



23 November 2004

Information circular*

To: Members of the staff

From: The Under-Secretary-General for Management

Subject: **Rates of reimbursement for travel by private motor vehicle**

1. Pursuant to section 7 of administrative instruction ST/AI/1998/2 on reimbursement for travel by private motor vehicle, the purpose of the present circular is to inform the staff of the schedule of rates applicable to different groups of countries and territories for travel by private motor vehicle, effective 1 November 2004 (see annex).

2. The present circular supersedes information circular ST/IC/2004/29 of 28 July 2004.

* The present circular will be in effect until further notice.

Annex

Rates of reimbursement for travel by private motor vehicle (Effective 1 November 2004)

Rate group I: 13 cents per mile or 8 cents per kilometre

All countries or territories other than those listed in groups II, III, IV or V below.

Rate group II: 16 cents per mile or 10 cents per kilometre

| | | |
|-------------------|------------|---------------------------------------|
| Afghanistan | Fiji | Nepal |
| Anguilla | Gabon | Netherlands Antilles |
| Argentina | Guyana | Oman |
| Azerbaijan | Hungary | Paraguay |
| Bahamas | Israel | Republic of Moldova |
| Bangladesh | Jordan | Russian Federation |
| Belize | Kazakhstan | Samoa |
| Benin | Kenya | Sri Lanka |
| Bermuda | Kyrgyzstan | Tonga |
| Brunei Darussalam | Malawi | Trinidad and Tobago |
| Burkina Faso | Malaysia | United Arab Emirates |
| Cambodia | Maldives | Uruguay |
| Congo | Mozambique | Venezuela (Bolivarian Republic of) |
| Cyprus | Namibia | Viet Nam |
| Ethiopia | Nauru | |

Rate group III: 20 cents per mile or 12.4 cents per kilometre

| | | |
|------------------------|-------------------------------------|---|
| Antigua and Barbuda | India | Papua New Guinea |
| Australia | Kiribati | Philippines |
| Barbados | Kuwait | Saint Kitts and Nevis |
| Bhutan | Lao People's Democratic Republic | Saint Lucia |
| British Virgin Islands | Liberia | Saint Vincent and the Grenadines |
| Cape Verde | Macao, China | Sierra Leone |
| Cayman Islands | Mauritania | Togo |
| Chad | Mauritius | Tunisia |
| Comoros | Mongolia | United Republic of Tanzania ^a |
| Cook Islands | Montserrat | West Bank and Gaza Strip |
| Djibouti | Morocco | |
| El Salvador | Panama | |
| Ghana | | |

Europe: all countries in Europe except those listed in groups II, IV or V.

^a Indicates a change in the grouping.

Rate group IV: 23 cents per mile or 14.3 cents per kilometre

| | | |
|--------------------------|---------------|--------------------------|
| Armenia | Lebanon | Senegal |
| Cameroon | Malta | Seychelles |
| Central African Republic | Mexico | Singapore ^a |
| Croatia | New Caledonia | Slovenia |
| Dominica | Nicaragua | Spain |
| Equatorial Guinea | Niger | United States of America |
| Grenada | Niue | Vanuatu |
| Jamaica | Peru | |

Rate group V: 28 cents per mile or 17.5 cents per kilometre

| | | |
|--|------------------|---|
| Austria | Finland | Mali |
| Belarus | France | Netherlands |
| Belgium | Germany | Norway |
| Canada ^a | Greece | Poland ^a |
| Chile | Hong Kong, China | Portugal |
| Côte d'Ivoire | Iceland | Republic of Korea |
| Cuba | Ireland | Serbia and Montenegro |
| Czech Republic ^a | Italy | Sweden |
| Democratic People's Republic of Korea | Japan | Switzerland |
| Denmark | Latvia | United Kingdom of Great Britain and Northern Ireland |
| | Lithuania | |

^a Indicates a change in the grouping.