



Economic and Social Council

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Committee for Programme and Coordination

Forty-fifth session

Organizational session, __ May 2005

Substantive session, 6 June-1 July 2005

Item 2 of the provisional agenda*

Adoption of the agenda and organization of work

Status of documentation

Note by the Secretariat

1. In accordance with paragraph 8 of the annex to Economic and Social Council resolution 2008 (LX), the forty-fifth session of the Committee for Programme and Coordination will be held at Headquarters from 6 June to 1 July 2005.
2. In its resolution 1988/77 on its revitalization, the Council reiterated that the Secretariat should circulate relevant documentation in all working languages six weeks before the opening of sessions of the Council and its subsidiary organs.
3. In section III of its resolution 59/265, the General Assembly noted with concern that the six-week rule for the issuance of documents was not fully complied with owing to, inter alia, the continued late submission of documents by author departments and requested the Secretary-General to take further urgent measures to ensure strict compliance with the six-week rule for the timely issuance of documentation in view of the impact of their late issuance on the functioning of intergovernmental and expert bodies, which was acutely felt during the main part of the fifty-ninth session.
4. In its resolutions 53/208, 54/248, 55/222, 56/242, 57/283 B and 58/250, the General Assembly: (a) reiterated its request to the Secretary-General to ensure that documentation was available in accordance with the six-week rule for the distribution of documents simultaneously in the six official languages of the General Assembly; (b) reaffirmed its decision that if a report was issued late, the reason for the delay should be indicated when the report was introduced; and (c) decided that if a report was submitted late to conference services the reasons for the delay should be included in a footnote to the document.

* E/AC.51/2005/1.

5. In the same resolutions, the General Assembly reiterated its request that the Secretary-General direct all departments to include, where appropriate, the following elements in reports originating in the Secretariat:

- (a) A summary;
- (b) Consolidated conclusions, recommendations and other proposed actions;
- (c) Relevant background information.

6. Also in the same resolutions, the General Assembly reiterated that all documents submitted to legislative organs by the Secretariat and expert bodies for consideration and action should mark conclusions and recommendations in bold print.

Annex

Committee for Programme and Coordination status of preparedness of documentation for the forty-fifth session of the Committee

| <i>Agenda item</i> | <i>Document symbol</i> | <i>Title or description</i> | <i>Estimated date of submission</i> | <i>Actual date of submission</i> | <i>Estimated date of issuance</i> | <i>Status of issuance</i> | <i>Submitting office</i> |
|--|------------------------|--|-------------------------------------|----------------------------------|-----------------------------------|---------------------------|--------------------------|
| 2. Adoption of the agenda and organization of work | | | | | | | |
| | E/AC.51/2005/1 | Note by the Secretariat: annotated provisional agenda | 4 March | | | | DM/CPCS |
| | E/AC.51/2005/L.1 | Note by the Secretariat: status of documentation | 4 March | | | | DM/CPCS |
| | E/AC.51/2005/L.2 | Note by the Secretariat: reports of the Joint Inspection Unit (Economic and Social Council resolution 2008 (LX) and General Assembly resolution 59/267) | 4 March | | | | DM/CPCS |
| 3. Review of the efficiency of the administrative and financial functioning of the United Nations | | | | | | | |
| | A/60/___ | Report of the Secretary-General on the review of the efficiency of the administrative and financial functioning of the United Nations (General Assembly resolution 54/236) | 25 March | | | | DM |
| 4. Programme questions | | | | | | | |
| (a) Programme planning | | | | | | | |
| | A/59/87 | Report of the Secretary-General on priority setting (General Assembly resolutions 58/268 and 59/275 on programme planning) | | | | Issued | OPPBA |
| (b) Proposed programme budget for the biennium 2006-2007 | | | | | | | |
| | A/60/___ | Report of the Secretary-General on the proposed programme budget for the biennium 2006-2007 (General Assembly resolution 58/269) | March-May | | | | OPPBA |

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| (c) Evaluation | | | | | | | |
| | E/AC.51/2005/2 | Note by the Secretary-General transmitting the report of the Office of Internal Oversight Services on the thematic evaluation on the theme “Linkages between headquarters and field activities: a review of best practices for poverty eradication in the framework of the United Nations Millennium Declaration” (General Assembly resolution 59/275) | 25 March | | | | OIOS |
| | E/AC.51/2005/3 | Note by the Secretary-General transmitting the report of the Office of Internal Oversight Services on the in-depth evaluation of human settlements (General Assembly resolution 57/282) | 25 March | | | | OIOS |
| | E/AC.51/2005/4 | Note by the Secretary-General transmitting the report of the Office of Internal Oversight Services on the triennial review of the implementation of recommendations made by the Committee for Programme and Coordination at its forty-second session on the in-depth evaluation of the subprogrammes on General Assembly and Economic and Social Council affairs and council support and coordination (General Assembly resolution 57/282) | 25 March | | | | OIOS |

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| | E/AC.51/2005/5 | Note by the Secretary-General transmitting the report of the Office of Internal Oversight Services on the triennial review of the implementation of recommendations made by the Committee for Programme and Coordination at its forty-second session on the in-depth evaluation of legal affairs (General Assembly resolution 57/282) | 25 March | | | | OIOS |
| 5. Coordination questions | | | | | | | |
| (a) Report of the United Nations System Chief Executives Board for Coordination | | | | | | | |
| | E/2005/___ | Annual overview report of the United Nations System Chief Executives Board for Coordination for 2004 (Economic and Social Council resolution 2008 (LX)) | 21 May | | | | ESA/CEB |
| (b) New Partnership for Africa's Development | | | | | | | |
| | E/AC.51/2005/6 | Report of the Secretary-General on United Nations system support for the New Partnership for Africa's Development (General Assembly resolution 59/275) | 25 March | | | | OSAA |
| 6. Report(s) of the Joint Inspection Unit | | | | | | | |
| 7. Improving the working methods and procedures of the Committee for Programme and Coordination within the framework of its mandate (General Assembly resolution 59/275) | | | | | | | |
| 8. Provisional agenda for the forty-sixth session of the Committee | | | | | | | |
| | E/AC.51/2005/L.3 | Note by the Secretariat: provisional agenda and documentation for the forty-sixth session of the Committee (Economic and Social Council resolution 1894 (LVII)) | June/July | | | | DM/CPCS |
| 9. Adoption of the report of the Committee on its forty-fifth session | | | | | | | |
| | E/AC.51/2005/L.4 and addenda | Draft report of the Committee | June/July | | | | DM/CPCS |