



UNITED NATIONS



THIRTIETH SESSION OF ECLAC
SAN JUAN, PUERTO RICO, 28 JUNE – 2 JULY 2004

Distr.
GENERAL

LC/G.2241(SES.30/2)/Rev.1
27 June 2004

ENGLISH
ORIGINAL: SPANISH



ANNOTATED PROVISIONAL AGENDA AND ORGANIZATION OF THE THIRTIETH SESSION

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I. ORGANIZATION OF THE THIRTIETH SESSION

The thirtieth session of the Economic Commission for Latin America and the Caribbean (ECLAC) will be held in San Juan, Puerto Rico, from 28 June to 2 July 2004. By a resolution adopted at the twenty-ninth session (Brasilia, Brazil, 6-10 May 2002) and subsequently approved by the Economic and Social Council by its resolution 2002/3, the member States accepted the offer extended by Puerto Rico, Commonwealth territory of the United States, to host the session. The meeting is being held in accordance with the ECLAC calendar of conferences for the period 2002-2004.¹

The session is the most important event of each biennium for ECLAC. It provides a forum for the consideration of issues of importance for the development of the countries of the region and an opportunity to review the activities of the Commission. In consultation with the host country, the theme selected for this session is "Productive development in open economies".

The session also enables the Governments of member States to examine the secretariat's report on the Commission's activities and thus apprise themselves of the work accomplished by ECLAC during the past two years. Furthermore, based on the programme of work that the Governments adopt and the calendar of conferences they approve, it also provides them with the means to define the mandates that will guide the Commission's work in the future.

In the present note, the secretariat has put forward some suggestions which, should the Governments of the member States decide to accept them, may facilitate the consideration of the various items on the provisional agenda and help make the best possible use of the time available. As is customary at meetings of the Commission, these suggestions concerning the organization of work could be considered together with the provisional agenda and the election of officers at the meeting of heads of delegation, scheduled to take place at the beginning of the thirtieth session, on Monday, 28 June. The secretariat will make working and reference documents on the various agenda items available to the attending delegations.²

The work of the thirtieth session will be conducted from Monday, 28 June, to Friday, 2 July 2004.

Following the meeting of heads of delegation and the opening ceremony, the remainder of Monday, 28 June, will be devoted entirely to a consideration of the substantive issue, "Productive development in open economies".

Throughout Tuesday, 29 June, the ECLAC sessional Ad Hoc Committee on Population and Development and the Presiding Officers of the Regional Council for Planning of the Latin American and Caribbean Institute for Economic and Social Planning (ILPES) will meet concurrently with the plenary session of the Commission. Delegates will have the opportunity to review the report on the activities of the Commission during the morning meeting and, during the afternoon, to examine the draft programme of work of the ECLAC system for the 2006-2007 biennium.

¹ ECLAC resolution 596(XXIX).

² See "Documents presented at the thirtieth session of the Commission" (LC/G.2250(SES.30/8)).

On Wednesday, 30 June, meetings will be held concurrently in three conference rooms. In one conference room, delegations will continue their review of the draft programme of work for 2006-2007 in the morning and, in the afternoon, the Committee on Cooperation among Developing Countries and Regions will meet. In a second, an ECLAC/UNESCO seminar on the financing and management of education in Latin America and the Caribbean will take place in the morning, while the ECLAC sessional Ad Hoc Committee on Population and Development will meet in the afternoon. In the third, a meeting devoted to the issue of sustainable development will be held throughout the day.

The official opening ceremony of the thirtieth session of the Commission will take place on Thursday, 1 July. The remainder of that day and Friday morning will be devoted to a high-level seminar entitled, "Productive development in open economies".

The secretariat proposes that, following the high-level seminar, the ministers and other heads of delegation should devote Friday afternoon to a general debate on the relevant resolutions and their subsequent adoption.

The following annotations to the provisional agenda provide background information on each of the proposed items and offer suggestions regarding their consideration within the framework of the session. In this respect, it may be useful to recall resolution 419(PLEN.14), which states that, in order for the session to be fully successful, "government delegations should include experts in the specific matters to be covered".

II. PROVISIONAL AGENDA

1. Election of officers
2. Adoption of the agenda and organization of the work of the thirtieth session
3. Presentation and discussion of the document "Productive development in open economies"
4. Report on the activities of the Commission since the twenty-ninth session
5. Consideration of the review of the Constituent Declaration and Functions and Rules of Procedure of the Caribbean Development and Cooperation Committee (CDCC)
6. Draft programme of work of the ECLAC system, 2006-2007
7. Proposed calendar of conferences of ECLAC for the period 2004-2006
8. Presiding Officers of the Regional Council for Planning of the Latin American and Caribbean Institute for Economic and Social Planning (ILPES)
9. ECLAC sessional Ad Hoc Committee on Population and Development
10. Committee on Cooperation among Developing Countries and Regions
11. Meeting on sustainable development

12. High-level Seminar on Productive Development in Open Economies
13. Seminar on Education Financing and Management in Latin America and the Caribbean (ECLAC-UNESCO)
14. Other matters
15. Consideration and adoption of the resolutions of the Commission at its thirtieth session

III. ANNOTATIONS TO THE PROVISIONAL AGENDA

1. Election of officers

Pursuant to rule 16 of the rules of procedure of ECLAC, at the commencement of each session the Commission shall elect a chairperson, two or more vice-chairpersons and a rapporteur. These officers shall then hold office until their successors are elected. It should also be noted that rule 20 provides that the chairperson or vice-chairperson shall participate in the meetings of the Commission as such and not as the representative of the member by whom she/he was accredited.

It is suggested that the sessional Ad Hoc Committee on Population and Development and the Committee on Cooperation among Developing Countries and Regions should each have their own presiding officers, consisting of a chairperson, two vice-chairpersons and a rapporteur. It is also suggested that presiding officers should be elected to direct the meeting on sustainable development to be held on Wednesday, 30 June.

It is proposed that the selection of the presiding officers for these meetings should be considered at the meeting of heads of delegation to be held on 28 June 2004.

2. Adoption of the agenda and organization of the work of the thirtieth session

Delegations will have before them the provisional agenda (LC/G.2240(SES.30/1)) for their consideration and adoption. This draft agenda has been prepared by the secretariat in accordance with chapter II of the rules of procedures of ECLAC, bearing in mind the various mandates of the Commission. Representatives of member States may make such observations or suggest such modifications as they deem appropriate under the aforementioned rules of procedure.

It is suggested that the agenda should be considered at the meeting of heads of delegation on Monday, 28 June.

3. Presentation and discussion of the document “Productive development in open economies”

Working documents

- Productive development in open economies (LC/G.2234(SES.30/3))
- Summary: Productive development in open economies (LC/G.2247(SES.30/4))

Reference documents

- ECLAC: Priorities for Latin America and the Caribbean in the coming years (LC/L.2147)
- Foreign Investment in Latin America and the Caribbean, 2003 Report (LC/G.2226-P/I), 2004
- Summary: Latin America and the Caribbean in the World Economy, 2002-2003 (English summary of *Panorama de la inserción internacional de América Latina y el Caribe, 2002-2003* (LC/G.2221-P/E)), 2004
- Preliminary Overview of the Economies of Latin America and the Caribbean, 2003 (LC/G.2223-P/I), 2003
- Social Panorama of Latin America, 2002-2003 (LC/G.2209-P/I), 2004
- Meeting the Millennium Poverty Reduction Targets in Latin America and the Caribbean (LC/G.2188-P/I), 2003
- Globalization and Development (LC/G.2157(SES.29/3)/I), April 2002
- Road Maps towards an Information Society in Latin America and the Caribbean (LC/G.2195/Rev.1-P/I), 2003

The secretariat has prepared a document entitled, “Productive development in open economies” which looks at productive development policies in the open economies of Latin America and the Caribbean from a multidimensional perspective. The discussion of this topic presents the Commission’s most recent analyses and findings regarding the interrelationship between macroeconomic and microeconomic policies.

The document is structured around the following main topics: (i) Latin America and the Caribbean in an international context; (ii) the macroeconomy and growth-oriented financial development, and physical, natural and constructed capital; (iii) the structure and development of the production sector; (iv) the development and protection of human capital; and (v) institution-building and governance.

This document will be presented for consideration by the participating delegations on two occasions: during the working meeting scheduled for Monday, 28 June, and during the high-level seminar to be held on 1 and 2 July.

4. Report on the activities of the Commission since the twenty-ninth session

Working document

- Report on the activities of the Commission since May 2002 (LC/G.2237(SES.30.5))

Reference documents

- Review of technical cooperation in the United Nations. Report of the Secretary-General (A/58/382), 2003

- Road maps towards an information society in Latin America and the Caribbean (LC/G.2195/Rev.1-P/I), 2003
- The sustainability of development in Latin America and the Caribbean: challenges and opportunities (LC/G.2145/Rev.1-P), 2002
- Meeting the Millennium Poverty Reduction Targets in Latin America and the Caribbean (LC/G.2188-P/I), 2002
- Capital social y reducción de la pobreza en América Latina y el Caribe en busca de un nuevo paradigma (LC/G.2194-P), 2003
- Report of the Latin American Regional Meeting of Landlocked and Transit Developing Countries Preparatory to the International Ministerial Conference of Landlocked and Transit Developing Countries and Donor Countries and International Financial and Development Institutions on Transit Transport Cooperation (LC/L.1915), 2003
- Report of the Regional Preparatory Ministerial Conference of Latin America and the Caribbean for the World Summit on the Information Society (LC/G.2207(CONF.91/4)), 2003
- Review of the Implementation of the Programme of Action for the Sustainable Development of Small Island Developing States (SIDS POA) in the Caribbean Subregion 1994-2003/4 (LC/CAR/G.749)
- Summary - Review of the Implementation of the Programme of Action for the Sustainable Development of Small Island Developing States in the Caribbean Subregion 1994-2003 (LC/CAR/G.750), 2003
- Report of the Regional Intergovernmental Conference on Ageing: towards a regional strategy for the implementation in Latin America and the Caribbean of the Madrid International Plan of Action on Ageing (LC/L.2079-I), 2004
- Draft report of the twenty-second session of the Committee of the Whole and seventh meeting of the Ad Hoc Working Group established pursuant to resolution 553(XXVI)
- Report of the Nineteenth Session of the CDCC (LC/CAR/G.692/Rev.1), 2002
- Report of the Eleventh Meeting of the monitoring committee of the CDCC (LC/CAR/G.743), 2003
- Draft Report of the Twentieth Session of the CDCC
- Report of the First Meeting of the Executive Committee of the Statistical Conference of the Americas of the Economic Commission for Latin America and the Caribbean (LC/L.1721-I), 2002
- Report of the Second Meeting of the Executive Committee of the Statistical Conference of the Americas of the Economic Commission for Latin America and the Caribbean (LC/L.1832), 2003

- Report of the Second Meeting of the Statistical Conference of the Americas of the Economic Commission for Latin America and the Caribbean (LC/L.1939(CEA.2003/10)), 2003
- Informe de actividades del ILPES: enero-diciembre 2002 (LC/IP/L.222), 2003
- Report of the thirty-fourth meeting of the Presiding Officers of the Regional Conference on Women in Latin America and the Caribbean (LC/L.1857(MDM.34/3)), 2003
- Report of the Thirty-fifth Meeting of the Presiding Officers of the Regional Conference on Women in Latin America and the Caribbean (LC/L.1944(MDM.35/4)), 2003
- Report of the ECLAC sessional Ad Hoc Committee on Population and Development, Annex 2, Biennial Report (LC/G.2182-P)
- Report of the Caribbean Subregional Meeting to assess the implementation of the Programme of Action of the International Conference on Population and Development 10 years after its adoption (LC/CAR/G.761), 2003
- Report of the Open-ended Meeting of the Presiding Officers of the Ad Hoc Committee on Population and Development (LC/L.2141), 2004

The secretariat will submit a report to the delegations summarizing the activities carried out under the programme of work of the ECLAC system, which includes the Latin American and Caribbean Institute for Economic and Social Planning (ILPES). The report covers the two years which have elapsed since the Commission's preceding session, held in May 2002.

The report is divided into three sections. The first deals with the main elements of the Commission's institutional affairs, including the regional environment, the impact of United Nations reforms on ECLAC, the Millennium Development Goals, multidisciplinary institutional documents, comprehensive follow-up to world conferences on economic and social issues, activities of subsidiary bodies of ECLAC and inter-agency activities.

The second section covers the subprogrammes executed by ECLAC during the 2002-2003 biennium and reviews the actual results of substantive and operational activities, measured in terms of final outputs. A descriptive summary is then provided of the general direction and major aspects of the work conducted under the 12 substantive subprogrammes executed by the secretariat. Information is also furnished about the cooperation activities undertaken in 2002-2003 by means of technical assistance missions and projects funded with extrabudgetary resources.

The third section provides an overview of the main information and communications activities carried out by the Division of Documents and Publications, the Library, the Information Services Unit and the Internet Development and Coordination Unit of ECLAC.

5. Consideration of the review of the Constituent Declaration and Functions and Rules of Procedure of the Caribbean Development and Cooperation Committee (CDCC)

Working document

- Draft revised text of the Constituent Declaration and Functions and Rules of Procedure of the Caribbean Development and Cooperation Committee as adopted by the 19th session of the CDCC (LC/G.2251(SES.30/9))

On the twenty-fifth anniversary of the founding of the Caribbean Development and Cooperation Committee (CDCC), its States members adopted resolution 55(XVIII), entitled the “Chaguaramas Declaration”, in which they requested that the secretariat prepare a revised version of the Constituent Declaration of the CDCC. That resolution was subsequently ratified by the Commission in its resolution 585(XXVIII). In fulfilment of this mandate, the secretariat drew up a proposal which was approved at the nineteenth session of the CDCC and which is now being submitted to the Commission for its consideration at the thirtieth session.

6. Draft programme of work of the ECLAC system, 2006-2007

Working document

- Draft programme of work of the ECLAC system, 2006-2007 (LC/G.2238(SES.30/6))

Reference document

- Draft programme of work of the ECLAC system, 2004-2005 (LC/G.2162(SES.29/8))

The secretariat will submit, for consideration in plenary session, the draft programme of work of the Commission, including the Latin American and Caribbean Institute for Economic and Social Planning (ILPES), for the biennium 2006-2007. The thematic and legislative frame of reference for this draft is the medium-term plan of the United Nations system for the period 2002-2005.

The draft programme of work comprises 12 subprogrammes that reflect the Commission’s organizational structure and the work carried out by its substantive divisions, its two subregional headquarters located in Mexico City and Port of Spain, its four national offices and its office for liaison with other international organizations.

7. Proposed calendar of conferences of ECLAC for the period 2004-2006

Pursuant to resolution 419(PLEN.14), adopted by the ECLAC Committee of the Whole at its fourteenth session, held in November 1980, the focal points around which meetings of the Commission are organized are the biennial sessions. It was decided in that resolution that sessions should be held in even-numbered years so as to coincide with the two-year budget programming cycle established by the United Nations General Assembly. It was also agreed that at each session the complete calendar of conferences and meetings planned up to the next session should be considered and that, whenever possible, the date, duration and location of each meeting should be specified.

In compliance with this resolution, the secretariat has prepared a table of the meetings scheduled for the period 2004-2006 (annex to document LC/G.2248(SES.30/7)), in accordance with the mandates approved by the Governments concerning meetings of ECLAC and its subsidiary bodies.

8. Presiding Officers of the Regional Council for Planning of the Latin American and Caribbean Institute for Economic and Social Planning (ILPES)

Working document

- El panorama de la gestión pública (LC/IP/L.243)

The twenty-second meeting of the Presiding Officers of the Regional Council for Planning of the Latin American and Caribbean Institute for Economic and Social Planning (ILPES) will be held within the framework of the thirtieth session of the Commission, in accordance with ECLAC resolution 581(XXVIII), which recommends that meetings of the Presiding Officers that are held in the years when the Commission holds its session should take place within the framework of that session.

Two working meetings will be held with the representatives of member Governments. At the first meeting, the participants will consider the activities carried out in the biennium 2002-2003, the programme of work for 2004-2005 and the regular system of government contributions. At the second meeting, participants will consider the document entitled, "El panorama de la gestión pública".

9. ECLAC sessional Ad Hoc Committee on Population and Development

Working documents

- Provisional agenda (LC/G.2245(SES.30/10))
- Annotated provisional agenda (LC/G.2246(SES.30/11))
- Population, ageing and development (LC/G.2235(SES.30/16))

Reference documents

- Report of the Open-ended Meeting of the Presiding Officers of the Ad Hoc Committee on Population and Development (LC/L.2141), 2004
- Commemoration of the tenth anniversary of the International Conference on Population and Development: actions undertaken to implement the Programme of Action of the conference in Latin America and the Caribbean, *Población y desarrollo series*, No. 55 (LC/L.2064/Rev.1-P)
- Report of the Caribbean Subregional Meeting to assess the implementation of the Programme of Action of the International Conference on Population and Development 10 years after its adoption (LC/CAR/G.761), 2003
- Report of the Regional Intergovernmental Conference on Ageing: towards a regional strategy for the implementation in Latin America and the Caribbean of the Madrid International Plan of Action on Ageing (LC/L.2079-I), 2004

The Chairperson of the Presiding Officers of the Ad Hoc Committee on Population and Development will report on the implementation of the Latin American and Caribbean Regional Plan of Action on Population and Development, the Programme of Action adopted at the International Conference on Population and Development (Cairo, 1994) and the activities of the Presiding Officers between May 2002 and June 2004. Special reference will be made to the outcomes of the open-ended meeting of the Presiding Officers of the Ad Hoc Committee on Population and Development (Santiago, Chile, 10-11 March 2004), at which the steps taken to implement the Latin American and Caribbean Programme of Action were examined.

In accordance with ECLAC resolution 590(XXIX), the Presiding Officers will take this opportunity to analyse the topic of population, ageing and development. To facilitate this analysis and at the request of the member States, the secretariat has prepared a working document which it will submit to the participating delegations for their consideration. This paper provides a comprehensive overview of the issue of population ageing as it relates to development based on an analysis of the status of older persons in the region in each of the priority areas identified in the Madrid International Plan of Action on Ageing and on a survey of policies and programmes being implemented in this field.

The secretariat will also present a brief report on the outcome of the Regional Intergovernmental Conference on Ageing held in Santiago, Chile, from 19 to 21 November 2003. This report will devote particular attention to the Regional Strategy for the Implementation in Latin America and the Caribbean of the Madrid International Plan of Action, which was approved at that conference. It should be recalled that, in approving that strategy, the countries undertook to: "Define, within six months after the end of the present Conference and in accordance with their particular circumstances, the specific targets to be met under each of the objectives contained in the strategy, together with the mechanisms for the follow-up of the policies and programmes they implement. The progress made in this direction will be presented at the meeting of the ad hoc Committee on Population and Development to be held within the framework of the thirtieth session of ECLAC".

In addition, as one of the events organized to commemorate the tenth anniversary of the International Conference on Population and Development (Cairo, 1994) and in accordance with the agreement reached at the open-ended meeting of the Presiding Officers held in March 2004, the topics of "Population and poverty" and "HIV/AIDS" will be the focus of two round table discussions in which prominent experts are expected to take part. These issues are considered to be of particular importance for the region and are a focus of priority attention in the Millennium Declaration.

10. Committee on Cooperation among Developing Countries and Regions

Working documents

- Provisional agenda (LC/G.2243(SES.30/12))
- Annotated provisional agenda (LC/G.2244(SES.30/13))
- Activities of the ECLAC system to promote and support technical cooperation among developing countries and regions during the biennium 2003-2004. Note by the secretariat (LC/G.2242(SES.30/18))

Reference document

- Report on the activities of the Commission since May 2002 (LC/G.2237(SES.30/5))

The note to be presented by the secretariat to the delegations for their consideration reviews the activities carried out since the Committee's last meeting, which was held during the twenty-ninth session. It analyses technical cooperation among developing countries and regions (TCDC) in general terms and examines the specific activities that have been incorporated into technical cooperation projects executed by ECLAC with extrabudgetary financing.

This presentation will be followed by a panel discussion on opportunities and challenges for international cooperation in Latin America and the Caribbean as viewed by donor countries and institutions. The main donors that collaborate with ECLAC and, through it, with the countries of the region are expected to participate in this working session.

11. Meeting on sustainable development

Working document

- Seguimiento de la sostenibilidad del desarrollo en América Latina y el Caribe: necesidad y propuesta (LC/G.2252(SES.30/17))

ECLAC has an established tradition, dating back to even before the United Nations Conference on the Human Environment (Stockholm, 1972), of incorporating economic, environmental and social considerations in the formulation of development policies for the region. Drawing on the expertise gained over more than three decades of work in this area, the secretariat has organized a meeting on sustainable development in which ministers, representatives of the member countries and of international organizations, noted scholars and leading experts will take part.

This meeting will be held in accordance with recommendations and mandates emanating from the Plan of Implementation of the World Summit on Sustainable Development (Johannesburg, South Africa, 2002) and the eleventh session of the Commission on Sustainable Development, at which the regional commissions of the United Nations were asked to promote the balanced integration of the three dimensions of sustainable development in their work and, within the United Nations system, to coordinate follow-up to the agreements reached on this subject in the region.

At the eleventh session of the Commission on Sustainable Development, ECLAC proposed the establishment of a sessional committee to undertake a review once every two years of the measures taken in the region to fulfil the agreements reached at the World Summit. As its contribution to the next session of the Commission on Sustainable Development, which was devoted to the topics of water, sanitation and human settlements, ECLAC prepared a regional report and organized a panel discussion on the region's position with regard to these three issues. At the thirteenth session of the Commission on Sustainable Development, a report is to be presented on the implementation of policies leading to definite improvements in these areas, which would include progress towards fulfilment of the Millennium Development Goals.

It is proposed that a special group of presiding officers be elected to lead the debate on sustainable development; these officers would include a chairperson, two vice-chairpersons and a rapporteur.

It is further proposed that the meeting be divided into two sessions. The first session will be devoted to a consideration of economic, social and environmental issues; water, sanitation and the sustainable development of human settlements; and energy, climate change and air quality. This session will also provide an opportunity to obtain information about the agreements and resolutions of the International Conference for Renewable Energies (Bonn, June 2004) as well as about the progress made towards the Millennium Development Goals, particularly Goal No. 7, and how they tie in with future activities of the Commission.

The second session will focus on opportunities for promoting productive development and of delinking the growth of production from associated environmental costs through improved production and consumption patterns and the integration of fiscal, trade, environmental, production and energy policies. Special attention will be devoted to the importance of cities as spheres of production and consumption and to creating closer links with the natural environment and human health. This debate may also refer to the inroads made in measuring the sustainability of the development process in countries of the region and of the relationship between production and environmental pressure.

The concluding portion of this session will be devoted to an analysis of follow-up mechanisms with respect to the sustainability of the development process and systematic monitoring of progress towards the corresponding goals and the fulfilment of the relevant agreements by the countries of Latin America and the Caribbean. The secretariat will propose that a regular meeting on sustainable development should be held within the framework of the Commission's sessions to evaluate and follow up on the implementation of the agreements reached at the World Summit on Sustainable Development, bearing in mind the recommendations of the United Nations Commission on Sustainable Development.

12. High-level Seminar on Productive Development in Open Economies

Working document

- Productive development in open economies (LC/G.2234(SES.30/3))

In order to provide a forum for an in-depth examination of the central theme of the thirtieth session, "Productive development in open economies", the secretariat has organized a high-level seminar in which ministers, representatives of the member countries and of international organizations, noted scholars and leading experts will take part.

This seminar will be divided into five panel discussions focusing on the following subjects: (i) major challenges for the productive development of Latin America and the Caribbean; (ii) productive development and linkages with the international economy; (iii) technological innovation as an engine of productive development; (iv) employment and productive development; and (v) challenges and opportunities for productive development within the framework of the free trade agreement between Central America and the United States.

Presentations by the panellists will be followed by a debate in which, in accordance with the Commission's rules of procedure, statements by representatives of member Governments will be heard first, after which the floor will be opened to other participants in the seminar.

The presentations given by the panellists, the exchanges and debates that take place and the conclusions of the high-level seminar will be reproduced in a special document that will be issued and distributed separately from the report of the Commission's thirtieth session.

13. Seminar on Education Financing and Management in Latin America and the Caribbean (ECLAC-UNESCO)

Working documents

- Financing and management of education in Latin America and the Caribbean (LC/G.2249/SES.30/14))
- Summary: Financing and management of education in Latin America and the Caribbean (LC/G.2253/SES.30/15))

ECLAC and UNESCO have jointly organized a seminar on the financing and management of education in Latin America and the Caribbean. As in the case of the high-level seminar on productive development, this joint seminar will be attended by ministers, representatives of the member countries and of international organizations, noted scholars and leading experts.

As part of this seminar, the document, “Financing and management of education in Latin America and the Caribbean” will be presented.

14. Other matters

This item provides for the consideration of any other issues which delegations may wish to raise.

15. Consideration and adoption of the resolutions of the Commission at its thirtieth session