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COMMITTEE ON TRADE

Working Party on Agricultural Quality Standards

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Item 8a) of the provisional agenda

CONFORMITY CERTIFICATE

Note by the secretariat ^(*)

At its 52nd session, the Specialized Section on Fresh Fruit and Vegetables agreed on the changes to the text of the Conformity Certificate (former Control Certificate, TRADE/WP.7/2005/9/Add.2). The certificate presented in this document has also been aligned with the latest recommendations for the UN Layout Key and other UNECE trade facilitation recommendations. The document is presented to the Working Party for approval.

^(*) The present document has been submitted after the official documentation deadline by the Trade and Timber Division due to resource constraints.

Conformity Certificate

Consignor (Importer/Exporter) 4 lines 40 characters per line (Arial 10 pt)		1	Conformity certificate number 20 characters		2	Control service 20 characters		3
			Unique consignment reference 40 characters				4	
Packer as indicated on packing slip (if other than consignor) 4 lines 40 characters per line		5	Other address details 4 lines 40 characters per line				6	
Identification of means of transport (type, registration number) 3 lines 40 characters per line		7	Free text area 40 characters				8	
			Country of origin ⁽¹⁾ 20 characters		9	Country of destination 20 characters		10
Vessel/flight no/trip number 20 characters	12	Port/airport of loading 20 characters	13	Space reserved for national regulations 3 lines 40 characters per line				11
Port/airport of discharge 20 characters	14	Final place of delivery 20 characters	15					
Packages (Number and type) 4 char 8 char	Nature of produce (Variety/commercial type, when specified in standard) 30 characters		Country of origin 2 char	Lot number 10 char	Quality class 5 char	Net weight (kg) per lot 9 char		16
		24 lines						
The consignment referred to above conforms, at issue time of the present certificate, with the standards applied.								17
Customs office of departure		40 characters						
Valid until (date):		8 characters (DDMMYYYY)						
Observations 9 lines 40 characters per line		18	Seal of control service Signatory (name in block capitals) 26 characters				19	
			Place and date of issue 26 characters				20	
			Signature				21	

⁽¹⁾ When the produce is re-exported, indicate its origin in box 16
Format of the certificate: printed on a 297 mm to 210 mm sheet.

Conformity Certificate

Annex

Consignor (Importer/Exporter)		1		Conformity certificate number		2		Control service		3		
4 lines				20 characters				20 characters				
40 characters per line				Unique consignment reference						4		
				40 characters								
Packages (Number and type)	Nature of produce (Variety/commercial type, when specified in standard)	Country of origin	Lot number	Quality class	Net weight (kg) per lot	16						
4 char	8 char	30 characters	2 char	10 char	5 char	9 char						
36 lines												
The consignment referred to above conforms, at issue time of the present certificate, with the standards applied.												
17												
Customs office of departure		40 characters										
Valid until (date)		8 characters (DDMMYYYY)										
Observations		18		Seal of control service		19						
9 lines				Signatory (name in block capitals)				20				
40 characters per line				26 characters								
				Place and date of issue				21				
				26 characters								
				Signature								
See front page for further particulars of this consignment.												

EXPLANATORY NOTES ON THE USE OF THE MODEL CONFORMITY CERTIFICATE

The following notes are intended to help inspectors in the use of the conformity certificate.

Box No. 1	Consignor Name and address of the exporter or importer. An identification code issued or approved by the authorized control service may also be used.
Box No. 2	Conformity certificate number Unique number assigned to the conformity certificate.
Box No. 3	Control service Title or acronym of the authorized control service
Box No. 4	Unique consignment reference This is the unique reference assigned to the consignment, also known as UCR.
Box No. 5	Packer as indicated on packing (if other than consignor) Name and address or identification code indicated on the packages if different from that entered in Box No. 1. It is not necessary to complete this box when the consignor and packer are one and the same person. The entry "various" may be used if there are several packers, but in that case box No. 1 must be completed.
Box No. 6	Other address details This area can be used to provide any other address details that may be relevant to the conformity certificate, e.g. name and address of the control service. Address of the inspection service should be indicated.
Box No. 7	Identification of means of transport Used to provide transport details relating to the number of a wagon, registration number of a lorry, number of container(s), name of the vessel (possible indicating "by sea" or "by air") or any other information that may be relevant to the conformity certificate.
Box No. 8	Free text area
Box No. 9	Country of origin Name of the producing country where the produce has been inspected. When the produce is re-exported or is of various origins (domestic and foreign), the country of origin must be indicated in Box No. 16 immediately after specification of the nature of the produce. Box No. 9 should be left blank or a line should be drawn through it.
Box No. 10	Country of destination Name of country to which the produce is being sent. If the country of final destination is not yet known at the time of inspection – particularly in the case of transport by sea or air – this entry may be replaced by the indication "unknown".
Box No. 11	Space reserved for national regulations Specify any national regulations relating to the import/export of the produce in question, or any specific information related to national provisions.
Box No. 12	Vessel / flight no. / trip number Text field for specifying the voyage number for sea, flight number for air or trip number for road

Box No. 13	<p>Port / airport of loading</p> <p>Name of seaport, airport, freight terminal, rail station or other place where the goods have been loaded onto the means of transport.</p>
Box No. 14	<p>Port / airport of discharge</p> <p>Name of seaport, airport, freight terminal, rail station or other place where the goods have been unloaded from the means of transport.</p>
Box No. 15	<p>Final place of delivery</p> <p>The name of the place to which the produce will be finally delivered.</p>
Box No. 16	<p>Where required, each product and variety should be listed.</p> <p>Several lots from the same exporter/packer constituting a consignment or part of a consignment can be the subject of a single certificate, so long as each lot is checked. In this case, box No. 16 can be divided in lines, each line giving the relevant information for the given lot.</p> <p>Number and type of packages</p> <p>Number and type of packages (e.g. boxes, trays, cartons). (Specifying of the type of package is optional).</p> <p>Nature of produce</p> <p>Type of produce (e.g. apples, peaches) followed by the name of the country of origin where produce is re-exported or is of various origins (domestic and foreign), and the name of the variety (e.g. Golden Delicious, Dixired) when specified by the standard. The entry “various” or “mixed produce” is not allowed, as this combines several lots.</p> <p>Country of origin</p> <p>Name of the producing country when the produce is re-exported or is of various origins (domestic and foreign). The country of origin must be indicated immediately after specification of the nature of the produce. The country of origin may be given by using the ISO 2-letter alpha code (ISO 3166-1 Codes for the representation of names of countries and their subdivisions).</p> <p>Batch or lot number</p> <p>A reference number assigned by the manufacturer to designate grouping of a product within the same production batch or lot.</p> <p>Quality class</p> <p>Specify the class: EXTRA, I or II.</p> <p>Net weight (kg) per lot</p> <p>Specify the net weight of each lot indicated on the weighing slip or on the consignment note. (Specifying the total net weight of the consignment is optional).</p>

Box No. 17	<p>Customs office of departure</p> <p>Specify the place where the consignment must be cleared. (This entry is optional.)</p> <p>Duration of validity</p> <p>Specify the date until which the certificate is valid. Including the day of inspection. The duration of validity is fixed by the authorized control service on the basis of criteria specific to the nature of produce and their destination. The validity of the certificate should be indicated by the last day of validity.</p> <p>Seal of control service</p> <p>Space for the official stamp of the authorized control service.</p>
Box No. 18	<p>Observations</p> <p>This space is reserved for any additional observations (e.g. certificate issued electronically). The box should be left blank or a line should be drawn through it when no observations are being reported.</p>
Box No. 19	<p>Signatory</p> <p>For the name of the authorizing person from the authorized control service who signs the certificate.</p>
Box No. 20	<p>Place and date of issue</p> <p>Place where the goods are inspected and date on which the conformity certificate is issued.</p>
Box No. 21	<p>Signature</p> <p>Signature of the signatory.</p>