



**Economic and Social
Council**

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STATISTICAL COMMISSION and ECONOMIC COMMISSION FOR EUROPE

CONFERENCE OF EUROPEAN STATISTICIANS

Fifty-third plenary session
(Geneva, 13-15 June 2005)

INFORMATION NOTE FOR PARTICIPANTS

DATE AND VENUE OF THE PLENARY SESSION

1. The 53rd Plenary Session will be held at the Palais des Nations, Geneva, from Monday 13 June until Wednesday 15 June 2005. The meeting will commence at 9:30 a.m. on Monday 13 June and will finish on Wednesday at 12:30 p.m. The meeting of the OECD Committee on Statistics will be held on 15-16 June 2005 in Geneva back-to-back with the CES, starting at 14:30 on 15 June.

WEBSITE ADDRESS

2. All documents for the CES plenary session will be available on the meeting's website at:

<http://www.unece.org/stats/documents/2005.06.ces.htm>

AGENDA OF THE MEETING

- a) Opening addresses and adoption of the agenda
- b) Information on the meeting of parent bodies of the CES
- c) Seminar on Improved Data Reporting (*Lead Organiser: United States*)
 - (i) Using the Internet for business surveys
Session Organiser: Finland; Discussant: Canada
Invited papers by Austria, Canada and Finland

- (ii) Using the Internet for population censuses and surveys
Session Organiser: Canada , Discussant: Switzerland
Invited papers by Australia, Canada, New Zealand
- (iii) Cognitive and usability testing and marketing in support of Internet reporting
Session Organiser: United Kingdom, Discussant: Finland
Invited papers by the Netherlands, United Kingdom, United States
- (iv) Reducing respondent burden through improved data reporting
Session Organiser: Sweden, Discussant: Albania
Invited papers by Australia, Germany, Lithuania
- d) Seminar on Sustainable Development (*Lead Organiser: Sweden*)
 - (i) The role of official statistics
Session Organiser: Australia, Discussant: UNECE
Invited papers by Sweden and Eurostat
 - (ii) Frameworks and analytical tools
Session Organiser: Sweden, Discussant: Netherlands
Invited papers by Canada and Estonia
 - (iii) Case studies
Session Organiser: Russia, Discussant: Germany
Invited papers by Spain and Switzerland
 - (iv) Future needs and recommendations;
Session Organiser: Canada, Discussant: Eurostat
Invited papers by United Kingdom and OECD
- e) Integrated Presentation: coordination of international statistical work in the ECE region
- f) Migration statistics: issues and problems
- g) Confidentiality and microdata: draft Guidelines
- h) Selection of topics for seminars to take place during the plenary session in 2006
- i) Election of the Bureau; rules governing the work of the Conference and its Bureau
- j) Adoption of the report.

3. More details on the agenda items are provided in the Annotated Agenda (ECE/CES/67).

ACCOMMODATION, PASSPORTS, VISAS AND TRAVEL ARRANGEMENTS

4. All participants attending the meeting are requested to have a valid passport and, if required, a visa for Switzerland. Applications for visas should be made to the embassy or consulate of Switzerland in the country in which the participants reside. Visa applications should refer to the 53rd plenary session of the Conference of European Statisticians to be held at the Palais des Nations in Geneva. If a formal invitation letter is required by the embassy, this can be requested from the UNECE secretariat (fax: +4122 917 0040; e-mail: josephine.rauss@unece.org).

5. Participants are requested to make their own hotel and travel arrangements. The ECE secretariat in Geneva is not in a position to provide such services to delegates. Participants are advised to book hotel accommodation well in advance of the meeting, since available rooms are limited because of other meetings taking place in Geneva during the month of June. Maps of Geneva, list of hotels and information for visitors to the Palais des Nations are available on the above-mentioned Conference's website (click on 'Geneva' at the left side of the page).

REGISTRATION

6. Participants are kindly requested to send the completed registration form, which is attached, to the UNECE secretariat by 15 May (fax no. +41 22 917 0040). The information will be used to register participants with the UN Security Section and to obtain ID badges from the Security offices located at Villa les Feuillantines on the first day of the meeting (please see map on the website: 'Geneva', 'Plan of the UN building'). Delegates should arrive at the UN Security offices at about 8:00 a.m. to allow time for security clearance and registration.

7. For identification and security reasons, participants are requested to wear their security badges at all times while inside the Palais des Nations. Please also note that, due to new security procedures in place in the Palais des Nations, we advise delegates not to bring large luggage (e.g. suitcases) to the Palais. Such luggage is not permitted into the building, and there is only limited storage space for it at the Pregny entrance.

OFFICIAL LANGUAGES AND DOCUMENTATION

8. The meeting room will be equipped for simultaneous interpretation, which will be provided into and from the three official working languages of the UNECE (English, French and Russian).

9. The main documents of the plenary session will be distributed in the three official languages. Some of the background documents and supporting papers may be available in the original language only.

10. The main papers for discussion at the two seminars will be prepared by invited authors. However, the CES member countries are invited to contribute supporting papers to the two seminars. These supporting papers will not be presented by their authors but will be made available on the UNECE website, and will be taken into account in the respective discussions.

11. The following deadlines apply for papers:

- 15 March for submitting the invited papers for the two seminars;
- 29 April for submitting the supporting papers for the two seminars and background documents that do not require translation.

12. The invited and supporting papers should not exceed 8 pages and should be sent to the UNECE secretariat electronically in Word format to Josephine Rauss (josephine.rauss@unece.org).

13. All documents will be available on the meeting website. **Delegates are kindly requested to bring their copies of the documents with them, as there will be no documents available in the meeting room.**

CONTACT DATA

14. For further information, please contact:

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Secretary of the CES
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Switzerland

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UNITED NATIONS OFFICE AT GENEVA *Please Print*
Conference Registration Form Date

Please fax or e-mail this completed form to the Host Secretariat **by 15 May:**
 4122 9170040 / josephine.rauss@unece.org and **BRING THIS ORIGINAL** with you to Geneva.
 An additional form is required for spouses.

Title of the Conference

53rd plenary session of the Conference of European Statisticians, 13-16 June 2005, Geneva

Delegation/Participant of Country, Organisation or Agency

Participant

Family Name

First Name

Mr.

Mrs.

Ms

Date Of Birth

/ /

(DD/MM/YYYY)

Participation Category

Head of Delegation Members

Observer Organisation

Delegation Member

NGO (ECOSOC Accred.)

Observer Country

Other (Please specify below)

From

Until

Do you have a badge issued as a Mission diplomat or employee, NGO card issued in Geneva or a Long Duration conference badge issued at Geneva if so PLEASE TICK HERE

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French

Other

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On Issue of ID Card

Participant Signature

Date

Participant photograph if form is sent in advance of the conference date.

Please **PRINT** your name on the reverse side of the photograph

PLEASE NOTE ONLY CERTAIN CONFERENCES REQUIRE A PHOTO, IF YOU ARE NOT ASKED TO PROVIDE ONE BY THE CONFERENCE STAFF YOUR CONFERENCE IS NON PHOTO

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