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ECONOMIC COMMISSION FOR EUROPE

**WORLD HEALTH ORGANIZATION
REGIONAL OFFICE FOR EUROPE**

HIGH-LEVEL MEETING ON TRANSPORT,
ENVIRONMENT AND HEALTH

Steering Committee on the Transport, Health and
Environment Pan-European Programme

Fifth session
Geneva, 16–17 April 2007

ANNOTATED PROVISIONAL AGENDA FOR THE FIFTH SESSION

To be held in the Palais des Nations, Geneva,
starting at 10 a.m. on Monday, 16 April 2007*

* New accreditation procedures have been introduced for all delegates attending meetings at the Palais des Nations. Delegates are therefore requested to complete the registration form, which is available from the website of THE PEP at http://www.thepep.org/en/commitee/committee_fifth.htm, and to transmit it to the secretariat of THE PEP no later than 2 weeks before the meeting – namely, by **30 March 2007** – either by fax (+41 22 917 0107) or by e-mail (france.font-verot@unece.org). On their way to the meeting, delegates should obtain an identification badge at the Pass and Identification Unit of the UNOG Security and Safety Section, located at the Pregny Gate, 14, Avenue de la Paix (see [the map](#) on the website of THE PEP). In case of difficulty, please contact the secretariat of THE PEP by telephone at +41 22 917 1204.

Documents for the meeting will be posted on the above-mentioned website. Delegates are invited to bring their copies of the documents to the meeting so as to minimize the need to print extra copies.

** This document has been resubmitted on the above date for technical reasons. It is submitted with paragraph numbers but without precedence for future formatting of documents.

I. PROVISIONAL AGENDA

1. Adoption of the agenda
2. Election of officers
 - (a) Election of the Chairperson
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3. Adoption of the reports of the fourth session of the Steering Committee and the meeting of the Bureau
4. Third High-level Meeting on Transport, Environment and Health (2008)
 - (a) Overarching theme of the Meeting
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 - (i) Review of transport developments and their effects on health and the environment in the UNECE–WHO/Europe region (1997–2007)
 - (ii) Assessment of the policy response to date by UNECE and WHO/Europe member countries – focus on THE PEP (2002–2008)
 - (iii) Ministerial Declaration
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 - (d) Date and venue
 - (e) Preparatory process
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5. Implementation of the Committee's work programme
 - (a) Progress reports and proposals for further action
 - (i) Clearing House on Transport, Environment and Health
 - (ii) Sustainable urban transport and land-use planning
 - (iii) Transport-related health impacts and their costs and benefits, with a particular focus on children – Toolbox on Transport, Environment and Health
 - (iv) Guidance on institutional arrangements for integrated policy- and decision-making
 - (v) Promotion of safe walking and cycling in urban areas
 - (b) Resources for the implementation of the work programme of THE PEP
6. Enhancing collaboration with other organizations and processes
7. Other business
8. Next meeting of the Steering Committee

II. ANNOTATIONS TO THE PROVISIONAL AGENDA

Item 1: Adoption of the agenda

Document: ECE/AC.21/SC/2007/1–EUR/07/5068055/1

1. The Steering Committee is expected to adopt the agenda of its fifth session as prepared by the UNECE and WHO/Europe secretariats (collectively referred to hereafter as “the secretariat”) in consultation with the Bureau.

Item 2: Election of officers

(a) Election of the Chairperson

2. At its fourth session (10–11 April 2006), the Steering Committee elected Mr. Robert Thaler, Head, Division of Transport, Mobility, Human Settlements and Noise, Federal Ministry of Agriculture, Forestry, Environment and Water, Austria, as its Chairperson. In this capacity, Mr. Thaler represented the Committee at the Workshop on Sustainable Urban Transport and Planning (Tbilisi, 18–20 October 2006).

3. At its meeting of 15 December 2006, the Committee’s Bureau proposed the election of Mr. François André, Attaché, Federal Public Service, Health, Food Chain safety and Environment, International Affairs Service, from Belgium as the Chairperson of the fifth session of the Steering Committee.

4. The Steering Committee is invited to consider the proposal of the Bureau and elect the Chairperson for its fifth session.

(b) Election of members of the Bureau

5. A list of the current members of the Bureau is annexed to this agenda.

6. The Steering Committee may wish to discuss the composition of its Bureau and consider (re-) electing the Members of the Bureau.

7. At its meeting of 15 December 2006, the Bureau proposed the election of the following two new members: Mr. Marc Strauss, Head, European Affairs Division, Ministry for Transport, Infrastructure, Tourism and the Sea, France, replacing Mr. Delache; and Ms. Sjoukje Faber, Senior Policy Adviser on Environment and Health Issues, Ministry of Transport, Public Works and Water Management, the Netherlands, replacing Mr. Saari.

Item 3: Adoption of the reports of the fourth session of the Steering Committee and the meeting of the Bureau

Documents: ECE/AC.21/2006/10–EUR/06/THEPEPST/10
ECE/AC.21/SC/2007/2–EUR/07/5068055/2

8. The Steering Committee may wish to consider and adopt the reports of its fourth session (10–11 April 2006) as well as of the meeting of its Bureau held on 15 December 2006.

Item 4: Third High-level Meeting on Transport, Environment and Health (2008)

Document: ECE/AC.21/SC/2007/3–EUR/07/5068055/3

9. The Committee is invited to provide guidance regarding the preparations for the third High-level Meeting on Transport, Environment and Health, which, in accordance with the Committee's decision at the fourth session, is scheduled to take place in 2008.

10. In particular, the Committee is invited to consider and decide on the following issues and proposals contained in document ECE/AC.21/SC/2007/3–EUR/07/5068055/3, prepared by the secretariat in consultation with the Bureau.

(a) Overarching theme of the Meeting

11. At its fourth session, the Committee recommended the formulation of an overarching substantive theme for the High-level Meeting. To maximize the participation of Ministers and other high-level representatives in the Meeting, the theme chosen should represent a key challenge and a priority for action for all three sectors and across the entire UNECE–WHO/Europe region.

12. The Committee is invited to examine the recommendations of the Bureau and decide on the main theme for the Meeting.

(b) Main documentation

13. At its fourth session, the Committee decided that the High-level Meeting should base its discussions on comprehensive background reports and other documentation reviewing developments in sustainable transport over the past decade, highlighting the main challenges and outlining actions for tackling them. The Committee is invited to consider the draft outlines of the following documents, which will be presented at the High-level Meeting, and to provide guidance on their further development.

- (i) *Review of transport developments and their effects on health and the environment in the UNECE–WHO/Europe region (1997–2007)*

14. The Committee is invited to endorse the draft structure of the review.

(ii) *Assessment of the policy response to date by UNECE and WHO/Europe member countries – focus on THE PEP (2002–2008)*

15. For the preparation of the assessment report, delegations are invited to provide information on national-level progress in the areas that are priorities for the Transport, Environment and Health Pan-European Programme (THE PEP): integration of transport, environment and health policies and sustainable urban transport development. They are also invited to assess the major successes and weaknesses of THE PEP in stimulating national action in these areas. Lastly, delegations are invited to propose ways to increase possibilities for THE PEP to act in support of Member States' efforts at the national level.

16. To this end, delegations are requested to complete the form prepared by the secretariat (annex II) and submit it to the secretariat *by 30 March 2007*. The information provided will be used as a basis for the discussion at the meeting.

(iii) *Ministerial Declaration*

17. At its fourth session, the Committee held initial discussions about the challenges for policy integration and THE PEP. It identified a number of main objectives for the third High-level Meeting with a view to meeting these challenges. The Bureau of the Committee then appointed a number of delegations as lead countries for developing proposals for actions. Lead countries will be invited to inform the Committee about the work carried out. Other countries and organizations may wish to volunteer to support this work.

18. The Committee is invited to discuss and approve the proposed actions and/or suggest alternative and/or additional ones as well as provide guidance on their further development. The recommended objectives and actions will be incorporated into the Ministerial Declaration as appropriate.

(c) **Programme: structure of the Meeting, speakers, chairpersons**

19. Delegations are invited to consider a preliminary proposal for the structure of the Meeting and discuss the optimal arrangements for ministerial participation. They are invited to propose chairpersons for the sessions and facilitators for the discussions.

(d) **Date and venue**

20. The Steering Committee may wish to discuss and decide on a date and venue for the Meeting that would encourage maximal high-level participation from all three sectors. Delegations are invited to consider hosting the Meeting, and to inform the Steering Committee as appropriate.

(e) Preparatory process

(i) Composition of the preparatory group

21. The members of the Bureau together with other interested delegations were entrusted with the preparation of the draft agenda and the substantive documentation for the High-level Meeting (forming an open-ended preparatory group). The secretariat was invited to facilitate and coordinate the preparatory process with the assistance of consultants, as needed.

22. Delegations are invited to confirm their interest in participating in the preparatory group.

(ii) Preparatory meetings

23. In addition to using electronic means of communication, the preparatory group should meet as often as necessary to discuss and finalize the draft documents.

24. The Committee is invited to set up a time schedule for the preparatory meetings once it has decided on the exact date of the High-level Meeting. A preliminary schedule could be as follows:

- On 18 April 2007 (Geneva, Palais des Nations), back to back with the fifth session of the Steering Committee, to take stock of the decisions of the Committee
- In late 2007 to discuss the first drafts of the programme and the documents
- In December 2007 (Rome, WHO/Europe) back to back with the meeting of the Bureau, to discuss the revised versions of the documents
- In early 2008, to finalize the documents that will be submitted to the High-level meeting (once they have been edited and translated into French and Russian)

Item 5: Implementation of the Committee's work programme

(a) Progress reports and proposals for further action

25. The Committee will be informed of progress in the implementation of its work programme since its previous session. It will also have before it proposals for further steps to be taken under each activity. On the basis of the documentation prepared for the session, and taking into account the recommendations of its Bureau, the Committee is expected to assess progress in the implementation of the work programme and to provide guidance on future work.

26. Delegations and international organizations may wish to provide information on their activities relating to the activities under the work programme of THE PEP. Those wishing to make a short presentation at the session are requested to contact the secretariat in advance.

(i) Clearing House on Transport, Environment and Health

Document: ECE/AC.21/SC/2007/4–EUR/07/5068055/4
The Clearing House website www.thepep.org/CHWebSite

27. The Committee will be informed of the technical and substantive work done by the Advisory Board and the secretariat during the pilot operation phase of the Clearing House to fine-tune and improve the site. Statistics on the use of the Clearing House will be presented.

28. Delegations are invited to provide their views on the strengths and weaknesses of the present features of the Clearing House and give guidance for their further development. Delegations may also wish to consider how and to what extent additional services should be developed to complement the present features of the Clearing House.

29. In addition, delegations are invited to exchange information on actions taken at the national level to promote the visibility and use of the Clearing House, particularly in countries of Eastern Europe, Caucasus and Central Asia (EECCA) and South-Eastern Europe (SEE).

30. Finally, the Committee may wish to consider how to ensure the sustained operation of the Clearing House in the years to come and how to increase information uploads by countries and intergovernmental and non-governmental organizations.

(ii) *Sustainable urban transport and land-use planning*

Document: ECE/AC.21/SC/2007/5–EUR/07/5068055/5

31. The Georgian delegation and the secretariat will inform the Steering Committee about the outcome of the South Caucasian Workshop on Sustainable Urban Transport and Land-use Planning, which was held in Tbilisi on 18–20 October 2006 to raise awareness, exchange good practice and build capacity.

32. The Committee will be invited to consider the findings and recommendations from the workshop. Thereafter, it is invited to indicate what kinds of follow-up activities and/or new activities it wishes to undertake in the field of urban transport. For example, it may wish to consider supporting some or all of the following activities:

- Providing background information for the third High-level Meeting, which would draw the Ministers' attention to the urban transport challenges in EECCA and SEE, as highlighted by THE PEP workshops, and include specific recommendations calling for concerted and committed action in the countries;
- Organizing subregional workshops elsewhere in EECCA and SEE, upon invitation by interested countries, and depending on the availability of donor funds, to strengthen capacity to work across relevant sectors and tiers of government on urban transport;
- Developing and carrying out further surveys of citizens' awareness, values and priorities regarding urban travel in EECCA and SEE, using a common methodology in order to better address the demand for urban transport in this region;
- Establishing a mechanism for countries to report on the implementation of the workshops' recommendations at the national and local levels.

- (iii) *Transport-related health impacts and their costs and benefits, with a particular focus on children – Toolbox on Transport, Environment and Health*

Document: ECE/AC.21/SC/2007/6–EUR/07/5068055/6

33. The task force for developing a “Toolbox for action on transport, environment and health” will inform the Steering Committee of progress made. The Committee will receive information on the outcomes of the Tbilisi workshop’s third day, which contributed to the Toolbox’s development with the presentation of tools for assessing the health and environment impacts of urban transport and of the outcomes of their pilot use in Georgia.
34. The Committee will be informed about the expected outcomes of a workshop for the preparation of the Toolbox to be held in Telč, Czech Republic, on 25–27 June 2007.
35. The secretariat will present the plan for the full integration of the Toolbox into the Clearing House.
36. The Committee is invited to comment on the progress made and to give guidance on how to best enable the Toolbox to:
- Support the capacity-building needs of EECCA countries in relation to assessing transport-related health effects;
 - Make easily available relevant tools and methods;
 - Provide checklists and reporting forms for developing and disseminating case studies; stimulate the development of national case studies;
 - Provide briefings for policymakers on selected topics.
37. The Committee will also be updated on the developments and next steps in the area of “Developing methods for the economic valuation of transport-related health effects in children” with the support of the United States Environmental Protection Agency.

- (iv) *Guidance on institutional arrangements for integrated policy- and decision-making*

Document: ECE/AC.21/SC/2007/7–EUR/07/5068055/7

38. The Committee may wish to assess the progress achieved in the preparation of guidance on supportive institutional conditions for the effective integration of environment and health issues into transport policies.
39. It will be invited to consider the project report on institutional practice for policy integration in the UNECE–WHO/Europe region, which has been revised on the basis of feedback received during and after the fourth session of the Committee.
40. It may wish to provide its views on the draft outline of a brochure for policymakers, building on the project report that was prepared following the decision of the Committee.

(v) *Promotion of safe walking and cycling in urban areas*

Document: ECE/AC.21/SC/2007/8–EUR/07/5068055/8

41. The Steering Committee is invited to provide its views on the following planned or undertaken activities to promote safe conditions for walking and cycling in urban areas: Case studies on "Collaboration between physical activity promotion and the transport sector: examples from European countries", collected by the University of Basel, together with THE PEP Task Force on Cycling and Walking and European Network for the Promotion of Health Enhancing Physical Activity (HEPA – Europe).

- HEPA Europe;
- Development of methodological approaches to the assessment of health effects from cycling and walking and the costs and benefits of promoting non-motorized transport. This will involve a workshop to achieve scientific consensus on the proposed methodological approaches. The workshop is expected to take place in Graz (Austria), on 15–16 May 2007 under the auspices of Austria's Federal Ministry of Agriculture, Forestry, Environment and Water.

42. The Committee will also be informed about the relevant outcomes of a Ministerial Conference on "Counteracting Obesity" (Istanbul, 15–17 November 2006), including the adoption of a Charter that promotes THE PEP and CEHAPE as policy platforms which facilitate a multisectoral approach to the promotion of physical activity.

(b) Resources for the implementation of the work programme of THE PEP

Document: ECE/AC.21/SC/2007/9–EUR/07/5068055/9

43. The Committee is invited to consider a document prepared by the secretariat summarizing information on the use of the financial and in-kind resources made available by donor countries for the implementation of the work programme of THE PEP, as well as on the estimated need for additional extrabudgetary funds.

44. The Committee may wish to consider ways of supporting the implementation of the activities of THE PEP under the current work programme in a more sustainable way.

Item 6: Enhancing collaboration with other organizations and processes

45. At its fourth session, the Committee encouraged strengthening of the links between THE PEP and related international processes. This was deemed important in order to harness wider political support for the process and build the momentum for the third High-level Meeting. Delegations were invited to use the major international meetings taking place in 2007 to draw attention to THE PEP and its activities, including by incorporating statements on THE PEP into the declarations and other outcome documents of these events.

46. Delegations may wish to inform the Committee of statements on and references to THE PEP that their Governments intend to make at upcoming meetings, notably:

- The fifteenth meeting of the Commission on Sustainable Development (30 April – 11 May 2007) on sustainable energy, air pollution and climate change issues;
- The midterm review of the implementation of the Budapest Conference commitments (13–15 June 2007); and
- The sixth Ministerial Conference “Environment for Europe” (10–12 October 2007).

47. As a follow-up to its fourth session, the Committee may wish to consider establishing collaboration between THE PEP and the European Bank for Reconstruction and Development (EBRD) in developing guidance for assessing the public health aspects of EBRD’s transport and road infrastructure projects.

Item 7: Other business

48. The Steering Committee may wish to consider any other issues of interest in the field of transport, health and environment.

Item 8: Next meeting of the Steering Committee

49. The Steering Committee may wish to decide on the date of its sixth session. It may wish to consider holding a one-day session immediately after the third High-level Meeting in order to take stock of the decisions made and discuss how to reflect them in its programme of work.

Annex I

At its fourth session (10–11 April 2006), the Steering Committee elected the following 12 members of its Bureau, representing the three sectors and the different parts of the region on an equal footing:

Health sector:

- Mr. François André, Attaché, Federal Public Service Health, Food Chain safety and Environment, Belgium
- Ms. Hristina Mileva, Ministry of Health, Bulgaria
- Dr. Jaroslav Volf, Director, National Institute of Public Health, Czech Republic
- Ms. Ursula Ulrich-Vögtlin, Head, Health and Environment Unit, Federal Office of Public Health, Switzerland

Transport sector:

- Mr. Xavier Delache, Deputy Director, Ministry for Infrastructure, Transport, Housing, Tourism and the Sea, France (outgoing)
- Mr. Vadim Donchenko, Deputy Director General, State Scientific and Research Institute of Road Transport, Ministry of Transport, Russian Federation
- Mr. Nigel Dotchin, Department for Transport, United Kingdom
- Mr. Risto Saari, Senior Officer, Ministry of Transport and Communications, Finland (outgoing)

Environment sector:

- Mr. Chuck Ashley, First Secretary, Environment, Science and Technology, Permanent Mission of the United States
- Ms. Narin Panariti, Director, Policy, Integration and Legislation Division, Ministry of Environment, Albania
- Mr. Robert Thaler, Head, Division of Transport, Mobility, Human Settlements and Noise, Federal Ministry of Agriculture, Forestry, Environment and Water, Austria
- Ms. Nino Tkhilava, Head, Integrated Environmental Management Department, Ministry of Environment Protection and Natural Resources, Georgia

Annex II

**Policy integration, modal shift and sustainable urban transport:
Assessment of the policy response to date by UNECE and WHO/Europe member
countries – focus on the Transport, Health and Environment Pan-European Programme
(THE PEP) 2002–2008**

This form has been prepared by the secretariat of THE PEP at the request of the Bureau of the Steering Committee to collect information for discussion at the fifth session of the Committee (April 2007) and ultimately for submission to the third High-level Meeting on Transport, Environment and Health in 2008.

Please email (or fax) the completed form *by 30 March 2007* to *both* of the following:
brinda.wachs@unece.org (fax: +41 22 917 0621)
mga@ecr.euro.who.int (fax: +39 06 48 77 599)

Please feel free to submit your answers on a separate sheet of paper or as a Word file. The form is also available on THE PEP website http://www.thepep.org/en/commitee/committee_fifth.htm

To the extent possible, the replies received from one country should represent the coordinated views of its transport, environment and health administrations.

Please provide the following information regarding the person responding to the questionnaire.

Date of completion of questionnaire:

Name:

Entity (e.g. ministry or organization) represented:

Official address:

Postal code:

Country:

Telephone:

Fax:

E-mail:

Is the respondent the National Focal Point for THE PEP?

yes

no

Please provide the following information regarding the National Focal Point(s) for THE PEP.

Name:

Title:

Entity (e.g. ministry or organization) represented:

Official address:

Postal code:

Country:

Telephone:

Fax:

E-mail:

Website:

Please answer the following questions.

1. Referring to the following list of selected priority areas and corresponding actions for THE PEP, adopted by the Second High-level Meeting on Transport, Environment and Health in 2002 (document ECE/AC.21/2002/9 – EUR/02/5040828/9), please describe briefly the most significant national-level (and/or local-level) progress achieved in these fields.

If the actions described are carried out in cooperation with other Member States or with international or regional organizations (such as the European Union), please indicate this.

(a) Integration of environmental and health aspects into transport policy

- (i) Development, implementation and monitoring of sustainable transport strategies/action plans:
- (ii) Development of institutional mechanisms for policy integration and cross-sectoral cooperation:
- (iii) Other relevant activities (please describe):

(b) Promoting more sustainable modes of transport (both freight and passenger) and travel options (“demand side management and modal shift”)

- (i) Development of investment strategies and economic instruments influencing the modal split:
- (ii) Development and implementation of administrative, regulatory and financial instruments in Eastern Europe, Caucasus and Central Asia and South-Eastern Europe for improving the environmental and safety performance of vehicles and fuels:
- (iii) Other relevant activities (please describe):

(c) Urban transport

- (i) Development of a national framework for the development and implementation of sustainable urban transport plans by municipalities:
- (ii) Development of measures for promoting high-quality integrated public transport and reducing the need for, and the volume of, car traffic:
- (iii) Development of measures for promoting and improving safe conditions for cycling and walking:
- (iv) Other relevant activities (please describe):

2. What have been the main successes of THE PEP in stimulating national action in the priority areas of THE PEP? (Please briefly explain your assessment.)

3. What have been the main weaknesses of THE PEP in stimulating national action in the priority areas? (Please give concrete examples and a short explanation of your assessment.)

4. Has your country dedicated resources to implementing THE PEP? Please explain.

5. How could THE PEP better support national efforts to integrate transport, environment and health policies and achieve sustainable transport?

6. What national-level actions do you recommend to further strengthen your country's participation in implementation of THE PEP?

7. If you would like to comment further, please do so here.

MANY THANKS FOR YOUR COOPERATION!