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COMMISSION ON HUMAN RIGHTS
Seventh session

DOCUMENT SERVICING

ARRANGEMENTS FOR THE SEVENTH SESSION OF THE COMMISSION ON HUMAN RIGHTS

1. The servicing plan in regard to documentation for the seventh session of the Commission on Human Rights which is scheduled to meet at Geneva from 16 April to 19 May 1951 will follow the general pattern adopted in the past for the sessions of the Economic and Social Council.
2. The purpose of this plan, so far as delegations attending the Commission are concerned, will be to make the most convenient possible arrangements regarding:
 - (a) the processing of documents by the transfer of that function to Geneva, at the appropriate moment, and
 - (b) the distribution of all documents to delegations sending representatives to the Social Commission session by application of the method described below.
3. For the rest, the plan is designed to maintain the overall distribution of documents to other official recipients with a minimum of disturbance and time lag.
4. Scope. Arrangements under this heading apply to documents in the series E/CN.4/ .
5. Deadline for presentation of documents. Whilst the processing of documents will be transferred to Geneva on 2 April, documents intended for the seventh session of the Commission may be handed in at Headquarters up to 6 April 1951, thereafter they must be presented at Geneva.
6. General distribution arrangements. The functions of reproduction and distribution will be arranged in such a way that the normal distribution service to all recipients is maintained throughout.
7. Dual distribution. However, in order to take account of the fact that delegations sending representatives to Geneva in conjunction with the Commission session will require service of documents in two places, these delegations will be offered special facilities for securing, as from 3 March 1951 the division of their normal reception of all Social Commission documents in accordance with the following plan:

/(a) One portion
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- (a) One portion supplied by Geneva and normally comprising such number of these documents as are required for their representative on the spot.
- (b) The remainder of their supply, furnished by New York, and comprising such number of these documents as they require for permanent official purposes after being relieved from the need for providing out of their own resources the documents covered by (a) above.
8. For purposes of recognition, all documents coming under these provisions will be marked "Dual Distribution".
9. Arrangements with delegations as to distribution. The Secretariat (Distribution Service) is communicating with the delegations concerned with a view to establishing the exact number in which this general scheme is to be applied to meet their individual requirements.
10. It is emphasized that this temporary rearrangement should not result in a substantial overall increase in the number of documents received.
11. Spare copies and background material. Owing to the limitation of resources, duplicate copies of documents cannot be supplied at Geneva, save in exceptional circumstances. Permanent delegations are therefore requested to make particular care of passing on to their delegations all relevant session documents not marked "Dual Distribution".
12. Delegations should also provide their representatives with all background material which they may consider necessary for their work, since only a few reference copies of a limited selection of such documents can be made available at Geneva.
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