299-701	Annual interest charges	W. McCaw
1205-299-702	Instalments due on principal	B.R. Turner*
1206-299-431	Special training programme for territories under Portuguese administration	W. Goodkind M. Pasquet*
1207-079-422	Triangular fellowships - travel and subsistence	S. Przylucki B. Borsuk* F. Chell*

Technical programmes

1301-299-431	Economic Development, Social Development and Public Administration	W. Goodkind M. Pasquet*
1401-299-431	Human Rights Advisory Services	
1501-299-431	Narcotic drugs control	

SPECIAL MISSIONS

1601-941-000	United Nations Truce Supervision Organization in Palestine	<u>Headquarters expenditures</u> M. Chelchowski
1602-942-000	United Nations Conciliation Commission for Palestine (Office of the Technical Representative)	G. Lansky* A. De Lauro*
		<u>Field expenditures</u> D. Holland H. Bjur* V. Hoffmeyer*
1603-943-000	United Nations Military Observer Group in India and Pakistan	<u>Field expenditures</u> J. Schumacher
1604-944-000	United Nations Representative for India and Pakistan	G. Humphries*
1605-945-000	United Nations Commission for the Unification and Rehabilitation of Korea	<u>Field expenditures</u> A. Nekunam C. Noronha*
1606-946-000	Office of the Special Representative of the Secretary-General in Amman	<u>Field expenditures</u> A. Tholle

Account

Certifying Officer  
Alternate (\*)

1608-959-415 Miscellaneous claims and adjustments of  
prior years' missions and commissions

M. Chelchowski  
G. Lansky\*  
A. De Lauro\*

1609-950-000 Committee of Twenty-Four

Headquarters expenditures  
M. Chelchowski  
G. Lansky\*  
A. De Lauro\*

UNITED NATIONS FIELD SERVICE

For location codes 941 through 959

1701-xxx-001 Established posts  
1701-xxx-006 Overtime and night differential  
1702-xxx-021 Dependency allowances  
1702-xxx-022 Education grants and related travel  
1702-xxx-023 Contributions - Joint Staff Pension Fund  
1702-xxx-025 Contributions - medical insurance  
1702-xxx-031 Travel on initial recruitment  
1702-xxx-032 Travel on transfer of duty station  
1702-xxx-033 Travel on separation  
1702-xxx-035 Installation allowance  
1702-xxx-050 Separation payments  
1702-xxx-114 Travel on home leave  
1703-xxx-400 Miscellaneous supplies and services

E. Michalsen  
G. Lansky\*  
A. De Lauro\*

Information Centres

For location codes 801 through 859

0301-xxx-001 Established posts  
0301-xxx-013 Established posts replacements (other than  
for staff detailed to field missions  
under section 16)  
0303-xxx-003 General temporary assistance  
0304-xxx-006 Overtime and night differential  
0401-xxx-021 Dependency allowances  
0401-xxx-022 Education grants and related travel  
0402-xxx-023 Contributions - Joint Staff Pension Fund  
0402-xxx-025 Contributions - medical insurance  
0403-xxx-031 Travel on initial recruitment and interview  
0403-xxx-033 Travel on separation  
0403-xxx-035 Installation allowance

S. Przylucki  
G. Lansky\*  
M. Chelchowski\*  
M. Silverman\*

Account

Certifying Officer  
Alternate (\*)

0404-xxx-042	Removal of household effects
0404-xxx-043	Assignment allowance
0405-xxx-051	Indemnity pay
0405-xxx-052	Commutation of annual leave
0405-xxx-053	Repatriation grants
0405-xxx-054	Service benefit
0502-xxx-112	Travel of staff on other official business
0503-xxx-114	Travel of staff and dependants on home leave
0602-xxx-440	Hospitality
0806-xxx-000	Other equipment
0903-xxx-227	Miscellaneous maintenance service
0903-xxx-228	Rental of premises
1001-xxx-300	Communications
1002-xxx-260	Rental and maintenance of equipment
1004-xxx-400	Miscellaneous supplies and services
1005-xxx-550	Stationery and office supplies
1006-xxx-570	Library books, supplies and services
1104-xxx-501	Periodicals

REGIONAL ECONOMIC COMMISSIONS

Economic Commission for Asia and the Far East

For location codes 500 to 549

0301-xxx-001	Established posts	<u>Field expenditures</u>
0303-xxx-002	Individual experts and consultants	D.B. Kennedy
0303-xxx-003	General temporary assistance	S.V. Swami*
0303-xxx-004	<u>Ad hoc expert groups</u>	M. Gauvreau*
0304-xxx-006	Overtime and night differential	H.P.T. Willis*
0401-xxx-021	Dependency allowances	P. Ruedas*
0401-xxx-022	Education grants and related travel	
0402-xxx-023	Contributions - Joint Staff Pension Fund	<u>Headquarters expenditures</u>
0402-xxx-025	Contributions - medical insurance	K.P. Thampi
0402-xxx-065	Staff welfare	J. Schoellkopf*
0403-xxx-031	Travel on initial recruitment and interview	R. Bonner*
0403-xxx-032	Travel on transfer of duty station	
0403-xxx-033	Travel on separation	
0403-xxx-035	Installation allowance	
0404-xxx-042	Removal of household effects	
0404-xxx-043	Assignment allowance	
0405-xxx-051	Indemnity pay	
0405-xxx-052	Commutation of annual leave	
0405-xxx-053	Repatriation grants	
0405-xxx-054	Service benefit	

Certifying Officer  
Alternate (\*)

Account

0406-xxx-061	Staff language training
0406-xxx-063	Salaries and wages
0406-xxx-064	Common staff costs (including travel)
0502-xxx-112	Travel of staff on other official business
0503-xxx-114	Travel of staff and dependants on home leave
0602-xxx-440	Hospitality
0801-xxx-660	Furniture and fixtures
0802-xxx-661	Office equipment
0803-xxx-662	Internal reproduction equipment
0804-xxx-665	Telecommunications equipment
0805-xxx-670	Transportation equipment
0806-xxx-680	Other equipment
0901-xxx-220	Maintenance of premises
0902-xxx-241	Electricity
0902-xxx-244	Other utilities
0903-xxx-210	Supplies for maintenance of premises
0903-xxx-230	Minor alterations to premises
1001-xxx-301	Cables
1001-xxx-310	Telephone services
1001-xxx-320	Postage
1001-xxx-321	Pouches
1001-xxx-322	Freight and marine insurance
1002-xxx-260	Rental and maintenance of equipment
1002-xxx-261	Rental of office and data processing equipment
1004-xxx-400	Miscellaneous supplies and services
1004-xxx-410	General insurance
1005-xxx-550	Stationery and office supplies
1005-xxx-560	Internal reproduction supplies
1006-xxx-570	Library books, supplies and services
1102-xxx-509	Recurrent publications
1103-xxx-510	Studies and reports

Economic Commission for Latin AmericaFor location codes 600 to 649

0301-xxx-001	Established posts	<u>Field expenditures</u>
0303-xxx-002	Individual experts and consultants	D.T. Clements
0303-xxx-003	General temporary assistance	P. Mendive*
0303-xxx-004	Ad hoc expert groups	G. Mouchabek*
0304-xxx-006	Overtime and night differential	R. Kaminker*
0401-xxx-021	Dependency allowances	
0401-xxx-022	Education grants and related travel	<u>Mexico</u>
0402-xxx-023	Contributions - Joint Staff Pension Fund	D. Cadavid
0402-xxx-025	Contributions - medical insurance	J. Moscarella*

AccountCertifying OfficerAlternate (\*)

0402-xxx-065 Staff welfare  
 0403-xxx-031 Travel on initial recruitment and  
     interview  
 0403-xxx-032 Travel on transfer of duty station  
 0403-xxx-033 Travel on separation  
 0403-xxx-035 Installation allowance  
 0404-xxx-042 Removal of household effects  
 0404-xxx-043 Assignment allowance  
 0405-xxx-051 Indemnity pay  
 0405-xxx-052 Commutation of annual leave  
 0405-xxx-053 Repatriation grants  
 0405-xxx-054 Service benefit  
 0406-xxx-061 Staff language training  
 0406-xxx-063 Salaries and wages  
 0406-xxx-064 Common staff costs (including travel)  
 0502-xxx-112 Travel of staff on other official business  
 0503-xxx-114 Travel of staff and dependants on home leave  
 0602-xxx-440 Hospitality  
 0801-xxx-660 Furniture and fixtures  
 0802-xxx-661 Office equipment  
 0803-xxx-662 Internal reproduction equipment  
 0804-xxx-665 Telecommunications equipment  
 0805-xxx-670 Transportation equipment  
 0806-xxx-680 Other equipment  
 0901-xxx-220 Maintenance of premises  
 0902-xxx-241 Electricity  
 0902-xxx-244 Other utilities  
 0903-xxx-210 Supplies for maintenance of premises  
 0903-xxx-228 Rental of premises  
 0903-xxx-230 Minor alterations to premises  
 1001-xxx-301 Cables  
 1001-xxx-310 Telephone services  
 1001-xxx-320 Postage  
 1001-xxx-321 Pouches  
 1001-xxx-322 Freight and marine insurance  
 1002-xxx-260 Rental and maintenance of equipment  
 1002-xxx-261 Rental of office and data processing equipment  
 1004-xxx-400 Miscellaneous supplies and services  
 1004-xxx-410 General insurance  
 1005-xxx-550 Stationery and office supplies  
 1005-xxx-560 Internal reproduction supplies  
 1006-xxx-570 Library books, supplies and services  
 1102-xxx-509 Recurrent publications  
 1103-xxx-510 Studies and reports

L.A. Institute accounts

F. Shomaly  
 D.T. Clements\*  
 G. Mouchabek\*

Headquarters expenditures

K.P. Thampi  
 J. Schoellkopf\*  
 R. Bonner\*

Account

Certifying Officer  
Alternate (\*)

Economic Commission for Africa

For location codes 700 to 799

0301-xxx-001	Established posts	<u>Field expenditures</u>
0303-xxx-002	Individual experts and consultants	S. Dharman
0303-xxx-003	General temporary assistance	F.Y. Chiu*
0303-xxx-004	<u>Ad hoc</u> expert groups	R.D. Bruce*
0303-xxx-005	Temporary assistance to service <u>ad hoc</u> expert groups	R.K.A. Gardiner* G. De Warlincourt*
0304-xxx-006	Overtime and night differential	
0401-xxx-021	Dependency allowances	
0401-xxx-022	Education grants and related travel	<u>Headquarters expenditures</u>
0402-xxx-023	Contributions - Joint Staff Pension Fund	K.P. Thampi
0402-xxx-025	Contributions - medical insurance	J. Schoellkopf*
0402-xxx-065	Staff welfare	R. Bonner*
0403-xxx-031	Travel on initial recruitment and interview	
0403-xxx-032	Travel on transfer of duty station	
0403-xxx-033	Travel on separation	
0403-xxx-035	Installation allowance	
0404-xxx-042	Removal of household effects	
0404-xxx-043	Assignment allowance	
0405-xxx-051	Indemnity pay	
0405-xxx-052	Commutation of annual leave	
0405-xxx-053	Repatriation grants	
0405-xxx-054	Service benefit	
0406-xxx-061	Staff language training	
0406-xxx-063	Salaries and wages	
0406-xxx-064	Common staff costs (including travel)	
0502-xxx-112	Travel of staff on other official business	
0503-xxx-114	Travel of staff and dependants on home leave	
0602-xxx-440	Hospitality	
0801-xxx-660	Furniture and fixtures	
0802-xxx-661	Office equipment	
0803-xxx-662	Internal reproduction equipment	
0804-xxx-665	Telecommunications equipment	
0805-xxx-670	Transportation equipment	
0806-xxx-680	Other equipment	
0901-xxx-220	Maintenance of premises	
0902-xxx-241	Electricity	
0902-xxx-244	Other utilities	
0903-xxx-210	Supplies for maintenance of premises	
0903-xxx-228	Rental of premises	
0903-xxx-230	Minor alterations to premises	
1001-xxx-301	Cables	
1001-xxx-310	Telephone services	



AccountCertifying OfficerAlternate (\*)

1001-xxx-320 Postage  
 1001-xxx-321 Pouches  
 1001-xxx-322 Freight and marine insurance  
 1002-xxx-260 Rental and maintenance of equipment  
 1002-xxx-261 Rental of office and data processing  
                   equipment  
 1004-xxx-400 Miscellaneous supplies and services  
 1004-xxx-410 General insurance  
 1005-xxx-550 Stationery and office supplies  
 1005-xxx-560 Internal reproduction supplies  
 1006-xxx-570 Library books, supplies and services  
 1102-xxx-509 Recurrent publications  
 1103-xxx-510 Studies and reports

Economic and Social Office - BeirutFor location codes 860 to 869

0301-xxx-001	Established posts	<u>Field expenditures</u>
0303-xxx-002	Individual experts and consultants	R.S. Hausner
0303-xxx-003	General temporary assistance	J.P. Martin*
0303-xxx-004	<u>Ad hoc</u> expert groups	B.A. Hannush*
0304-xxx-006	Overtime and night differential	A.H. Kunnen*
0401-xxx-021	Dependency allowances	V.J. Ram*
0401-xxx-022	Education grants and related travel	
0402-xxx-023	Contributions - Joint Staff Pension Fund	<u>Headquarters expenditures</u>
0402-xxx-025	Contributions - medical insurance	K.P. Thampi
0402-xxx-065	Staff welfare	J. Schoellkopf*
0403-xxx-031	Travel on initial recruitment and interview	R. Bonner*
0403-xxx-032	Travel on transfer of duty station	
0403-xxx-033	Travel on separation	
0403-xxx-035	Installation allowance	
0404-xxx-042	Removal of household effects	
0404-xxx-043	Assignment allowance	
0405-xxx-051	Indemnity pay	
0405-xxx-052	Commutation of annual leave	
0405-xxx-053	Repatriation grants	
0405-xxx-054	Service benefit	
0406-xxx-061	Staff language training	
0406-xxx-063	Salaries and wages	
0406-xxx-064	Common staff costs (including travel)	
0502-xxx-112	Travel of staff on other official business	
0503-xxx-114	Travel of staff and dependants on home leave	
0602-xxx-440	Hospitality	
0801-xxx-660	Furniture and fixtures	

AccountCertifying Officer  
Alternate (\*)

0802-xxx-661 Office equipment  
 0803-xxx-662 Internal reproduction equipment  
 0804-xxx-665 Telecommunications equipment  
 0805-xxx-670 Transportation equipment  
 0806-xxx-680 Other equipment  
 0901-xxx-220 Maintenance of premises  
 0902-xxx-244 Electricity and other utilities  
 0903-xxx-210 Supplies for maintenance of premises  
 0903-xxx-228 Rental of premises  
 0903-xxx-230 Minor alterations to premises  
 1001-xxx-301 Cables  
 1001-xxx-310 Telephone services  
 1001-xxx-320 Postage  
 1001-xxx-321 Pouches  
 1001-xxx-322 Freight and marine insurance  
 1002-xxx-260 Rental and maintenance of equipment  
 1004-xxx-400 Miscellaneous supplies and services  
 1004-xxx-410 General insurance  
 1005-xxx-550 Stationery and office supplies  
 1005-xxx-560 Internal reproduction supplies  
 1006-xxx-570 Library books, supplies and services

United Nations Conference on Trade and Development

2001-550-000 Second session of the Conference G. Bartels  
 2002-555-101 Expert and advisory bodies J. Viteri de la Huerta\*  
 to  
 565

Salaries of UNCTAD Secretariat

2003-571-001 Established posts  
 to  
 590  
 2003-571-003 Temporary assistance  
 to  
 590  
 2003-571-002 Individual experts and consultants  
 to  
 590  
 2003-571-006 Overtime  
 to  
 590  
 2004-590-000\*\* Common staff costs and travel on home  
 leave - UNCTAD secretariat

\*\* Obligations and expenditures to be recorded in accordance with the standard object of expenditure codes.

Account

Certifying Officer  
Alternate (\*)

2005-571-000**	Travel of staff	
	to	
	590	
2006-571-440	Hospitality	
	to	
	590	
2007-590-000**	Permanent equipment	
2008-590-000**	General expenses	
2009-551-000**	Printing	S.S. Ivanko
	to	L.R. Vaney*
	590	

Salaries of offices providing services to UNCTAD

2010-001-001	Established posts	J. Van Wijk
	to	W. McCaw*
	299	M. Short*
2010-001-003	Temporary assistance	
	to	
	299	
2010-001-006	Overtime	
	to	
	299	
2010-001-008	Contractual translation	
	to	
	299	
2011-299-000**	Common staff costs and travel on home leave - offices providing services to UNCTAD	

United Nations Industrial Development Organization

2101-650-000	Session of the Industrial Development Board and meetings of its subsidiary organs	J.T. Birckhead F. Babinowich*
2102-652-000	Meetings of expert and advisory bodies	
	to	
	658	
2103-650-001	Established posts	
	to	
	699	

\*\* Obligations and expenditures to be recorded in accordance with the standard object of expenditure codes.

Account

Certifying Officer  
Alternate (\*)

2103-650-002 Individual experts and consultants  
to  
699  
2103-650-003 Temporary assistance  
to  
699  
2103-650-006 Overtime and night differential  
to  
699  
2104-650-000 Common staff costs and travel on home leave  
to  
699  
2105-650-111 Travel of staff to meetings  
to  
699  
2105-650-112 Travel on other official business  
to  
699  
2106-650-440 Hospitality  
to  
699  
2107-699-660 Furniture and fixtures  
2107-699-661 Office equipment  
2107-699-680 Other equipment  
2108-699-000 Maintenance, operation and rental of premises  
2109-699-000 General expenses  
2110-650-000 Printing - Official records - UNIDO Board  
to  
and subsidiary organs  
699  
2110-650-510 Printing - Studies and reports  
to  
699

International Symposium on Industrial Development

2111-696-000 Preparatory work  
2111-697-000 Conference costs  
2111-698-000 Post conference costs  
2112-695-000 Provision for expenses in connexion with  
the location of the secretariat of UNIDO  
in Vienna, Austria  
2113-650-000 Special provision for requirements of  
to  
additional staff services  
699

Account

Certifying Officer  
Alternate (\*)

REVENUE PRODUCING ACTIVITIES

United Nations Postal Administration - Headquarters

32100-003	Temporary assistance	C.C. Timbrell
32100-006	Overtime and night differential	K.U. Menon*
32100-300	Communications	R. Maxwell
32100-400	Miscellaneous supplies and services	C.C. Timbrell*
32100-450	Promotion expenses	K.U. Menon*
32100-508	Printing of postage stamps	J.J. Burns*
32100-680	Miscellaneous equipment	

Visitors Service - Headquarters

32200-003	Temporary assistance	S. Przylucki
32200-006	Overtime and night differential	B. Borsuk*
32200-011	Salaries and wages of guides	M. Liu*
32200-212	Purchase and maintenance of uniforms	F. Chell*
32200-400	Miscellaneous supplies and services	
32200-500	Contractual printing	
32200-680	Miscellaneous equipment	

Sale of Publications - Headquarters

32300-003	Temporary assistance	P.J. Hazou
32300-006	Overtime and night differential	J.G. Rwambuya*
32300-300	Communications	S.S. Ivanko B. Larthe* P.J. Hazou* J.C. Rwambuya*
32300-400	Miscellaneous supplies and services	S.S. Ivanko
32300-450	Promotion expenses	P.J. Hazou*
32300-680	Miscellaneous equipment	J.C. Rwambuya*

Account

Certifying Officer  
Alternate (\*)

PART B - UNITED NATIONS ACTIVITIES FINANCED FROM SOURCES  
OTHER THAN THE REGULAR BUDGET

22600-000	United Nations Trust Fund for Social Defence (See Note "A" at the end of PART B)	P. Gohorel W. Hoffman* S. Mills*
22610-000	United Nations Force in Cyprus (UNFICYP)	<u>Field expenditures</u> P. Beirne G. Dunn*  <u>Headquarters expenditures</u> A. De Lauro G. Lansky* G. Taylor* M. Pilarski*
22620-000	United Nations/World Food Programme - Administrative Account (See Note "A" at the end of PART B)	P. Gohorel W. Hoffman* S. Mills*
22640-000	Special Representative of the Secretary-General in Cambodia and Thailand	<u>Field expenditures</u> J. Engers
22650-000	Education and Training Programme for South Africans (Security Council resolution S/5773) (See Note "A" at the end of PART B)	P. Gohorel W. Hoffman* S. Mills*
22660-000	Secretarial assistance to Inter-Regional Advisers at Headquarters (See Note "A" at the end of PART B)	
22680-000	Centre for Industrial Development (Swedish Grant) (See Note "A" at the end of PART B)	
22690-000	Fund for the United Nations Development of West Irian (FUNDWI)	

Account

Certifying Officer  
Alternate (\*)

22700-000	Field Administrative Support Services - Democratic Republic of the Congo	<u>Field expenditures</u> B. Osorio-Tafall A.E. Saenger* S. Andersen* H. Shakarian*  <u>Headquarters expenditures</u> C.L. Law J. Bostic* K. Krackiewicz* A. Vaidynathan* G. Hamdy*
22800-000	United Nations Trust Fund for Development, Planning and Projections (Expenditures incurred against contributions from relevant Governments - Netherlands grant)	P. Gohorel W. Hoffman* S. Mills*
22801-000	Centre for Development Planning, Projections and Policies, ESA (See Note "A" at the end of PART B)	
22802-000	Trust Fund for Development Planning and Projections - Economic Commission for Europe	The Director-General of the United Nations Office at Geneva will nominate the Certifying Officer and alternates
22803-000	Trust Fund for Development Planning and Projections - Economic Commission for Latin America	The Executive Secretary of ECLA will nominate the Certifying Officer and alternates
		<u>Headquarters expenditures</u> K.P. Thampi J. Schoellkopf* R. Bonner*
22804-000	Trust Fund for Development Planning and Projections - Economic Commission for Asia and the Far East	The Executive Secretary of ECAFE will nominate the Certifying Officer and alternates
		<u>Headquarters expenditures</u> K.P. Thampi J. Schoellkopf* R. Bonner*

Account

Certifying Officer  
Alternate (\*)

22805-000	Trust Fund for Development Planning and Projections - Economic Commission for Africa	The Executive Secretary of ECA will nominate the Certifying Officer and alternates
		<u>Headquarters expenditures</u> K.P. Thampi J. Schoellkopf* R. Bonner*
22806-000	Trust Fund for Development Planning and Projections - Latin American Institute for Economic and Social Planning	The Director of the Latin-American Institute will nominate the Certifying and Alternate Certifying Officers
22807-000	Trust Fund for Development Planning and Projections - Asian Institute for Economic Development and Planning	The Director of the Asian Institute will nominate the Certifying and Alternate Certifying Officers
22808-000	Trust Fund for Development Planning and Projections - African Institute for Economic Development and Planning	The Director of the African Institute will nominate Certifying and Alternate Certifying Officers
22809-000	Trust Fund for Development Planning and Projections - International Institute for Educational Planning (Paris)	K.P. Thampi J. Schoellkopf* R. Bonner*
22850-000	Trust Fund for Special Industrial Services - Administrative Overhead (See Note "A" at the end of PART B)	P. Gohorel W. Hoffman* S. Mills*
24101-000 to 24600-000	United Nations Institute for Training and Research (UNITAR)	M.E. Williams G. D'Arboussier* G. Henderson* O. Schachter*
	In addition, for account 24205-010 only - - - - -	C.C. Timbrell*



Account

Certifying Officer  
Alternate (\*)

28000-000	United Nations International Survey to Delineate Areas and Situations for Potential Economic Application of the Demineralization of Saline Water (Expenses incurred against the contributions received from the Ford Foundation)	K.P. Thampi J. Schoellkopf*
29100-000 to 29600-000	United Nations International School Construction	A. Sterman E.D. Brodnax*

UNITED NATIONS EMERGENCY FORCE

Headquarters

Field

Gaza

33001-000	33002-000 United Nations Emergency Force (Budget accounts as set out in the Account Codes Handbook - document ST/ADM/L.3/Rev.7, page 54)	D.G. Sullivan C.J. Gettings* D. Casey* A. Ferrari* S. Bendeck* R. O'Connor* O. Veekman*
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Pisa  
E.G. Moore

Beirut  
R. Hausner  
A. Kunnen\*

Headquarters expenditures  
A. De Lauro  
G. Lansky\*  
J.I. Taylor\*  
M. Pilarski\*

36100-000	Special Fund Overhead/UN (Overhead costs incurred by the United Nations as an Executing Agency for the Special Fund (See Note "A" at the end of PART B))	P. Gohorel W. Hoffman* S. Mills*
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36200-000	Preparation and publication of final reports of Special Fund projects - United Nations as Executing Agency	To be designated
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<u>Account</u>		<u>Certifying Officer</u> <u>Alternate (*)</u>
36300-000	Special Fund Overhead/UNIDO (Overhead costs incurred by UNIDO as an Executing Agency for the Special Fund) (See Note "A" at the end of PART B)	P. Gohorel W. Hoffman* S. Mills*
36400-000	Preparation and publication of final reports of Special Fund projects - UNIDO as Executing Agency	To be designated
36500-000	XBO Administrative Overhead Account (See Note "A" at the end of PART B)	P. Gohorel W. Hoffman* S. Mills*

UNITED NATIONS DEVELOPMENT PROGRAMME

37100-000	Secretariat administrative costs	C.L. Law K. Krackiewicz* A. Vaidyanathan* W. Mashler* G. Hamdy*
37500-000	Subvention to the United Nations (See Note "A" at the end of PART B)	P. Gohorel W. Hoffman* S. Mills*
38000-000 to 38xxx-000	Field Offices (Budget accounts as set out in the Account Codes Handbook - document ST/ADM/L.3/Rev.7)	J. Bostic C.L. Law* K. Krackiewicz* A. Vaidyanathan* W. Mashler* G. Hamdy*

UNITED NATIONS OPERATION IN THE CONGO (ONUC)

<u>Headquarters</u>	<u>Field</u>	
39001-000	39002-000 (Budget accounts as set out in the Account Codes Handbook - document ST/ADM/L.3/Rev.7)	<u>Field expenditures</u> I. Lorenzo
		<u>Headquarters expenditures</u> A. de Lauro G. Lansky* J.I. Taylor* M. Pilarski*

AccountCertifying OfficerAlternate (\*)

## SPECIAL FUND AND TECHNICAL ASSISTANCE PROJECT COSTS

40000-000	Services and facilities provided from the Special Fund contribution and from the Government contribution to local costs	F. Frerker G. Lansky* M.E. Doerner* R. O'Connor* E. Beique* V. Grekov*
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A delegation of authority has been granted by the Controller to the Director of OSFO to designate certain project personnel as certifying officers for UN Special Fund Project field expenditures against provisions made in the Plans of Operation. Separate lists of these certifying officers and their alternates will be provided periodically by the Financial Management Service as Annexes to this Instruction. The Headquarters alternate certifying officers will be:

J. Saunders  
W. Goodkind  
J. Camara

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Note "A"

22600-000	United Nations Trust Fund for Social Defence (139-52) 2/
22620-000	UN/FAO - World Food Programme Administrative Account
22650-000	Education and Training Programme for South Africans (145-52) (Security Council resolution S/5773) Administrative expenditures
22660-000	Secretarial Assistance to Inter-Regional Advisers at Headquarters and to BTAO (164-61)
22680-000	Centre for Industrial Development (UNIDO) (Swedish grant) (144-52)

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2/ Corresponding general ledger account code for current year.

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AccountCertifying Officer  
Alternate (\*)Note "A" (continued)

22801-000	Trust Fund for Development Planning and Projections Centre for Development Planning, Projections and Policies, ESA
22850-000	Trust Fund for Special Industrial Services: Administrative Overhead
36100-000	Special Fund Overhead - UN (164-32)
36300-000	Special Fund Overhead - UNIDO (164-33)
36500-000	XBO Administrative Overhead (164-58)
37500-000	UNDP Subvention to the United Nations for central administrative services (852-01)

For all the above accounts, on the basis of manning table authorizations from the Office of the Controller, certification of obligations and expenditures for salary and common staff costs (Codes: 003, 006, 010, 021, 022, 023, 025, 030, 035, 040, 050, 070) and home leave travel (Code 114) rests with the Executive Office of the Department to which the authorization has been issued.

Certification authority for all other objects of expenditure, including specifically travel on official business (112), rental and maintenance of equipment (260) and miscellaneous supplies and services (400) remains with the Office of the Controller with P. Gohorel as certifying officer, W. Hoffman and S. Mills as alternate certifying officers.

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