

---

**Meeting of the States Parties to the Convention  
on the Prohibition of the Development,  
Production and Stockpiling of Bacteriological  
(Biological) and Toxin Weapons and on Their  
Destruction**

30 November 2010

Original: English

---

**2010 Meeting**

Geneva, 6–10 December 2010

Item 9 of the provisional agenda

**Arrangements for the Seventh Review Conference  
and its Preparatory Committee in 2011**

**Estimated costs of the Preparatory Committee and Seventh  
Review Conference of the States Parties to the Convention on  
the Prohibition of the Development, Production and  
Stockpiling of Bacteriological (Biological) and Toxin  
Weapons and on Their Destruction**

**Note by the Secretariat\***

1. By resolution 64/70, adopted without a vote on 2 December 2009, the General Assembly, *inter alia*, requested the Secretary-General of the United Nations to continue to render the necessary assistance to the depositary Governments of the Convention and to provide such services as may be required for the implementation of the decisions and recommendations of the Review Conferences.

2. This document is submitted pursuant to the above-mentioned resolution and in accordance with the decision of the Sixth Review Conference to convene a preparatory committee and the Seventh Review Conference in the year 2011<sup>1</sup>. Estimated costs of conference and non-conference servicing of these two meetings in 2011 amount to **US\$2,010,300**. A breakdown of these costs by meeting is annexed.

3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the sessions and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.

4. With regard to the financial arrangements, it will be recalled that in accordance with the practice followed on the occasion of previous multilateral disarmament conferences,

---

\* Late submission.

<sup>1</sup> See BWC/CONF.VI/6, Part II, paragraph 61.

and as reflected in the Rules of Procedure, the costs of such conferences, including those pertaining to preparatory meetings, would be shared among the States Parties participating in the conferences, based upon the United Nations scale of assessment pro-rated to take into account the number of States Parties participating in the conference. States that are not States Parties but that have accepted the invitation to take part in the meeting would share in the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.

5. Subject to the States Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, States Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices are received.

## Annex

### Breakdown of costs by meeting

Table 1  
2011 BWC – Summary of meetings

<i>Item</i>			<i>Cost (\$)<sup>a</sup></i>
<b>A. Conference-servicing items</b>			
Interpretation and meeting servicing			377,800
Translation of documentation	Pre-session	146,000	
	In-session	412,500	
	Summary records	140,800	
	Post-session	107,500	
			806,800
Support services requirements			20,000
Other requirements			41,500
<b>Total A. Conference-servicing items</b> (including 13% programme support costs)			<b>1,246,100</b>
<b>B. Non-conference-servicing requirements</b>			
Implementation Support Unit	Fixed-term staff		
	(one P-5, one P-3 <sup>b</sup> , one P-2 <sup>b</sup> )		589,200
	Travel	20,000	
	Equipment and supplies	5,000	
			614,200
Temporary assistance (administrative support)			37,400
Temporary assistance (press coverage)			24,700
<b>Sub-total</b>			<b>676,300</b>
Programme support costs @ 13% of B			87,900
<b>Total B. Non-conference servicing requirements</b>			<b>764,200</b>
<b>Grand total (rounded) A+B</b>			<b>2,010,300</b>

<sup>a</sup> at US\$ 1 = CHF 0.984

<sup>b</sup> Levels subject to review in accordance with United Nations human resources procedures.

Table 2  
**2011 BWC – Preparatory Committee meeting, Geneva**  
 Dates to be held: 3 working days in 2011

<i>Item</i>			<i>Cost (\$)<sup>a</sup></i>
<b>A. Conference-servicing items</b>			
Interpretation and meeting servicing			66,700
Translation of documentation	Pre-session	29,900	
	In-session	68,900	
	Summary records		
	Post-session	42,200	
			141,000
Support services requirements			3,400
Other requirements			7,100
<b>Total A. Conference-servicing items</b> (including 13% programme support costs)			<b>218,200</b>
<b>B. Non-conference-servicing requirements</b>			
Implementation Support Unit	Fixed-term staff (one P-5, one P-3 <sup>b</sup> , one P-2 <sup>b</sup> )	589,200	
	Travel	20,000	
	Equipment and supplies	5,000	
			614,200
<b>Sub-total</b>			<b>614,200</b>
Programme support costs @ 13% of B			79,800
<b>Total B. Non-conference servicing requirements</b>			<b>694,000</b>
<b>Grand total (rounded) A+B</b>			<b>912,200</b>

<sup>a</sup> at US\$ 1 = CHF 0.984

<sup>b</sup> Levels subject to review in accordance with United Nations human resources procedures.

Table 3  
**2011 BWC – Seventh Review Conference, Geneva**  
 Dates to be held: 14 working days in 2011

<i>Item</i>		<i>Cost (\$)<sup>a</sup></i>
<b>A. Conference-servicing items</b>		
Interpretation and meeting servicing		311,100
Translation of documentation	Pre-session	116,100
	In-session	343,600
	Summary records	140,800
	Post-session	65,300
		665,800
Support services requirements		16,600
Other requirements		34,400
<b>Total A. Conference-servicing items</b> (including 13% programme support costs)		<b>1,027,900</b>
<b>B. Non-conference-servicing requirements</b>		
Temporary assistance (administrative support)		37,400
Temporary assistance (press coverage)		24,700
<b>Sub-total</b>		<b>62,100</b>
Programme support costs @ 13% of B		8,100
<b>Total B. Non-conference servicing requirements</b>		<b>70,200</b>
<b>Grand total (rounded) A+B</b>		<b>1,098,100</b>

<sup>a</sup> at US\$ 1 = CHF 0.984