



**Economic and Social
Council**

Distr.
GENERAL

ENERGY/WP.4/2004/3
15 March 2004

Original: ENGLISH

ECONOMIC COMMISSION FOR EUROPE

COMMITTEE ON SUSTAINABLE ENERGY

Steering Committee of the Energy Efficiency 21 Project
Fifteenth session, 24-26 May 2004

PROVISIONAL AGENDA FOR THE FIFTEENTH SESSION

to be held at the Palais des Nations, Geneva
opening on Monday, 24 May 2004 at 10 a.m.

1. Adoption of the agenda
2. Election of officers
3. Energy Efficiency 21 Project Implementation
4. The next three-year phase of Energy Efficiency 21 Project
5. Regional Network for the Efficient Use of Energy and Water Resources RENEUER
6. Special Working Session on Renewable Sources of Energy
7. Other business
8. Conclusions and recommendations.

* New accreditation procedures have been introduced for all delegates attending meetings held at the Palais des Nations. Delegates are therefore requested to complete the attached registration form, also available from the Internet Web site (www.unece.org/ie), and to transmit it to the UNECE secretariat, at the latest two weeks prior to the session, either by fax (+41-22 917 0038) or by e-mail (gianluca.sambucini@unece.org). Prior to the session, delegates are requested to present themselves at the Pass and Identification Unit of the UNOG Security and Safety Section, located at the Villa Les Feuillantines, 13, Avenue de la Paix (a map is attached) for the issuance of an identification badge. In case of difficulty, please contact by telephone the UNECE secretariat (internal extension 7-4140).

ANNOTATIONS

Mandate and Purpose of the Steering Committee Meeting

In accordance with the procedures of the project, the Steering Committee reviews progress and provides guidance on the execution of the project, meeting at least once each year for the duration of the project. The Steering Committee determines the activities, results, work methods, participation and procedures, budget, calendar of events and timetable of the project. It secures cooperation with other Principal Subsidiary Bodies of the Commission, in particular the Committee on Environmental Policy. The Steering Committee undertakes a critical evaluation of the results of the Project. The Chairman of the Steering Committee reports on the progress and activities of the project to the Committee on Sustainable Energy.

During its fourteenth session in May 2003, the Steering Committee approved the proposal for activities (ENERGY/WP.4/2003/4) for the Energy Efficiency 21 Project and requested a draft Project Plan (2003-2006). The project is to enhance regional cooperation on energy efficiency market formation and investment project development to reduce greenhouse gas emissions in economies in transition. It covers the development of carbon emissions trading standards and emissions tracking; finance for energy efficiency investments through advisory services to project sponsors and investors on bankable projects; and promotes a sound business environment and corporate governance to introduce the economic, institutional and regulatory reforms needed to support energy efficiency investments to reduce greenhouse gas emissions and promote the Kyoto Protocol mechanisms. It does so through energy efficiency investment project development, capacity building, involvement of the private sector, government policy and institutional reforms, standards and labels, and the development of non-governmental organizations. Energy Efficiency 21 provides for three technical assistance sub-projects in south eastern Europe, eastern Europe and the CIS, and central Asia.

It is anticipated that the review of Energy Efficiency 21 will be conducted on 24 May 2004. A selection of presentations will be posted on the Project Website: www.ee-21.net before the session. Participants are invited to post their presentations and review those of other delegations prior to the meetings in Geneva.

Item 1: Adoption of the Agenda

In accordance with UNECE practice, the first item on the agenda is its adoption.

Item 2: Election of Officers

In accordance with the rules of procedures of the Commission, the Steering Committee is expected to elect a Chairman and a number of Vice-Chairmen. The recent UNECE reforms encourage each Bureau to consist of at least five or more members.

Item 3: Energy Efficiency 21 Project Implementation

Members of the Bureau will give special presentations on past experience and expectations for the project. National delegations, representatives of supporting institutions and the private sector will report on their plans for participation in the project. National delegations will have the opportunity to report on their three-year experience and lessons learned in implementing energy efficiency policies, projects and demonstration zones, including the decision making process they pursue.

Item 4: The next three-year phase of Energy Efficiency 21 Project

A draft Project Plan for the three-year phase of the EE-21 Project (2003-2006) will be circulated among the Steering Committee members in advance; an initial and very preliminary version has already been posted on the project's website (ENERGY/WP.4/2003/4). It is expected that the Chairman of the Steering Committee will present and elaborate the proposal after which participating national delegations will have the opportunity to provide their views, comments and guidance to the secretariat in order to complete a final version of the Project Plan.

Item 5: Regional Network for the Efficient Use of Energy and Water Resources RENEUER

The Energy Efficiency 21 Project provides for a sub-regional technical assistance project comprising a network of experts from Southeast European countries and supporting institutions. Recent developments in project operations as well as its three-year summary will be reviewed. Delegations are requested to consult the project's website www.RENEUER.com prior to the Steering Committee session.

Item 6. Special Working Session on Renewable Sources of Energy

In accordance with the decisions of the UNECE Committee on Sustainable Energy, taken at its annual session in November 2004 (ECE/ENERGY/53) the Steering Committee of the Energy Efficiency 21 Project is requested to discuss how and to which extend renewable energies could be included in Project activities using similar work methods. The Special Working Session will be held on Wednesday 26 May 2004 (see Annex 1).

Item 7: Other Business

There are no items under other business at the time of writing the provisional agenda.

Item 8: Conclusions and Recommendations

The Chairman of the Steering Committee and the secretariat summarise conclusions and recommendations of the session. The report on the meeting will be circulated after the meeting.

ANNEX 1

Special Working Session on Renewable Sources of Energy

Mandate and Purpose of the Special Working Session on Renewable Sources of Energy

In accordance with the decisions of the UNECE Committee on Sustainable Energy, taken at its annual session in November 2004 (ECE/ENERGY/53) the Steering Committee of the Energy Efficiency 21 Project is requested to discuss how and to which extend renewable energies could be included in Project activities using similar work methods. The Special Working Session will provide delegations with the opportunity to review the current status of renewable energy sources in the UNECE region, assess financing modalities for renewable energy investment projects, consider the benefit of renewable energy sources within the Kyoto mechanisms and determine what role renewable sources of energy should have within the UNECE sustainable energy programme and the Energy Efficiency 21 Project. The Special Working Session will be held on Wednesday 26 May 2004.

Item 1. Renewable Energies to Support Sustainable Development in the UNECE Region

The secretariat will introduce this agenda item with an assessment of the current status of renewable energies in the UNECE region, including their potential, current market, related national and regional policies, international cooperation and involvement (ENERGY/ 2003/1). Delegations are invited to provide examples of their policies and projects for promoting renewable sources of energy.

Item 2. Decisions taken by the UNECE Committee on Sustainable Energy Regarding the UNECE Involvement in Promotion of Renewable Sources of Energy

The secretariat will present the conclusions and recommendations made by the Committee on Sustainable Energy (Document ECE/ENERGY/53, para.11).

Item 3. Financing renewable energy investment projects

Special presentations of selected case studies will explore the similarities and differences between financing energy efficiency and renewable energy investment projects. Delegations are invited to present and consider role of public-private partnership (PPP) investment funds and other initiatives for financing renewable sources of energy.

Item 4. Application of the UNFCCC Kyoto Protocol mechanisms to renewable energy investment projects in UNECE transition economies

The secretariat will provide information for discussion of delegations on the application of the UN Framework Convention on Climate Change Kyoto Protocol as a financing mechanism for renewable energy investment projects.

Item 5. Role of Renewable Energy Sources within the Energy Efficiency 21 Project.

This item will be introduced by the secretariat for the consideration of a draft-proposal for Terms of Reference related to the inclusion of renewable energy, as an integral component, of the Energy Efficiency 21 Project (ENERGY/WP.4/2004/4), to be available on UNECE web site- www.unece.org/ie and www.ee-21.net. The Special Working Session will discuss the scope, work methods and orientation of this programme.

Item 6: Other Business

There are no items under other business at the time of writing the provisional agenda.

Item 7. Concluding Remarks

The Chairman of the Steering Committee and the secretariat summarise conclusions and recommendations of the session. The report on the meeting will be circulated after the meeting.

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ANNEX 2

STEERING COMMITTEE OF THE ENERGY EFFICIENCY 21 PROJECT

Fifteenth session, 24-26 May 2004
Palais des Nations, Geneva, Switzerland
Opening at 10 a.m. Monday 24 May 2004

REGISTRATION FORM

In view of the new security arrangements for access to the Palais des Nations, delegations are asked to inform the secretariat (UNECE Industrial Restructuring, Energy and Enterprise Development Division) of their exact composition. Access to the Palais des Nations will be granted only to those in possession of an identity card issued by the Safety and Security Section, Villa les Feuillantines, 13 Avenue de la Paix (see map).

Each delegate attending the session is therefore requested to fill out the attached registration form and return it by fax (+41 22 917 00 38), no later than two weeks before the session commences, to:

Mr. Gianluca Sambucini
Energy Efficiency 21 Project
Industrial Restructuring, Energy and Enterprise Development Division
UNECE
Palais des Nations
CH-1211 Geneva 10 Switzerland

Telephone: (41-22) 917-1175
Telefax: (41-22) 917-0038, 917-0227 or 917-0123
E-mail: gianluca.sambucini@unece.org
<http://www.unece.org/ie> and <http://www.ee-21.net>



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Steering Committee of the Energy Efficiency 21 Project, 24-26 May 2004

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Participant

Family Name

First Name

Mr.

Mrs.

Ms

Date Of Birth

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(DD/MM/YYYY)

Participation Category

Head of Delegation	<input type="checkbox"/>	Observer Organisation	<input type="checkbox"/>	Participation
Delegation Member	<input type="checkbox"/>	NGO (ECOSOC Accred.)	<input type="checkbox"/>	From <input type="text"/>
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