



**Economic and Social
Council**

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ECONOMIC COMMISSION FOR EUROPE

**CONFERENCE OF THE PARTIES
TO THE CONVENTION ON THE TRANSBOUNDARY
EFFECTS OF INDUSTRIAL ACCIDENTS**

Third meeting, 27-30 October 2004
Budapest

PROVISIONAL AGENDA FOR THE THIRD MEETING

The third meeting of the Conference of the Parties will be held at the Thermal & Conference Hotel Héliá in Budapest. It will begin at 2 p.m. on Wednesday, 27 October and will include a technical visit to the MOL Danubean Oil Refinery on Saturday, 30 October 2004.

Organizational details are provided in annex I and a registration form is contained in annex II.

Delegations of Parties to the Convention are reminded about the requirement to submit their credentials.

1. Opening ceremony:
 - (a) Opening statements;
 - (b) Adoption of the agenda.
2. Report of the Bureau on the activities under the Convention since the second meeting of the Conference of the Parties.
3. Election of officers and other members of the Bureau of the Conference of the Parties.
4. Representation and credentials.
5. Implementation of the Convention:
 - (a) Report on the activities of the Working Group on Implementation;
 - (b) Presentation of the second report on the implementation of the Convention;
 - (c) Endorsement of the second report on the implementation of the Convention.
6. Strengthening the implementation of the Convention:
 - (a) Subregional workshop on the implementation of the Convention;
 - (b) Internationally supported assistance programme for the Eastern European, Caucasian and Central Asian as well as South-Eastern European UNECE member countries to enhance their efforts in implementing the Convention;
 - (c) Decision on strengthening the implementation of the Convention;
 - (d) Election of members of the Working Group on Implementation for 2005-2006.
7. Amendment of the location criterion related to the water path contained in the guidelines to facilitate the identification of hazardous activities for the purpose of the Convention.
8. Prevention of accidental water pollution – report on progress in the work of the joint ad hoc expert group on water and industrial accidents.
9. UNECE Industrial Accident Notification (UNECE IAN) System:
 - (a) First consultation and training session for points of contact for the purpose of accident notification and mutual assistance designated within the UNECE IAN System;
 - (b) Meeting of the task force on the procedures and reports within the UNECE IAN System.

10. Protocol on Civil Liability and Compensation for Damage Caused by the Transboundary Effects of Industrial Accidents on Transboundary Waters.
11. Exchange of information and safety technologies – training programme for experts from countries with economies in transition to improve their knowledge and expertise in implementing safety measures.
12. Plan of action under the Convention:
 - (a) Priorities and programme of work;
 - (b) Resources;
 - (c) Decision on the priorities, programme of work and resources under the Convention for 2005-2006.
13. Date and venue of the fourth meeting of the Conference of the Parties.
14. Other business.
15. Review of decisions and closing statements.
16. Technical visit to the MOL Danubean Oil Refinery.
17. Official closing of the meeting.

EXPLANATORY NOTES**Item 1:** **Opening ceremony**

The Chairperson will open the third meeting of the Conference of the Parties.

(a) **Opening statements**

The representatives of the United Nations Economic Commission for Europe and Hungary are invited to make opening statements.

(b) **Adoption of the agenda**

The Conference of the Parties is invited to adopt the agenda for its third meeting as endorsed by the Bureau and set out in the present document.

Item 2: **Report of the Bureau on the activities under the Convention since the second meeting of the Conference of the Parties**

<u>Background documents:</u>	
Minutes of the fourth meeting of the Bureau	COPB8/23 January 2004
Minutes of the fifth meeting of the Bureau	COPB10/13 May 2004

The Chairperson will report to the Conference of the Parties on the activities of the outgoing Bureau in the years 2002-2004. The Conference of the Parties is invited to discuss the report and endorse it.

Item 3: **Election of officers and other members of the Bureau of the Conference of the Parties**

<u>Background documents:</u>	
Rules of procedure for the meetings of the Conference of the Parties	ECE/CP.TEIA/3
Terms of reference of the Bureau of the Conference of the Parties	ECE/CP.TEIA/2, annex I

In accordance with its rules of procedure (ECE/CP.TEIA/3), the Conference of the Parties is invited to elect a chairperson and two vice-chairpersons as its officers. It is also invited to elect up to five other members of the Bureau from among the representatives of the Parties and/or representatives of other UNECE member countries present at the meeting.

At its second meeting, the Conference of the Parties elected: Mr. Ernst Berger (Switzerland) as Chairperson; Mr. Jürgen Wettig (European Commission) and Mr. Pal Popelyak (Hungary) as Vice-Chairpersons; and Mr. Ludwig Dinkloh (Germany), Mr. Pietro La Grotta (Italy), Mr. Evgeny Gorshkov (Russian Federation), Mr. Ulf Bjurman (Sweden) as Bureau members representing Parties. Mr. Tomas Trcka (Slovakia) was elected as a Bureau member representing other UNECE member countries.

During their term, Mr. La Grotta (October 2003), Mr. Dinkloh (December 2003) and Mr. Wettig (February 2004) changed their duties and were no longer available to serve as Bureau members. In accordance with the rules of procedure, the other Bureau members are eligible for re-election.

Item 4: Representation and credentials

<u>Background document:</u>	
Note by the secretariat: Ratification status of the Convention	CP.TEIA/2004/7

The Secretary will inform the Conference of the Parties about the current status of ratifications of the Convention.

The Chairperson will report to the Conference of the Parties on the representation at its third meeting and the credentials submitted by the representatives of the Parties.

The Conference of the Parties is invited to take a decision on the credentials of representatives participating in the meeting.

Parties to the Convention are therefore invited to inform the secretariat of the name(s) of their representative(s) at their earliest convenience, and submit the credentials to the secretariat before the opening of the meeting.

Item 5: Implementation of the Convention

<u>Background documents:</u>	
Decision 2002/1 on strengthening the implementation of the Convention	ECE/CP.TEIA/7, annex I
Reporting format for the second report on the implementation of the Convention	CP.TEIA/2003/5
Minutes of the second meeting of the Working Group on Implementation	WGI4/12 May 2004
<u>Document for endorsement:</u>	
Second report on the implementation of the Convention	CP.TEIA/2004/1

(a) Report on the activities of the Working Group on Implementation

The Conference of the Parties, at its first meeting, established the Working Group on Implementation (ECE/CP.TEIA/2, annex III, decision 2000/2) to monitor the implementation of the Convention, prepare reports on the Convention's implementation, and draw conclusions and make recommendations.

The Working Group held its second meeting in Budapest on 16-17 March 2004 (minutes: WGI4/12 May 2004). Its Chairman will report on the outcome of the meeting and the work carried out by the Working Group.

(b) Presentation of the second report on the implementation of the Convention

The Secretary will inform the Conference of the Parties on the actions taken by the UNECE secretariat, in accordance with decision 2002/1, to improve compliance with the reporting obligation and on the process of reporting on implementation by the Parties and other UNECE member countries within the second round of reporting.

The Chairman of the Working Group will then introduce the second report on the implementation of the Convention, including its conclusions and recommendations (CP.TEIA/2004/1), prepared by the Working Group on the basis of the reporting forms that it received from Parties and other UNECE member countries. He will focus on the following:

(i) Designation of competent authorities

The Chairman of the Working Group on Implementation will provide information on the status of designation of competent authorities. A list of competent authorities, maintained by the secretariat, is available on the Convention's web site (www.unece.org/env/teia/welcome.html).

Parties that have not yet designated a competent authority for the purpose of the Convention, will have an opportunity to explain their delay in complying with the above provision of the Convention.

(ii) Identification and notification of hazardous activities

The Chairman of the Working Group on Implementation will provide information on the status of the identification of hazardous activities by Parties and the process of notifying them to the potentially affected neighbouring countries.

Parties that have not yet identified their hazardous activities within their jurisdiction and notified their neighbouring countries will have an opportunity to explain their delay in complying with the above provision of the Convention.

(iii) Designation of points of contact

The Chairman of the Working Group on Implementation will provide information on the status of designation of points of contact.

(iv) Establishment of bilateral, cross-border cooperation aimed at the prevention of, preparedness for and response to industrial accidents

The Chairman of the Working Group on Implementation will provide the Conference of the Parties with an insight into the bilateral discussions by Parties in order to exchange information and draw up joint preparedness and response measures.

The delegation of Poland has agreed to share its experience in establishing and expanding cooperation arrangements with neighbouring countries. The Conference of the Parties will have an opportunity to hear its presentation.

(c) Endorsement of the second report on the implementation of the Convention

The Conference of the Parties is invited to endorse the second report on the implementation of the Convention as contained in CP.TEIA/2004/1.

The Conference of the Parties is also invited to discuss and evaluate the process of reporting on implementation. Parties are invited to share their experience with the reporting form. Parties that did not report on the implementation of the Convention will have an opportunity to explain their lack of reply.

Item 6: Strengthening the implementation of the Convention

<u>Documents for endorsement:</u>	
Report on the subregional workshop on the implementation of the Convention on the Transboundary Effects of Industrial Accidents	CP.TEIA/2003/2
Internationally supported assistance programme for the Eastern European, Caucasian and Central Asian as well as South-Eastern European UNECE member countries to enhance their efforts in implementing the Convention	CP.TEIA/2004/2
<u>Document for decision:</u>	
Draft decision on strengthening the implementation of the Convention	CP.TEIA/2004/3

(a) Subregional workshop on the implementation of the Convention

The subregional workshop on the implementation of the Convention took place in Erevan on 13-15 March 2003. The delegation of Armenia and the Secretary will introduce the report of the workshop and its main outcome. Other delegations, in particular those representing the countries involved in the workshop, are invited to take an active part in the discussion.

(b) Internationally supported assistance programme for the Eastern European, Caucasian and Central Asian as well as South-Eastern European UNECE member countries to enhance their efforts in implementing the Convention

The Secretary will introduce a document aimed at launching an internationally supported assistance programme for the Eastern European, Caucasian and Central Asian (EECCA) as well as South-Eastern European (SEE) UNECE member countries to enhance their efforts in implementing the Convention (CP.TEIA/2004/2). This document has been drawn up as a follow-up to the above-mentioned subregional workshop.

(c) Decision on strengthening the implementation of the Convention

The Bureau of the Conference of the Parties, in consultation with the Working Group on Implementation, has prepared a draft decision on strengthening the implementation of the Convention (CP.TEIA/2004/3), taking into account the conclusions and recommendations contained in the second report on implementation.

The Chairperson will introduce this draft decision.

The Conference of the Parties is invited to discuss the draft decision, and give guidance to the Bureau and the Working Group on Implementation for their further work and activities to strengthen the implementation of the Convention throughout the UNECE region.

Finally, the Parties are invited to adopt the decision on strengthening the implementation of the Convention, on the basis of the draft and the outcome of the discussion.

(d) Election of members of the Working Group on Implementation for 2005-2006

According to the terms of reference of the Working Group on Implementation (ECE/CP.TEIA/2, annex III, decision 2000/2, appendix), the Conference of the Parties is invited to elect up to ten members of the Working Group from among the candidates nominated by Parties for a term until its next meeting.

At its second meeting, the Conference of the Parties elected: Ms. Anahit Aleksandryan (Armenia), Mr. Emil Malasek (Czech Republic), Mr. Leo Iberl (Germany), Mr. Lajos Katai-Urban (Hungary), Mr. Cristiano Piacente (Italy), Mr. Sergiu Galitchi (Republic of Moldova), Ms. Jasmina Karba (Slovenia), Mr. Ulf Bjurman (Sweden), Mr. Bernard Gay (Switzerland) and Mr. Jürgen Wettig (European Commission) as members of the Working Group on Implementation.

During his term, Mr. Wettig has changed his duties and was no longer available to serve as a member of the Group. In accordance with the terms of reference, the other members of the Working Group are eligible for re-election.

Item 7: Amendment of the location criterion related to the water path contained in the guidelines to facilitate the identification of hazardous activities for the purposes of the Convention

<u>Background documents:</u>	
Decision 2000/3 on the guidelines to facilitate the identification of hazardous activities for the purposes of the Convention	ECE/CP.TEIA/2, annex IV
Minutes of the fourth meeting of the joint ad hoc expert group on water and industrial accidents	JEG7/14 January 2004
<u>Document for decision:</u>	
Draft decision amending the guidelines to facilitate the identification of hazardous activities for the purposes of the Convention	CP.TEIA/2004/4

In accordance with article 18, paragraph 6, of the Convention, the Conference of the Parties, at its first meeting, agreed on the Guidelines to facilitate the identification of hazardous activities for the purposes of the Convention as contained in the appendix to decision 2000/3 (ECE/CP.TEIA/2, annex IV). At its second meeting, the Conference of the Parties requested the joint ad hoc expert group on water and industrial accidents, a joint body under the Conference of the Parties to the Industrial Accidents Convention and the Meeting of the Parties to the Water Convention, to review and provide guidance on the location criterion related to the water path, contained in paragraph 5 (b) of the Guidelines, with a view to possibly suggesting a limitation of this criterion.

The amendment, as agreed by the Bureau of the Conference of the Parties, which takes into account the proposals made by the joint ad hoc expert group and editorial suggestions made by the secretariat, is contained in the draft decision (CP.TEIA/2004/4).

The Parties are invited to discuss the document and take a decision.

Item 8: Prevention of accidental water pollution – report on progress in the work of the joint ad hoc expert group on water and industrial accidents

<u>Background documents:</u>	
Report on the seminar on the prevention of chemical accidents and limitation of their impact on transboundary waters	CEP/WG.4/SEM.1/1999/3
Decision 2000/5 on the prevention of accidental water pollution	ECE/CP.TEIA/2, annex VI
Progress report of the joint ad hoc expert group on water and industrial accidents	CP.TEIA/2002/11
Minutes of the fourth meeting of the joint ad hoc expert group on water and industrial accidents	JEG7/14 January 2004
Report on the third meeting of the Parties to the Convention on the Protection and Use of Transboundary Watercourses and International Lakes	ECE/MP.WAT/15
Common reporting scheme on the implementation of the conclusions and recommendations of the Hamburg seminar	Conference room paper

One of the two Co-Chairmen of the joint ad hoc expert group on water and industrial accidents will inform the Conference of the Parties on the participation of experts in its work and report on the implementation of its tasks (ECE/CP.TEIA/2, annex VI, decision 2000/5, paras. 3 and 7, as well as ECE/CP.TEIA/7, paras. 40-41).

One of the two Co-Chairmen of the joint expert group will also inform the Conference of the Parties about the preparations for a report on the implementation of the conclusions and recommendations of the Hamburg seminar (CEP/WG.4/SEM.1/1999/3, annex I), in particular the drawing-up of a common reporting scheme.

The Conference of the Parties is invited to discuss the group's progress. It may also wish to give the group guidance for its future activities.

Item 9: UNECE Industrial Accident Notification (UNECE IAN) System

<u>Background document:</u>	
Decision 2000/1 on the UNECE Industrial Accident Notification System	ECE/CP.TEIA/2,
Minutes of a meeting between the Joint UNEP/OCHA Environment Unit, UNECE and the European Commission in order to harmonize procedures and forms used in accident notification and request of assistance	
<u>Document for endorsement:</u>	
Report on the first consultation and training session for points of contact for the purpose of accident notification and mutual assistance designated within the UNECE Industrial Accident Notification System	CP.TEIA/2003/9
Minutes of the task force to review the procedures and reports within the UNECE Industrial Accident Notification System	

Document for decision:

Draft decision on amending the UNECE Industrial Accident Notification System

CP.TEIA/2004/8

The first consultation and the training session for points of contact designated within the UNECE IAN System took place in Bratislava on 10-11 November 2003. The delegation of Slovakia will report on the consultation and the training session (CP.TEIA/2003/9) and will inform the Conference of the Parties of the main outcome of the consultation as well as of the results of a test of the UNECE IAN System carried out in conjunction with the meeting.

Parties that have not yet designated points of contact or whose points of contact were not operational during the test will have an opportunity to explain their delay in complying with the above provisions of the Convention.

The Chairman of a task force to review the procedures and reports within the UNECE IAN System, established on the basis of a recommendation of the consultation, will report on the outcome of its first meeting that took place in Geneva on 22 June 2004.

The Secretary will report on the outcome of a meeting of the Joint UNEP/OCHA Environment Unit, UNECE and the European Commission in order to harmonize procedures and forms used in accident notification and request of assistance.

In addition the Conference of the Parties will be provided with information on the current status of the network of points of contact. The Conference of the Parties may wish to suggest a timetable for future tests of the System.

Item 10: Protocol on Civil Liability and Compensation for Damage Caused by the Transboundary Effects of Industrial Accidents on Transboundary Waters

Background documents:	
Protocol on Civil Liability and Compensation for Damage Caused by Transboundary Effects of Industrial Accidents on Transboundary Waters	ECE/MP.WAT/11 ECE/CP.TEIA/9
Report on the second joint special session and the joint decision on the Protocol on Civil Liability and Compensation for Damage Caused by the Transboundary Effects of Industrial Accidents on Transboundary Waters	ECE/MP.WAT/12 ECE/CP.TEIA/10
Report on the third meeting of the Parties to the Convention on the Protection and Use of Transboundary Watercourses and International Lakes	ECE/MP.WAT/15

The Secretary will briefly recall the main decisions taken by the Parties to the Industrial Accidents and to the Water Conventions at their second joint special session, held in Kiev on 21 May 2003, in particular the adoption of the Protocol on Civil Liability and Compensation for Damage Caused by the Transboundary Effects of Industrial Accidents on Transboundary Waters.

Ms. Phani Daskalopoulou-Livada (Greece), Chairperson of the former Intergovernmental Working Group on Civil Liability, will make a presentation on the key decisions in respect of the Protocol taken at the third meeting of the Parties to the Water Convention and the current activities aimed at promoting the Protocol's ratification and entry into force.

The Delegation of Hungary, the first UNECE member country to ratify the Protocol, will also address the Conference of the Parties.

The Conference of the Parties is invited to discuss its possible contribution to promoting the Protocol's early entry into force.

Item 11: Exchange of information and safety technologies – training programme for experts from countries with economies in transition to improve their knowledge and expertise in implementing safety measures.

The delegation of Germany will be invited to report on the outcome of the above-mentioned training programme for experts from seven countries with economies in transition, held in Germany between 15 September and 14 November 2003, and the experience it gained in organizing such an event. Delegations of countries whose representatives took part in this programme may also like to share their experience.

Item 12: Plan of action under the Convention

<u>Background documents:</u>	
Decision 2002/3 on the priorities, programme of work and resources under the Convention for 2003-2004	ECE/CP.TEIA/7, annex III
Minutes of the fifth meeting of the Bureau	COPB10/13 May 2004
<u>Document for endorsement:</u>	
Note by the secretariat: The use of financial resources under the Convention in 2000-2004	CP.TEIA/2004/5
<u>Document for decision:</u>	
Draft decision on the priorities, programme of work and resources under the Convention for 2005-2006	CP.TEIA/2004/6

(a) Priorities and programme of work

The Conference of the Parties, in deciding its programme of work, may wish to take into account the outcome of its discussions on the previous agenda items and a draft decision on the priorities, programme of work and resources under the Convention for 2005-2006 (CP.TEIA/2004/6), endorsed by its Bureau.

The Conference of the Parties is invited to agree on the updated long-term programme of work under the Convention (CP.TEIA/2004/6, annex I, part I). Furthermore, on the basis of its priorities, it is invited to discuss and decide on specific intergovernmental activities to be included in the work plan under the Convention for the years 2005-2006 (CP.TEIA/2004/6, annex I, part II).

Parties may also take into account: (i) the suggestion by a few Parties in their implementation reports to amend annex I to the Convention, and (ii) a proposal of the Working Group on Implementation to hold a seminar or workshop on land-use planning, possibly in cooperation with the UNECE Committee on Human Settlements and the EC Major Accident Hazards Bureau. This would require a lead or host country.

(b) Resources

The Secretary will report on the use of resources under the Convention in 2000-2004 on the basis of a note (CP.TEIA/2004/5), which the Conference of the Parties is invited to endorse.

The Conference of the Parties is also invited to decide on funding arrangements under the Convention and the budget to facilitate the implementation of the work plan for 2005-2006 on the basis of a proposal made by the Bureau (CP.TEIA/2004/6, annex II).

The Conference of the Parties may also wish to make arrangements to support the participation of experts from countries with economies in transition in meetings held under its auspices. It is, therefore, invited to decide on criteria for such support taking into account a proposal made by the Bureau (CP.TEIA/2004/6, annex III).

(c) Decision on the priorities, programme of work and resources under the Convention for 2005-2006

The Conference of the Parties is invited to officially adopt its decision on the priorities, programme of work and resources under the Convention for 2005-2006, taking into account the outcome of the discussions on the previous two items (7 (a) and (b)).

Item 13: Date and venue of the fourth meeting of the Conference of the Parties

The Conference of the Parties is invited to take a unanimous decision to hold its fourth ordinary meeting in 2006. Delegations are encouraged to offer to host the fourth meeting so that the Conference of the Parties can decide on its next venue.

When deciding on the above, the Conference of the Parties may wish to take into account paragraph 2 (a) of the joint decision on the Protocol on Civil Liability and Compensation for Damage Caused by the Transboundary Effects of Industrial Accidents on Transboundary Waters, adopted by the Parties to the UNECE Water and Industrial Accidents Conventions at their second joint special session on 21 May 2003, concerning the organization of their third joint special session, preferably in 2006.

Item 14: Other business

At the time of writing, the secretariat had no points to propose under this item.

Item 15: Review of decisions and closing statements

The Chairperson will review all the decisions taken by the Conference of the Parties at its third meeting. The Conference of the Parties is invited to entrust the Secretary, in consultation with the Bureau, with finalizing the report of its third meeting.

The Chairperson and representatives of the host country will be invited to make closing statements.

Item 16: Technical visit to the MOL Danubian Oil Refinery

The participants of the third meeting of the Conference of the Parties will be invited on a technical visit to the MOL Danubean Oil Refinery near Budapest. The visit will include a series of presentations on internal and external safety policies for the prevention of, preparedness for and response to industrial accidents. Additionally, a response exercise will be organized at the plant.

Item 17: Official closing of the meeting

The Chairperson will officially close the meeting at the end of the technical visit.

Annex I

Organizational details of the third meeting of the Conference of the Parties to the UNECE Convention on the Transboundary Effects of Industrial Accidents

I. Dates and venue

The third meeting of the Conference of the Parties will be held from 27 to 30 October 2004 at the:

THERMAL & CONFERENCE HOTEL HÉLIA

H-1133 Budapest, Kárpát u. 62-64.

Tel: +36-1-889-5800

Fax: +36-1-889-5801

www.danubiusgroup.com/helia

E-mail: helia@danubiusgroup.com

II. Credentials

Parties to the Convention are invited to inform the secretariat of the name(s) of their representative(s) at their earliest convenience, and submit the credentials to the secretariat before the opening of the meeting.

III. Registration of participants

Each participant should complete a registration form (see annex II) and return it to the two addresses indicated on the form **not later than 15 September 2004**. However, participants who need an entry visa should submit their fully completed registration forms, including the section on visa information, as soon as possible **but not later than 31 August 2004**.

IV. Visas

Participants who need an entry visa should in principle apply for it at a Hungarian Consulate in their home country. For participants from countries where there is no Hungarian diplomatic representation, visas can be issued at the airport upon arrival. However, in this case additional personal details are required (see registration form). This information must be submitted before 31 August 2004.

Participants who apply for visas before the deadline will be granted visas free of charge.

V. Transfer upon arrival and departure

Participants are expected to arrange their own transfer from the airport to the hotel upon arrival in Budapest and from the hotel to the airport upon departure. The cheapest option is the *Airport Minibus Service*, which operates between the airport and any destination in Budapest, including the two hotels mentioned below (Ft 2.100 or €8-9 one way, or Ft. 3.600 or €13-14 return). Tickets can be purchased at the *Airport Minibus Service* desk in the arrival hall (Hungarian currency or credit card).

VI. Hotel accommodation

The organizing committee of the host country will make arrangements for hotel accommodation at one of the following two hotels according to the information you provide in the registration form:

1. THERMAL & CONFERENCE HOTEL HÉLIA****

H-1133 Budapest, Kárpát u. 62-64.

Tel: +36-1-889-5800

Fax: +36-1-889-5801

www.danubiusgroup.com/helia

E-mail: helia@danubiusgroup.com

Rate: **€90/room/night** (single or double occupancy)

Approximately 70 rooms are available (deposit needed – see paragraph below);

According to an agreement with Hotel Hélia a *one-night deposit* is required to guarantee the reservation. The deposit can be paid directly into the account of the hotel *via a bank transfer*, or by *credit card*. One of the above options should be indicated on your registration form.

- Bank transfer details:

Account Holder: Danubius Thermal & Conference Hotel Hélia

Account Number: 10402142-214201111-33330000

IBAN Code: HU 39

Bank: Kereskedelmi & Hitel Bank Rt. (address: 1051 Budapest, Vígadó tér 1)

Please indicate also: UN ECE Conference

Hotel reservations will be confirmed only after the hotel has received the bank transfer.

- Credit card:

Please contact the Hungarian organizers.

If you cancel your booking less than 30 days before the Conference, you will lose your deposit.

2. **GRAND HOTEL HUNGARIA******

H-1074 Budapest, Rákóczi út 90.

Tel: +36-1-889-4400

Fax: +36-1-889-4412

www.danubiusgroup.com/grandhotel-hungaria

E-mail: grandhungaria.reservation@danubiusgroup.com

Rate: **€65/single room/night** and **€95/double room/night**

The organizers will provide transport between Grand Hotel Hungaria and the venue of the conference (Hotel HÉLIA) each morning and evening.

VII. Meals

Breakfast at the hotel is included in the above rates. The Hungarian authorities will invite all participants of the meeting for all other meals with the exception of dinner on Friday.

VIII. Financial support

Experts representing eligible countries with economies in transition (see ECE/CP.TEIA/7, annex III, appendix III) may receive financial support to facilitate their participation in the third meeting of the Conference of the Parties. Requests for financial support should be submitted together with the registration form (see annex II below) to the Convention's secretariat as soon as possible **but not later than 15 September 2004.**

IX. Programme for accompanying persons

The Hungarian organizers can arrange a cultural programme for spouses who accompany the participants. This programme, however, will carry an additional charge (including official dinners). Participants who are interested in such a programme should indicate this on their registration forms and they will be contacted directly by the Hungarian organizers as to the details of the programme and payment procedures.

**Annex II**

UNITED NATIONS
ECONOMIC COMMISSION FOR EUROPE

Registration form for the third meeting of the Conference of the Parties to the UNECE
Convention on the Transboundary Effects of Industrial Accidents

Each participant should complete this form in duplicate and send one copy to each of the addresses below as soon as possible, but **no later than 15 September 2004**:

Ms. Evelina Rioukhina

Environment and Human Settlements Division
 UN Economic Commission for Europe
 Palais des Nations, 8-14, avenue de la Paix
 CH-1211 Geneva 10
 Tel: +41 22-917 1499
 Fax: +41 22-907 0107
 E-mail: evelina.rioukhina@unece.org

Ms. Piroska Balla

National Directorate General for Disaster Management
 Department for International Relations
 Ministry of Interior
 H-1149 Budapest, Mogoródi út 43
 Tel : +36 1 469 4307 or 469 4152
 Fax : +36 1 469 4199
 E-mail: piroskaballa@katved.hu

Mr. ☐ Ms. ☐

Family name: First name:

City/Country:

Organization:

Your professional address:

Tel: Fax:

E-mail:

If you need a visa to enter Hungary and cannot obtain it in your home country, please indicate the following personal data:

Date of birth _____ **Place of birth** _____

Nationality _____

Maiden name _____ **Mother's maiden name** _____

Type of passport and passport number _____

Issued by _____ **date** _____

Valid until _____

Accommodation. Please indicate the hotel of your choice (see annex I for rates and payment details)

HÉLIA Hotel ☐ GRAND HUNGARIA Hotel ☐

Single room ☐ Double room ☐

From _____ Until _____ Number of nights _____

Social programme. Do you wish to participate:

Buffet dinner on 27 October 2004	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Official dinner on 28 October	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Site visit on 30 October	yes	<input type="checkbox"/>	no	<input type="checkbox"/>

Programme for accompanying persons (details of payment will be provided directly by the Hungarian organizers):

Name of accompanying person_____

Buffet dinner on 27 October 2004 (€30)	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Full-day trip to the Danube Bend on 28 October (including lunch, €50)	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Official dinner on 28 October (€30)	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Sightseeing in Budapest on 29 October/morning (€50)	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Visit to the Parliament on 29 October/afternoon (free of charge)	yes	<input type="checkbox"/>	no	<input type="checkbox"/>

Date:_____

Signature:_____