United Nations ST/IC/2010/31



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## Information circular\*

To: Members of the staff

From: The Under-Secretary-General for Management

## Subject: Index to the Staff Regulations and the provisional Staff Rules

1. The purpose of the present circular is to share with staff members the subject index to the Staff Regulations and the provisional Staff Rules of the United Nations, which was prepared in response to a request of the General Assembly in its resolution 53/221 of 7 April 1999.

2. The index is set out in the annex to the present circular.

<sup>\*</sup> The present circular, which supersedes ST/IC/2000/75 dated 27 September 2000, will be in effect until further notice.





# Annex

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Travel and removal expenses 7.1–7.17  Assignment grant. 7.14  Authorization to travel. 7.4  Daily subsistence allowance 7.10  Eligible family members 7.2  Excess baggage and unaccompanied shipments 7.15  Illness or accident during travel on official business 7.13  Insurance 7.19  Loss of entitlement to return travel expenses 7.3  Loss of entitlement to unaccompanied shipment or removal expenses 7.17  Miscellaneous travel expenses 7.11  Official travel of eligible family members 7.2  Official travel of staff members 7.1  Purchase of tickets 7.8  Reimbursement of travel expenses 7.1	Transportation, loss of entitlement to return		7.3
Assignment grant. 7.14 Authorization to travel 7.4 Daily subsistence allowance 7.10 Eligible family members 7.2 Excess baggage and unaccompanied shipments 7.15 Illness or accident during travel on official business 7.13 Insurance 7.19 Loss of entitlement to return travel expenses 7.3 Loss of entitlement to unaccompanied shipment or removal expenses 7.17 Miscellaneous travel expenses 7.11 Official travel of eligible family members 7.2 Official travel of staff members 7.1 Purchase of tickets 7.8 Reimbursement of travel expenses 7.1	Transportation of decedents		7.18
Authorization to travel. 7.4 Daily subsistence allowance 7.10 Eligible family members 7.2 Excess baggage and unaccompanied shipments 7.15 Illness or accident during travel on official business 7.13 Insurance 7.19 Loss of entitlement to return travel expenses 7.3 Loss of entitlement to unaccompanied shipment or removal expenses 7.17 Miscellaneous travel expenses 7.11 Official travel of eligible family members 7.2 Official travel of staff members 7.1 Purchase of tickets 7.8 Reimbursement of travel expenses 7.1	Travel and removal expenses	7.1–7.2	7.1–7.17
Daily subsistence allowance7.10Eligible family members7.2Excess baggage and unaccompanied shipments7.15Illness or accident during travel on official business7.13Insurance7.19Loss of entitlement to return travel expenses7.3Loss of entitlement to unaccompanied shipment or removal expenses7.17Miscellaneous travel expenses7.11Official travel of eligible family members7.2Official travel of staff members7.1Purchase of tickets7.8Reimbursement of travel expenses7.1	Assignment grant		7.14
Eligible family members 7.2  Excess baggage and unaccompanied shipments 7.15  Illness or accident during travel on official business 7.13  Insurance 7.19  Loss of entitlement to return travel expenses 7.3  Loss of entitlement to unaccompanied shipment or removal expenses 7.17  Miscellaneous travel expenses 7.11  Official travel of eligible family members 7.2  Official travel of staff members 7.1  Purchase of tickets 7.8  Reimbursement of travel expenses 7.1	Authorization to travel		7.4
Excess baggage and unaccompanied shipments 7.15  Illness or accident during travel on official business 7.13  Insurance 7.19  Loss of entitlement to return travel expenses 7.3  Loss of entitlement to unaccompanied shipment or removal expenses 7.17  Miscellaneous travel expenses 7.11  Official travel of eligible family members 7.2  Official travel of staff members 7.1  Purchase of tickets 7.8  Reimbursement of travel expenses 7.1	Daily subsistence allowance		7.10
Illness or accident during travel on official business7.13Insurance7.19Loss of entitlement to return travel expenses7.3Loss of entitlement to unaccompanied shipment or removal expenses7.17Miscellaneous travel expenses7.11Official travel of eligible family members7.2Official travel of staff members7.1Purchase of tickets7.8Reimbursement of travel expenses7.1	Eligible family members		7.2
Insurance7.19Loss of entitlement to return travel expenses7.3Loss of entitlement to unaccompanied shipment or removal expenses7.17Miscellaneous travel expenses7.11Official travel of eligible family members7.2Official travel of staff members7.1Purchase of tickets7.8Reimbursement of travel expenses7.1	Excess baggage and unaccompanied shipments		7.15
Loss of entitlement to return travel expenses7.3Loss of entitlement to unaccompanied shipment or removal expenses7.17Miscellaneous travel expenses7.11Official travel of eligible family members7.2Official travel of staff members7.1Purchase of tickets7.8Reimbursement of travel expenses7.1	Illness or accident during travel on official business		7.13
Loss of entitlement to unaccompanied shipment or removal expenses 7.17  Miscellaneous travel expenses 7.11  Official travel of eligible family members 7.2  Official travel of staff members 7.1  Purchase of tickets 7.8  Reimbursement of travel expenses 7.1	Insurance		7.19
Miscellaneous travel expenses7.11Official travel of eligible family members7.2Official travel of staff members7.1Purchase of tickets7.8Reimbursement of travel expenses7.1	Loss of entitlement to return travel expenses		7.3
Official travel of eligible family members 7.2  Official travel of staff members 7.1  Purchase of tickets. 7.8  Reimbursement of travel expenses 7.1	Loss of entitlement to unaccompanied shipment or removal expenses		7.17
Official travel of staff members7.1Purchase of tickets.7.8Reimbursement of travel expenses7.1	Miscellaneous travel expenses		7.11
Purchase of tickets	Official travel of eligible family members		7.2
Reimbursement of travel expenses	Official travel of staff members		7.1
	Purchase of tickets		7.8
Removal and non-removal costs	Reimbursement of travel expenses		7.1
	Removal and non-removal costs		7.16

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	Regulations	Rules
Route, mode, date and standard of travel		7.6
Terminal expenses		7.9
Transportation of decedents		7.18
Travel advances		7.12
Travel by motor vehicle		7.7
Travel expenses		7.5
Travel and per diem for outside activities		1.2 (v)
Unaccompanied shipments and insurance coverage for personal effects and household goods — see Travel and removal expenses		
Uncertified sick leave		6.2
United Nations Dispute Tribunal	11.1	11.1
United Nations Joint Staff Pension Fund	6.1	6.1
Unsatisfactory service — see Performance of staff, and termination of appointment		
Use of property and assets	1.2 (q), (r)	
Wage increments, salary and	Annex I	3.3
Work, hours of (and official holidays)	1.3	1.4