



Secretariat

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**INFORMATION CIRCULAR N° 23**

**Subject: Visit by the Ombudsman of the United Nations**

- 1 It is a pleasure for me to inform all staff members that the United Nations Ombudsman, Ms. M. Patricia Durrant, will pay an official visit to the United Nations Office in Geneva (UNOG) from 4 to 7 May 2004. The Ombudsman will be accompanied by Ms. Nora Galer, Director at the United Nations Ombudsman's Office.
- 2 During this visit, staff members will have the opportunity to schedule private meetings with the Ombudsman. Staff members who wish to do so are encouraged to submit their requests for meetings, as early as possible, to Mr. Tirso de Leon (e-mail: [leont@un.org](mailto:leont@un.org) / telephone: +1917 367-4234) at the United Nations Ombudsman's Office in New York. He will prepare the schedule of individual meetings. The individual meetings will take place in Office PN 184. They may be conducted in English or French.
- 3 Interested staff members who wish to familiarize themselves with some prior basic knowledge of the mandate and the work of the United Nations Ombudsman's Office are also encouraged to refer to its website as follows:
  - (a) **Intranet Web Page:** [intranet.un.org/ombudsman](http://intranet.un.org/ombudsman); or
  - (b) **Internet:** [www.un.org/ombudsman](http://www.un.org/ombudsman).

(Signed) Sergei **Ordzhonikidze**  
Director-General