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ECONOMIC COMMISSION FOR EUROPE

COMMITTEE FOR TRADE, INDUSTRY AND ENTERPRISE DEVELOPMENT

Centre for Trade Facilitation and Electronic Business (UN/CEFACT)

Eighth session, 27-30 May 2002

PROVISIONAL AGENDA

UN/CEFACT Plenary Session (May 27 and the afternoon of 28)

International Forum on Trade Facilitation: Simpler Procedures for World Trade Growth (29 - 30 May)
to be held in Salle XX at the Palais des Nations, Geneva

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| 1. Adoption of the provisional agenda | TRADE/CEFACT/2002/1/REV.1 |
| 2. Confirmation of the report of the March 2001 session | TRADE/CEFACT/2001/35/REV.1 |
| 3. UN/CEFACT Steering Group (CSG) and ebXML reports | TRADE/CEFACT/2002/2 (* TRADE/CEFACT/2002/3 TRADE/CEFACT/2002/4 TRADE/CEFACT/2002/5 TRADE/CEFACT/2002/6 TRADE/CEFACT/2002/7 (* TRADE/CEFACT/2002/15 TRADE/CEFACT/2002/37 |
| 4. Proposal for Restructuring of UN/CEFACT Plenary and working groups | TRADE/CEFACT/2002/8 TRADE/CEFACT/2002/31 TRADE/CEFACT/2002/33 TRADE/CEFACT/2002/34 TRADE/CEFACT/2002/35 TRADE/CEFACT/2002/36 TRADE/CEFACT/2002/38 |

(*Not issued but will be available as an informal document in the meeting room. A list of all such informal documents is given in TRADE/CEFACT/2002/INFORMAL/1.

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| 5. Programme of work and progress reports (written and verbal) from mandated groups, and other related matters | TRADE/CEFACT/2002/9 TRADE/CEFACT/2002/10(*) TRADE/CEFACT/2002/11 TRADE/CEFACT/2002/12 TRADE/CEFACT/2002/13 TRADE/CEFACT/2002/14 TRADE/CEFACT/2002/15 TRADE/CEFACT/2002/16 |
| 6. Reports from UN/CEFACT rapporteurs, and related matters, election of rapporteurs | TRADE/CEFACT/2002/17 TRADE/CEFACT/2002/18 TRADE/CEFACT/2002/19 TRADE/CEFACT/2002/20 TRADE/CEFACT/2002/21 |
| 7. Matters arising from the Committee for Trade, Industry and Enterprise Development | ECE/TRADE/280 |
| 8. Memorandum of Understanding with the International Chamber of Commerce. Progress and cooperation under the MoU with the International Electro-technical Commission, the International Organization for Standardization and the International Telecommunication Union. | TRADE/CEFACT/2002/22(*) TRADE/CEFACT/2002/23 |
| 9. Approval of Recommendations and associated documents | TRADE/CEFACT/2002/24 TRADE/CEFACT/2002/25(*) TRADE/CEFACT/2002/32 |
| 10. Draft Recommendations from the International Forum on Trade Facilitation: Simpler Procedures for World Trade Growth | TRADE/2002/24 |
| 11. Reports from regional bodies and initiatives, as well as from regional advisors | TRADE/2002/11 TRADE/CEFACT/2002/26(*) TRADE/CEFACT/2002/27 TRADE/CEFACT/2002/28(*) TRADE/CEFACT/2002/29 |
| 12. Current trends in Trade facilitation and developments in the transition economies and land-locked countries | TRADE/2002/18 TRADE/ 2002/21 TRADE/2002/22 TRADE/ 2002/23 |

(*Not issued but will be available as an informal document in the meeting room. A list of all such informal documents is given in TRADE/CEFACT/2002/INFORMAL/1.

13. Progress of the Information and Communication Technology
Task Force and the World Summit on the Information Society

TRADE/CEFACT/2002/30

14. Other business

15. Adoption of the report

ANNOTATIONS

Introduction

The provisional agenda for the eighth session of the Centre for Trade Facilitation and Electronic Business (UN/CEFACT) was prepared in accordance with decisions taken by the UN/CEFACT officers and the secretariat. The provisional timetable is proposed by the secretariat after consultations with the Chairman of the UN/CEFACT Steering Group. The timetable is indicative.

| | (a.m.) | (p.m.) |
|-------------------|------------------------------------|------------------------------------|
| Monday, 27 May | UN/CEFACT Plenary Session Salle XX | UN/CEFACT Plenary Session Salle XX |
| Tuesday, 28 May | CTIED session Salle VII | CEFACT Plenary session Salle XX |
| Wednesday, 29 May | Forum Salle XX | Forum Salle XX |
| Thursday, 30 May | Forum Salle XX | Forum Salle XX |
| Friday, 31 May | CTIED session Salle VII | CTIED session Salle VII |

The session will begin at 10:00 on Monday.

In conjunction with the UN/CEFACT Plenary and the sixth session of the UNECE Committee for Trade, Industry and Enterprise Development, an International Forum on Trade Facilitation: Simpler Procedures for World Trade Growth will be held immediately after the plenary session. The objective of the Forum will be to discuss current trends in trade facilitation and show the range of current topics and the impact of trade facilitation on world trade to Plenary delegates and invited guests, many of whom will be high-ranking government officials. A detailed programme can be found on the following web page <http://www.unece.org/trade/forums/forum02/index.htm>.

Item 1 - Adoption of the provisional agenda

In accordance with the Rules of Procedure of the United Nations Economic Commission for Europe (UNECE), the first item on the revised provisional agenda is the **adoption of the agenda** (TRADE/CEFACT/2002/1/Rev.1). Documents received too late for formal issue will be available in the meeting room as informal documents. A list of such documents is given in TRADE/CEFACT/2002/INFORMAL/1.

Item 2 - Confirmation of the report of the March 2001 session

The **report** (TRADE/CEFACT/2001/35/Rev.1), approved at the UN/CEFACT March 2001 Plenary session, is **to be confirmed**.

Item 3 - UN/CEFACT Steering Group (CSG) and ebXML reports

The Chairman of the UN/CEFACT Steering Group will present a report (TRADE/CEFACT/2002/2), summarizing the results of the Group's work during the last twelve months, including a report on the progress in the ebXML initiative. The report may include **issues for approval**.

The Chairman of the CSG will also present **for information and noting** the reports covering: the CSG meetings of

- 30 March 2001, Geneva, Switzerland (TRADE/CEFACT/2002/3)
- 14 – 17 May 2001, Geneva, Switzerland (TRADE/CEFACT/2002/4)
- 3 – 6 September 2001, Rotterdam, Netherlands (TRADE/CEFACT/2002/5)
- 19 – 22 November 2001, Geneva, Switzerland (TRADE/CEFACT/2002/6)

- 25 – 28 February 2002, Geneva, Switzerland (TRADE/CEFACT/2002/7) was not issued but was replaced by an informal document.
- CSG roadmap explaining details on the EWG CC project: UN/EDIFACT Working Group: the Project Teams related to ebXML (CC and BP) (TRADE/CEFACT/2002/15)
- CSG roadmap explaining the ebXML projects relationships: UN/CEFACT ebTWG project organization (TRADE/CEFACT/2002/37)

Item 4 - Proposal for Restructuring of UN/CEFACT Plenary and Working Groups

The UN/CEFACT Steering Group will present **for information and approval** a substantive paper (TRADE/CEFACT/2002/8) covering a proposal on restructuring the Plenary and the permanent Working Groups.

The additional documents include:

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| • Chairman's and the secretariat's proposal on a policy group | TRADE/CEFACT/2002/31 |
| • Comments of the delegation of the United Kingdom | TRADE/CEFACT/2002/33 |
| • Comments of the delegation of the Republic of Korea | TRADE/CEFACT/2002/34 |
| • Comments of the delegation of SWIFT | TRADE/CEFACT/2002/35 |
| • Comments of the ITPWG | TRADE/CEFACT/2002/36 |
| • UN/CEFACT Forum Transition: Frequently Asked Questions | TRADE/CEFACT/2002/38 |

Item 5 - Programme of work and progress reports (written and verbal) from mandated groups, and other related matters

Written and/or oral reports **for discussion and noting** will be received from the following UN/CEFACT permanent working groups:

- International Trade Procedures Working Group (ITPWG)(TRADE/CEFACT/2002/9);
- The report of the Legal Working Group (LWG) (TRADE/CEFACT/2002/10) has been replaced by an informal document, which will be made available in the meeting room.
- Business Process Analysis Working Group (BPAWG) (TRADE/CEFACT/2002/11);
- Codes Working Group (CDWG) (TRADE/CEFACT/2002/12);
- Techniques and Methodologies Working Group (TMWG) (TRADE/CEFACT/2002/13);
- UN/EDIFACT Working Group (EWG) report (TRADE/CEFACT/2002/14)
- No formal document was issued regarding UN/EDIFACT Standard Directory D. 01A but the report is presented in the UN/EDIFACT Working Group report
- Report of the eBusiness Transition Working Group (eBTWG) (TRADE/CEFACT/2002/16)
- The Work Plan of the EWG will be presented as part of the report of EWG

Item 6 - Reports from UN/CEFACT rapporteurs, and related matters, election of rapporteurs

The Plenary will receive **for information and noting** reports from the following rapporteurs
Rapporteur for Asia (TRADE/CEFACT/2002/17)
Standards Liaison Rapporteur (TRADE/CEFACT/2002/18)
Legal Liaison Rapporteur (TRADE/CEFACT/2002/19)
Legal Liaison Rapporteur (TRADE/CEFACT/2002/20)
A note regarding intellectual property in work created by UN/CEFACT (TRADE/CEFACT/2002/21)

The current terms of office of the legal rapporteurs come to an end on 31 March 2002. The Plenary will be requested to **elect** new legal rapporteurs for the two-year mandate 2002 – 2004.

Item 7 - Matters arising from the Committee for Trade, Industry and Enterprise Development

The delegations are invited to take note of the report of the Committee for Trade, Industry and Enterprise Development (ECE/TRADE/280) and discuss matters arising from this report. The results of the meeting of the Bureau of the Committee, held in February 2002, will be presented **for information** in a conference room paper.

Item 8 - Memorandum of Understanding with the International Chamber of Commerce. Progress and cooperation under the MoU with the International Electro-technical Commission, the International Organization for Standardization, and the International Telecommunication Union.

The Plenary will receive **for information and noting** a briefing on the progress in the preparation of a Memorandum of Understanding between UNECE and the International Chamber of Commerce (TRADE/CEFACT/2002/22). The document was not issued but replaced with an informal document available in the meeting room.

The Standards Liaison Rapporteur will report, **for information and noting**, on developments relating to the Memorandum of Understanding between the IEC, the ISO, the ITU and the UNECE (TRADE/CEFACT/2002/23).

The secretariat will report on cooperation with international organizations.

Item 9 - Approval of Recommendations and associated documents

The Codes Working Group (CDWG) will present the following revised Recommendation: (TRADE/CEFACT/2002/24) **for information and noting**;

The Electronic Business Transition Working Group (eBTWG) will present a recommendation based on ebXML specifications (TRADE/CEFACT/2002/25) **for information and noting**. The document was not issued but replaced with an informal document available in the meeting room.

The Head of Delegation of the United Kingdom has submitted a draft text, which the United Kingdom wishes to be considered as a starting point for a recommendation for providing guidance to countries implementing electronic business (TRADE/CEFACT/2002/32).

Item 10 - Draft Recommendations from the International Forum on Trade Facilitation:
Simpler Procedures for World Trade Growth.

The secretariat will introduce a paper (TRADE/2002/24) **for information and noting** with draft recommendations that have been prepared by the secretariat in consultation with the Steering Group and which will be proposed to the Forum on 29 and 30 May 2002.

Item 11 - Reports from regional bodies and initiatives, as well as from regional advisors

Reports will be received **for information and noting** from regional bodies and initiatives, as well as regional advisors covering projects or activities related to UN/CEFACT's work in documents TRADE/2002/11 Technical Cooperation in Support of Trade-Related Norms, Standards and Recommendations [March 2001 – February 2002] TRADE/CEFACT/2002/26, TRADE/CEFACT/2002/27 and TRADE/CEFACT/2002/28. The Plenary will receive a report on the project for technical assistance provided by the Czech Republic in the area of Trade Facilitation (TRADE/CEFACT/2002/29).

Item 12 - Current trends in Trade facilitation and developments in the transition economies and land-locked countries

The secretariat will report on some current aspects of trade facilitation and recent developments in transition economies and in land-locked countries **for information and discussion:**

Background paper on Trade Facilitation for Transition Economies (TRADE/2002/18)

Trade Facilitation in a Global Trade Environment (TRADE/2002/21)

A document on the "single-window concept in trade facilitation" (TRADE/2002/22)

Discussion document on "Landlocked Countries" (TRADE/2002/23)

Item 13 - Progress of the Information and Communication Technology Task Force and the World Summit on the Information Society

The secretariat will introduce a paper **for information and discussion** dealing with the current work of the United Nations ICT Task Force as well as the status of arrangements for the World Summit on Information Society that will take place in Geneva in 2003 (TRADE/CEFACT/2002/30).

Item 14 - Other business

Item 15 - Adoption of the report

The report of the eighth session shall be approved according to the agreed procedures.

