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SECOND COMMITTEE
THIRD COMMITTEE

CALENDAR OF MEETINGS AND DOCUMENTATION

Note by the Secretariat

1. In order to facilitate the consideration by the Second and Third Committees of the organizational implications of proposals to be dealt with during the current session, the Secretariat circulates herewith a list of selected meetings already scheduled for 1980 and a list of selected documents which are being prepared in accordance with legislative decisions. ^{1/} These lists are intended to assist the Committees in the application of the relevant decisions of the General Assembly concerning the scheduling of meetings and the control and limitation of documentation.

2. In connexion with the meetings already scheduled for 1980, it may be noted that the main intention underlying the list which appears in annex I is to ensure better forward planning and prevent overlapping of meetings in the economic, social and human rights questions. That list is not supposed to provide an indication of available conference services. Such information can only be provided, in consultation with the Department of Conference Services, in response to specific requests. The list is also intended to facilitate the consideration by the General Assembly of measures to streamline the calendar of United Nations meetings in the economic, social and related fields. The attention of the Second and Third Committees is drawn in that context to the letter addressed by the President of the Economic and Social Council to the President of the General Assembly which has been circulated in document A/34/528.

3. The purpose of the list of documents contained in annex II is to assist the Committee in the full implementation of General Assembly resolution 33/56, adopted on 14 December 1978, in which the Assembly stressed the need to keep requests for documents to the minimum compatible with the efficient conduct of the work of intergovernmental bodies and within the limits of the available resources of the

^{1/} For the complete calendar of meetings for 1980-1981, see A/34/3/Add.38 (Part I).

Secretariat. In his report to the General Assembly on the work of the Organization, ^{2/} the Secretary-General has once again called attention to the serious problems that the United Nations is facing in connexion with documentation. He has pointed out that the situation is now such that the existing services, which Member States more or less take for granted, can no longer carry the steadily increasing load.

4. It is extremely important, therefore, for the Committee to assess carefully its requirements for additional documents. It would be particularly desirable for the Committee, in discussing a proposal involving the preparation of additional documents, to consider in that context whether it would be possible to discontinue other documents - particularly recurrent documents - which are deemed to be obsolete or of marginal usefulness. The Secretariat stands ready to assist the Committee in making such evaluations by providing specific information as to the contents of related documents under preparation and as to the possibilities of combining two or more reports into a single document.

5. Similarly, if a request for a report is addressed to the governing body of a subsidiary or related organ, or to the secretariat thereof, it would greatly assist the efforts to reduce the volume of documentation if the Committee were to agree that such additional reports might be incorporated into the annual report of the governing body or subsumed into another report that the secretariat concerned is required to submit to the General Assembly.

6. A related matter that the Secretariat feels bound to draw to the attention of the Committee in this context concerns the documents requested by the General Assembly for its future consideration with the provision that they be submitted through the Economic and Social Council. The Committee is well aware that the Council encounters serious problems of documentation, which have occupied much of its time this year (see A/34/528 mentioned above, and Council resolutions 1979/1, 1979/41 and 1979/69).

7. The problems that the Council is facing will be compounded if the Committee adopts decisions involving the submission to the Council, or to the General Assembly through the Council, of a large number of documents. Such decisions involve serious constraints for the preparation of documents as they impose additional deadlines. For instance, in 1980 the documents for the Council should be issued, in conformity with the six-weeks rule, by 26 February and 21 May, for the first and second regular sessions, respectively. Taking into account the time required for policy clearance and technical processing, this means that the documents must be submitted on 29 January, if the documents required for the first regular session are to conform to the six-weeks requirement, and on 23 April if the documents to be considered by the Council at its second regular session are to adhere to that rule. These deadlines could affect the quality of the documentation, particularly if their preparation involves not only drafting but also the dispatch of questionnaires to Governments, consultations, interagency meetings, and the like.

^{2/} A/34/1, p. 17.

Annex I

CALENDAR OF CONFERENCES AND MEETINGS FOR 1980

Economic and social questions

Committee for Development Planning (sixteenth session)	New York	7-16 January
Commission on Transnational Corporations - Intergovernmental Working Group on a Code of Conduct (eighth session)	New York	7-18 January
UNIDO - Third General Conference	New Delhi	21 January-8 February
Preparatory Committee for the New International Development Strategy (fourth session)	New York	28 January-8 February
Economic and Social Council (organizational session for 1980)	New York	5-8 February
UNDP - Special Meeting of the Governing Council on preparations for the third programming cycle 1982-1986	New York	11-15 February
UNDP - Governing Council Intergovernmental Study Group on Options for Achieving more Stable and Predictable Financing	New York	19-20 February
Commission on the Status of Women (twenty-eighth session)	Vienna	25 February-5 March
Commission on Transnational Corporations - Intergovernmental Working Group on a Code of Conduct (ninth session)	New York	17-28 March
Preparatory Committee for the World Conference of the United Nations Decade for Women: Equality, Development and Peace (third session)*	New York	To be determined

* Projected.

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UNCTAD - Trade and Development Board (nineteenth session, second part)	Geneva	March/April (1 day)
Preparatory Committee for the New International Development Strategy (fifth session)	New York	7-10 April
Economic and Social Council (first regular session of 1980)	New York	1 April-2 May
UNEP - Governing Council (eighth session)	Nairobi	18-29 April
Commission on Transnational Corporations - Intergovernmental Working Group on a Code of Conduct (tenth session)	New York	21 April-2 May
UNIDO - Permanent Committee of the International Development Board (thirteenth session)	Vienna	5-6 May
Commission on Human Settlements (third session)	Mexico City	5-14 May
Committee for Programme and Co-ordination (twentieth session)	New York	5 May-12 June
UNIDO - Industrial Development Board (fourteenth session)	Vienna	9-19 May
Commission on Transnational Corporations (sixth session)	New York	12-21 May
UNICEF - Executive Board	New York	19-30 May
High-Level Meeting on Technical Co-operation among Developing Countries	Geneva	26 May-2 June
UNDP - Budgetary and Finance Committee	Geneva	29 May-27 June
UNDP - Governing Council (twenty-seventh session)	Geneva	2-30 June

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Preparatory Committee for the New International Development Strategy (sixth session)	New York	16-27 June
Economic and Social Council (second regular session of 1980)	Geneva	2-25 July
World Conference of the United Nations Decade for Women: Equality, Development and Peace	Copenhagen	14-30 July

Annex II

DOCUMENTATION

The following list contains the main documents to be submitted to the Economic and Social Council in 1980 in accordance with legislative decisions as indicated. The documents which are in preparation for the bodies mentioned in the preceding list of meetings can be made available by the Secretariat to the Second and Third Committees on request.

Documents to be submitted to the Council at its
first regular session of 1980

<u>Document</u>	<u>Legislative authority</u>
1. Report of the Secretary-General on the implementation of para. 18 (f) of the Programme for the Decade for Action to Combat Racism and Racial Discrimination	General Assembly resolution 3057 (XXVIII)
2. Report of the Secretary-General on replies by Governments in accordance with para. 18 (e) of the Programme for the Decade for Action to Combat Racism and Racial Discrimination	General Assembly resolution 3057 (XXVIII)
3. Reports of States parties to the Covenant on Economic, Social and Cultural Rights and reports of specialized agencies	Council resolution 1988 (LX) and decision 1978/9
4. Analytical summaries of the reports by States parties to the Covenant on Economic, Social and Cultural Rights prepared by the Secretary-General	Council resolution 1988 (LX) and decision 1978/9
5. Report of the Commission on Human Rights	Council resolutions 5 (I) and 9 (II)
6. Report of the Secretary-General on capital punishment and on practices and statutory rules which may govern the right of a person sentenced to capital punishment to petition for pardon, commutation or reprieve	Council resolutions 1745 (LIV) and 1930 (LVIII)
7. Report of the Committee on Crime Prevention and Control	Council resolution 1745 (LIV)
8. Report of the Commission on Narcotic Drugs	Council resolution 9 (I)

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<u>Document</u>	<u>Legislative authority</u>
9. Report of the International Narcotics Control Board	Article 15, para. 1 of the Single Convention on Narcotic Drugs, 1961, and article 18, para. 1 of the 1971 Convention on Psychotropic Substances
10. Report of the Commission on the Status of Women	Council resolutions 11 (II) and 1147 (XLI)
11. Report of the Secretary-General on a draft programme for the World Assembly on the Elderly*	General Assembly resolution 33/52
12. Report of the Secretary-General on the conclusions of a study on world social development*	General Assembly resolution 33/48
13. Report of the Fifth Meeting of Experts on the United Nations Programme in Public Administration and Finance	Council resolution 1978/75
14. Report of the Secretary-General on tax treaties between developed and developing countries	Council decision 1978/14
15. Report of the Secretary-General on the Second United Nations Regional Cartographic Conference for the Americas	Council resolution 2048 (LXII) and decision 1978/60
16. Report of the Secretary-General on the Ninth United Nations Regional Cartographic Conference for Asia and the Pacific	Council resolution 2049 (LXII)
17. Report of the Secretary-General on measures to improve the situation and ensure the human rights and dignity of all migrant workers	Council resolution 1979/1

Documents to be submitted to the Council at its
second regular session of 1980

18. <u>World Economic Survey, 1979</u>	General Assembly resolution 118 (II)
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* Documents submitted to the General Assembly through the Council.

<u>Document</u>	<u>Legislative authority</u>
19. Summaries of the regional economic surveys	Council decision taken at the 1722nd meeting on 31 July 1970
20. Report of the Committee for Development Planning	Council resolutions 1079 (XXXIX) and 1625 (LI)
21. Report of the Secretary-General on regional co-operation	Council resolution 1979/64
22. Seventh Report on Progress in Land Reform	General Assembly resolution 1526 (XV) and Council resolution 1154 (XLI)
23. Report of the Commission on Human Settlements*	Council resolution 1978/1
24. Report of the Secretary-General on the Transport and Communications Decade in Africa*	General Assembly resolution 32/160
25. Report of the Committee on Food Aid Policies and Programmes	General Assembly resolution 3404 (XXX)
26. Report of the World Food Council*	General Assembly resolution 3348 (XXIX)
27. Report of the Governing Council of the United Nations Environment Programme*	General Assembly resolution 2997 (XXVII)
28. Report of the Commission on Transnational Corporations	Council resolution 1913 (LVII)
29. Report of the Industrial Development Board*	General Assembly resolution 2152 (XXI)
30. Report of the Committee for Programme and Co-ordination*	Council resolution 2008 (LX)
31. Reports of the Administrative Committee on Co-ordination	Council resolution 13 (III)
32. Report of the Secretary-General on the work of the Office of the United Nations Disaster Relief Co-ordinator*	General Assembly resolution 2816 (XXVI) and Council resolution 1612 (LI)
33. Updated version of the programmes of the 1980-1983 medium-term plan*	Report of CTC (A/34/38 Part I) para. 72, Council decision 1979/66
34. Report of the President of the Council on the consultations held with the Chairman of the Special Committee on the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples	Council resolutions 2101 (LXIII) and 1979/50

<u>Document</u>	<u>Legislative authority</u>
35. Report of the Secretary-General on assistance to the Palestinian people	Council resolution 2100 (LXIII)
36. Report of the Director-General for Development and International Economic Co-operation on a comprehensive policy review of operational activities for development*	General Assembly resolution 33/201
37. Report of the Governing Council of UNDP*	General Assembly resolutions 2029 (XX), 2186 (XXI), 3019 (XXVII) and Council resolution 1763 (LIV)
38. Report of the Executive Board of the United Nations Children's Fund	General Assembly resolution 802 (VIII)
39. Report of the Board of Governors of the United Nations Special Fund for Land-locked Developing Countries*	Article 4 of the Statute United Nations Special Fund for Land-locked Developing Countries
40. Reports of the Administrator of UNDP and the executive heads of participating and executing agencies and regional commissions on the implementation of the recommendations contained in the report of the Working Group on Technical Co-operation among Developing Countries	General Assembly resolution 32/182
41. Report of the President of the Council on consultation with the Chairmen of the Special Committee against <u>Apartheid</u> and of the Special Committee on the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples	Council decision 1979/54
42. Report of the Working Group of government experts to review and analyse the activities of the United Nations Revolving Fund for Natural Resources exploration	Council resolution 1979/65
43. Progress report of the Secretary-General on institutional arrangements and legal measures for consumer protection	Council resolution 1979/74
44. Report of the Secretary-General and the Administrator of UNDP on the role of qualified national personnel in the social and economic development of developing countries*	Council resolution 1979/52

<u>Document</u>	<u>Legislative authority</u>
45. Report of the Secretary-General on guidelines for international years and anniversaries	Council decision 1979/64
46. Report of the Secretary-General on measures to effect decentralization of activities	Council resolution 1979/64

Documents to be submitted directly to
the General Assembly in 1980**

Report of the Secretary-General on the Status of the International Convention on the Elimination of All Forms of Racial Discrimination	General Assembly resolution 33/101
Annual report of the Secretary-General on unilateral declarations by Member States against torture and other cruel, inhuman or degrading treatment or punishment	General Assembly resolutions 32/64 and 33/178
Annual report of the Secretary-General on the Voluntary Fund for the United Nations Decade for Women	General Assembly resolution 33/188
Annual report of the Executive Director of UNITAR	General Assembly resolution 2044 (XX)
Annual report of the Governing Council of UNEP on the implementation in the Sudano-Saharan region of the Plan of Action to Combat Desertification	General Assembly resolution 33/88
Report of the Secretary-General on the implementation of the medium-term and long-term recovery and rehabilitation programme in the Sudano-Saharan region	General Assembly resolution 33/133

** In addition to the reports of subsidiary bodies of the General Assembly and Conferences, scheduled to meet throughout the year, which are not submitted through the Council.