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ECONOMIC COMMISSION FOR EUROPE

Administrative Committee for the TIR Convention, 1975

(Thirty-third session, 24 and 25 October 2002,
agenda item 3 (b) (i))

ACTIVITIES AND ADMINISTRATION OF THE TIR EXECUTIVE BOARD (TIRExB)

Administration of the TIRExB

Approval of the final accounts for the year 2001

Note by the TIR Secretary

1. The total budget and cost plan for the TIR Executive Board (TIRExB) and the TIR secretariat for the year 2001, including the Operating Reserve Fund (15% of total budget) and the programme support (13% of total budget), amounted to US\$ 989,049.
2. This amounted to an operating budget for the TIRExB and the TIR secretariat in the order of US\$ 761,100 in 2001.
3. The final accounts for the year 2001 prepared by the competent Finance Services of the United Nations have been transmitted to the UNECE on 13 February 2002.

GE.02-23213

4. According to these final accounts, the TIRExB and the TIR secretariat had operating expenditures in 2001 in the order of US\$ 439,110 and programme support costs (13% of operating expenditures) in the order of US\$ 57,084 for a grand total of US\$ 496,194.

The positive balance to be carried over to the year 2002 amounts to US\$ 668,461^{4/}. Two summary tables showing the financial position and the contributions and status of funds as of 31 December 2001 are attached to this document.

5. Taking account of the approved budget for the TIRExB and the TIR secretariat for the year 2002 (TRANS/WP.30/AC.2/63, paras. 37-40; TRANS/WP.30/AC.2/2001/11 and Corr.1), the transmission of the requested net resources for 2002 in the order of US\$ 450,000 by the IRU on 15 November 2001 and of interest income for the year 2001 in the order of US\$ 42,289, funds in the order of US\$ 85,328 (US\$ 110,884 minus deductions for the Reserve Fund and for Programme Support Costs) are not yet allotted for the year 2002.

6. The not yet allotted funds for the year 2002 will contribute to financing the budget of the TIRExB and the TIR secretariat for the year 2003.

^{4/} This amount includes US\$ 74,429 of Operating Reserve Fund (15% of grand total expenditures).

**TIR EXECUTIVE BOARD (TIRExB)
TIR SECRETARIAT**

Annual Report and Final Accounts for the year 2001

Prepared by the UNECE and TIR secretariats

(English only)

		Local Technical Cooperation Trust Fund Transport International Routier - TIR				FINAL	
		Allotment Account No: ZL-RER-8001-xx-xx-xx IMIS BAC: 2001-ZLB-0894-F116-2233					
						Mr. J. Capel Ferrer Mr. M. Magold	
		FINANCIAL POSITION AS AT:		31 Dec 2001			
BIS Account Code	IMIS BAC No:	Object of Expenditure	Total Net Allotment 2001 US\$ (1)	Total Unliq. Obligations 1 Jan'2001 31 Dec 2001 US\$ (2)	Total Disbursements 1 Jan'2001 31 Dec 2001 US\$ (3)	Total Expenditures 1 Jan'2001 31 Dec 2001 US\$ (4) = (2) + (3)	Balance as at 31 Dec 2001 US\$ (5) = (1) - (4)
ZL-RER-8001-11-01-00	2001-ZLB-0894-F116-2233-110100	Project Personnel: Customs Expert (Eastern Europe)	168,000.00	477.84	92,639.52	93,117.36	74,882.64
ZL-RER-8001-11-02-00	2001-ZLB-0894-F116-2233-110200	Project Personnel: Customs Expert (Western Europe)	168,000.00	1,413.12	108,582.31	109,995.43	58,104.57
ZL-RER-8001-11-03-00	2001-ZLB-0894-F116-2233-110300	Project Personnel: Administrative and EDI Expert	168,000.00	0.00	84,780.19	84,780.19	83,219.81
ZL-RER-8001-11-51-00	2001-ZLB-0894-F116-2233-115100	Consultants	25,000.00	0.00	129.00	129.00	24,871.00
		sub-total: 11-00 (Project Personnel)	529,100.00	1,890.96	286,131.02	288,021.98	241,078.02
ZL-RER-8001-13-01-00	2001-ZLB-0894-F116-2233-130100	Administrative Support Personnel	60,000.00	0.00	42,794.05	42,794.05	17,205.95
ZL-RER-8001-13-02-00	2001-ZLB-0894-F116-2233-130200	Administrative Support Personnel	60,000.00	0.00	55,550.08	55,550.08	4,449.92
ZL-RER-8001-15-01-00	2001-ZLB-0894-F116-2233-150100	Travel on Official Business	30,000.00	1,537.00	26,310.97	27,847.97	2,152.03
ZL-RER-8001-16-01-00	2001-ZLB-0894-F116-2233-160100	Mission costs	15,000.00	2,597.02	9,498.98	12,096.00	2,904.00
ZL-RER-8001-21-01-00	2001-ZLB-0894-F116-2233-210100	Sub-contract	5,000.00	0.00	0.00	0.00	5,000.00
ZL-RER-8001-43-01-00	2001-ZLB-0894-F116-2233-430100	Premises	25,000.00	0.00	0.00	0.00	25,000.00
ZL-RER-8001-45-01-00	2001-ZLB-0894-F116-2233-450100	Local Procurement	20,000.00	0.00	10,378.96	10,378.96	9,621.04
ZL-RER-8001-51-01-00	2001-ZLB-0894-F116-2233-510100	Operation and Maintenance of Equipment	2,000.00	0.00	0.00	0.00	2,000.00
ZL-RER-8001-53-01-00	2001-ZLB-0894-F116-2233-530100	Sundry	15,000.00	0.00	2,421.36	2,421.36	12,578.64
		Total:	781,100.00	6,024.98	433,085.42	439,110.40	321,989.60
		Total Expenditures 2001	439,110.40				

Local Technical Cooperation Trust Fund on "Transport International Routier" (TIR) Allotment Account No: ZL-RER-8001-xx-xx-xx IMIS BAC: 2001-ZLB-0894-F116-2233					
FINANCIAL STATEMENT AS AT 31 DECEMBER 2001					
CONTRIBUTIONS					
Receipt No:	Receipt date	Currency	For Year	Total US\$	Donors
Total unencumbered balance and fund reserve as at 31 December 2000				1,164,655.94	
2001					
4788/5512	15Nov'2001	US\$		450,000.00	International Road Transport Union
Total contributions received in 2001				450,000.00	
Plus: Interest Income				42,281.95	
Plus: Other Miscellaneous Income				7.32	
Total contributions/Income received in 2001 (b)				492,289.27	
Total funds available in 2001: (c) = (a)+(b)				1,656,945.21	
(d) Less: Total expenditures for 2001			-439,110.40		
(e) Less: 13% Programme support costs of (d) for 2001			-57,084.35		
(f) Grand total expenditures for 2001 = (d) + (e)				-496,194.75	
(g) = (c) - (f) Total unencumbered fund balance and reserve as at 31 December 2001				1,160,750.46	
Note: 15% Operating Reserve:					
Existing Operating Reserve as at 31 December 2000			62,537.78		
Plus: Adjustment to operating reserve for 2001			11,891.43		
Total net operating reserve as at 31 December 2001 (15% of (f) above)			74,429.21	74,429.21	