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PROGRAMME BUDGET FOR THE BIENNIUM 1988-1989

Revised estimates, including plans of the Secretary-General
for the implementation of recommendation 15 on the reduction
of personnel, as requested by the General Assembly in
resolutions 41/213 and 42/211

Report of the Secretary-General

CONTENTS

	Page
INTRODUCTION	3
<u>Chapter</u>	
I. PLANS OF THE SECRETARY-GENERAL FOR THE IMPLEMENTATION OF RECOMMENDATION 15 ON THE REDUCTION OF PERSONNEL, AS REQUESTED BY THE GENERAL ASSEMBLY IN RESOLUTIONS 41/213 and 42/211	6
A. Background	6
B. Targets for post reduction by 31 December 1989	9
C. Possible impact of the proposed reduction	15
D. Financial aspect for the biennium 1988-1989	17
<u>Annex.</u> Regular budget post requirements, 1988-1989	22

* A/43/150.

CONTENTS (continued)

Chapter	Page
II. MEASURES TO IMPROVE THE SITUATION IN THE REGIONAL COMMISSIONS AND IN THOSE UNITS OF THE SECRETARIAT WHICH HAVE THE HIGHEST VACANCY RATES ...	52
III. ORGANIZATIONAL CHANGES IN THE SECRETARIAT SINCE THE ADOPTION OF THE PROGRAMME BUDGET FOR 1988-1989	57
<u>Annex.</u> Location of the functions related to liaison with non-governmental organizations in the context of the implementation of recommendation 25 of the Group of High-level Intergovernmental Experts to Review the Efficiency of the Administrative and Financial Functioning of the United Nations	82
IV. IMPLEMENTATION OF RECOMMENDATIONS 19, 29 AND 37 OF THE GROUP OF HIGH-LEVEL INTERGOVERNMENTAL EXPERTS TO REVIEW THE EFFICIENCY OF THE ADMINISTRATIVE AND FINANCIAL FUNCTIONING OF THE UNITED NATIONS	86
A. Implementation of recommendation 19 concerning activities relating to Namibia	86
B. Implementation of recommendation 29 concerning the functions of the Office of Secretariat Services for Economic and Social Matters	105
C. Implementation of recommendation 37 concerning public information activities	114
D. Further information presented in response to the recommendations of the Committee for Programme and Co-ordination at its twenty-eighth session on the implementation of recommendation 37 regarding public information	206
<u>Annex.</u> Items proposed to be deleted in the revisions to the programme budget for the biennium 1988-1989	216
V. ADDITIONAL REQUIREMENTS UNDER SECTION 1, SUBSECTION A.1, GENERAL ASSEMBLY; SUBSECTION A.4, UNITED NATIONS BOARD OF AUDITORS (INCLUDING ITS SECRETARIAT); AND SUBSECTION B.12, OFFICE FOR RESEARCH AND THE COLLECTION OF INFORMATION	220
VI. TEMPORARY POSTS AUTHORIZED ON A RECURRENT BASIS FOR THE BIENNIUM 1986-1987 AND APPROVED FOR THE BIENNIUM 1988-1989 UNDER THE REGULAR BUDGET	223
<u>Annex.</u> Temporary recurrent posts approved for 1988-1989	224

INTRODUCTION

1. The programme budget for the biennium 1988-1989 was presented by the Secretary-General and adopted by the General Assembly as a transitional programme budget. It was prepared and submitted to reviewing bodies at a time when the financial situation of the Organisation was precarious and the reforms stemming from Assembly resolution 41/213 were just being initiated. In the introduction to that programme budget it was stated that "subsequently [after its adoption] revised estimates will need to be presented to the General Assembly in 1988, in order to reflect the continuing implementation of resolution 41/213, including possible changes in the structure of the intergovernmental machinery and consequent effects on support structures in the Secretariat". 1/ Prior to such revised estimates, the programmatic and budgetary aspects of the decisions taken by the Secretary-General during the first part of 1987 for the implementation of resolution 41/213 were presented to the Assembly at its forty-second session in the report of the Secretary-General on the implementation of General Assembly resolution 41/213: programmatic and budgetary aspects - update of the progress report of the Secretary-General (A/42/234). 2/

2. The need for revised estimates in 1988 was recognized by the Advisory Committee on Administrative and Budgetary Questions (ACABQ), by the Committee for Programme and Co-ordination (CPC) and by the General Assembly in resolution 42/211 on the implementation of resolution 41/213. In resolution 42/211, the Assembly stressed "the importance of the revised estimates for the biennium 1988-1989 that the Secretary-General will submit to the General Assembly at its forty-third session through the Committee for Programme and Co-ordination and the Advisory Committee on Administrative and Budgetary Questions" and requested "the Secretary-General, in preparing those revised estimates, to reflect the state of implementation of the relevant provision of resolution 41/213". In addition, the Assembly requested the Secretary-General to take into account, when preparing revised estimates, a number of guidelines concerning the further implementation of recommendations 5, 15, 19, 25, 29 and 37 that it had adopted in resolution 41/213 upon its consideration of the report of the Group of High-level Intergovernmental Experts to Review the Efficiency of the Administrative and Financial Functioning of the United Nations. 3/ It will be recalled that these recommendations deal with the following subjects:

- (a) Recommendation 5: construction of United Nations conference facilities;
- (b) Recommendation 15: reduction in the number of staff members in the United Nations Secretariat;
- (c) Recommendation 19: activities relating to Namibia;
- (d) Recommendation 25: review of the Departments and Offices performing tasks in the economic and social domains; 4/
- (e) Recommendation 29: reassignment of the function of the Office of Secretariat Services for Economic and Social Matters;

(f) Recommendation 37: review of the functions, working methods and policies of the Department of Public Information.

3. As requested by the General Assembly in resolution 42/211, the Secretary-General is submitting a progress report on all aspects of the status of implementation of resolution 41/213. In order to ensure complementarity in the contents of the progress report and the revised estimates, the above-mentioned recommendations are treated in the following manner: whereas recommendation 5 is analysed in the progress report, recommendations 15, 19, 25, 29 and 37 are primarily treated in the present document on revised estimates.

4. Another pertinent element for these revised estimates is the request made of the Secretary-General by the General Assembly in its resolution 42/225 on questions relating to the proposed programme budget for the biennium 1988-1989. In section V of that resolution, the Assembly requested the Secretary-General "to take the necessary measures to improve the situation in the regional commissions and in those units of the Secretariat which have the highest vacancy rates and to report thereon, in the context of the revised 1988-1989 budget estimates, in the light of paragraphs 27 and 28 of the report of the Advisory Committee on Administrative and Budgetary Questions".

5. Furthermore, a number of organizational changes with programmatic and budgetary aspects are included in the revised estimates in areas which were not singled out in resolution 42/211. Such changes should be brought to the attention of the reviewing bodies. It should be noted in this connection that the results of the study by the Economic and Social Council of the structure and functioning of the intergovernmental machinery in the economic and social fields could not be reflected in these revised estimates. The organizational, programmatic and budgetary implications of the decisions of the Economic and Social Council will be considered by the General Assembly together with these revised estimates.

6. Lastly, the Secretary-General wishes to present a few requests for additional appropriations which have emerged since the General Assembly adopted the programme budget for 1988-1989.

7. Against this background, the present document on revised estimates is comprised of the following chapters:

(a) Chapter I: plans of the Secretary-General for the implementation of recommendation 15 on the reduction of personnel, as requested by the General Assembly in resolutions 41/213 and 42/211 previously issued as A/C.5/43/1 and Corr.1);

(b) Chapter II: measures to improve the situation in the regional commissions and in those units of the Secretariat which have the highest vacancy rates (A/C.5/43/1/Add.1 and Corr.1);

(c) Chapter III: organizational changes in the Secretariat since the adoption of the programme budget for 1988-1989 (A/C.5/43/1/Add.2 and Corr.1; to which is annexed the progress report of the Secretary-General continued in document E/AC.51/1988/CRP.1);

(d) Chapter IV: implementation of recommendations 19, 29 and 37 concerning respectively activities relating to Namibia (A/C.5/43/1/Add.5), the Office of Secretariat Services for Economic and Social Matters (A/C.5/43/1/Add.3), and the Department of Public Information (A/C.5/43/1/Add.6), including further information presented in response to the recommendation of the Committee for Programme and Co-ordination at its twenty-eighth session on the implementation of recommendation 37 (not previously issued);

(e) Chapter V: additional requirements under section 1, subsection A.1, General Assembly; subsection A.4, United Nations Board of Auditors (including its secretariat); and subsection B.12, Office for Research and the Collection of Information (A/C.5/43/1/Add.4);

(f) Chapter VI: temporary posts authorized on a recurrent basis for the biennium 1986-1987 and approved for the biennium 1988-1989 under the regular budget (A/C.5/43/1/Add.7).

Chapter I

PLANS OF THE SECRETARY-GENERAL FOR THE IMPLEMENTATION OF
RECOMMENDATION 15 ON THE REDUCTION OF PERSONNEL, AS
REQUESTED BY THE GENERAL ASSEMBLY IN RESOLUTIONS 41/213
AND 42/211

A. Background

8. The Group of High-level Intergovernmental Experts to Review the Efficiency of the Administrative and Financial Functioning of the United Nations adopted recommendation 15 which reads as follows:

"(1) A substantial reduction in the number of staff members at all levels, but particularly in the higher echelons, is desirable. It should be possible to undertake such a reduction in a relatively short period of time without causing any negative impact on the current level of programme activities of the United Nations, as determined by the General Assembly and other legislative organs.

"(2) To this end:

"(a) The overall number of regular budget posts should be reduced by 15 per cent within a period of three years;

"(b) The number of regular budget posts at the level of Under-Secretary-General and Assistant Secretary-General should be reduced by 25 per cent within a period of three years or less, with a comparable reduction in posts at those levels funded from extrabudgetary sources.

"(3) The Secretary-General should submit to the General Assembly his plans for implementing the recommendations in paragraphs (1) and (2) above. When drawing up such plans, the Secretary-General should, inter alia, be guided by:

"(a) The necessity of securing the highest standards of efficiency, competence and integrity of the staff, with due regard to equitable geographical distribution;

"(b) An analysis of work-loads in the various departments and offices taking into account the efficiency that can be gained through the consolidation of functions and the elimination of duplication;

"(c) The need to avoid any negative effects on the implementation of programmes;

"(d) The continuing need to recruit new staff members, especially at the junior Professional levels, to ensure a vigorous Secretariat structure. The number of staff members recruited at the P-1, P-2 and P-3 levels

should not fall below the average number of those recruited during the years 1982, 1983 and 1984. Such new recruitment should, however, be balanced with an equivalent reduction in staff, so that the aim of a net reduction of 15 per cent is achieved within a three-year period.

"(4) A further reduction in the overall number of posts could be undertaken as a result of restructuring of the intergovernmental machinery and the Secretariat."

9. This recommendation was examined by the General Assembly at its forty-first session, in the context of its consideration of the report of the Group of High-level Intergovernmental Experts. The Fifth Committee of the General Assembly made extensive comments on recommendation 15, on the basis of information provided by the Secretariat. 5/ The Assembly then decided, in resolution 41/213, section I, that the recommendations of the Group of High-level Intergovernmental Experts should be implemented, "in the light of the findings of the Fifth Committee" and, with regard to recommendation 15, subject to the following:

"The percentages referred to in recommendation 15, which were arrived at in a pragmatic manner, should be regarded as targets in the formulation of the Secretary-General's plans to be submitted to the General Assembly for implementation of the recommendation; further, the Secretary-General is requested to implement this recommendation with flexibility in order to avoid, *inter alia*, negative impact on programmes and on the structure and composition of the Secretariat, bearing in mind the necessity of securing the highest standards of efficiency, competence and integrity of the staff, with due regard to equitable geographical distribution."

10. At its forty-second session, the General Assembly, in its resolution 42/211 on the implementation of resolution 41/213, took the following decision:

"Regarding recommendation 15 on the reduction of posts in the United Nations, the Assembly stresses the importance that it attaches to the submission by the Secretary-General to the Assembly of his plans for the implementation of this recommendation in accordance with the provisions of resolution 41/213 and reiterates its conclusion that the Secretary-General should implement this recommendation with flexibility in order to avoid, *inter alia*, negative impact on programmes and on the structure and composition of the Secretariat, bearing in mind the necessity of securing the highest standards of efficiency, competence and integrity of the staff, with due regard to equitable geographical distribution."

11. Also in resolution 42/211, the General Assembly concurred with the relevant observations and recommendations made by ACABQ. These observations and recommendations are contained in the first report of the Advisory Committee on the proposed programme budget for the biennium 1988-1989. The Committee recommended that:

"The revised estimates should be accompanied by information on staffing (in tabular form) that would show the intended result of the application of recommendation 15 of the Group of High-level Intergovernmental Experts in comparison with the information included in the proposed programme budget. To the extent that these staffing tables would reflect redeployments among the sections of the budget (since some programmes will have lost more than 15 per cent of their posts, while others less), the estimates for each section should be adjusted accordingly." 6/

ACABQ also indicated that the possible budgetary implications of the results of the study on the intergovernmental machinery in the economic and social fields entrusted to the Economic and Social Council could be dealt with by the General Assembly in the context of its consideration of the revised estimates.

12. CPC, in considering the progress report of the Secretary-General on the implementation of resolution 41/213 at its twenty-seventh session, reiterated the provisions of this resolution regarding recommendation 15. The Committee inter alia "stressed the need to ensure that reforms do not have a negative impact on programmes". 7/

13. The Secretary-General established in mid-1987, through the Programme Planning and Budgeting Board, a Post Review Group. This Group had as its task to undertake, in consultation with the departments and offices, a detailed post-by-post review in all areas of the Secretariat for the implementation of recommendation 15. It reported to the Board in February 1988. The Board, after consultations with the programme managers, made recommendations to the Secretary-General who is presenting below to the General Assembly, through CPC and ACABQ, his plans for the implementation of recommendation 15.

14. In elaborating his plans, the Secretary-General took into account the following factors:

(a) The notion of flexibility, stressed by the General Assembly for the implementation of recommendation 15, should first be applied to the overall reduction of posts. The Secretary-General was aware that the 15 per cent target was indicative and was not based on a scientific appraisal of the relationships between resources and activities of the United Nations of today or tomorrow. This was confirmed by the debate which led the Assembly to adopt resolution 41/213;

(b) Flexibility was also applied to the reduction of posts in the various programmes, departments and offices of the Organization. A flat across-the-board reduction of posts among the various programmes would not have been in the spirit of resolution 41/213, nor of the ongoing reform of the Organization. In this connection, the Secretary-General sought to identify the larger reductions in the administrative, public information and common services entities;

(c) Bearing in mind the parameters mentioned in recommendation 15, a profile of posts by grade for the Organization as a whole was developed in early 1987. This profile reflected the continuing need to recruit new staff members, especially at the junior Professional levels. Indicative reductions of posts by grade based

on this profile were elaborated for each entity, but no uniform profile was imposed on all offices. Rather, an attempt was made to determine if the programmatic consequences of the targeted reduction merited in each particular case a departure from the indicative profile;

(d) Certain programme managers were in a position to base their proposals on a clear assessment of their programmatic consequences. For most, however, a precise assessment was precluded by the nature of their activities. In addition, it is also a fact that in most cases the determination of the programmatic impact of staffing tables to be put in place for 1990-1991 was a somewhat theoretical exercise. While there is an important element of programme continuity in the Organization, the scope and content of programmes for the next biennium are yet to be determined;

(e) The plans for post reduction took into account the results of reviews and decisions that affected in 1987 the staffing tables and programmes of certain departments and offices. Notably, posts had been redeployed from the Department for Special Political Questions, Regional Co-operation, Decolonization and Trusteeship and the Department of Political and Security Council Affairs to the new Office for Research and the Collection of Information, and from the Department of International Economic and Social Affairs to the United Nations Office at Vienna, Centre for Social Development and Humanitarian Affairs, to the Department of Administration and Management and to the Office for Ocean Affairs and the Law of the Sea. For the economic and social sector as a whole however, the Special Commission of the Economic and Social Council on the In-depth Study of the United Nations Intergovernmental Structure and Functions in the Economic and Social Fields requested that the Secretariat avoid pre-empting its conclusions. This request limited the possibility, at this point, to take into account the impact on staffing requirements of possible organizational and structural changes.

B. Targets for post reduction by 31 December 1989

15. The Secretary-General proposes a target of 1,465 regular budget-funded posts for possible abolition. Of these, 486 would be in the Professional category and above and 979 in the General Service and other levels category.

16. While the total number of posts approved under the regular budget for 1988-1989 is 11,422, this base should be adjusted downwards by 167 posts which were not considered during the post reduction exercise conducted by the Secretariat. These posts are the following: 52 in the secretariat of the International Civil Service Commission (ICSC); 19 in the secretariat of the Joint Inspection Unit (JIU); and 96 in the security service of the United Nations Office at Vienna. The reason why they were not considered in the exercise is that, while budgeted in the regular budget of the United Nations, they relate in fact to inter-agency joint services and are financed by all or several organizations of the United Nations system. The base to which the reduction should be applied is therefore 11,255 posts, and the target of 1,465 posts proposed for abolition by the Secretary-General represents 13.02 per cent of this adjusted base.

17. With such a reduction of 1,465 posts, the staffing of the Secretariat on 31 December 1989 would compare with the current establishment as follows:

	DG/USG/ ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Sub- total	GS/ other	Total
Establishment										
Number	58	101	307	764	1 259	1 220	600	4 309	7 113	11 422
P & above %	1.3	2.3	7.1	17.7	29.3	28.3	14.0	100.0	-	-
Total staff %								37.8	62.2	100.0
Target for reduction										
	(14)	(18)	(42)	(112)	(149)	(131)	(20)	(486)	(979)	(1 465)
Resulting profile										
Number	44	83	265	652	1 110	1 089	580	3 823	6 134	9 957
P & above %	1.1	2.2	6.9	17.1	29.0	28.5	15.2	100.0	-	-
Total staff %								38.4	61.6	100.0

18. It may be noted that, besides a 25 per cent reduction of posts at the level of Under-Secretary-General and Assistant Secretary-General (excluding the post of Director-General), proportionately greater cuts are proposed for the levels P-5 to D-2 than for the P-1 to P-4 levels. The proportion of posts at the D-1, D-2, Assistant Secretary-General and Under-Secretary-General levels would decline from 10.7 per cent to 10.2 per cent of the total number of Professional and higher category posts. Only the proportion of posts at P-3 and P-2/1 levels would increase. It should also be noted that the proportion of General Service and other level posts would decrease slightly from 62.2 per cent to 61.6 per cent of the total number of posts.

19. Regarding posts at the level of Under-Secretary-General and Assistant Secretary-General, the Secretary-General had indicated in his first progress report on the implementation of resolution 41/213 that he intended to keep vacant nine of these posts falling under the regular budget, bearing in mind the recommended 25 per cent reduction over a period of three years (1987-1989). After a further review, the Secretary-General has decided to leave unfilled two more posts. During this past year, the Secretary-General received representations from various Member States regarding some of these decisions. It should be noted, in this respect, that the structure and the activities of the Secretariat in the economic and social fields are currently under review and cannot be completed until the Special Commission of the Economic and Social Council concludes its own work. Further possibilities for post reductions at these levels may then emerge. Besides an overall reduction of 14 regular budget posts at these levels before the end of 1989, detailed information on this question will be provided in the proposed

programme budget for 1990-1991, to be submitted in 1989. The budget outline for these two years, to be submitted to the General Assembly at its forty-third session, will make provision for the reductions.

20. Recommendation 15 specifies that there should be a comparable reduction in posts at those levels which are funded from extrabudgetary resources. At the beginning of 1987, the Secretary-General brought this recommendation to the attention of the heads of organizations concerned and reported on their replies. 8/ Heads of these organizations were subsequently requested to forward a note from the Secretary-General to their various governing bodies, highlighting the fact that the Member States which are represented on their boards had joined in the unanimous decisions of the General Assembly to adopt resolution 42/213, including recommendation 15. It since has been decided not to fill three posts at the Assistant Secretary-General level in the United Nations Development Programme (UNDP), the United Nations Population Fund (UNFPA) and the United Nations Environment Programme (UNEP).

21. The distribution of the posts targeted for abolition among the parts of the 1988-1989 programme budget would be as follows:

Parts	Established and temporary posts		Target for reduction	Resulting distribution	
	No.	%		No.	%
I. Overall policy-making direction and co-ordination	273	2.4	(13)	260	2.6
II. Political and Security Council Affairs	821	7.2	(110)	711	7.1
III. Political affairs, trusteeship and decolonization	171	1.5	(17)	154	1.5
IV. Economic, social and humanitarian activities	4 274	37.1	(487)	3 787	38.1
V. International justice and law	167	1.5	(17)	150	1.5
VI. Public information	769	6.7	(108)	661	6.7
VII. Common support services	4 693 a/	41.1	(669)	4 024 a/	40.4
Undistributed USG/ASG posts	58	0.5	(14)	44	0.4
Total expenditure sections	11 226	-	(1 435)	9 791	-
Income sections	196	1.7	(30)	166	1.7
Grand total	11 422	100	(1 465)	9 957	100

a/ Includes 19 posts in the secretariat of JIU, 52 in the secretariat of ICSC and 96 in the security services at the United Nations Office at Vienna. These 167 posts are not part of the base from which the 13.02 per cent reduction is derived.

This distribution shows that a larger percentage reduction is proposed for common services and public information. In percentages, the reductions range from 14.8 per cent in common support services - including conference services - to 4.6 per cent in overall policy-making, direction and co-ordination. The current allocation of posts between the parts of the programme budget would not, however, change drastically. Economic, social and humanitarian activities would represent 38.1 per cent, instead of 37.4 per cent of the posts in the regular budget, and common support services 40.4 instead of 41.1 per cent. It should be noted in this regard that 63 per cent of the established posts in common support services are in the General Service and other level category. In the economic, social and humanitarian part of the programme budget, the proportion is 56 per cent.

22. The proposed reduction by budget section for all posts in the Professional and General Service categories is given below. It should be noted that no reductions are proposed at this stage for liaison offices at Headquarters. This issue needs to be studied further and the results of the ongoing review will be brought to the attention of Member States as soon as they are available. The annex to chapter I contains a detailed breakdown of the proposed reduction, by budget section, category and grade of posts.

Proposed posts changes by section of the budget

Budget section	Initial Jan. 1988 level	Adjustments	Target Dec. 1989 level
01 Overall policy-making and co-ordination	273	(13)	260
2A Political and Security Council affairs; peace-keeping activities	765	(104)	661
2B Disarmament affairs activities	56	(6)	50
03 Political affairs, trusteeship and decolonisation	171	(17)	154
5A Office of the Director-General for Development and International Economic Co-operation	28	(4)	24
5B Regional Commissions Liaison Office	6	0	6
6A Department of International Economic and Social Affairs	392	(45)	347
6B Activities on global social development issues	89	(20)	69

/...

Budget section	Initial Jan. 1988 level	Adjustments	Target Dec. 1989 level
07 Department of Technical Co-operation for Development	205	(12) a/	193
09 Transnational corporations	82	(12)	70
10 Economic Commission for Europe	232	(27)	205
11 Economic and Social Commission for Asia and the Pacific	562	(66)	496
12 Economic Commission for Latin America and the Caribbean	590	(70)	520
13 Economic Commission for Africa	629	(42)	587
14 Economic and Social Commission for Western Asia	313	(27)	286
15 United Nations Conference on Trade and Development	451	(47)	404
17 Centre for Science and Technology for Development	31	(6)	25
18 United Nations Environment Programme	103	(19)	84
19 United Nations Centre for Human Settlements (Habitat)	99	(19)	80
20 International drug control	59	(13)	46
21 Office of the United Nations High Commissioner for Refugees	288	(46)	242
22 Office of the United Nations Disaster Relief Co-ordinator	35	(5)	30
23 Human rights	80	(7)	73
25 International Court of Justice	50	0	50
26 Legal activities	117	(17)	100

Budget section	Initial Jan. 1988 level	Adjustments	Target Dec. 1989 level
27 Public information	769	(108)	661
28 Administration and management	2 165	(312)	1 853
29 Conference and library services	2 528	(357)	2 171
Undistributed USG/ASG adjustments	58	(14)	44
Subtotal, expenditure sections	11 226	(1 435)	9 791
Income section 3	196	(30)	166
GRAND TOTAL	11 422	(1 465)	9 957

a/ To be offset by compensating adjustments in posts funded from the Special Account for programme support of extrabudgetary technical co-operation activities.

C. Possible impact of the proposed reduction

23. Globally, a reduction of slightly above 13 per cent of the posts in the Secretariat will have an impact on the activities of the Organization during the next biennium. It is clear that the same volume of programmed activities will not be possible. Programmes for 1990-1991 will have to be determined in the context of the preparation of the programme budget for the next biennium, and of its outline, in relation to a smaller Secretariat. Since there is in the United Nations a strong element of programme continuity, clearer priorities will have to be established. Programmes may have to be in some cases reduced, in other cases modified and still in other instances strengthened or expanded.

24. The Secretary-General wishes to stress, however, that there is not necessarily an automatic link, in all cases, between a smaller Secretariat and a reduced role of the Organization. Efficiency and productivity can be further improved in various parts of the United Nations through technological innovations, improvement in management procedures, as well as through consolidation of programmes and units. In addition, gains in quality should result from the application of rigorous standards for recruitment. These various measures will be successful only if they are fully and actively supported by Member States.

25. In this connection, special mention must be made of the Department of Conference Services. Conference and library services represent 23 per cent of the total establishment under the regular budget for 1988-1989. The Secretary-General came to the conclusion that, in order to achieve an overall target close to the reduction recommended by the General Assembly, post reductions at the two main

conference centres - New York and Geneva - would have to be as close as possible to 15 per cent. The targeted reduction is 14.1 per cent for section 29 of the programme budget as a whole. Given the provisions of Assembly resolution 42/207 C, particularly regarding the principle of equality of languages, to effect staff cuts of that magnitude without causing a grave disruption in the provision of conference services to Member States would require a substantial reduction in the number of conferences and meetings. Such a reduction would have to be reflected in the calendar of conferences and meetings for the biennium 1990-1991 and onwards.

26. On the other hand, an overall 10 per cent post reduction in the staffing of Conference Services in New York and at Geneva could be achieved without an excessive reduction in the conference-servicing capacity of the Organization. This is based on two considerations: firstly, the overall impact on the substantive programmes of post reductions in other sectors of the Secretariat, if accompanied by adequate adjustments in the volume of demands from Member States, should bring about a reduction in the volume of documentation which the Organization will be required to produce in the next biennium. Secondly, a fresh outside look into further technological innovations in conference services should, like in other departments, result in continued improvements in productivity. Failing an agreement at the forty-third session of the General Assembly on the basic elements of a streamlined calendar of conferences and meetings for 1990-1991, an alternative such as a 10 per cent post reduction in the Department of Conference Services (New York and Geneva) would have to be actively considered by Member States. This would mean an overall post reduction of 12.1 per cent, instead of the 13.02 per cent mentioned in paragraph 16 above.

27. In the case of another service-providing Department - the Department of Administration and Management - the suggested reduction of 311 staff members (excluding the reduction in the income section), i.e. 14.3 per cent, will be possible without a negative impact on its capacity through the overall reduction in administrative requirements that would stem from the implementation of these proposals and through the development of a management information system which will need additional funding over the next few years.

28. The question of the impact of staff reduction on the programmes and overall activities of the Organization cannot be separated from issues pertaining to personnel. The reduction proposed in the present document concerns posts and not staff members. The situation of staff will be dealt with in the context of the retrenchment exercise and enhanced mobility. The overall reduction of posts, however, cannot but have a most serious effect on the morale of the staff and hence on the functioning of the Organization. Their morale is already affected by the atmosphere surrounding the financial crisis including the impact of the 1986-1987 economy measures. The proposed post reductions are to be effected through a staff retrenchment plan to be implemented in the context of the current programme budget. Such a plan is being produced under the auspices of the Office of Human Resources Management, in consultation with heads of departments and offices and with staff representatives. Specific posts to be reduced are being identified and implementation procedures indicated to staff members. The plan is based upon the premise that retrenchment can be largely achieved for Professional staff through attrition. This will require carefully controlled recruitment to maintain

vacancies close to the 15 per cent level which has been budgeted. It may however be necessary to recommend to the General Assembly the extension of the implementation period into the 1990-1991 biennium for the General Service category. Another main requirement of the plan is a stronger commitment to staff redeployment and staff mobility. However, effective implementation of these aspects would be greatly facilitated by a more innovative incentive programme which would require additional funding.

29. Programme managers have been asked to realize the new lower levels of staffing by the end of 1989 through a combination of attrition, redeployment and controlled recruitment. Programme managers, bearing in mind programmatic considerations, will be in a position to propose adjustments without altering the staffing profile recommended in this document by the Secretary-General, which, if approved by the General Assembly, will constitute a basic input to the forthcoming budget outline.

D. Financial aspect for the biennium 1988-1989

30. As noted in paragraph 11 above, ACABQ, in its first report on the proposed programme budget for the biennium 1988-1989, indicated that "to the extent that these staffing tables would reflect redeployments among the sections of the budget ..., the estimates for each section should be adjusted accordingly." (// As the overall level of financial resources for posts in 1980-1989 has been based upon the assumption of a progressive transition from the existing staffing level to the target level, no change is proposed in total dollar provisions. Consequently, the existing budgeted provisions for salaries, common staff costs and staff assessment are recommended for redistribution between sections to reflect redeployments among sections which would be occasioned by continued movement towards the targeted December 1989 staffing levels. The revised estimates entailed are shown below. These revised estimates are provisional pending the precise determination of which Under-Secretary-General and Assistant Secretary-General posts will be proposed for abolition. At that time, the section-by-section distribution of resources would change, but the total expenditure provisions will remain at their current level.

Proposed redistribution of resources by section

(In US dollars)

Budget section	Initial appropriation	Redistribution a/	Revised estimates
01 Overall policy-making and co-ordination	44 932 900	2 588 000	47 520 900
2A Political and Security Council affairs; peace-keeping activities	80 462 100	768 800	81 230 900
2B Disarmament affairs activities	9 430 600	159 000	9 589 600
03 Political affairs, trusteeship and decolonization	31 824 500	884 000	32 708 500
04 Policy-making organs (economic and social activities)	2 040 600	-	2 040 600
5A Office of the Director-General for Development and International Economic Co-operation	3 840 100	110 100	3 950 200
5B Regional Commissions Liaison Office	641 000	89 300	730 300
6A Department of International Economic and Social Affairs	40 280 500	852 600	41 133 100
6B Activities on global social development issues	12 007 100	(1 023 300)	10 983 800
07 Department of Technical Co-operation for Development	19 922 900	1 478 200	21 401 100
09 Transnational corporations	9 529 200	(85 200)	9 444 000
10 Economic Commission for Europe	35 797 400	458 500	36 255 900
11 Economic and Social Commission for Asia and the Pacific	33 483 000	749 100	34 232 100
12 Economic Commission for Latin America and the Caribbean	43 069 900	18 400	43 088 300

Budget section	Initial appropriation	Redistribution a/	Revised estimates
13 Economic Commission for Africa	44 234 600	2 784 400	47 019 000
14 Economic and Social Commission for Western Asia	32 599 900	1 387 500	33 987 400
15 United Nations Conference on Trade and Development	78 936 000	1 717 900	80 653 900
16 International Trade Centre	12 242 800	-	12 242 800
17 Centre for Science and Technology for Development	3 971 300	(249 300)	3 722 000
18 United Nations Environment Programme	10 651 100	(200 200)	10 450 900
19 United Nations Centre for Human Settlements (Habitat)	8 356 100	(179 500)	8 176 600
20 International drug control	8 750 200	(590 400)	8 159 800
21 Office of the United Nations High Commissioner for Refugees	39 444 400	(2 330 200)	37 114 200
22 Office of the United Nations Disaster Relief Co-ordinator	7 289 400	(37 100)	7 252 300
23 Human rights	17 008 300	773 000	17 781 800
24 Regular programme of technical co-operation	32 346 100	-	32 346 100
25 International Court of Justice	12 527 700	710 700	13 238 400
26 Legal activities	16 706 000	(29 200)	16 676 800
27 Public information	77 001 700	82 300	77 084 000
28 Administration and management	377 150 000 b/	(6 522 400)	370 627 600
29 Conference and library services	333 779 200	(4 365 000)	329 414 200
30 United Nations bond issue	3 520 800	-	3 520 800

Budget section	Initial appropriation	Redistribution a/	Revised estimates
31 Staff assessment	266 605 900	-	266 605 900
32 Construction, alteration, improvement and major maintenance of premises	19 202 500	-	19 202 500
Subtotal, expenditure sections	1 769 586 300	-	1 769 586 300
Income section 1	271 019 900	-	271 019 900
Income section 2	54 542 300	-	54 542 300
Income section 3	11 768 000	-	11 768 000
Subtotal, income sections	337 330 200	-	337 330 200
GRAND TOTAL	1 432 256 100	-	1 432 256 100

a/ Impact of redistribution of the resources pertaining to the targeted reduction of 14 USG/ASG posts is yet to be determined.

b/ Includes \$14,757,500 appropriated for the secretariats of JIU and ICSC.

Notes

- 1/ A/42/6 (Introduction), para. 3 (f).
- 2/ A/C.5/42/2/Rev.1.
- 3/ Official Records of the General Assembly, Forty-first Session, Supplement No. 49 (A/41/49).
- 4/ In its resolution 42/211, para. 10 (d), the General Assembly invited the Secretary-General to consider the location of functions related to liaison with non-governmental organizations in the context of the implementation of recommendation 25 and of decisions to be taken by the Economic and Social Council on the intergovernmental structure in the economic and social fields.
- 5/ A/41/795.
- 6/ Official Records of the General Assembly, Forty-second Session, Supplement No. 7 (A/42/7), para. 14.
- 7/ Ibid., Supplement No. 16 (A/42/16), para. 302.
- 8/ A/42/234, para. 53.

Annex

REGULAR BUDGET POST REQUIREMENTS, 1988-1989 a/

Table 1. Expenditure sections and income section 3 combined

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
DG/USG/ASG	56	(14)	42	2	-	2	58	(14)	44
D-2	100	(18)	82	1	-	1	101	(18)	83
D-1	299	(41)	258	8	(1)	7	307	(42)	265
P-5	749	(112)	637	15	-	15	764	(112)	652
P-4	1 241	(148)	1 093	18	(1)	17	1 259	(149)	1 110
P-3	1 175	(127)	1 048	45	(4)	41	1 220	(131)	1 089
P-2	586	(19)	567	14	(1)	13	600	(20)	580
Total	4 206	(479)	3 727	103	(7)	96	4 309	(486)	3 823
General Service									
Principal	265	-	265	11	(9)	2	276	(9)	267
Other	6 698	(962)	5 736	139	(8)	131	6 837	(970)	5 867
Total	6 963	(962)	6 001	150	(17)	133	7 113	(979)	6 134
Grand Total	11 169	(1 441)	9 728	253	(24)	229	11 422	(1 465)	9 957

a/ Pending the determination of the section-by-section distribution of the planned reduction of 14 USG/ASG posts, no targeted adjustments are shown at the individual section level.

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
USG	6		6	-	-		6		6
ASG	4		4	1	-	1	5		5
D-2	13	(4)	9	-	-	-	13	(4)	9
D-1	16	3	19	1	-	1	17	3	20
P-5	26	(2)	24	2	-	2	28	(2)	26
P-4	25	1	26	2	-	2	27	1	28
P-3	20	(3)	17	8	(1)	7	28	(4)	24
P-2	11	-	11	-	-	-	11	-	11
Total	121	(7)	116	14	(1)	13	135	(6)	129
General Service									
Principal	13	-	13	-	-	-	13	-	13
Other	120	(6)	114	16	(1)	15	136	(7)	129
Total	133	(6)	127	16	(1)	15	149	(7)	142
Grand Total	254	(11)	243	30	(2)	28	284	(13)	271

Table 3. Section 2A. Political and Security Council affairs:
peace-keeping activities

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
USG	3		3				3		3
ASG	3		3				3		3
D-2	4	1	5				4	1	5
D-1	24	(1)	23	2	-	2	26	(1)	25
P-5	33	(2)	31	4	-	4	37	(2)	35
P-4	60	(3)	57	2	(1)	1	52	(4)	58
P-3	30	(1)	29	1	-	1	31	(1)	30
P-2	14	-	14	2	-	2	16	-	16
Total	171	(6)	165	11	(1)	10	182	(7)	175
General Service									
Principal Other	4		4	1		1	5		5
	564	(94)	470	20	(3)	17	584	(97)	487
Total	568	(94)	474	21	(3)	18	589	(97)	492
Grand Total	739	(100)	639	32	(4)	28	771	(104)	667

Table 4. Section 2B. Disarmament affairs activities

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
USG	1		1				1		1
ASG	-		-	1		1	1		1
D-2	3	(1)	2				3	(1)	2
D-1	3	-	3				3	-	3
P-5	9	(1)	8				9	(1)	8
P-4	8	-	8				8	-	8
P-3	5	(1)	4				5	(1)	4
P-2	2	-	2				2	-	2
Total	31	(3)	28	1	-	1	32	(3)	29
General Service									
Principal	2		2				2		2
Other	24	(3)	21				24	(3)	21
Total	26	(3)	23	-	-	-	26	(3)	23
Grand Total	57	(6)	51	1	-	1	58	(6)	52

Table 5. Section 03. Political affairs, trusteeship and decolonization

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
USG	2		2				2		2
ASG	2		2				2		2
D-2	3		3	1		1	4		4
D-1	8	(1)	7	2		2	10	(1)	9
P-5	11	(1)	10	6		6	17	(1)	16
P-4	12	-	12	4		4	16	-	16
P-3	16	(3)	13	8	(1)	7	24	(4)	20
P-2	13	-	13	1	-	1	14	-	14
Total	67	(5)	62	22	(1)	21	89	(6)	83
General Service									
Principal									
Other	61	(11)	50	1	-	1	1	-	1
Total	61	(11)	50	24	-	24	85	(11)	74
Total	61	(11)	50	25	-	25	86	(11)	75
Grand Total	128	(16)	112	47	(1)	46	175	(17)	158

Table 6. Section 5A. Office of the Director-General for Development and International Economic Co-operation

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
DG	1		1				1		1
ASG	1		1				1		1
D-2	3		3				3		3
D-1	4	(1)	3	1	-	1	5	(1)	4
P-5	5		5				5		5
Total	14	(1)	13	1	-	1	15	(1)	14
General Service									
Other	14	(3)	11	1	-	1	15	(3)	12
Total	14	(3)	11	1	-	1	15	(3)	12
Grand Total	28	(4)	24	2	-	2	30	(4)	26

Table 7. Section 5B. Regional Commissions Liaison Office

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes- sional & above			
D-1	1	-	1
P-5	1	-	1
P-4	1	-	1
Total	3	-	3
General Service			
Other	3		3
Total	3	-	3
Grand Total	6	-	6

Table 8. Section 6A. Department of International Economic and Social Affairs

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes- sional & above			
USG	1	-	1
ASG	2	-	2
D-2	5	(1)	4
D-1	19	(2)	17
P-5	43	(5)	38
P-4	54	(7)	47
P-3	53	(6)	47
P-2	38	(2)	36
Total	215	(23)	192
General Service			
Principal	26	-	26
Other	154	(22)	132
Total	180	(22)	158
Grand Total	395	(45)	350

Table 9. Section 6B. Activities on global social development issues

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes- sional & above			
ASG	1	-	1
D-2	2	-	2
D-1	4	(1)	3
P-5	9	(4)	5
P-4	18	(4)	14
P-3	7	(1)	6
P-2	11	1	12
Total	52	(9)	43
General Service			
Principal	6	(1)	5
Other	32	(10)	22
Total	38	(11)	27
Grand Total	90	(20)	70

Table 10. Section 07. Department of Technical Co-operation for Development

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes-sional & above			
USG	1		1
ASG	1		1
L-2	3		3
D-1	9	(1)	8
P-5	15	(1)	14
P-4	34	(3)	31
P-3	17	-	17
P-2	7	-	7
Total	87	(5)	82
General Service			
Principal	5	-	5
Other	115	(7)	108
Total	120	(7)	113
Grand Total	207	(12) ^{a/}	195

^{a/} To be offset by compensating adjustments in posts funded from the Special Account for programme support of extrabudgetary technical co-operation activities.

Table 11. Section 09. Transnational corporations

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes- sional & above			
ASG	1	-	1
D-2	2	(1)	1
D-1	4	-	4
P-5	11	(1)	10
P-4	14	(2)	12
P-3	11	(3)	8
P-2	5	-	5
Total	48	(7)	41
General Service			
Principal	1	-	1
Other	34	(5)	29
Total	35	(5)	30
Grand Total	83	(12)	71

Table 12. Section 10. Economic Commission for Europe

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes- sional & above			
USG	1		1
D-2	1		1
D-1	10	(1)	9
P-5	25	(6)	19
P-4	32	(2)	30
P-3	32	(1)	31
P-2	25	(2)	23
Total	126	(12)	114
General Service			
Principal	7	-	7
Other	100	(15)	85
Total	107	(15)	92
Grand Total	233	(27)	206

Table 13. Section 11. Economic and Social Commission for Asia and the Pacific

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
USG	1	-	1				1		1
D-2	1	-	1				1		1
D-1	15	(3)	12				15	(3)	12
P-5	27	(3)	24				27	(3)	24
P-4	61	(5)	56	1		1	62	(5)	57
P-3	62	(8)	54	1		1	63	(8)	55
P-2	32	-	32				32	-	32
Total	199	(19)	180	2	-	2	(201)	(19)	182
General Service									
Other	361	(47)	314	1		1	362	(47)	315
Total	361	(47)	314	1	-	1	362	(47)	315
Grand Total	560	(66)	494	3	-	3	563	(66)	497

Table 14. Section 12. Economic Commission for Latin America and the Caribbean

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above			
USG	1		1
D-2	1		1
D-1	10	(2)	12
P-5	36	(5)	31
P-4	58	(5)	53
P-3	51	(5)	46
P-2	32	-	32
Total	193	(17)	176
General Service			
Other	398	(53)	345
Total	398	(53)	345
Grand total	591	(70)	521

Table 15. Section 13. Economic Commission for Africa

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
USG	1	-	1				1		1
D-2	1	-	1				1		1
D-1	18	(2)	16				18	(2)	16
P-5	39	(3)	36	1		1	40	(3)	37
P-4	58	(4)	54	-		-	58	(4)	54
P-3	76	(4)	72	1		1	77	(4)	73
P-2	30	(1)	29	-		-	30	(1)	29
Total	223	(14)	209	2	-	2	225	(14)	211
General Service									
Other	403	(28)	375	2		2	405	(28)	377
Total	403	(28)	375	2	-	2	405	(28)	377
Grand Total	626	(42)	584	4	-	4	630	(42)	588

Table 16. Section 14. Economic and Social Commission for Western Asia

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
USG	1		1				1		1
D-2	1		1				1		1
D-1	8		8				8		8
P-5	20	(2)	18				20	(2)	18
P-4	36	(3)	33	1		1	37	(3)	34
P-3	29	(3)	26	-		-	29	(3)	26
P-2	11	-	11	-		-	11	-	9
Total	106	(8)	98	1	-	1	107	(8)	99
General Service									
Other	207	(19)	188				207	(19)	188
Total	207	(19)	188	-	-	-	207	(19)	188
Grand Total	313	(27)	286	1	-	1	314	(27)	287

Table 17. Section 15. United Nations Conference on Trade and Development

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes- sional & above			
USG	1		1
ASG	2		2
D-2	9	(2)	7
D-1	24	(4)	20
P-5	53	(6)	47
P-4	59	(6)	53
P-3	71	(7)	64
P-2	39	(2)	37
Total	258	(27)	231
General Service			
Principal	10	-	10
Other	186	(20)	166
Total	196	(20)	176
Grand Total	454	(47)	407

Table 18. Section 17. Centre for Science and Technology
for Development

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes- sional & above			
ASG	1		1
D-2	2	(1)	1
D-1	3	(1)	2
P-5	4	(1)	3
P-4	3		3
P-3	2	-	2
P-2	2	-	2
Total	17	(3)	14
General Service			
Principal	1	-	1
Other	14	(3)	11
Total	15	(3)	12
Grand Total	32	(6)	26

Table 19. Section 18. United Nations Environment Programme

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes- sional & above			
USG	1		1
ASG	2		2
D-2	4	(1)	3
D-1	4	(1)	3
P-5	13	(2)	11
P-4	14	(4)	10
P-3	5	-	5
P-2	3	-	3
Total	46	(8)	38
General Service			
Principal	1	-	1
Other	59	(11)	48
Total	60	(11)	49
Grand Total	106	(19)	87

Table 20. Section 19. United Nations Centre for Human Settlements (Habitat)

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
USG	1		1				1		1
D-2	1		1				1		1
D-1	3		3	1	(1)	-	4	(1)	3
P-5	7	(1)	6	-			7	(1)	6
P-4	18	(3)	15	-			18	(3)	15
P-3	16	(3)	13	4	(1)	3	20	(4)	16
P-2	5	-	5	-		-	5	-	5
Total	51	(7)	44	5	(2)	3	56	(9)	47
General Service									
Other	37	(6)	31	7	(4)	3	44	(10)	34
Total	37	(6)	31	7	(4)	3	44	(10)	34
Grand Total	88	(13)	75	12	(6)	6	100	(19)	81

Table 21. Section 20. International drug control

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes- sional & above			
D-2	1		1
D-1	3	(1)	2
P-5	4	(1)	3
P-4	9	(3)	6
P-3	7	-	7
P-2	8	-	8
Total	32	(5)	27
General Service			
Principal	4	(2)	2
Other	23	(6)	17
Total	27	(8)	19
Grand Total	59	(13)	46

Table 22. Section 21. Office of the United Nations High Commissioner for Refugees

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes- sional & above			
USG	1		1
ASG	1		1
D-2	7	(3)	4
D-1	17	(5)	12
P-5	37	(5)	32
P-4	27	(5)	22
P-3	17	(3)	14
P-2	13	-	13
Total	120	(21)	99
General Service			
Principal	4	-	4
Other	166	(25)	141
Total	170	(25)	145
Grand Total	290	(46)	244

Table 23. Section 22. Office of the United Nations
Disaster Relief Co-ordinator

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes- sional & above			
USG	1		1
D-2	1		1
D-1	3	(1)	2
P-5	5	(2)	3
P-4	6		6
P-3	3		3
P-2	3		3
Total	22	(3)	19
General Service			
Principal	3	-	3
Other	11	(2)	9
Total	14	(2)	12
Grand Total	36	(5)	31

Table 24. Section 23. Human rights

Category	Established posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above			
ASG	1		1
D-1	2	1	3
P-5	8	(1)	7
P-4	14	(1)	13
P-3	14	(1)	13
P-2	9	-	9
Total	48	(2)	46
General Service			
Other	33	(5)	28
Total	33	(5)	28
Grand Total	81	(7)	74

Table 25. Section 25. International Court of Justice

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
ASG	1		1				1		1
D-2	1		1				1		1
D-1	1		1				1		1
P-5	3		3				3		3
P-4	3		3	2		2	5		5
P-3	2		2	2		2	4		4
P-2	5		5	-		-	5		5
Total	16		16	4		4	20		20
General Service									
Principal	6		6				6		6
Other	19		19	6		6	25		25
Total	25		25	6		6	31		31
Grand Total	41		41	10		10	51		51

Table 26. Section 26. Legal activities

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Profes- sional & above									
USG	1		1				1		1
D-2	2		2				2		2
D-1	6		6				6		6
P-5	12		12				12		12
P-4	17	(3)	14				17	(3)	14
P-3	12	(2)	10	1	(1)	-	13	(3)	10
P-2	8	-	8	1	(1)	-	9	(1)	8
Total	58	(5)	53	2	(2)	-	60	(7)	53
General Service									
Principal	6		6	8	(8)	-	14	(8)	6
Other	44	(2)	42	-	-	-	44	(2)	42
Total	50	(2)	48	8	(8)	-	58	(10)	48
Grand Total	108	(7)	101	10	(10)	-	118	(17)	101

Table 27. Section 27. Department of Public Information

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
USG	1		1				1		1
D-2	5	(1)	4				5	(1)	4
D-1	20	(5)	15				20	(5)	15
P-5	47	(8)	39	1		1	48	(8)	40
P-4	63	(2)	61	-		-	63	(2)	61
P-3	67	(13)	54	9		9	76	(13)	63
P-2	41	(2)	39	7		7	48	(2)	46
Total	244	(31)	213	17	-	17	261	(31)	230
General Service									
Principal	9		9				9		9
Other	496	(77)	419	4		4	500	(77)	423
Total	505	(77)	428	4	-	4	509	(77)	432
Grand Total	749	(108)	641	21	-	21	770	(108)	662

Table 28. Section 28. Administration and management

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
USG	1	-	1	-	-	-	1	-	1
ASG	4	-	4	-	-	-	4	-	4
D-2	18	(4)	14	-	-	-	18	(4)	14
D-1	35	(8)	27	1	-	1	36	(8)	28
P-5	78	(15)	63	1	-	1	79	(15)	64
P-4	101	(9)	92	4	-	4	105	(9)	96
P-3	114	(24)	90	4	-	4	118	(24)	94
P-2	77	-	77	1	-	1	78	-	78
Total	428	(60)	368	11	-	11	439	(60)	379
General Service									
Principal	66	3	69	-	-	-	66	3	69
Other	1 612	(255)	1 357	53	-	53	1 665	(255)	1 410
Total	1 678	(252)	1 426	53	-	53	1 731	(252)	1 479
Grand Total	2 106	(312)	1 793	64	-	64	2 170	(312)	1 858

Table 29. Section 29. Conference and library services

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
USG	1		1				1	-	1
D-2	6		6				6	-	6
D-1	20	(4)	16				20	(47)	16
P-5	164	(32)	132				164	(32)	132
P-4	430	(76)	354	2		2	432	(76)	356
P-3	422	(31)	391	6		6	428	(31)	397
P-2	133	(10)	123	2		2	135	(10)	125
Total	1 176	(153)	1 023	10	-	10	1 186	(153)	1 033
General Service									
Principal	84		84	1	(1)	-	85	(1)	84
Other	1 255	(203)	1 052	3	-	3	1 258	(203)	1 055
Total	1 339	(203)	1 136	4	(1)	3	1 343	(204)	1 139
Grand Total	2 515	(356)	2 159	14	(1)	13	2 529	(357)	2 172

Table 30. Income Section 3. Revenue-producing activities

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional & above									
D-1	1	-	1				1	-	1
P-5	4	(2)	2				4	(2)	2
P-4	6	1	7				6	1	7
P-3	14	(4)	10				14	(4)	10
P-2	9	(1)	8				9	(1)	8
Total	34	(6)	28	-	-	-	34	(6)	28
General Service									
Principal	7	-	7				7	-	7
Other	153	(24)	129	2	-	2	155	(24)	131
Total	160	(24)	136	2	-	2	162	(24)	138
Grand Total	194	(30)	164	2	-	2	196	(30)	166

Chapter II

MEASURES TO IMPROVE THE SITUATION IN THE REGIONAL COMMISSIONS AND IN THOSE UNITS OF THE SECRETARIAT WHICH HAVE THE HIGHEST VACANCY RATES

1. In resolution 42/225, section V, on questions relating to the proposed programme budget for the biennium 1988-1989, the General Assembly requested the Secretary-General "to take the necessary measures to improve the situation in the regional commissions and in those units of the Secretariat which have the highest vacancy rates and to report thereon, in the context of the revised 1988-1989 budget estimates, in the light of paragraphs 27 and 28 of the report of the Advisory Committee on Administrative and Budgetary Questions". 1/
2. It will be recalled that in paragraph 27 of its first report on the proposed programme budget for the biennium 1988-1989 mentioned above, ACABQ "concluded that the average vacancy rates that can be achieved over 1988-1989 in order to facilitate the implementation of the objective set in General Assembly resolution 41/213 are likely to be significantly higher than those represented by the adjustments that the Secretary-General has proposed". The Committee then recommended a "further adjustment in the turnover deduction of 2.5 per cent for both Professional and General Service posts" and stated its intention "to monitor closely the movement of the vacancy rate on the basis of information to be provided by the Secretariat and, if necessary, [to] review the situation in the context of revised estimates during the biennium".
3. It is also indicated in paragraph 26 of the report that "if present trends continued, the projected vacancy rates as of 31 December 1987 would be 15.9 per cent for Professionals and 9.3 per cent for General Service staff". The present document, treating only the question of the vacancy rates for Professional staff, shows that the actual rate was, for the Secretariat as a whole, 15.1 per cent on 31 December 1987 and 16.0 per cent on 29 February 1988. The rate of vacancies considered normal in the United Nations is 5 to 6 per cent. As indicated in table 1, this was the situation in December 1985 (6.5 per cent).
4. The distribution of the current 16.0 per cent vacancy rate for Professional staff by duty station, given in table 1, shows that the most seriously affected units are the following: the World Food Council (WFC), with 31.3 per cent; 2/ the units located at Nairobi (UNEP) and the United Nations Centre for Human Settlements (Habitat), with 28.3 per cent; the Economic Commission for Latin America and the Caribbean (ECLAC), with 28.1 per cent; the Economic and Social Commission for Western Asia (ESCWA), with 26.8 per cent and the Economic Commission for Africa (ECA), with 22.1 per cent. The Economic Commission for Europe (ECE) had in February 1988 a vacancy rate of 18.8 per cent and the Economic and Social Commission for Asia and the Pacific (ESCAP), a rate of 18.4 per cent. The rate was also 20.4 per cent in the United Nations Office at Vienna.

Table 1

Vacancy rates for posts in the Professional category and above

Duty station	Regular budget established posts	December 1985	December 1986	December 1987	February 1988
		%	%	%	%
Headquarters	2 059	6.6	11.0	12.5	14.3
Geneva (including the Office of the United Nations High Commissioner for Refugees and the United Nations Conference on Trade and Development)	920	4.7	8.6	10.0	11.6
United Nations Office at Vienna	157	7.9	23.6	21.0	20.4
Nairobi (including United Nations common system, the United Nations Environment Programme and Habitat)	99	7.2	26.3	27.3	28.3
World Food Council	16	37.5	25.0	31.3	31.3
United Nations Relief and Works Agency for Palestine Refugees in the Near East (Vienna and field)	82	4.9	6.1	11.0	9.8
Economic Commission for Europe	128	7.0	11.7	19.5	18.8
Economic and Social Commission for Asia and the Pacific (Bangkok)	201	5.6	13.9	18.8	18.4
Economic Commission for Latin America and the Caribbean (including Santiago, Mexico and Port-of-Spain)	196	6.2	28.1	29.4	28.1
Economic Commission for Africa	226	6.8	21.2	24.8	22.1
Economic and Social Commission for Western Asia	108	27.8	26.2	29.6	26.8
International Court of Justice (ICJ)	16	6.3	NA	12.5	6.3
	4 208	6.5	13.1	15.1	16.0

5. Globally, a preliminary analysis of the reasons for separation from service of staff members of the Secretariat during the period 31 December 1985-29 February 1988 does not indicate any significant deviation from the pattern observed in the past. Until recently, there has been during this period no marked increase in the number of resignations, early retirements or other voluntary separations. The current overall high rate of vacancies throughout the Secretariat can therefore be mainly attributed to the suspension of recruitment introduced by the Secretary-General on 21 March 1986 in response to the financial crisis of the Organization. The differences between the different duty stations, however, have existed for a number of years and result from a combination of factors.

6. Posts vacated at the regional commissions have tended to remain unencumbered for longer periods than in the rest of the Secretariat in spite of the special efforts made to fill such vacancies. This is mainly attributable to the specialized or technical nature of a number of posts in some units. Such specialized fields include engineering, architecture, transport and communications, shipping, electronic data processing, industry, water resources and environment. In addition, recent resignations from the Secretariat have included a high proportion of economists and statisticians, who are in high demand in the regional commissions. Also, and perhaps more importantly, mobility of staff among duty stations has been and remains difficult to achieve.

7. Regarding internal redeployment, a major goal of the vacancy management and staff redeployment programme, established in 1986, was precisely to concentrate first on the identification and redeployment of staff towards those Secretariat units with high vacancy rates. Twenty-five such vacancies have been filled through internal redeployment.

8. This internal mobility should be further improved. In this regard, it will be recalled that, by resolution 42/221, of 21 December 1987, the General Assembly approved the report of ICSC. ^{3/} In so doing, the Assembly introduced, with effect from 1 January 1988, an enhanced level of the assignment allowance to account for mobility. Under these revised provisions, staff members who are assigned to duty stations outside Europe, the United States and Canada would be entitled to the enhanced level of the assignment allowance, which, for staff members at the P-1 to P-4 levels at the dependency or single rate, amounts to \$7,200 or \$4,500 respectively, and for staff members at the P-5 level and above to \$7,800 or \$4,950 respectively.

9. Besides internal redeployment, the second approach has been to grant, on a limited basis because of the overall financial situation, exceptions to the suspension of external recruitment to those units with high vacancy rates, particularly the regional commissions, when no internal candidates could be identified. The exceptions to the freeze granted since its inception to appoint staff to units with high vacancy rates have been as follows: ECE: 2; ESCAP: 1; ECLAC: 1; ECA: 5; ESCWA: 7; WFC: 1; Habitat: 2; and the United Nations Office at Vienna: 4. These figures account for a total of 23 appointments, which is 27 per cent of the total of 84 authorized exceptions to the freeze. The number of appointments authorized for all regional commissions is 16, which is 19 per cent of the 84 exceptions to the freeze.

10. The persistence of the problem led the Secretariat, in early 1988, to renew its efforts, combining internal redeployment with increased external recruitment, with a view to filling a substantial number of vacancies within the next few months. This action is summarized in table 2 below. Currently, there are 127 vacancies in Secretariat units with high vacancy rates which are at different stages of being filled. In addition, the Secretary-General has authorized the regional commissions to recruit staff for short-term assignments of up to 11 months. It can therefore be said that these various measures have somewhat improved the situation in most of the units affected by the highest vacancy rates.

Table 2

Disposition of vacancies in Secretariat units with
 high vacancy rates as at 31 March 1988

Duty stations	Vacancies for filling	To be filled	
		Internally	Externally
ECE	12	3	9
ESCAP	15	5	10
ECA	20	8	12
ECLAC	24	14	10
ESCWA	19	6	13
UNEP	7	1	6
Habitat	11	5	6
Common services	2	2	1
United Nations Office at Vienna	12	9	3
WFC	5	1	4

Notes

1/ Official Records of the General Assembly, Forty-second Session, Supplement No. 7 (A/42/7).

2/ A factor that must be borne in mind in interpreting high vacancy rates is the small number of posts in the staffing table of some units. In the World Food Council, the number of vacancies during 1987 oscillated between two and five. The high vacancy rate results from the comparison of these numbers with the total staffing table, consisting of only 16 regular budget posts, at the Professional level.

3/ Official Records of the General Assembly, Forty-second Session, Supplement No. 30 (A/42/30).

Chapter III

ORGANIZATIONAL CHANGES IN THE SECRETARIAT SINCE THE ADOPTION OF THE PROGRAMME BUDGET FOR 1988-1989

1. It will be recalled that at the forty-second session of the General Assembly the Secretary-General, in response to a recommendation made by ACABQ in its first report on the programme budget for 1988-1989, provided an update of the progress report 1/ which he had submitted in the spring of 1987 on the implementation of General Assembly resolution 41/213. That report gave fuller and more detailed programmatic and budgetary information on the reforms and organizational changes which had already been implemented, as they related to the programme budget for the biennium 1988-1989. It was indicated at that time that further changes were anticipated as a result of the work of the Special Commission of the Economic and Social Council on the In-depth Study of the United Nations Intergovernmental Structure and Functions in the Economic and Social Fields and of internal reviews and that the results thereof would be reflected in the revised estimates to be submitted in 1988. The Secretary-General is not in a position at the time of writing his revised estimates to report on the results of both the Special Commission and the related internal review of the economic and social sectors. A number of internal reviews, however, in the political area, in the Department of Administration and Management and in the Department of Public Information have now been completed, resulting in new, streamlined, organizational structures. These organizational changes and their impact on the staffing table under the regular budget are outlined below.

2. Chapter III covers four subsections of section 1 of the programme budget, Overall policy-making, direction and co-ordination; section 2A.D, Special missions; subsections 3B, 3C and 3E of section 3, Political affairs, trusteeship and decolonization; section 6B, Centre for Social Development and Humanitarian Affairs; section 20, International drug control; section 23, Human rights; and sections 28A, 28C, 28D, 28J and 28K. Reference is also made to section 2B, Disarmament affairs and to section 27, Public information. It should be noted that, as in the other parts of these revised estimates, extrabudgetary resources are not considered in this document.

SECTION 1: OVERALL POLICY-MAKING, DIRECTION AND CO-ORDINATION

Subsection 1B.3: Office of the Under-Secretary-General for Political and General Assembly Affairs and Secretariat Services

1B.1 In accordance with paragraph 10 (c) of General Assembly resolution 42/211, the Secretary-General has reviewed his decision to assign to the above Office responsibility for the technical secretariat servicing of meetings previously covered by the Office of Secretarial Services for Economic and Social Matters. The results of this review are reflected in chapter IV of the present report. No revision is proposed in the arrangements reported upon in paragraphs 6 and 40 of the update report. 1/

1B.2 A progress report on arrangements for liaison with non-governmental organizations (NGOs) referred to in paragraph 10 (d) of General Assembly resolution 42/211 was transmitted by the Secretary-General to CPC at its twenty-eighth session (E/AC.51/1988/CRP.1) and is annexed to chapter III.

**Subsection 1B.9: Office of the Director-General of the
United Nations Office at Geneva**

1B.3 The streamlining of this Office involves the redeployment of the D-2 post of Deputy Director-General to section 2A.D, Special missions (see para. 2A.1 below). Furthermore, it is proposed to redeploy to section 23, Human rights, one D-1 post, the functions of which relate to the supervisory responsibility of the Director-General for human rights activities.

Table 1B.1

**Subsection 1B.9: Office of the Director-General of the
United Nations Office at Geneva**

	USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Total	GS
Authorized staffing table	1	-	1	1	3	1	1	2	10	11
Reorganization/ Redeployment (1)	-	-	(1)	(1)	-	-	-	-	(2)	-
Proposed post reduction (2)	-	-	-	-	-	-	-	-	-	(2)
Proposed adjustment (1)+(2)	-	-	(1)	(1)	-	-	-	-	(2)	(2)
Target Dec. 1989 staffing level	1	-	-	-	3	1	1	2	8	9

Subsection 1B.10: Office of the Director-General of the
 United Nations Office at Vienna

1B.4 As indicated in the progress report of the Secretary-General on implementation of General Assembly resolution 41/213, 2/ the responsibilities of the Director-General have been substantially increased to include the functions previously carried out by the Assistant Secretary-General for Social Development and Humanitarian Affairs and the related management responsibilities that devolved upon the Under-Secretary-General of the Department of International Economic and Social Affairs of which the Centre formerly constituted an integral part, as well as the co-ordination role of the Under-Secretary-General for Political and General Assembly Affairs with respect to all United Nations drug-related programmes. As a consequence of these added responsibilities, the immediate office of the Director-General has been strengthened through the addition of two P-5s and four General Service posts redeployed from section 6B (Activities on global social development issues). Following the post reduction exercise, the net increase under this subsection would be one P-5 and three General Service posts.

Table 1B.2

Subsection 1B.10: Office of the Director-General of the
 United Nations Office at Vienna

	<u>USG</u>	<u>ASG</u>	<u>D-2</u>	<u>D-1</u>	<u>P-5</u>	<u>P-4</u>	<u>P-3</u>	<u>P-2/1</u>	<u>Total</u>	<u>GS</u>
Authorized staffing table	1	-	-	1	2	-	-	-	4	5
Reorganization/ Redeployment (1)	-	-	-	-	2	-	-	-	2	4
Proposed post reduction (2)	-	-	-	-	(1)	-	-	-	(1)	(1)
Proposed adjustments (1)+(2)	-	-	-	-	1	-	-	-	1	3
Target Dec. 1989 staffing level	1	-	-	1	3	-	-	-	5	8

**Subsection 1B.12: Office for Research and the Collection
of Information**

1B.5 It will be recalled that in paragraph 16 of the update report, 1/ the Secretary-General had indicated that of the 21 Professional and higher-level posts required for this Office, only 15 Professional and higher-level posts had been identified for redeployment. This was reflected in the staffing table authorized by the General Assembly for the biennium 1988-1989. It is now proposed that the six remaining posts, three D-1 and three P-4, be added to the current staffing table of the Office as posts at the required levels which have been proposed for deletion become available through implementation of the retrenchment plan in the course of the biennium.

Table 1B.3

**Subsection 1B.12: Office for Research and the Collection
of Information**

	USG	ASG	D-2	D 1	P-5	P-4	P-3	P 2/1	Total	GS
Authorized staffing table	-	1	1	1	3	5	2	2	15	21
Reorganization/ Redeployment (1)	-	-	-	3	-	3	-	-	6	-
Proposed post reduction (2)	-	-	-	-	-	-	-	-	-	-
Proposed adjustment (1)+(2)	-	-	-	3	-	3	-	-	6	-
Target Dec. 1989 staffing level	-	1	1	4	3	8	2	2	21	21

SECTION 2A.D: SPECIAL MISSIONS

2A.1 It is proposed to provide for a Special Military Adviser to the Secretary-General at the D-2 level through redeployment of an existing post under subsection 1B.9 (Office of the Director-General of the United Nations Office at Geneva) (see para. 1B.3 above). In connection with the Secretary-General's wide range of responsibilities concerning the maintenance of international peace and security, the Military Adviser provides advice to the Secretary-General and the Under-Secretaries-General for Special Political Affairs on military matters pertaining to peace-keeping operations of the United Nations and on conflict situations, actual or potential, brought before the United Nations. He monitors the military operational and logistic aspects of all the current United Nations peace-keeping operations and military observer missions and maintains liaison with the Permanent Missions of troop-contributing countries on matters relating to their contingents.

SECTION 2B: DEPARTMENT FOR DISARMAMENT AFFAIRS

2B.1 The development of a new organizational structure for the Department in response to recommendation 20 of the report of the High-level Group of Intergovernmental Experts to Review the Efficiency of the Administrative and Financial Functioning of the United Nations ^{3/} is still the subject of a management review expected to be completed shortly.

SECTION 3: POLITICAL AFFAIRS, TRUSTEESHIP AND DECOLONIZATION

3.1 Further to the consolidation and redistribution of functions reported in paragraphs 25 and 26 of the update report, ^{1/} a number of organizational changes have been implemented under this section. In summary they involve:

(a) The establishment within the Department for Special Political Questions, Regional Co-operation, Decolonization and Trusteeship of two Divisions, namely, the Division of Special Political Questions and Regional Co-operation, and the Division of Decolonization and Trusteeship, and a consolidated Executive Office. In addition, in response to mandates given by the General Assembly the Department has been assigned the responsibility of serving as a focal point at Headquarters for all African emergency-related questions and emergency situations of a political nature (subsect. 3B);

(b) The identification and reallocation of the resources for the Office of the Special Representative of the Secretary-General for Humanitarian Affairs in South-East Asia (subsect. 3E);

(c) The transfer to the Office of the Commissioner for Namibia of the secretariat of the Council for Namibia in response to recommendation 19 of the High-level Group (subsect. 3C). In accordance with paragraph 10 (c) of General Assembly resolution 42/211, the Secretary-General has implemented recommendation 19 on activities relating to Namibia in consultation with the United Nations Council

for Namibia. Detailed revised estimates for subsection 3C, Namibia, appear in part IV of the present document.

Subsection 3B: Department for Special Political Questions,
Regional Co-operation, Decolonization and Trusteeship

3.2 On the basis of the findings of a management review undertaken in response to recommendations 19, 21 and 22 of the Group of High-level Intergovernmental Experts and bearing in mind the additional responsibilities assigned to the Department, the new approved structure of the Department is as follows:

- (a) Office of the Under-Secretary-General (including the Unit for African Emergencies);
- (b) Division of Special Political Questions and Regional Co-operation;
- (c) Division of Decolonization and Trusteeship;
- (d) Programme support services (comprising the Executive Office and the Editorial Unit).

Table 3B.1

Subsection 3B: Department for Special Political Questions, Regional Co-operation, Decolonization and Trusteeship (excluding the Office of the Commissioner for Namibia)

	<u>USG</u>	<u>ASG</u>	<u>D-2</u>	<u>D-1</u>	<u>P-5</u>	<u>P-4</u>	<u>P-3</u>	<u>P-2/1</u>	<u>Total</u>	<u>GS</u>
Authorized staffing table	2	-	2	5	9	8	11	5	42	30
Reorganization/ Redeployment a/ (1)	(1) b/	-	-	(1)	(1)	(1)	(6)	(1)	(11)	(3)
Proposed post reduction (2)	-	-	-	(1)	(1)	-	(1)	-	(3)	(2)
Proposed adjustment (1)+(2)	(1)	-	-	(2)	(2)	(1)	(7)	(1)	(14)	(5)
Target Dec. 1989 staffing level	1 b/	-	2	3	7	7	4	4	28	25

a/ Net effect of redeployments is as follows:

- (i) To subsection 3C (Office of the Commissioner for Namibia): one D-1, one P-5, two P-4, six P-3, one P-2 and six General Service (Other level) posts representing the staffing of the secretariat of the Council for Namibia;
- (ii) From subsection 3C: one P-4 and three General Service posts for administrative support of activities relating to Namibia.

b/ Vacant post frozen pending decision on post reduction at the USG/ASG levels.

1. Office of the Under-Secretary-General (including the Unit for African Emergencies)

3.3 The principal function of this Office is to provide overall direction and co-ordination to the consolidated Department of Special Political Questions, Regional Co-operation, Decolonization and Trusteeship, to manage its staff and to oversee its work.

3.4 In conformity with recommendation 22 of the High-level Group concerning the special economic assistance programmes and the Secretary-General's decision to transfer the administration of special economic assistance programmes to the United Nations Development Programme, "except in cases of political sensitivity where other arrangements might be appropriate", 4/ the Unit for Special Economic Assistance Programmes is being replaced by a unit for emergencies and special relief programmes reporting directly to the Under-Secretary-General. This reflects a reduced role in the implementation of special economic assistance programmes and increased responsibilities with regard to African emergency situations, after the closing of the United Nations Office for Emergency Operations in Africa on 31 October 1986. In that connection it was decided that the African Emergency Task Force, composed of organizations of the system most concerned with emergency situations, should continue to function. This Task Force has played an important role in the recent past, and maintaining its activities at the working level was judged essential. The Under-Secretary-General for Special Political Questions serves as Chairman of the Task Force at the executive-head level.

3.5 Within the staffing table, one D-1, two P-5 and two General Service (other level) posts constitute the staffing of the Unit for African Emergencies.

2. Division of Special Political Questions and Regional Co-operation

Special political questions

3.6 With regard to special political questions, the Division, through the Under-Secretary-General, assists the Secretary-General in the discharge of his political responsibilities under the Charter of the United Nations and of those responsibilities entrusted to him by the General Assembly, including the fulfilment of mandates of good offices and promoting the resolution of special questions of a political nature with particular emphasis on the political aspects of specific social, economic and humanitarian questions relating to Africa.

Regional co-operation

3.7 Functions relating to regional co-operation include assisting the Secretary-General in the implementation of General Assembly resolutions requesting him to take appropriate measures to promote co-operation between the organs, organizations and bodies of the United Nations system and specialized regional, interregional and subregional organizations, associations and conferences having an observer or other recognized status with the United Nations.

3. Division of Decolonization and Trusteeship

3.8 The functions of this Division are those that were assigned to the former Department of Political Affairs, Trusteeship and Decolonization except those relating to Namibia. The Division, therefore, is responsible for assisting the Secretary-General through the Under-Secretary-General in the discharge of his political responsibilities regarding self-determination of peoples under the Charter and decolonization in pursuance of resolutions of United Nations organs, in particular the Declaration on the Granting of Independence to Colonial Countries and Peoples, General Assembly resolution 1514 (XIV). It further advises and assists the Secretary-General on policy issues concerning decolonization matters and related developments of political significance for international peace and security.

3.9 The Division also provides secretariat and substantive services for the Trusteeship Council, the Fourth Committee of the General Assembly and the Special Committee on the Situation with Regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples, their respective ad hoc and subsidiary bodies, including missions, set up to deal with matters relating to Trust and Non-Self-Governing Territories.

4. Programme support services

3.10 These services are provided by a joint Executive Office and the Editorial Unit.

3.11 The Executive Office replaces the two administrative offices previously established within the Department and the Office of the Commissioner for Namibia respectively. The Executive Office provides administrative support to the activities of the Department and to the activities of the Council for Namibia and the Commissioner for Namibia. It reports to the Under-Secretary-General for Special Political Questions, Regional Co-operation, Decolonization and Trusteeship and to the Commissioner on those items respectively.

3.12 The Editorial Unit is responsible for editing the documents prepared in the Department for use by the intergovernmental bodies serviced by the Department.

Subsection 3C: Namibia

3.13 As indicated in paragraph 3.1 above, detailed revised estimates and a description of the organizational and programmatic elements of the Office of the Commissioner for Namibia as restructured appear under section 3C, in part IV of the present document.

Subsection 3E. South-East Asia: Political and humanitarian affairs

3.14 As indicated in paragraph 3.116 of the proposed programme budget 5/ the staffing table of the Office of the Special Representative of the Secretary-General for Humanitarian Affairs in South-East Asia has been subsumed for the initial part of the 1988-1989 biennium in the overall staffing table under section 3B.

3.15 The posts required for that Office, along with other related resource requirements, were subsequently identified. They are one D-1, one P-3 and three General Service posts.

3.16 A further review of the level of responsibilities carried out by the staff of the Office of the Special Representative of the Secretary-General for Humanitarian Affairs in South-East Asia has also indicated the need to adjust the grade structure in that Office. It has been decided accordingly to exchange the P-3 post previously redeployed to that Office from section 3B for a P-4 post in section 6A, Department of International Economic and Social Affairs.

3.17 Furthermore, with a view to improving the efficiency of the New York liaison office of the Special Representative of the Secretary-General for the Co-ordination of Humanitarian Assistance Programmes to Kampuchea, whose office is located at Bangkok, it has been decided to assign its functions, which include maintaining liaison with some 45 donor countries, substantive servicing for periodic donors' meetings, fund and cash management and record-keeping, to the Office of the Special Representative of the Secretary-General for Humanitarian Affairs in South-East Asia. As a result, one P-5 and one related General Service post have been redeployed to subsection 3E.2.

3.18 As a result of the reorganization described in paragraphs 3.19 to 3.21 above, the staffing table of the Office of the Special Representative for Humanitarian Affairs in South-East Asia under subsection 3E.2 is as follows:

Table 3E.1

Subsection 3E.2: Office of the Special Representative of the Secretary-General for Humanitarian Affairs in South-East Asia

	USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Total	GS
Authorized staffing table	-	-	-	1	-	-	1	-	2	3
Reorganization/ Redeployment (1)	-	-	-	-	1	1	(1)	-	1	1
Proposed post reduction (2)	-	-	-	-	-	-	-	-	-	(1)
Proposed adjustment (1)+(2)	-	-	-	-	1	1	(1)	-	1	-
Target Dec. 1989 staffing level	-	-	-	1	1	1	-	-	3	3

SECTION 6B: CENTRE FOR SOCIAL DEVELOPMENT AND HUMANITARIAN AFFAIRS

6B.1 As described in paragraph 37 of the update report, 1/ the activities on global social development issues which were formerly part of the Department of International Economic and Social Affairs have been transferred to a new section 6B in part IV (Economic, social and humanitarian activities) of the programme budget and are carried out under the direct authority of the Director-General of the United Nations Office at Vienna, who was also designated as Head of the Centre for Social Development and Humanitarian Affairs, with effect from 1 March 1987.

6B.2 In recognition of the additional responsibilities thus devolving upon the Director-General, two P-5 and four General Service posts from this section will be redeployed to the Office of the Director-General of the United Nations Office at Vienna as indicated under subsection 1B.10, Office of the Director-General at Vienna. Furthermore, in order to take maximum advantage of the possibilities for administrative rationalization and economies provided by the consolidation of the direction of the Centre as well as the co-ordination of all drug-related programmes

under the Director-General, one P-5 and five General Service posts will be redeployed to the Division of Support Services, Vienna, which will provide such services centrally to all substantive offices at Vienna, as indicated under section 28J.

Table 6B.1

Section 6B: Centre for Social Development and Humanitarian Affairs

	USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Total	GS
Authorized staffing table	-	1	2	4	9	18	7	11	52	38
Reorganization/ Redeployment (1)	-	(1) a/	-	-	(3)	-	-	-	(4)	(9)
Proposed post reduction (2)	-	-	-	(1)	(1)	(4)	(1)	1	(6)	(2)
Proposed adjustment (1)+(2)	-	(1)	-	(1)	(4)	(4)	(1)	1	(10)	(11)
Target Dec. 1989 staffing level	-	-	2	3	5	14	6	12	42	27

a/ Vacant post frozen pending decision on reductions at the USG/ASG levels.

SECTION 20: INTERNATIONAL DRUG CONTROL

20.1 In order to take maximum advantage of the possibilities for administrative rationalization and the economies provided by the consolidation of the direction of the Centre for Social Development and Humanitarian Affairs as well as the co-ordination of all drug control-related activities under the Director-General of the United Nations Office at Vienna. It has been decided to establish a Division of Support Services which will provide administrative services to all substantive offices of the United Nations at Vienna, as indicated under section 28J.

20.2 Accordingly, one P-4 and four local-level posts should be redeployed from section 20 to section 28J in order to transfer to the Division of Support Services those administrative functions that hitherto were performed within the Division of Narcotic Drugs and the secretariat of the International Narcotics Control Board.

Table 20.1

Section 20: International drug control

	USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Total	GS
Authorized staffing table	-	-	1	3	4	9	7	8	32	27
Reorganization/ Redeployment (1)	-	-	-	-	-	(1)	-	-	(1)	(4)
Proposed post reduction (2)	-	-	-	(1)	(1)	(2)	-	-	(4)	(4)
Proposed adjustment (1)+/2)	-	-	-	(1)	(1)	(3)	-	-	(5)	(8)
Target Dec. 1989 staffing table	-	-	1	2	3	6	7	8	27	19

SECTION 23: HUMAN RIGHTS

23.1 It is proposed to redeploy to this section one D-1 post from the Office of the Director-General of the United Nations Office at Geneva in connection with the supervisory responsibility of the Director-General for human rights activities.

Table 23.1

Section 23: Human rights

	USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Total	GS
Authorized staffing table	- a/	1	-	2	8	14	14	9	48	33
Reorganization/ Redeployment (1)	-	(1) b/	-	1	-	-	-	-	1	-
Proposed post reduction (2)	-	-	-	-	(1)	(1)	(1)	-	(3)	(5)
Proposed adjustment (1)+(2)	-	(1)	-	1	(1)	(1)	(1)	-	(2)	(5)
Target Dec. 1989 staffing table	- a/	-	-	3	7	13	13	9	46	28

a/ The Director-General of the United Nations Office at Geneva, whose Under-Secretary-General post is funded under section 1B.9, has overall responsibility for the Centre for Human Rights.

b/ Vacant post frozen pending decision on reduction of posts at the USG/ASG level.

SECTION 27: DEPARTMENT OF PUBLIC INFORMATION

27.1 On the basis of a management review, the Secretary-General has approved a new organizational structure of the Department effective 2 November 1987. In summary, the restructuring involved abolition of the Planning, Programming and Evaluation Unit, the Radio Services Division, the Visual Services Division, the Press and

Publications Division, the External Relations Division and the Division for Economic and Social Information. In their place, the Secretary-General has established an Executive Media Service reporting directly to the Under-Secretary-General; a Communications and Project Management Service, an Information Products Division and a Dissemination Division which operate within a Bureau of Programme Operations; a United Nations Information Centres Division; and a Division for Committee Liaison and Administrative Services (incorporating the Executive Office). Detailed revised estimates and a description of the organizational and programmatic elements of the new structure appear under section 27, Public information, in chapter IV of the present document.

**SECTION 28A: OFFICE OF THE UNDER-SECRETARY-GENERAL FOR
ADMINISTRATION AND MANAGEMENT**

28A.1 In response to recommendation 40 of the High-level Group, the Executive Office functions which previously were carried out by separate units under section 28B, Office of Programme Planning, Budget and Finance, section 28C, Office of Human Resources Management and section 28D, Office of General Services, have been consolidated in a single Executive Office in the Office of the Under-Secretary-General. This entails the redeployment of the following resources:

	D-2	D-1	P-5	P-4	P-3	P-2/1	Sub- total	GS	Sub- total	Total
From 28C	-	-	1	1	-	-	2	3	3	5
From 28B	-	-	1	-	-	1	2	3	3	5
From 28D	-	1	1	1	1	-	4	10	10	14
Total, Executive Office	-	1	3	2	1	1	8	16	16	24

Table 28A.1

Section 28A: Office of the Under-Secretary-General for
 Administration and Management

	USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Total	GS
Authorized staffing table	1	-	1	1	2	-	-	1	6	6
Reorganization/ Redeployment (1)	-	-	-	1	3	2	1	1	8	16
Proposed post reduction (2)	-	-	-	-	(2)	-	-	(1)	(3)	(2)
Proposed adjustment (1)+(2)	-	-	-	1	1	2	1	-	5	14
Target Dec. 1989 staffing level	1	-	1	2	3	2	1	1	11	20

SECTION 28B: OFFICE OF PROGRAMME PLANNING, BUDGET AND FINANCE

28B.1 In line with the consolidation within this Office of functions relating to programme planning, budgeting, monitoring and evaluation as reported in paragraph 43 of the update report, 1/ a new structure has been approved for the Office as follows:

- (a) Office of the Assistant Secretary-General (Controller);
- (b) Office of the Deputy Controller (including Financial Management and Control Systems Unit; Contributions Section; Unit for Peace-keeping Matters and Special Assignments; Insurance Section);
- (c) Programme Planning and Budget Division;
- (d) Evaluation and Management Advisory Services Division;
- (e) Accounts Division;
- (f) Treasury.

The Investment Management Section, formerly part of this Office, has been transferred out of the Office of Programme Planning, Budget and Finance.

Table 28B.1

Section 28B: Office of Programme Planning, Budget and Finance

	USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Total	GS
Authorized staffing table a/	-	2	5	11	19	20	22	13	92	108
Reorganization/ Redeployment (1)	-	(1) b/	-	-	1 c/	3 c/	-	-	3 c/	7 c/
Staffing table before post reduction	-	1	5	11	20	23	22	13	95	115
Proposed post reduction (2)	-	-	(2)	(3)	(6)	(1)	(2)	-	(14)	(19)
Proposed adjustment (1)+(2)	-	(1)	(2)	(3)	(5)	2	(2)	-	(11)	(12)
Target Dec. 1989 staffing level	-	1	3	8	14	22	20	13	81	96

a/ See A/42/6 and A/C.5/42/2/Rev.1.

b/ Vacant post frozen pending decision on post reductions at the USG/ASG levels.

c/ Net effect of a number of redeployments within section 28 and from Income section 3:

	D-1	P-5	P-4	P-3	P-2/1	GS
To sect. 28A	-	(1)	-	-	(1)	(3)
To sect. 28C	(1)	(1)	(1)	(2)	-	(4)
From sect. 28E	1	3	4	1	-	7
From Income sect. 3	-	-	-	1	1	7
Total	-	1	3	-	-	7

1. Office of the Assistant Secretary-General (Controller)

28B.2 The principal function of this Office, namely, providing central direction, management and co-ordination of the staff and work of the Office of Programme Planning, Budget and Finance, remains unchanged.

2. Office of the Deputy Controller

28B.3 This Office, which was responsible only for the Financial Management and Control Systems Unit, now has the following new structure:

- (a) Financial Management and Control Systems Unit;
- (b) Contributions Section;
- (c) Unit for Peace-keeping Matters and Special Assignments;
- (d) Insurance Section.

3. Programme Planning and Budget Division

28B.4 As a result of the restructuring with regard to the consolidation of the functions relating to programme planning, budgeting, monitoring and evaluation reported in the update report, 1/ the Programme Planning and Budget Division (formerly the Budget Division) now consists of the following units:

- (a) Office of the Director;
- (b) Economic, Social and Human Rights Service;
- (c) Political, Legal and Common Services Service;
- (d) Central Monitoring Unit;
- (e) Data Analysis and Systems Control Unit;
- (f) Programme Analysis Unit.

4. Evaluation and Management Advisory Services Division

28B.5 This office, which is responsible for the formulation of overall evaluation policies, guidelines and procedures and for examining and making recommendations on the reorganization proposals of departments, consists of the following units:

- (a) Central Evaluation Unit;
- (b) Management Advisory Services.

5. Accounts Division

28B.6 No change is reported with respect to the organizational structure of this office.

6. Treasury

28B.7 This office has been listed as "Contributions and treasury services" in the proposed programme budget 5/ under the Office of Financial Services. While the Contributions Section has now been moved to the Office of the Deputy Controller, the remaining functions of the Treasury are unchanged.

SECTION 28C: OFFICE OF HUMAN RESOURCES MANAGEMENT

28C.1 The Office of Human Resources Management, formerly the Office of Personnel Services, has been restructured to rationalize its supervisory functions and increase its efficiency. Apart from the Office of the Assistant Secretary-General and its Planning and Information Unit responsible for the development and maintenance of a human resources information system, it now consists of (a) a Recruitment and Placement Division where all recruitment and placement functions are consolidated, including administration of competitive examinations; (b) a Staff Administration and Training Division responsible for the optimal utilization of human resources including compensation and classification functions; and (c) a Medical and Employee Assistance Division which consolidates staff welfare functions including medical, staff activities, housing and counselling functions; and (d) a Planning and Information Unit.

Table 28C.1

Section 28C: Office of Human Resources Management

	<u>USG</u>	<u>ASG</u>	<u>D-2</u>	<u>D-1</u>	<u>P-5</u>	<u>P-4</u>	<u>P-3</u>	<u>P-2/1</u>	<u>Total</u>	<u>GS</u>
Authorized staffing table	-	1	4	6	14	26	24	12	87	133
Reorganization/ Redeployment a/ (1)	-	-	-	1	-	-	2	-	3	1
Proposed post reduction (2)	-	-	(1)	(2)	(2)	(4)	(4)	-	(13)	(22)
Proposed adjustment (1)+(2)	-	-	(1)	(1)	(2)	(4)	(2)	-	10	(21)
Target Dec. 1989 staffing level	-	1	3	5	12	22	22	12	77	112

a/ Net effect of a number of redeployments from section 28B and to section 28A:

	<u>USG</u>	<u>ASG</u>	<u>D-2</u>	<u>D-1</u>	<u>P-5</u>	<u>P-4</u>	<u>P-3</u>	<u>P-2/1</u>	<u>Total</u>	<u>GS</u>
Redeployments:										
From sect. 28B	-	-	-	1	1	1	2	-	5	4
To sect. 28A	-	-	-	-	(1)	(1)	-	-	(2)	(3)
Total	-	-	-	1	-	-	2	-	3	1

1. Office of the Assistant Secretary-General

28C.2 The principal functions of the Office, namely the development and consistent application of a coherent personnel policy throughout the Secretariat in accordance with actions taken by legislative bodies and in response to administrative decisions, remain unchanged.

2. Planning and information unit

28C.3 This unit, reporting directly to the Assistant Secretary-General, manages the human resources information system which encompasses all personnel data elements within the Organization.

3. Recruitment and Placement Division

28C.4 As a result of an internal reorganization of the Office, the Recruitment and Placement Division comprises:

- (a) Office of the Director;
- (b) Professional Staffing Section;
- (c) General Service Staffing Section;
- (d) Examinations Section.

4. Staff Administration and Training Division

28C.5 This new Division, responsible for the administration of staff regulations and training services, comprises the following units:

- (a) Office of the Director;
- (b) Staff Administration and Monitoring Service;
- (c) Administrative Review Unit;
- (d) Human Resources Manual Unit;
- (e) Compensation and Classification Service;
- (f) Training Service.

5. Medical and Employee Assistance Division

28C.6 The newly restructured Division consists of the following functional units:

- (a) Office of the Director;
- (b) Medical Service;
- (c) Staff Activities and Housing Unit;
- (d) Staff Counsellor's Office;
- (e) United Nations International School Liaison Unit.

SECTION 28D: OFFICE OF GENERAL SERVICES

28D.1 In line with the changes outlined in the update report, 1/ a separate Division for Field Operational and External Support Activities has now been established. Another new Division within the Office of General Services is the Electronic Services Division which took over the functions and resources of the former New York Computing Service, Information Management Service and Office Automation Service previously shown under section 28E, as well as communications functions previously carried out within the Communications, Archives and Records Services Division now renamed Mail, Archives and Records Services Division. This consolidation reflects the confluence of technologies in the field of telecommunications and electronic data processing.

28D.2 With the creation of a consolidated Executive Office for the Department of Administration and Management, 14 posts (1 D-1, 1 P-5, 1 P-4, 1 P-3 and 10 General Service posts) have been redeployed from the Executive Office of the Office of General Services to section 28A.

Table 28D.1

Section 28D: Office of General Services

	USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Total	GS/Others
Authorized staffing table a/	-	1	3	5	15	14	23	14	75	752
Reorganization/ redeployment (1)	-	-	1	2	2	9	7	4	25 b/	16 b/
Staffing table before post reduction	-	1	4	7	17	23	30	18	100	768
Proposed post reduction (2)	-	-	(1)	(2)	(3)	(2)	(11)	-	(19)	(142)
Proposed adjustment (1)+(2)	-	-	-	-	(1)	7	(4)	4	6	(126)
Target Dec. 1989 staffing table	-	1	3	5	14	21	19	18	81	626

a/ See A/42/6 and A/C.5/42/2/Rev.1.

b/ Net effect of a number of redeployments within section 28:

	D-2	D-1	P-5	P-4	P-3	P-2/1	GS
To sect. 28A	-	(1)	(1)	(1)	(1)	-	(10)
From sect. 28E	1	3	3	10	8	4	26
Total	1	2	2	9	7	4	16

SECTION 28J: ADMINISTRATIVE AND COMMON SERVICES, VIENNA

28J.1 In order to take maximum advantage of the possibilities for greater rationalization and economies of scale provided by the consolidation in the United Nations Office at Vienna under the Director-General of programmes and activities that hitherto were administered separately, the Director-General of the United Nations Office at Vienna has proposed that a Division of Support Services should be set up to replace the former Division of Administrative Services. The precise functions of that Division, its staffing structure and its relations with agencies located at Vienna have now been established on the basis of a management review. This new central Division comprises financial, personnel, general and security and safety services which are provided to all substantive offices located at Vienna.

Table 28J.1

Section 28J: Administrative and common services, Vienna

	USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Total	US
Authorized staffing table	-	-	-	1	3	2	5	-	11	145
Reorganization/ Redeployment a/ (1)	-	-	-	-	1	1	-	-	2	9
Proposed post reduction (2)	-	-	-	-	-	(1)	(2)	-	(3)	(9)
Proposed adjustment (1)+(2)	-	-	-	-	1	-	(2)	-	(1)	-
Target Dec. 1989 staffing level	-	-	-	1	4	2	3	-	10	145

a/ Redeployments from section 6B, Activities on global social development issues, and section 20, International drug control.

SECTION 28K: COMMON SERVICES AT NAIROBI

28K.1 Towards the end of 1987, an administrative review of the organization, functions and staffing of all administrative and common service units at Nairobi was carried out. The conclusion of that review was that UNEP and Habitat should retain their current separate personnel, budget and registry functions but that all electronic data processing, finance and general services, which are duplicated in the two offices, should be consolidated and provided as joint services. Those joint services, together with communications and mail operations which are currently operated by UNEP but provided as de facto common services to all organizations in the headquarters complex at Gigiri, should be administered by the existing Common Support Service (sect. 28K) without any increase in resources under that section. On the other hand, two Professional posts (one D-1 in sect. 18 and one D-1 in sect. 19) and a number of local-level posts would be saved under those sections. The Secretary-General intends to reflect in detail the new arrangements in his proposed programme budget for the biennium 1990-1991.

Notes

- 1/ A/C.5/42/2/Rev.1.
- 2/ A/42/234 and Corr.1.
- 3/ Official Records of the General Assembly, Forty-first Session, Supplement No. 49 (A/41/49).
- 4/ A/42/234 and Corr.1, para. 30 (h) (vi).
- 5/ A/42/6.

Annex

LOCATION OF THE FUNCTIONS RELATED TO LIAISON WITH NON-GOVERNMENTAL ORGANIZATIONS IN THE CONTEXT OF THE IMPLEMENTATION OF RECOMMENDATION 25 OF THE GROUP OF HIGH-LEVEL INTERGOVERNMENTAL EXPERTS TO REVIEW THE EFFICIENCY OF THE ADMINISTRATIVE AND FINANCIAL FUNCTIONING OF THE UNITED NATIONS

Progress report of the Secretary-General

1. The proposal of the Secretary-General to transfer to the Office of the Under-Secretary-General for Political and General Assembly Affairs and Secretariat Services (OPGS) the responsibility of the former Office of Secretariat Services for Economic and Social Matters (OSSECS) for the technical secretariat servicing of the intergovernmental and related meetings and special conferences is reflected in the progress report of the Secretary-General on the implementation of General Assembly resolution 41/213 a/ and its update. b/ In paragraph 3 of the update, of the progress report of the Secretary-General, it is stated, *inter alia*, that further changes were anticipated as a result of the work of the Special Commission of the Economic and Social Council studying the structure and functioning of the intergovernmental machinery in the economic and social fields and of internal reviews. One of such changes relates to the location of the functions pertaining to liaison with NGOs. Given the programmatic provision under paragraph 1.74 (b) of subsection 1.B.3 of the proposed programme budget for the biennium 1988-1989 c/ concerning co-ordination of relations between NGOs and the Secretariat and United Nations programmes, as well as the technical servicing of meetings of the Committee on Non-Governmental Organizations by the Division of Economic and Social Council Affairs and Secretariat Services, consideration was given to the possibility of transferring to the Office of the Under-Secretary-General for Political and General Assembly Affairs and Secretariat Services the functions of the Non-Governmental Organizations Unit of the Department of International Economic and Social Affairs relating to the procedural servicing requirements of the meetings of the Committee on Non-Governmental Organizations. The Department of International Economic and Social Affairs would retain responsibility for those functions of the Non-Governmental Organizations Unit related to the substantive work of the Department.

2. The General Assembly, by paragraph 10 (d) of its resolution 42/211, invited the Secretary-General to consider the location of the functions related to liaison with NGOs in the context of the implementation of recommendation 25 d/ of the Group of High-level Intergovernmental Experts and to review his decisions on this matter in the context of the decisions to be taken by the Economic and Social Council on the intergovernmental structure and functions in the economic and social fields, as they would pertain to the functioning and servicing of the Committee on Non-Governmental Organizations.

3. In response to the resolution, and given the increasing number of entities of the United Nations Secretariat with activities devoted to relations with NGOs the Management Advisory Service was requested early in 1988 to undertake a review of

relations by various Secretariat units with non-governmental organizations, to be conducted in three interrelated phases.

4. Phase one was to cover those units in immediate need of study, namely, the Office of the Under-Secretary-General for Political and General Assembly Affairs and Secretariat Services and the Department of International Economic and Social Affairs; phase two will concentrate on liaison activities with NGOs undertaken by the Department of Technical Co-operation for Development, the United Nations Environment Programme, the United Nations Center for Human Settlements, the Department of Public Information, the United Nations Office at Geneva/Centre for Human Rights, the United Nations Conference on Trade and Development, and United Nations programmes such as the Office of the United Nations High Commissioner for Refugees, the United Nations Development Programme, the United Nations Children's Fund, and the World Food Programme. The conclusions and lessons learned from these reviews might, in phase three, upon completion of the review of the intergovernmental structure in the economic and social fields by the Economic and Social Council, be applied on a Secretariat-wide basis.

5. Following completion of phase one of the review and pending completion of the work of the Special Commission of the Economic and Social Council on the In-depth Study of the Intergovernmental Structure and Functions in the Economic and Social Fields, the Secretary-General has decided to propose at this point the separation of the functions of the Non-Governmental Organizations Unit of the Department of International Economic and Social Affairs as indicated in paragraph 1 above.

6. Should CPC agree to the separation of functions, it is the intention of the Secretary-General to propose the following programmatic revisions to the programme budget for the biennium 1988-1989 by way of revised estimates to be submitted to the General Assembly at its forty-third session:

- (a) In section 1, subsection 1.B.3 (Office of the Under-Secretary-General for Political and General Assembly Affairs and Secretariat Services)

After paragraph 1.74 (b) (iv), add:

- "(v) Reports to the Committee on Non-Governmental Organizations on (a) new applications for consultative status received from non-governmental organizations (fourth quarter, 1988); (b) new requests for reclassification received from non-governmental organizations (fourth quarter, 1988); (c) deferred requests for consultative status and for reclassification (fourth quarter, 1988); (d) quadrennial reports on the activities of non-governmental organizations in Categories I and II consultative status with the Economic and Social Council (fourth quarter, 1988).
- "(vi) Substantive servicing of the Committee on Non-Governmental Organizations (first quarter, 1989).
- "(vii) Technical publications: (a) list of non-governmental organizations in consultative status with the Economic and Social Council (third quarter, 1988; third quarter, 1989); (b) calendar of meetings open to

participation of non-governmental organizations under the auspices of different United Nations bodies (third quarter, 1988; second quarter, 1989)."

(b) In section 6 (DIESA)

Under A. Executive direction and management, paragraph 6.16, subprogramme 1, replace programme element 1.3 (Liaison with non-governmental organizations) and its output with the following:

"1.3 Co-operation with non-governmental organizations in the economic and social sectors

"Output:

"(i) Survey of non-governmental organizations on areas and types of activity in the economic and social sectors and building a data bank on their capabilities and resources;

"(ii) Exchanges and contacts with non-governmental organizations in the economic and social sectors through joint workshops, seminars, symposia, conferences and consultations with a view to ensuring their substantive inputs into the programme activities in these sectors."

7. On the basis of the staffing table authorized for section 6A (the Department of International Economic and Social Affairs) of the programme budget for the biennium 1988-1989 that was approved by the General Assembly in its resolution 42/226, the staff resources that are allocated to the Non-Governmental Organizations Unit of the Department of International Economic and Social Affairs consist of one P-5, one P-4, one P-3 and three General Service posts. The above transfer of programme activities would entail the redeployment from section 6A to subsection 1.B.3 (Office of the Under-Secretary-General for Political and General Assembly Affairs and Secretariat Services) of one P-5, one P-3 and two General Service posts, a/ and the retention in section 6A of one P-4 and one General Service post to carry out the functions that would remain with the Department of International Economic and Social Affairs.

Notes

a/ A/42/234 and Corr.1, para. 20 (c).

b/ A/C.5/42/2/Rev.1, paras. 6 and 40.

c/ A/42/6 (Sect. 1).

Notes (continued)

d/ Part (1) of recommendation 25, calls for "A review of the tasks performed by the Department of International Economic and Social Affairs (DIESA), the Department of Technical Co-operation for Development (DTCD), the secretariats of the United Nations Conference on Trade and Development, the United Nations Environment Programme, the United Nations Centre for Human Settlements (Habitat) and other Secretariat offices and those of other United Nations bodies such as UNDP, UNHCR, UNICEF and the World Food Programme ... with a view to eliminating duplication and to ensuring that the offices concerned are able to be more responsive to the needs of Member States ..." (Official Records of the General Assembly, Forty-first Session, Supplement No. 49 (A/41/49)).

e/ Of these posts, one P-3 and one General Service post have been earmarked for abolition as at 31 December 1989 as indicated in the report of the Secretary-General on the revised estimates including plans of the Secretary-General for the implementation of recommendation 15 on the reduction of personnel, as requested by the General Assembly in resolutions 41/213 and 42/211 (see chap. I above, para. 15, and table 8 of the annex to chap. I).

Chapter IV

IMPLEMENTATION OF RECOMMENDATIONS 19, 29 AND 37 OF THE GROUP OF HIGH-LEVEL INTERGOVERNMENTAL EXPERTS TO REVIEW THE EFFICIENCY OF THE ADMINISTRATIVE AND FINANCIAL FUNCTIONING OF THE UNITED NATIONS

A. Implementation of recommendation 19 concerning activities relating to Namibia

1. General Assembly resolution 42/211, paragraph 10, contains the following provisions:

"[The General Assembly]

"...

"10. Requests the Secretary-General, in further implementing recommendations 5, 15, 19, 25, 29 and 37 [of the Group of High-level Experts to Review the Administrative and Financial Functioning of the United Nations 1/], and particularly when preparing revised estimates for the biennium 1988-1989 and proposals for revision of the medium-term plan for the period 1984-1989, to take into account the following guidelines:

"...

"(c) Regarding the implementation of recommendation 19 on activities relating to Namibia, the Secretary-General is invited to implement this recommendation in consultation with the United Nations Council for Namibia;"

2. Following consultations with the President and Bureau of the Council for Namibia on specific aspects of the implementation of recommendation 19 of the Group of High-level Intergovernmental Experts, the Secretary-General has taken a number of measures in addition to those described in his update of the progress report 2/ in order to enhance the effectiveness of the units established in conjunction with the implementation of annual Assembly resolutions entitled "Question of Namibia". Those measures can be summarized as follows:

(a) In addition to his former responsibilities the Commissioner for Namibia now supervises the secretariat of the Council for Namibia which previously fell under the Under-Secretary-General for Special Political Questions, Regional Co-operation, Decolonization and Trusteeship. Accordingly, the secretariat of the Council has been transferred from the Department into the Office of the Commissioner for Namibia;

(b) The Commissioner also exercises the responsibilities of programme manager for the activities programmed in the programme budget in relation to Namibia. The budget of the Council for Namibia and the consolidated budget and the staffing table for the Office of the Commissioner (including the secretariat of the Council)

/...

are now integrated under subsection C, Namibia, of section 3 of the programme budget;

(c) For the purpose of effective and efficient management of resources the entire Office of the Commissioner for Namibia has been brought under the overall umbrella of the Department of Special Political Questions, Regional Co-operation, Decolonization and Trusteeship. That measure, however, does not affect the reporting channels of communications between the Council and the Commissioner as established by resolution 2248 (S-V) of 19 May 1967. With regard to activities mandated by the Council, the Commissioner reports directly to the Council and keeps the Under-Secretary-General for Special Political Questions, Regional Co-operation, Decolonization and Trusteeship informed of developments in that area. Furthermore, the Commissioner has direct access to the Secretary-General;

(d) The administrative structure has been streamlined through the consolidation of the two administrative offices previously established within the Department and the Office of the Commissioner into one executive office in the Department of Special Political Questions, Regional Co-operation, Decolonization and Trusteeship. In this context the administration of the appropriations approved by the General Assembly for the Council and for the Commissioner are the responsibility of the Executive Office of the Department, which reports directly to the Commissioner on the budget items relating to the programme "Namibia" (see also chap. III above, para. 3.11).

3. The overall effect of the measures outlined in paragraphs 2 (a), (b) and (d) above on the staffing table of the Office of the Commissioner for Namibia is summarized in table 3C.1.

Table 3C.1Office of the United Nations Commissioner for Namibia

	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Total	GS	LL	Total	Grand total
Authorized staffing table	1	1	1	4	3	7	5	22	20 a/	14	34	56
Redeployment b/	-	-	1	1	1	6	1	10	3	-	3	13
Total staffing before post reduction	1	1	2	5	4	13	6	32	23 a/	14	37	69

a/ Including one post at the principal level.

b/ Net effect of redeployment as follows:

- (i) To this section from section 3B: one D-1, one P-5, two P-4, six P-3, one P-2/1 and six General Service (other level) posts representing the staffing of the secretariat of the Council for Namibia;
- (ii) From this section to section 3B (for the joint Executive Office within the Department for Special Political Questions, Regional Co-operation, Decolonization and Trusteeship): one P-4 and three General Service (other level) posts for administrative support of the activities under the programme "Namibia".

Reorganization of the Office of the Commissioner for Namibia

4. In line with the requirements of recommendation 19 of the Group of High-level Intergovernmental Experts, the structure of the consolidated Office of the Commissioner for Namibia has been reviewed for the purpose of reinforcing its ability to respond to mandates given to the Council for Namibia and to the Commissioner for Namibia by the General Assembly. After consultations with the Council for Namibia, the following structure has been agreed upon for the Office of the Commissioner:

- (a) Office of the Commissioner, New York:
 - (i) External Relations Unit;
 - (ii) Assistance Programmes Unit;
 - (iii) Research and Reports Unit;
 - (iv) Information and Media Relations Unit;
- (b) Field offices:
 - (i) Office of the Commissioner, Gaborone;
 - (ii) Office of the Commissioner, Luanda;
 - (iii) Office of the Commissioner, Lusaka.

The four units in the New York Office and the three field offices at Gaborone, Luanda and Lusaka will operate under the direction and guidance of the Commissioner.

(a) The Commissioner

5. The Commissioner serves as the chief executive officer of the United Nations Council for Namibia, as mandated by resolution 2248 (S-V). The principal function of the Commissioner is to provide overall direction and co-ordination to the consolidated Office of the Commissioner for Namibia, to manage its staff and to oversee its work. The Commissioner is also responsible for the management of the whole Namibia programme and for the co-ordination of all the servicing activities of the Council and its subsidiary bodies.

6. In the immediate Office of the Commissioner, the Director of the Office is responsible for the management of detailed administrative technical servicing and other operational activities in the New York Office of the Commissioner for Namibia at Headquarters and in the field as well as performing the duties of the Secretary of the Council responsible for substantive servicing of the Council, its Bureau, its committees and its working groups. The functions of the Director of the Office of the Commissioner and of the Secretary of the Council for Namibia are carried out by the incumbent of the D-2 post in the Office under the guidance and direction of the Commissioner.

(b) External Relations Unit

7. The Unit services Standing Committee I which is charged with the representational responsibilities of the Council. Accordingly, the Unit provides the necessary services to delegations of the Council and prepares the programme of meetings at which the Council is to be represented. The Unit prepares briefs, information and speaking notes for delegations of the Council and for missions of consultation and representation. It prepares status reports on the specialized agencies and organizations regarding issues of particular interest to the Council which its delegations to those agencies may follow up.

(c) Research and Reports Unit

8. The Unit services Standing Committee II which prepares the reports of the Council and organizes its international and regional activities. It also assists the Committee on matters relating to the implementation of Decree No. I for the Protection of the Natural Resources of Namibia. 3/ The Unit is responsible for all research related to Namibia and prepares the drafts of the reports of the Council on the political, military, social, economic and legal situation in and relating to Namibia, as well as for the monitoring of the voluntary boycott of South Africa imposed by Assembly resolutions ES-8/2 and 36/121 B. It draws up the themes of seminars and symposia for approval by the Committee and compiles the list of participants for those events. The Unit prepares special studies and reports at the request of the Committee and the Council. It is responsible for the systematic review and analysis of economic and social conditions in Namibia and the development of a socio-economic framework to establish the assistance needs for Namibians and to facilitate the elaboration and implementation of the Council's humanitarian assistance and development programmes for Namibia.

(d) Assistance Programmes Unit

9. The Unit services the Committee on the United Nations Fund for Namibia which is charged with the co-ordination and direction of the assistance programmes for Namibians. The Unit is responsible for the planning and implementation of the assistance programmes of the Council, which include the scholarship programme, the social/medical assistance programme, humanitarian assistance and other training projects for Namibians under the United Nations Fund for Namibia; the Nationhood Programme for Namibia, a comprehensive assistance programme within the United Nations system, which is aimed at preparing Namibians to administer an independent Namibia; the field attachment programme, which provides on-the-job training for qualified Namibians; the provision of substantive support to the activities of the United Nations Institute for Namibia and the South West Africa People's Organization (SWAPO); and the administration of the travel document programme.

(e) Information and Media Relations Unit

10. The Unit services Standing Committee III which is responsible for the dissemination of information, mobilization of support for the cause of Namibia and the Council's programme of co-operation with NGOs. The Unit is in charge of the substantive preparation and distribution of newsletters, publications, films and other information materials on Namibia. Its staff undertakes speaking engagements, delivers lectures and participates in radio interviews and briefings on various aspects of the Namibian question in response to requests from political and academic institutions and other support groups and news media interested in the Namibian struggle for independence. It is responsible for maintaining contact with the media. The co-operation with NGOs includes quarterly reviews of project proposals submitted by NGOs and participation in related activities. The Unit is responsible for taking the administrative action required for the implementation of the decisions of the Council regarding grants to NGOs. It assists the Committee in evaluating projects undertaken with the assistance of the Council and the budget reports submitted by NGOs. It maintains a master list of NGOs to which it sends

information periodically and prepares a list of NGO activities relevant to the work of the Council.

11. The distribution of the staff resources among the above units after the reorganization of the Office but before post reductions is shown in table 3C.2.

12. It should be noted that, among the posts shown in table 3C.2 below, 29 posts have been established on a temporary basis in pursuance of specific resolutions, as follows:

(a) Two P-4 posts authorized by the General Assembly for the strengthening of the secretariat of the Council for Namibia in connection with the implementation of resolution 33/182 C of 21 December 1978;

(b) Four P-3 posts authorized by the Assembly for the monitoring of the boycott of South Africa and for coping with the work-load resulting from increased representational activities of the Council for Namibia pursuant to Assembly resolutions 36/121 C of 10 December 1981, 37/233 C of 20 December 1982, 38/36 C of 2 December 1983, 39/50 C of 12 December 1984, 40/97 C of 13 December 1985 and 41/39 C of 20 November 1986;

(c) Twelve posts (one P-5, one P-4, three P-3, one General Service post at the principal level and six General Service other level posts) approved by the General Assembly in connection with the implementation of the Nationhood Programme for Namibia (resolution 33/182 C), and of the activities of the United Nations Fund for Namibia (resolution 35/227 G of 6 March 1981);

(d) Eleven posts for the Luanda office (one P-5, one P-3, one P-2, two General Service at other levels and six local-level posts) authorized by the General Assembly effective 1 January 1982 (resolution 36/121 C) and extended from that time on.

In the context of the reorganization and post reduction exercises, the link of the temporary posts to the initial legislative mandates has become tenuous in most cases. A review of the status of all temporary posts, including those under section 3C, has been carried out in the context of these revised estimates and are included in chapter VI of the present report.

Table 3C.2

Office of the United Nations Commissioner for Namibia

	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Total	GS	LL*	Total	Grand total
Office of the Assistant Secretary-General	1	1	1	1	-	1	1	6	5	-	5	11
External Relations Unit	-	-	-	1	1	1	-	3	2	-	2	5
Research and Reports Unit	-	-	-	-	2	4	-	6	4	-	4	10
Assistance Programmes Unit	-	-	-	1	-	2	1	4	6 a/	-	6	10
Information and Media Relations Unit	-	-	-	1	-	3	1	5	3	-	3	8
Total, New York office	1	1	1	4	3	11 L/	3 b/	24	20 a/	-	20	44
Lusaka office	-	-	1	-	-	1 b/	2 b/	4	-	6	6	10
Gaborone office	-	-	-	-	1	-	-	1	1	2	3	4
Luanda office	-	-	-	1	-	1	1	3	2	6	8	11
Grand total	1	1	2	5	4	13	6	32	23 a/	14	37	69

* Local level.

a/ Including one post at the principal level.

b/ Reflects redeployment of one P-3 post from Lusaka to New York in exchange for one P-2/1 post redeployed from New York to Lusaka.

Summary of the revised 1988-1989 post and resource requirements

13. In addition to the reorganization measures described in paragraphs 4 to 12 above, the plans of the Secretary-General for the implementation of recommendation 15 of the High-level Group 1/ will affect the staffing table of the Office of the Commissioner for Namibia as follows:

Table 3C.3

Office of the United Nations Commissioner for Namibia

	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Total	GS	LL*	Total	Grand total
Staffing table before post reduction a/	1	1	2	5	4	13	6	32	23 b/	14	37	69
Proposed post reduction	-	-	-	-	-	(2)	-	(2)	(6)	-	(6)	(8)
Target Dec. 1989 staffing level	1	1	2	5	4	11	6	30	17 b/	14	31	61

* Local level.

a/ See table 3C.1 above.

b/ Including one post at the principal level.

14. The net effect of the proposed post redeployments analysed in table 3C.1 and of post reductions shown in table 3C.3 above is summarized in table 3C.4.

15. The changes in post requirements reflected in table 3C.4 affect the New York and Lusaka offices only as detailed in tables 3C.5 and 3C.6.

16. Table 3C.4 shows that the proposed staffing table under section 3C reflects a net increase as a result of the redeployment of posts from and to section 3B and implementation of recommendation 15 of the High-level Group. The provisions for salaries, common staff costs and related ancillary costs have been adjusted accordingly as shown in table 3C.7. The proposed adjustments distributed by main components of the programme appear in table 3C.8.

17. The overall reconciliation of the above adjustment against corresponding adjustments for the other subsections within section 3 is provided in table 3C.9.

Table 3C.4

Regular budget posts requirements

Office of the United Nations Commissioner for Namibia

Programme	Established posts		Temporary posts		Total	
	Initial	Target	Initial	Target	Initial	Target
	January	December	January	December	January	December
	1988 level	1989 level	1988 level	1989 level	1988 level	1989 level
Professional category and above						
ASG	1	1	-	-	1	1
D-2	1	1	-	-	1	1
D-1	1	2	-	-	1	2
P-5	2	3	2	2	4	5
P-4	2	1	1	3	3	4
P-3	3	4	4	7	7	11
P-2/1	4	5	1	1	5	6
Total	14	17	8	13	22	30
General Service category						
Principal level	-	-	1	1	1	1
Other levels	11	8	8	8	19	16
Total	11	8	9	9	20	17
Other categories						
Local level	8	8	6	6	14	14
Total	8	8	6	6	14	14
Grand total	33	33	23	28	56	61

Table 3C.5

Regular budget posts requirements

Office of the United Nations Commissioner for Namibia, New York

Programme	Established posts		Temporary posts		Total	
	Initial January 1988 level	Target December 1989 level	Initial January 1988 level	Target December 1989 level	Initial January 1988 level	Target December 1989 level
	Professional category and above					
ASG	1	1	-	-	1	1
D-2	1	1	-	-	1	1
D-1	-	1	-	-	-	1
P-5	2	3	1	1	3	4
P-4	1	-	1	3	2	3
P-3	3	4	1	5	4	9
P-2/1	3	3	-	-	3	3
Total	11	13	3	9	14	22
General Service category						
Principal level	-	-	1	1	1	1
Other levels	10	7	6	6	16	13
Total	10	7	7	7	17	14
Grand total	21	20	10	16	31	36

Table 3C.6

Regular budget posts requirements

Office of the United Nations Commissioner for Namibia, Lusaka

Programme	Established posts		Temporary posts		Total	
	Initial January 1988 level	Target December 1989 level	Initial January 1988 level	Target December 1989 level	Initial January 1988 level	Target December 1989 level
	Professional category and above					
D-1	1	1	-	-	1	1
P-3	-	-	2	1	2	1
P-2/1	1	2	-	-	1	2
Total	2	3	2	1	4	4
Other categories						
Local level	6	6	-	-	6	6
Total	6	6	-	-	6	6
Grand total	8	9	2	1	10	10

Table 3C.7

Revised estimates under section 3C by object of expenditures

(In thousands of United States dollars)

Objects of expenditure	1988-1989 initial appropriation	Redistribution of resources	1988-1989 revised estimates
Established posts	2 100.2	445.2	2 545.4
General temporary assistance	20.7	-	20.7
Consultants	374.9	-	374.9
Overtime	9.5	-	9.5
Temporary posts	1 435.3	646.0	2 081.3
Common staff costs	1 630.2	430.1	2 060.3
Representation allowance	7.2	-	7.2
Travel of representatives	2 260.8	-	2 260.8
Travel of staff	1 137.4	-	1 137.4
Contractual services	580.6	-	580.6
External printing and binding	21.9	-	21.9
Public information services	76.3	-	76.3
Rental and maintenance of premises	269.6	-	269.6
Utilities	20.3	-	20.3
Rental and maintenance of equipment	324.1	4.0	328.1
Communications	306.7	5.0	311.7
Hospitality	16.4	-	16.4
Miscellaneous	243.2	-	243.2
Supplies and materials	551.7	16.5	568.2
Furniture and equipment	63.8	-	63.8
Others (grants, contributions, special allocation)	4 961.2	-	4 961.2
Total	16 412.0	1 546.8	17 958.8

Table 3C.8

Redistribution of resources within section 3C

(In thousands of United States dollars)

Programme	1988-1989 initial appropriation	Redistribution of resources	1988-1989 revised estimates
C. Namibia			
1. United Nations Council for Namibia	4 753.8	-	4 753.8
2. Office of the United Nations Commissioner for Namibia			
(a) New York	4 670.1	1 244.7	5 914.8
(b) Lusaka	1 347.4	118.8	1 466.2
(c) Gaborone	503.2	49.9	553.1
(d) Luanda	1 246.7	133.4	1 380.1
3. United Nations grants			
(a) South West Africa People's Organization office	890.8	-	890.8
(b) United Nations Trust Fund for Namibia	3 000.0	-	3 000.0
Total	16 412.0	1 546.8	17 958.8

Table 3C.9

Redistribution of resources within section 3 as a result of
reorganizational measures

(In thousands of United States dollars)

<u>Programme</u>	<u>1988-1989 initial appropriation</u>	<u>Redistribution of resources</u>	<u>1988-1989 revised estimates</u>
A. Policy-making organs	2 828.6	-	2 828.6
B. Department of Special Political Questions, Regional Co-operation, Decolonization and Trusteeship (excluding Office of the Commissioner for Namibia)	7 778.9	(989.1)	6 789.8
C. Namibia	16 412.0	1 546.8	17 958.8
D. Centre against <u>Apartheid</u>	3 729.4	254.6	3 984.0
E. South-East Asia: political and humanitarian affairs	1 075.6	71.7	1 147.3
Total a/	31 824.5	884.0	32 708.5

a/ See chap. I above, para. 30.

Programme aspects of the reorganization exercise

18. Changes in the programme narratives under section 3C of the programme budget for 1988-1989 4/ are proposed in connection with the reorganization measures undertaken in relation to the programme "Namibia". The resulting revisions to the relevant paragraphs of the budget fascicle are provided below.

1. United Nations Council for Namibia

Replace paragraph 3.52 by the following:

3.52 Responsibility for the substantive servicing of the Council and its subsidiary bodies rests with the United Nations Commissioner for Namibia. Provision for the secretariat of the Council is made in the work programme and budget of the Office of the Commissioner under part 2 of the present section below.

2. Office of the United Nations Commissioner for Namibia

Delete existing paragraphs 3.56 and 3.57.

Insert new paragraphs 3.56 to 3.62 as follows:

3.56 As a result of the consolidation of the Office of the Commissioner for Namibia and the secretariat of the Council for Namibia, called for by resolution 41/213, the Commissioner has also been entrusted with the responsibility for the substantive servicing of the Council and its subsidiary bodies which formerly rested with the Department of Political Affairs, Trusteeship and Decolonization. Provision for the secretariat of the Council was previously made in the work programme and budget proposals of that Department under section 3B.

3.57 The programme of work of the consolidated Office of the United Nations Commissioner for Namibia falls under all five subprogrammes of programme 3, Namibia, of the medium-term plan for the period 1984-1989 (A/37/3 and Corr.1, paras. 4.37 to 4.59) as revised (A/41/6, p. 14).

3.58 These subprogrammes are implemented, as appropriate, by the Commissioner's offices in New York, Lusaka, Gaborone and Luanda.

Subprogramme 1. Representation of Namibia

3.59 The objectives of this subprogramme are to assist the Council, as the legal Administering Authority for Namibia, in:

(a) Assuring the representation of Namibia by the Council in consultations with Governments and in intergovernmental and non-governmental organizations, bodies and conferences. The Council will accede to treaties

and conventions on behalf of Namibia and consult with SWAPO in the implementation of the subprogramme. The Council will seek membership in additional organizations where required in order to counter attempts by South Africa to obtain recognition for any illegal entities that it may establish in Namibia;

(b) Securing the territorial integrity of Namibia as a unitary State, including Walvis Bay and the offshore islands;

(c) Investigating the complexity of the means utilized by the illegal South African administration in Namibia.

3.60 The programme elements and the related outputs programmed for the biennium are described below:

(a) Resource requirements: regular budget: \$858,000 (4.8 per cent of programme total);

(b) Reference: medium-term plan 1984-1989 (A/37/6 and Corr.1, paras. 4.37-4.41);

(c) Programme elements:

1.1 Consultations with Governments in order to further the recognition of the Council, to seek governmental views for policy-making and to promote the cause of Namibia and representation of Namibia in intergovernmental organizations

Output:

(i) Substantive servicing of missions of consultation with Governments dispatched by the Council and of delegations of the Council to international conferences and meetings of United Nations specialized agencies and organizations as well as to meetings of the Organization of African Unity (OAU) and the Movement of Non-Aligned Countries. It is anticipated that in each year the Council will send 5 missions to consult with Governments and about 40 delegations to international conferences and meetings of specialized agencies and organizations;

(ii) Assistance to the Council in its participation in the specialized agencies as a full member with the Council representing Namibia as the legal Administering Authority for Namibia;

(iii) Preparation of reports of the missions of consultations and the Council's delegations to the Council (up to 45 reports each year, 1988, 1989).

1.2 Co-operation with the South West Africa People's Organization

Output/activity:

(i) Substantive servicing of a high-level mission of the Council each year to the headquarters of SWAPO and the Namibian refugee settlements in the front-line States;

(ii) Assistance to the Council in consultations with SWAPO leadership in New York;

(iii) Assistance to SWAPO in attending meetings at the United Nations in New York dealing with matters of interest to the liberation struggle of the Namibian people and in attending such meetings held outside United Nations Headquarters.

Subprogramme 2. Reviewing and reporting on the progress of the liberation struggle in Namibia and monitoring the voluntary boycott of South Africa

3.61 The objective of the subprogramme is to assist the policy-making process of the Council in order to establish ways by which the ending of the illegal occupation may be furthered.

3.62 The programme elements and the related outputs programmed for the 1988-1989 biennium are described below:

(a) Resource requirements: regular budget: \$1,854,000 (10.3 per cent of programme total);

(b) Reference: medium-term plan 1984-1989 (A/37/6 and Corr.1, paras. 4.43-4.45);

(c) Programme elements:

2.1 Assistance to the Council in review and analysis of the progress of the liberation struggle in Namibia in its political, military and social aspects and preparation of related reports

Output:

(i) Substantive servicing of meetings of the Council, including meetings away from Headquarters, international conferences on Namibia as well as meetings of the Bureau, the Steering Committee of the Council, its three Standing Committees, its Drafting Committee and its working groups. It is anticipated that in each year of the biennium approximately 170 meetings will be held by the Council and its subsidiary bodies, including meetings of the Council away from Headquarters;

(ii) Assistance to the Council in the organization of hearings, seminars, symposia and workshops on Namibia and substantive servicing of these events. The Council is expected to hold one seminar and four hearings, symposia and/or workshops per annum;

(iii) Assistance to the Council in the preparation of its annual report to the General Assembly (third quarter 1988, third quarter 1989);

(iv) Annual reports to the Council and studies on the political, military, social and legal aspects relating to Namibia (1988, 1989);

(v) Annual reports to the Council on legislation enacted or under preparation by occupation authorities in Namibia (last quarter of 1988, last quarter of 1989);

(vi) Reports on the conclusions and recommendations of hearings, seminars, symposia and workshops organized by the Council (second quarter 1988, second quarter 1989);

(vii) Pre-, in- and post-session documentation for meetings of the Council, its subsidiary bodies and for hearings, seminars, symposia and workshops on Namibia organized by the Council

Intermediate output:

(i) Analysis of the political positions of individual Governments and major political intergovernmental organizations on the question of Namibia;

(ii) Collection, analysis and classification of data on the internal and external political, legal and other developments that affect Namibia.

- 2.2 Consideration of the economic situation in Namibia, including the activities of foreign economic interests operating there, and the political aspects of those activities, with a view to recommending appropriate policies to the General Assembly in order to counter the support which those foreign economic interests give to the illegal South African administration in Namibia

Output:

Report to the Council on the economic situation in Namibia, including the activities of foreign economic interests operating there (first quarter 1988, first quarter 1989).

- 2.3 Assistance to the Council in monitoring of the voluntary boycott of South Africa imposed by General Assembly resolutions ES-8/2 and 36/121 B by submitting to the General Assembly on a regular basis a systematic analysis of information on the continuing political, economic, financial and other relations of States with South Africa, on the dealings of their economic and other entities with that country and also on the measures taken by States to terminate all involvement with South Africa

Output:

(i) Assistance to the Council in the preparation of its report to the General Assembly on dealings of Member States and their economic and other entities with South Africa which are not in conformity with the boycott called for by resolutions ES 8/2 and 36/121 B (second quarter 1988, second quarter 1989);

(ii) Report to the Council on contacts between South Africa and Member States (1988, 1989).

Re-number remaining paragraphs of section 3 accordingly.

Revise subprogrammes 3 to 5 as follows:

Subprogramme 3. Protection of Namibian interests

Paragraph 3.64 (previously paragraph 3.59), subparagraph (a), should read

(a) Resource requirements: regular budget: \$622,700 (3.5 per cent of programme total).

Paragraph 3.64, subprogramme (c), delete programme elements 3.1 and 3.2.

Subprogramme 4. Assistance to Namibians

Paragraph 3.66 (previously paragraph 3.61), subparagraph (a), should read

(a) Resource requirements: regular budget: \$4,027,100 (22.4 per cent of programme total).

Subprogramme 5. Mobilization of international support for the Namibian people's struggle for liberation

Paragraph 3.68 (previously paragraph 3.63), subparagraph (a), should read

(a) Resource requirements: regular budget: \$1,951,800 (10.9 per cent of programme total).

Paragraph 3.68 (previously paragraph 3.63), subparagraph (c), add new outputs under programme element 5.2 as follows:

(xi) Preparation and wide dissemination of booklets containing official declarations of the United Nations Council for Namibia and resolutions of the General Assembly and the Security Council relating to Namibia (second quarter 1988, second quarter 1989);

(xii) Preparation of joint communiqués and press releases issued by missions of consultation of the Council.

Paragraph 3.68 (previously paragraph 3.63), programme element 5.3, ~~delete~~ intermediate outputs/activities (i) and (iii) and ~~add~~ new intermediate outputs/activities as follows:

(i) Preparation and dissemination in co-operation with the Department of Public Information of booklets on the political, economic, military and social consequences of the illegal occupation of Namibia by South Africa (three booklets each year);

...

(iii) Organization, in co-operation with the Department of Public Information, of periodic exhibits of visual displays and the production of documentary films, slide sets and posters on Namibia;

...

(v) Substantive support to the Department of Public Information on information projects, preparation of publications, radio and television broadcasts and publications relating to Namibia and frequent briefings at Headquarters to interested NGOs and students as well as to the NGOs and university students at campuses away from Headquarters.

B. Implementation of recommendation 29 concerning the functions of the Office of Secretariat Services for Economic and Social Matters

19. Recommendation 29 of the Group of High-level Intergovernmental Experts to Review the Efficiency of the Administrative and Financial Functioning of the United Nations, 1/ as endorsed by the General Assembly in its resolution 41/213, stated that:

"Keeping in mind the need to avoid duplication, the functions of the Office of Secretariat Services for Economic and Social Matters should be reassigned to the Department of Conference Services for technical servicing activities (such as the editing of documents) and to the Department of International Economic and Social Affairs for substantive servicing and co-ordination matters."

20. In his progress report on the implementation of General Assembly resolution 41/213 5/ and its update 6/ the Secretary-General made known his decision that the functions of the Office of Secretariat Services for Economic and Social Matters

(sect. 8 of the programme budget) relating to the technical secretariat servicing of intergovernmental and related meetings and special conferences were instead to be assigned to the Office of the Under-Secretary-General for Political and General Assembly Affairs and Secretariat Services (sect. 1.B.3). Following discussion of the matter at the forty-second session of the General Assembly, and pursuant to General Assembly resolution 42/211 (para. 10 (e)), the Secretary-General has conducted a review of that decision.

21. It is first worth noting that the provision of technical secretariat services on an integrated basis for the Economic and Social Council, the Second Committee and other intergovernmental bodies has long been carried out by a distinct unit in the Secretariat. Prior to the adoption of General Assembly resolution 32/197 of 20 December 1977 on the restructuring of the economic and social sectors of the United Nations, this function had been organizationally located within the then Department of Economic and Social Affairs and provided by an Economic and Social Council secretariat. In accordance with the provisions of the above-mentioned resolution, the function was deliberately separated from the substantive department with a view to ensuring that members of the intergovernmental bodies concerned would have first call on the services of the office concerned and that the office could play a strictly impartial role bearing in mind the sensitive nature of its work. The resource capacity of the Secretariat to provide these services was also markedly enhanced. As a result, the new office which was established, the Office of Secretariat Services, was able to broaden and intensify its servicing of intergovernmental bodies in the economic and social fields. In addition, the Office of Secretariat Services was designated to assume a number of inter-agency functions previously carried out by an Office for Inter-Agency Affairs which had been abolished in line with the intent of General Assembly resolution 32/197.

22. Recommendation 25(3) of the Group of High-level Intergovernmental Experts called, *inter alia*, for the authority of the Director-General for Development and International Economic Co-operation to be enhanced as regards co-ordination within the United Nations system in the field of development and international economic co-operation. Pursuant to that recommendation, the Secretary-General decided to transfer the inter-agency responsibilities of the Office of Secretariat Services to the Director-General's Office 7/ and, in particular, to designate the Assistant Secretary-General in that Office to assume those responsibilities. This has facilitated the decision not to fill the post of Assistant Secretary-General previously attached to the Office of Secretariat Services. It has also allowed the resulting, streamlined, unit to concentrate on its main task, namely the provision of integrated technical services for the Economic and Social Council as well as other intergovernmental bodies.

23. The term technical secretariat services, as referred to in General Assembly resolution 32/197, has to be distinguished from the term conference services as it is applied to the Department of Conference Services. As defined in paragraph 61 (e) of the annex to General Assembly resolution 32/197, the function of providing technical secretariat services

"... includes organizing and co-ordinating the provision by the Secretariat units concerned of substantive support services, particularly documentation, as required by the above-mentioned bodies [CPC, the Economic and Social Council, the General Assembly, ad hoc conferences and intersecretariat co-ordination machinery], ensuring that the substantive units concerned are informed of relevant developments in the work of these bodies, including resolutions and decisions adopted by them, and ensuring that these bodies are kept informed of action being taken in response to their decisions by the Secretariat units concerned;"

24. In contrast, conference-servicing includes planning the use of meeting facilities, providing interpretation and other meeting room services and scheduling and producing relevant documentation and meeting records. Within the Department of Conference Services, documentation and records processing comprises the functions of documents control, editorial control, verbatim reporting, précis-writing, reference, translation, typing/word processing, reproduction and distribution.

25. The provision of technical secretariat services, documents planning, forecasting and monitoring and editorial control, as performed by the Office of Secretariat Services for Economic and Social Matters (now the Division of Economic and Social Council Affairs and Secretariat Services), has included the following activities:

(a) Ensuring that the substantive inputs to intergovernmental and intersecretariat meetings are translated into effective, coherent and orderly proceedings, responsive to legislative authority or other appropriate mandates;

(b) Ensuring that meetings are organized in a manner that will assist participants in carrying out their work effectively and expeditiously;

(c) Arranging with the Department of Conference Services schedules of meetings with regard to requirements for meeting rooms, interpretation and records and the processing of documentation;

(d) Dispatching notifications of meetings to all participants;

(e) Assisting the Chair in planning and organizing the work and conducting the proceedings;

(f) Ensuring the availability of material required from various sources for meetings;

(g) Preparing or assisting in the preparation, drafting and arranging for the issuance of provisional agendas, including annotations and reports;

(h) Informing substantive units of relevant developments at the intergovernmental level, including resolutions and decisions adopted;

(i) Ensuring that intergovernmental bodies are informed of actions taken within the United Nations system in response to the decision of these bodies.

26. All these activities are closely interrelated and require regular contact with the intergovernmental body, meeting or conference concerned. Familiarity with the rules of procedure and, in particular, established practices, is of critical importance. This also applies to the editing function. Editors in the field of technical servicing edit documents in the language of submission. In doing so, they ensure consistency with established practice, relevance to the work of the organ concerned and legislative mandate, before documents are submitted for processing. In addition, the editors' section establishes a calendar of documentation and plans the flow of documents in accordance with the programme of work of the various meetings. The Secretary-General has no doubt that integrating meetings servicing, editing and documentation planning and forecasting in this fashion is a sound managerial and administrative arrangement which has stood the test of time.

27. With regard to the question of situating the former Office of Secretariat Services, it should be stressed that the General Assembly and the Economic and Social Council are procedurally interconnected and, as far as technical or meeting servicing is concerned, their requirements, and consequently the type of arrangements that have to be made by the Secretariat, are similar. In addition to sessions of the Economic and Social Council and meetings of its related bodies, the former Office of Secretariat Services for Economic and Social Matters provided technical secretariat services to the Second and Third Committees of the General Assembly, as well as to the subsidiary machinery of the General Assembly and to special conferences concerned with economic and social matters. It had also already been assisting the Office of the Under-Secretary-General for Political and General Assembly Affairs in the formulation of the provisional agenda of the General Assembly in respect of economic and social matters and in all relevant organizational aspects, including recommendations for the allocation of items. Since the Division of General Assembly Affairs has traditionally provided similar technical services in an integrated manner in its field of competence, the decision to locate the former Office of Secretariat Services in the Office of the Under-Secretary-General for Political and General Assembly Affairs should be seen as a practical administrative and organizational arrangement in the context of a more streamlined secretariat. Separating the technical servicing function and the editorial function in either area would markedly diminish the Secretariat's capacity to provide concerted technical secretariat support to intergovernmental bodies. While editorial functions are also performed in the Department of Conference Services and in other departments and offices, 8/ it was concluded that the integrated technical secretariat services provided by the former Office of Secretariat Services and the Division for General Assembly Affairs were clearly similar to each other as can be seen in the relevant functions of the two Offices. 9/ Furthermore, the timing of the sessions of the General Assembly and the Economic and Social Council allows, as required, for the utilization of resources, in particular experienced committee secretaries, editors and their support staff, in a more flexible and effective way.

28. With regard to the other provision of recommendation 29 relating to the Department of International Economic and Social Affairs, it has to be pointed out that the former Office of Secretariat Services was never involved in substantive services either as a separate entity or a distinct unit within the former

Department of Economic and Social Affairs. In fact, paragraph 62 of the annex to General Assembly resolution 32/197 requires that the provision of technical secretariat services, as defined in paragraph 61 (e) of that annex, should be treated as a distinct function in a separate organizational entity. Moreover, a number of intergovernmental bodies for which the former Office of Secretariat Services provided technical secretariat services do not fall under the substantive responsibilities of the Department of International Economic and Social Affairs. This is particularly relevant given the reorganization of the economic and social area and the transfer of activities in the social field to the United Nations Office at Vienna.

29. In sum, it is the view of the Secretary-General that consolidating the responsibility for technical secretariat services for the sessions of the General Assembly and the Economic and Social Council and its related meetings in the Office of the Under-Secretary-General for Political and General Assembly Affairs and Secretariat Services ensures that the intergovernmental bodies and meetings are efficiently serviced and the various substantive units in the Secretariat concerned kept fully informed of relevant developments. The redesignated Division of Economic and Social Council Affairs and Secretariat Services will continue to function as a distinct unit and will continue to provide technical secretariat services in the established, impartial manner to the intergovernmental bodies concerned. This arrangement also provides the flexibility required to implement other recommendations of the Group of High-level Intergovernmental Experts, in particular those relating to the more effective use of staff resources and to streamlining and enhancing the support services for the intergovernmental machinery. Taking into consideration the entire body of recommendations of the Group as well as the provisions of General Assembly resolution 32/197 on the restructuring of the economic and social sectors of the United Nations system, the goal of avoiding duplication and of ensuring effective servicing of the intergovernmental meetings and conferences concerned can best be achieved by consolidating the related technical servicing functions in one office as the Secretary-General has done.

30. The expanded functions and responsibilities of the Office have been set out in the programme budget for the biennium 1988-1989 ^{10/} as amended in paragraphs 6 and 7 of the update of the progress report of the Secretary-General on implementation of General Assembly resolution 42/213. ^{6/} Post reductions proposed in response to recommendation 15 of the Group of High-level Intergovernmental Experts and facilitated by streamlining of the combined office, are indicated in the attached tables. The distribution of these post reductions will, of course, be subject to later adjustments in the light of the conclusions of the Special Commission of the Economic and Social Council on the In-depth Study of the United Nations Intergovernmental Structure and Functions in the Economic and Social Fields.

REGULAR BUDGET POST REQUIREMENTS, 1988-1989

Table 1. Sections I.B.3 and I.B.4: Office of the Under-Secretary-General for Political and General Assembly Affairs and Secretariat Services (including the Division of Economic and Social Council Affairs and Secretariat Services and the Division for Palestinian Rights)

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustment	Target December 1989 level	Initial January 1988 level	Proposed adjustment	Target December 1989 level	Initial January 1988 level	Proposed adjustment	Target December 1989 level
Professional & above									
USG	1	-	1	-	-	-	1	-	1
ASG a/	1	-	1	-	-	-	1	-	1
D-2	2	-	2	-	-	-	2	-	2
D-1	2	-	2	1	-	1	3	-	3
P-5	6	(2)	4	1	-	1	7	(2)	5
P-4	9	(1)	8	2	-	2	11	(1)	10
P-3	8	(1)	7	8	(1)	7	16	(2)	14
P-2	3	-	3	-	-	-	3	-	3
Total	32	(4)	28	12	(1)	11	44	(5)	39
General Service									
Principal	4	-	4	-	-	-	4	-	4
Other	21	(2)	19	8	(1)	7	29	(3)	26
Total	25	(2)	23	8	(1)	7	33	(3)	30
Grand total	57	(6)	51	20	(2)	18	77	(8)	69

a/ Vacant post frozen pending decision on post reductions at the USG/ASG levels.

Table 2. Section 1.B.3: Office of the Under-Secretary-General for Political and General Assembly Affairs and Secretariat Services (including the Division of General Assembly Affairs)

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustment	Target December 1989 level	Initial January 1988 level	Proposed adjustment	Target December 1989 level	Initial January 1988 level	Proposed adjustment	Target December 1989 level
Professional & above									
USG	1	-	1	-	-	-	1	-	1
ASG	-	-	-	-	-	-	-	-	-
D-2	1	-	1	-	-	-	1	-	1
D-1	1	-	1	-	-	-	1	-	1
P-5	2	-	2	-	-	-	2	-	2
P-4	3	-	3	-	-	-	3	-	3
P-3	2	-	2	1	-	1	3	-	3
P-2	2	-	2	-	-	-	2	-	2
Total	12	-	12	1	-	1	13	-	13
General Service									
Principal	2	-	2	-	-	-	2	-	2
Other	6	-	6	-	-	-	6	-	6
Total	8	-	8	-	-	-	8	-	8
Grand total	20	-	20	1	-	1	21	-	21

Table 3. Section 1.B.3: Division of Economic and Social Council Affairs and Secretariat Services

Category	Established posts		
	Initial January 1988 level	Proposed adjustment	Target December 1989 level
Profes- sional & above			
USG	-	-	-
ASG ^{a/}	1	-	1
D-2	1	-	1
D-1	1	-	1
P-5	4	(2)	2
P-4	6	(1)	5
P-3	6	(1)	5
P-2	1	-	1
Total	20	(4)	16
General Service			
Principal	2	-	2
Other	15	(2)	13
Total	17	(2)	15
Grand total	37	(6)	31

^{a/} Vacant post frozen pending decision on post reductions at the USG/ASG levels.

Table 4. Section 1.B.4: Division for Palestinian Rights

Category	Temporary posts		
	Initial January 1988 level	Proposed adjustment	Target December 1989 level
Profes- sional & above			
USG	-	-	-
ASG	-	-	-
D-2	-	-	-
D-1	1	-	1
P-5	1	-	1
P-4	2	-	2
P-3	7	(1)	6
P-2	-	-	-
Total	11	(1)	10
General Service			
Principal	-	-	-
Other	8	(1)	7
Total	8	(1)	7
Grand total	19	(2)	17

C. Implementation of recommendation 37 concerning public information activities

31. The activities proposed under the programme of public information are contained in chapter 9 of the medium-term plan for the period 1984-1989, 11/ where they constitute one single programme. Pursuant to General Assembly resolution 41/213 and other pertinent decisions, the Secretary-General has formulated proposed revisions to the medium-term plan (A/43/6), including, in particular, to the programme on public information. In addition to the extension of the period covered by the plan, the proposed revisions relate to the programme structure of the Department of Public Information and reflect the results of recent reviews and the guidance provided by CPC and the General Assembly in considering reports on the structure and functioning of the Department of Public Information. The revised programme budget estimates for the biennium 1988-1989 have been formulated on the basis of this revised medium-term plan submission.

32. The proposed revised programme of work for the biennium 1988-1989 that follows is presented in terms of objectives rather than by organizational units. The proposed activities are first described under three subprogrammes, namely, Promotional services, Information services and Public services. Because the organizational structure of the Department cuts across these three subprogrammes, resource requirements continue to be shown by main organizational unit. Programme functions and activities undertaken by each unit are summarized by reference to the outputs already described in the programme narrative.

33. The primary objective of the public information activities of the Organization continues to be the promotion of an informed understanding of the work and purposes of the United Nations among peoples of the world. In addition to the Charter of the United Nations and the medium-term plan, General Assembly resolutions 13 (I), 595 (V), 1335 (XIII), 1405 (XIV), 2897 (XXVI), 3535 (XXX), 33/15, 34/182, 35/201, 36/149, 37/94, 38/82, 39/98, 40/164, 41/68 and 42/162 also constitute the basis for the revised 1988-1989 work programme.

34. The proposed revisions to the medium-term plan and the programme budget follow a thorough review of the public information activities of the United Nations initiated by the Secretary-General. This review responded not only to recommendations 15 and 37 of the Group of High-level Intergovernmental Experts 1/ as approved by the General Assembly in its resolution 41/213, but to the need to achieve greater effectiveness and impact in the discharge of basic mandates in this area. In this context, recommendation 37 of the Group of High-level Intergovernmental Experts stated, in part, that:

"(1) A thorough review of the functions and working methods as well as of the policies of the Department of Public Information should be conducted, with a view to bringing its role and policies up to date in order to improve the capacity and ability of the Department to provide information on United Nations activities as approved by the intergovernmental bodies. To this end, the working methods of the Department should be rationalized, in order that the funds allocated to the Department should, to a larger extent than hitherto, be used for programme activities."

35. A key conclusion in the review of the functions, working methods and policies of the Department was the need to strengthen links with the media to enhance the stature and credibility of the United Nations as a major player in international multilateral relations. The establishment of the Executive Media Service is intended to meet this need, by providing communication support to the activities of the Secretary-General and other senior staff in increasing awareness of the role of the United Nations in multilateral diplomacy.

36. Consistent with the general orientation of the public information programme (A/43/6, para. 9.2), the approach to information activities will be based on two complementary concepts - promotion and coverage. One will ensure that the planning and development of strategies as well as the production of public information materials will highlight the major themes and priority areas mandated by the General Assembly, through multimedia promotional campaigns; while the other will ensure adequate media coverage and public interest in the ongoing activities of the Organization.

37. It was also concluded that, in discharging the Department's mandates, greater effectiveness could be achieved by establishing a theme-oriented communications programming and planning unit, the Communications and Project Management Service, coupled with a reorganization of its production, distribution and servicing structures along functional lines. In this context, the Information Products Division would comprise separate units responsible for news coverage, institutional publications and electronic (video, film, radio) magazines and features, together with its technical services; and the Dissemination Division would be responsible for the distribution of the various information products as well as for servicing media representatives, NGOs and other public services. It is proposed that the units referred to above be integrated under the Bureau of Programme Operations and co-ordinated by its Director. This approach is intended to permit greater focus for the various substantive programmes while at the same time eliminating duplication and overlap of functions which were found to exist in certain areas.

38. A basic element in the efforts to revitalize the work of the Department of Public Information, so as to meet the varying information needs of the peoples around the world about the United Nations, is the enhancement of the work of the information centres, ensuring a dynamic presence in as many countries as possible. As part of the review of the working methods of the Department, it was found necessary to reinforce at Headquarters the function of providing the centres with policy and operational guidance, monitoring their activities and providing them with general support, both substantive and administrative. These, among others, will be the functions of the Information Centres Division which, with the revised work methods of the Department, will reinforce and enhance the effectiveness of the information centres in meeting particular regional and local needs for information products and activities by increasing their capacity to produce original material or adapt, as appropriate, raw information materials provided by Headquarters.

39. The establishment of the Division for Committee Liaison and Administrative Services is intended to serve several important needs. On the one hand, it is designed to provide maximum support to the executive direction and management function in the Department, ensuring the co-ordination and harmonization of its

administrative, human, and financial resources management as well as of its monitoring and evaluation functions. It is also intended that the latter be expanded so as to provide not only quantitative analyses but qualitative evaluations of information products and of their access to audiences, media outlets and other disseminators, as well as data on public opinion trends about the United Nations. The responsibilities of this new Division will also include those of servicing the Committee on Information and the Joint United Nations Information Committee (JUNIC), as well as liaison with other intergovernmental and expert bodies, thus ensuring the harmonization of the Department's policies with those determined by the legislative organs and the co-ordination of such policies with the agencies and programmes of the United Nations system.

40. The revised programme budget proposals that follow, as well as the revised organizational structure for the Department of Public Information, seek to meet an urgent need of the Organization to project information on its activities to the peoples of the world better and more effectively. Considering the magnitude of the changes proposed, in which process it has also been attempted to comply with recommendation 15 of the Group of High-level Intergovernmental Experts, the 1988-1989 revised programme budget proposals must of necessity be considered as transitional. Further refinements and improvements will no doubt be called for in the submissions for forthcoming bienniums taking full account of the views of Member States and of the experience gained in the implementation of the programme.

41. These proposals aim to achieve a clear set of operational goals: (a) in planning, a more focused and co-ordinated approach to the Organization's priority issues; (b) in production, higher quality; (c) in services, flexibility and responsiveness; (d) in dissemination, accurate targeting and timeliness and (e) in evaluation, clear identification of audiences and greater accuracy in the assessment of impact of information activities. At the same time, they respond to recommendation 15 of the Group of High-level Intergovernmental Experts relating to a reduction in the number of staff members. As indicated in table 27.2 below, it is proposed to reduce the number of posts under section 27 of the regular budget by 108 from the currently authorized total of 770, a reduction of 14 per cent.

42. The proposed organizational structure of the Department is shown below.

43. Under these proposals, a number of organizational units for which provision was made in the initial estimates are to be replaced by the new organizational units mentioned above. The posts and other resources allocated to these old units (namely the Planning, Programming and Evaluation Unit, the Radio Services Division, the Visual Services Division, the Press and Publications Division, the External Relations Division and the Division for Economic and Social Information) would then be reallocated under the new structure. The financial and staffing tables contained in the present document summarize the revised requirements under the regular budget for the new structure of the Department of Public Information.

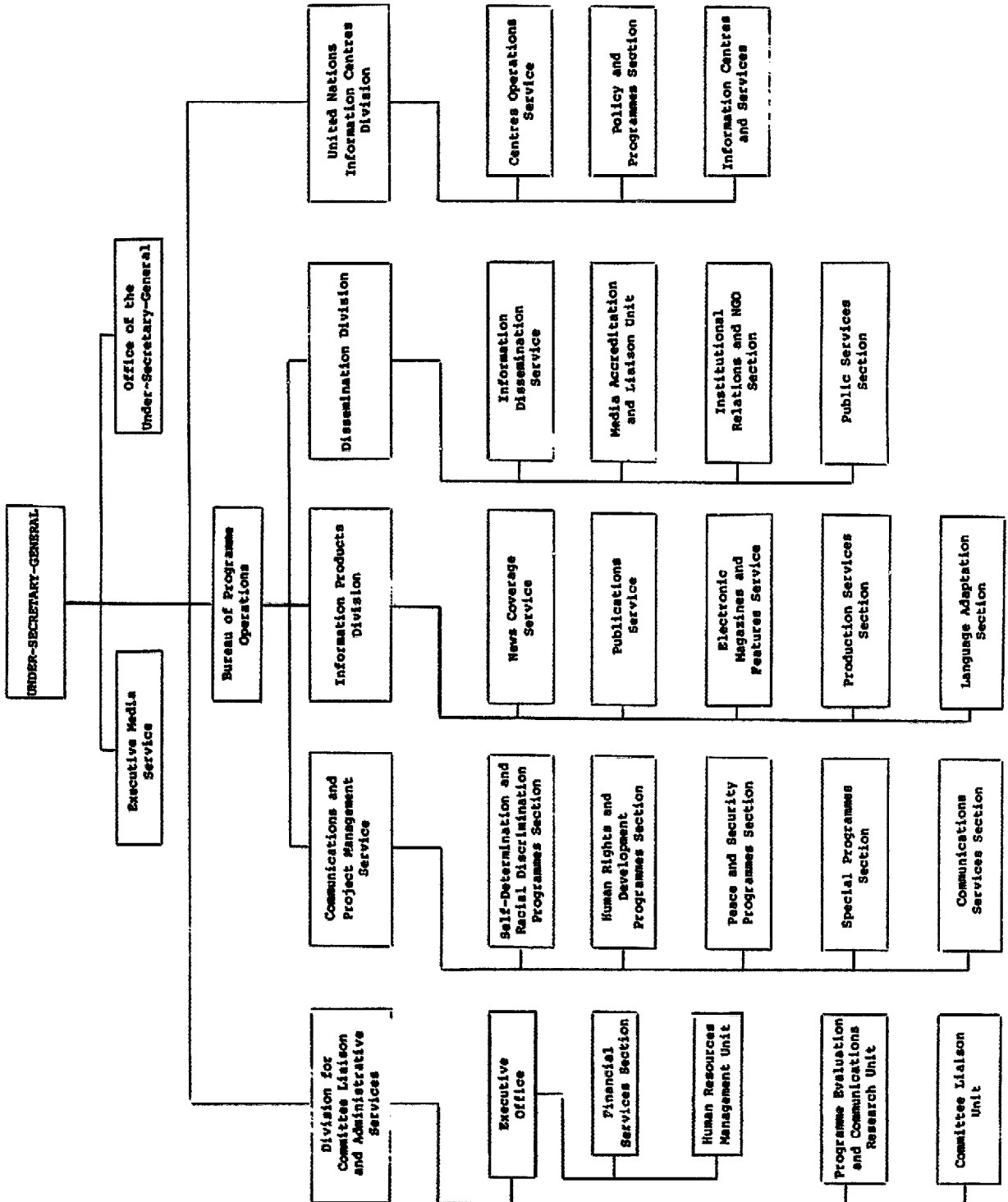


Table 27.1. Regular budget: summary of 1988-1989 requirements by object of expenditure

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	37 533.3	(124.4)	37 408.9
General temporary assistance	693.1	-	693.1
Overtime	327.5	-	327.5
Temporary posts	1 355.5	220.8	1 576.3
Personal services	692.1	(9.6)	682.5
Common staff costs	13 583.0	(12.9)	13 570.1
Representation allowances	14.0	(1.2)	12.8
Training of information centre personnel	44.9	13.4	58.3
Travel of participants	426.1	-	426.1
Travel of staff	777.8	(7.7)	770.1
Travel on film assignment	167.5	(7.5)	160.0
Travel on photo assignment	17.4	12.6	30.0
Travel on radio assignment	77.0	27.6	104.6
Travel on TV assignment	36.9	(16.9)	20.0
Travel on TV/film promotion	18.4	(8.1)	10.3
Contractual services	331.2	2.7	333.9
External printing and binding	211.9	-	211.9
Booklets and leaflets	1 587.3	13.5	1 600.8
Public information services	1 766.1	287.4	2 053.5
Data processing services	-	100.0	100.0
Telecommunications services	5 844.1	(318.2)	5 525.9
Other specialized services	87.1	-	87.1
General operating expenses	92.3	-	92.3
Rental and maintenance of premises	1 790.7	-	1 790.7
Rental and maintenance of equipment	848.0	77.0	925.0
Communications	2 348.8	55.0	2 403.8
Hospitality	165.6	50.0	215.6
Miscellaneous services	373.7	(52.8)	320.9
Supplies and materials	2 377.2	(585.5)	1 791.7
Furniture and equipment	1 025.0	389.3	1 414.3
Public information equipment	1 443.1	7.8	1 450.9
Replacement of word-processing equipment	156.2	-	156.2
Fellowships	388.9	(30.0)	358.9
Grants and contributions	400.0	-	400.0
Total	77 001.7	82.3	77 084.0

Table 27.2. Post requirements under the regular budget

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Target December 1989 level	Proposed adjustments	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional and above									
USG	1	1		1		1	1		1
D-2 a/	5	4	(1)	5		4	5	(1)	4
D-1	20	15	(5)	20		15	20	(5)	15
P-5	47	39	(8)	47		39	48	(8)	40
P-4	63	61	(2)	63		61	63	(2)	61
P-3	67	54	(13)	67		54	76	(13)	63
P-2	41	29	(12)	41		29	48	(2)	46
Total	244	213	(31)	244		213	261	(31)	230
General Service									
Principal	9	9		9		9	9		9
Other	157	152	(5)	157		152	161	(5)	156
Total	166	161	(5)	166		161	170	(5)	165
Other categories									
Local level	330	260	(70)	330		260	330	(70)	260
Trades and crafts	9	7	(2)	9		7	9	(2)	7
Total	339	267	(72)	339		267	339	(72)	267
GRAND TOTAL	749	641	(108)	749		641	770	(108)	662

a/ The D-2 post targeted for reduction by December 1989 will be identified in the course of the biennium.

Programme narrative

Subprogramme 1. Promotional services

(a) Reference: proposed revisions to the medium-term plan 1984-1989 (A/43/6, paras. 9.12-9.15).

(b) Programme elements:

1.1 Promotional activities

The following activities would be undertaken in support of the priority themes of the United Nations, namely peace, security and disarmament, development, self-determination and human rights.

Intermediate activities

(i) To ensure regular contact with other departments in the United Nations Secretariat, as well as other members of the United Nations system, in the planning and implementation of public information activities;

(ii) To plan promotional public information activities and the strategies by which they are to be implemented, utilizing all media;

(iii) To consolidate and co-ordinate information activities in the field with other members of the United Nations system in order to improve efficiency in the delivery of public information;

(iv) To ensure liaison by United Nations information centres and services with national and international news media, governmental and non-governmental organizations, educational authorities, libraries, parliamentarians and other local redisseminators of information about the United Nations.

Output:

(i) An out-reach programme for editors and other senior media representatives, particularly those whose organizations have no accredited correspondents at the United Nations (1988 and 1989);

(ii) Co-sponsored demonstration projects and co-productions: Comprehensive campaigns (including graphic presentations and television co-productions) will be established for major issues including peace, security and disarmament; development; self-determination and racial discrimination; and human rights. The Department of Public Information will provide part of the costs of joint productions, including funding of development and start-up costs, and demonstration projects;

(iii) Organization by United Nations information centres and services of special days and weeks proclaimed by the General Assembly relating to apartheid, decolonization, Namibia, racial discrimination, Palestine, human rights, disarmament, peace, social and economic development and United Nations Days.

1.2 Communication services

Intermediate activities

(i) To provide communications support to the activities of the Secretary-General and senior staff and to increase awareness of the role of the United Nations in multilateral diplomacy;

(ii) To design and institute a system which ensures consistency of style and signatures on United Nations products so that a positive and constant visual image is transmitted;

(iii) To develop parameters for systematic assessment of audience perceptions and needs, in order to determine views on the United Nations in general, the diffusion level of United Nations information, ways of increasing access of United Nations news in the media and ways of improving information products and their distribution, through:

- a. Gathering and analysing results of existing public opinion surveys which have a bearing on the United Nations and its activities;
- b. Collaborating with existing organizations around the world which engage in public opinion surveys, for purposes of including in their surveys questions of interest to the United Nations;
- c. Specially designed questionnaires for participants in several media round-tables.

1.3 Peace, security and disarmament

Output:

(i) A 24-page pamphlet on international peace and security, for distribution in the six official languages to NGOs, the press, parliamentarians, educational institutions and libraries, government agencies and officials and the general public (1989);

(ii) NGO Conference: A three-day conference at United Nations Headquarters for representatives of NGOs from all over the world. The general theme of the 1988 NGO Conference will be "The role of the United Nations in global security" (third quarter, 1988);

(iii) Preparation of an information kit containing briefing materials and background papers to encourage awareness and press coverage of the third special session of the General Assembly on disarmament and development;

(iv) Production of the Spanish, Arabic, Hindi and Italian versions of the 375-page book entitled "The Blue Helmets", which gives the history of peace-keeping operations, for distribution to NGOs, the press, educational institutions, parliamentarians and government agencies and officials;

(v) An audio-visual presentation on the subject of peace-keeping and peace-making, to assist speakers who address groups on the subject. The presentation will include photographs, slides, and other graphic materials, in a format that allows for updating;

(vi) An information kit on the work of the United Nations in the field of peace-keeping and peace-making for use by teachers. The kit will include:

- a. A bibliography of United Nations films and videos on peace-keeping, describing these productions and encouraging their use;
- b. A revised version of the booklet "Peace-keeping: The facts";
- c. A pamphlet on peace-making and the "good offices" work of the Secretary-General;
- d. A teaching unit on peace-keeping and peace-making including posters and a teaching guide;

(vii) A 30-minute documentary film on the subject of the peaceful uses of outer space, intended for the general public world-wide; a co-producer will be sought for additional funding to permit global coverage of the subject;

(viii) Feature articles dealing with the theme will be produced in English for placement in magazines and newspapers, as well as reproduced in publications of the Department. Some of these features will be translated into other languages and distributed as appropriate;

(ix) Briefings for NGOs at Headquarters, New York, Geneva, Vienna and United Nations information centres on the theme as well as related observances and other events.

1.4 Self-determination

Output:

(i) A 24-page pamphlet on Israeli settlements in the occupied territories, in the six official languages, German and five local languages, as required by United Nations information centres, for distribution to NGOs, the press, educational institutions, government agencies and the general public (1989);

(ii) A 24-page pamphlet on economic and social activities of the United Nations relating to the question of Palestine in the six official languages and four other local languages as required by United Nations information centres, for distribution to NGOs, the press, educational institutions, government agencies and the general public (1989);

(iii) Reprints of two earlier publications on the question of Palestine for distribution in the six official languages and in German to NGOs, the press, educational institutions, government agencies and the general public (1988 and 1989);

(iv) Five regional journalists' encounters and four series of national journalists' encounters on the question of Palestine:

- a. Three regional encounters to be held in Africa, Europe and North America in 1988;
- b. Two series of national encounters to be held in Africa and Europe in 1988;
- c. Two regional encounters to be held in Asia and Latin America and the Caribbean in 1989;
- d. Two series of national encounters to be held in the same regions in 1989;

(v) Two fact-finding news missions for 10 international journalists each to visit the Middle East (1988 and 1989);

(vi) A 24-page pamphlet on apartheid in the six official languages and in German, Hausa, Danish and Polish as required by United Nations information centres, for distribution to NGOs, the press, educational institutions and libraries, parliamentarians, government agencies and officials and the general public (1989);

(vii) A 20-minute film in Arabic, English, French and Spanish on the events in South Africa and the continuing struggle against apartheid, to be produced either from acquired footage or as a co-production, with the Department providing support staff and making language versions for United Nations distribution. Intended for the general public world-wide (1989);

(viii) Anti-apartheid information kits for four special days: the International Day for the Elimination of Racial Discrimination (21 March), the International Day of Solidarity with the Struggling People of South Africa (16 June), the International Day of Solidarity with Women of South Africa and Namibia (9 August) and the Day of Solidarity with South African Political Prisoners (11 October). The kits will contain briefing materials and background papers;

(ix) Cultural boycott in support of the campaign against apartheid: A major 1988 activity of the Centre against Apartheid is a continuing programme to promote a boycott of South Africa by writers, artists, performers and entertainment leaders. There will be a conference on the boycott at Athens in September 1988. The Department's efforts to promote and highlight this conference will include production of a brochure, a television public service announcement on the conference and the boycott and other activities;

(x) Two posters in English on Namibia for distribution through United Nations information centres, UNDP offices and NGOs;

(xi) Placement of advertisements in major newspapers in connection with special activities of the United Nations Council for Namibia;

(xii) Two booklets on the question of Namibia, each covering political, economic and legal matters, the military situation, social conditions, territorial

integrity and contacts between Member States and South Africa (third quarter, 1988 and 1989). These two booklets would be translated and printed in Catalan, Malagasy, Romanian and Turkish for distribution by the United Nations information centres. Pamphlets on seminars (1988 and 1989, as seminars occur); two pamphlets on Council for Namibia activities (fourth quarter, 1988 and 1989); information kit ("red folders") including reprints of up to seven titles and reprint of Namibian student leaflet (1988 and 1989);

(xiii) A one-hour video docu-drama about Namibia, to be co-produced with other sponsors in English, French, Spanish and Arabic (1989);

(xiv) Two 60-second television spots in Arabic, English, French and Spanish, highlighting Namibia's struggle for independence, intended for the general public world wide and distributed through news syndicates, United Nations information centres and United Nations associations (1988 and 1989);

(xv) Feature articles dealing with the theme will be produced in English for placement in magazines and newspapers and reproduced in publications of the Department. Some of these features will be translated into other languages and distributed accordingly;

(xvi) Briefings for NGOs at Headquarters, New York, Geneva, Vienna and United Nations information centres will be held covering the theme as well as related observances and other events;

(xvii) A 24-page pamphlet on decolonization (on a theme to be determined), for distribution in the six official languages, to NGOs, the press, educational institutions and libraries, government agencies and officials and the general public (second quarter, 1989).

1.5 Human rights

Output:

(i) *Notice*, a quarterly bulletin in English and French giving information on forthcoming human rights meetings and on recently issued publications for distribution to the media and NGOs at Geneva;

(ii) Reprint of the text of the Universal Declaration of Human Rights in a "personalized document" format in 10 local languages, as required by the United Nations information centres, for distribution to NGOs, educational institutions and the general public, and maintenance of stock in 68 languages;

(iii) Reprints of the International Bill of Human Rights (the Declaration plus the International Covenants and Optional Protocol) in the six official languages and translation into five local languages as required by United Nations information centres for distribution to NGOs, journalists, parliamentarians, educational institutions and libraries, government agencies and officials and the general public;

- (iv) Information kit on the fortieth anniversary of the Declaration of Human Rights, including articles, posters, pamphlets, charts and cartoons, for distribution in English, French and Spanish to NGOs, journalists, parliamentarians, educational institutions and libraries, government agencies and officials and the general public;
- (v) Production of the Arabic, Chinese and Russian versions and reprint of the English version of the 300-page book The United Nations and Human Rights for distribution to NGOs, the press, parliamentarians, educational institutions and libraries and government agencies and officials (Arabic and Chinese, 1988; English and Russian, 1989);
- (vi) Continuation of the acquisition and development of comprehensive documentation and reference services on human rights for various users at the libraries of United Nations information centres and services;
- (vii) Two 60-second television spots in Arabic, English, French and Spanish, intended for the general public world wide, to be distributed by news syndicates, television networks, United Nations information centres and United Nations associations, in connection with Human Rights Day (1988 and 1989);
- (viii) Objective: Justice, twice-yearly publication in English dealing with questions of self-determination, apartheid, human rights and Namibia. It is intended for NGOs, the press, educational institutions and libraries, parliamentarians and government agencies and officials (1988 and 1989);
- (ix) Translation and reproduction into Hebrew, Hungarian, Thai and Zulu of the pamphlet "Combating racial discrimination" (DPI/858) containing the United Nations Declaration on the Elimination of All Forms of Racial Discrimination and the International Convention on the Elimination of All Forms of Racial Discrimination;
- (x) A student leaflet on the Second Decade to Combat Racism and Racial Discrimination, to be released to coincide with United Nations Day, in English, French and Spanish, as well as in languages required by the United Nations information centres for distribution to schools, universities, educators, youth organizations and other NGOs (1989);
- (xi) A short video or a public service announcement using puppets (talent donated), illustrating the theme of racial discrimination; in English, French, Spanish and Arabic (1988);
- (xii) Feature articles dealing with the theme will be produced in English for placement in magazines and newspapers, as well as reproduced in publications of the Department. Some of these features will be translated into other languages and distributed as appropriate;
- (xiii) Briefings for NGOs at Headquarters, New York, Geneva, Vienna and United Nations information centres will be held covering the theme, as well as related observances and other events;

(xiv) Two 60-second television spots (in Arabic, English, French and Spanish), on the elimination of racial discrimination, intended for the general public and to be distributed world wide by news syndicators and United Nations information centres, to interested television stations (first quarter, 1988 and 1989).

1.6 Development

Output:

(i) Reprint of the publication containing the Nairobi Forward-looking Strategies for the Advancement of Women for distribution in Arabic, English, French and Spanish, as well as in Swahili, Japanese and Serbo-Croatian, as required by the United Nations information centres for distribution to the press, NGOs and the general public (1988);

(ii) An international media round table to examine existing studies on sex-stereotyping in the mass media and advertising and to develop recommendations for use by the media and others to promote the elimination of sex-stereotyping. The round table will be held in Europe with the participation of 20 media representatives and experts from around the world (1988);

(iii) A three-day NGO conference on the Forward-looking Strategies for the Advancement of Women to be organized by the Department at Headquarters with the participation of over 750 representatives of NGOs from around the world (third quarter, 1989). A 40-page booklet in English based on the proceedings of the conference will be produced for distribution to NGOs and conference participants (1989);

(iv) A photo-display set in English highlighting the Forward-looking Strategies for distribution to NGOs, academic institutions and government officials and intended for general public viewing (1988);

(v) A 30-minute film in Arabic, English, French and Spanish, within the series of films produced during the United Nations Decade for Women that looks at the challenges of technical development for the future of women in the work place for distribution to the general public world wide (1989);

(vi) Commemoration of International Women's Day 1988: production of a leaflet in English, French and Spanish, on United Nations strategies for the advancement of women, aimed at generating grass-roots action at the national level; and the production of a promotional button in six languages (1988);

(vii) Annual updating of the "Directory of Development Journalists", which lists names and addresses of journalists and journals concerned with economic development to be distributed in English to NGOs, the media and national government departments (second quarters, 1988 and 1989);

(viii) Development Forum: Twelve issues of the general edition in English, French and Spanish and 48 issues of Development Business in English. Development Forum, the periodical of the United Nations system on economic and social issues,

is distributed to Governments, universities, NGOs, opinion-makers and the general public. **Development Business** provides information on business opportunities arising from loans and grants generated by international financial institutions and development agencies and is distributed by subscription;

(ix) Promotion of the Fourth Survey on Transnational Corporations: this will consist of:

- a. A press kit containing a summary of the fourth major Survey on Transnational Corporations;
- b. Feature articles based on the Survey;
- c. Press events in major cities;

(x) Bi-monthly publication, **Africa Recovery**, in English and French on developments relating to the implementation of the United Nations Programme of Action for African Economic Recovery and Development 1986-1990 for distribution to the media and NGOs;

(xi) Information kit on the report of the Secretary-General on the mid-term evaluation of the African recovery programme. To be produced in English and French, the kit will include the summary of the report, as well as features and other background information;

(xii) Information kit containing a summary of the report of the Advisory Committee on Financial Flows to Africa established by the Secretary-General, as well as graphs, and background articles for distribution to the press and NGOs;

(xiii) Information kit on the Fourth United Nations Development Decade, to be produced in English and French, containing a pamphlet and other background information materials;

(xiv) Media events to be organized by the global network of United Nations information centres to highlight the Programme of Action for African Economic Recovery and Development. Activities are to include panel discussions, lectures, film and video screenings, and exhibitions as well as feature articles on local projects;

(xv) Support to the Non-Governmental Liaison Service, which is a joint undertaking by some members of JUNIC and is designed to develop working relations with national NGOs concerned with development issues in the industrialized countries;

(xvi) Third international round table to review the progress made to promote a new world information and communication order to be organized with the United Nations Educational, Scientific and Cultural Organization (UNESCO), with the participation of 25 journalists, decision makers and researchers, representatives of the international media and professional organizations and associations (1988);

(xvii) A 30-minute video documentary in Arabic, English, French and Spanish on the efforts of developing countries' radio and television broadcasters to address the imbalance in the free flow of information. The film is intended for the general public world wide (1988);

(xviii) Annual eight-week training programme at Headquarters (with one week in a developing country) for 16 journalists and broadcasters from developing countries (1988 and 1989);

(xix) Post-conference pamphlet in the six official languages on the results of the International Conference on Drug Abuse and Illicit Trafficking and the continuing work of the United Nations system in the field of drug control for distribution to the press, NGOs and government officials (1988);

(xx) Information programme to publicize the International Day against Drug Abuse and Illicit Trafficking (26 June) to be observed annually, which will include preparation of a press and NGO kit, an award ceremony to honour individual leaders in the field, and public service announcements. These will be done in co-ordination with United Nations drug control programmes at Vienna;

(xxi) Booklet in English, French and Spanish containing the Milan Plan of Action and commentary and texts of instruments adopted by the Seventh United Nations Congress on the Prevention of Crime and the Treatment of Offenders for distribution to the press, NGOs and government agencies (1988);

(xxii) A 30-minute documentary film on the status of efforts to permit disabled and handicapped people to lead a more normal life and work in connection with the mid-decade (1988) of the United Nations Decade of Disabled Persons, to be produced in Arabic, English, French and Spanish for television and non-theatrical showings (1988);

(xxiii) "Children's Express" project: Co-production of a prime-time television series, segments of which will focus on United Nations programmes and activities. Several agencies and programmes of the United Nations system will participate in the project and share expenses. Material produced relating to the United Nations will be used by the Department of Public Information for non-commercial distribution;

(xxiv) Feature articles dealing with the theme will be produced in English for placement in magazines and newspapers, as well as reproduced in publications of the Department. Some of these features will be translated into other languages and distributed as appropriate;

(xxv) Briefings for NGOs at Headquarters, New York, Geneva, Vienna and United Nations information centres will be held covering the theme, as well as related observances and other events;

(xxvi) A booklet in English, French and Spanish on the mid-decade review of activities relating to the question of disabled persons, based on material provided by the Centre for Social Development and Humanitarian Affairs, for distribution to NGOs, government officials and the general public (first quarter, 1988);

(xxvii) Reprint in English, French and Spanish of the World Programme of Action concerning Disabled Persons, for distribution to NGOs, government officials and the general public (second quarter, 1988);

(xxviii) Updating of material in the information kit on activities related to the establishment of a new international economic order, for distribution in Arabic, English, French and Spanish to key communicators, policy-makers and disseminators.

1.7 Institutional promotion

In addition to promotional campaigns around specific priority themes, other efforts will be undertaken to promote public awareness and support of the Organization. These efforts will include the following specific activities:

Output:

(i) Publication of the annual report of the Secretary-General to the General Assembly on the work of the Organization in the six official languages and in five local languages for distribution to NGOs, the press, educational institutions and libraries, parliamentarians, government agencies and officials, libraries and the general public (third quarter, 1988 and 1989);

(ii) Preparation of fact sheets and other relevant materials to assist the Secretary-General and other United Nations officials in responding to queries about the Organization;

(iii) Two 60-second television spots commemorating the observance of United Nations Day intended for distribution to the general public world wide by news syndicates, television networks, United Nations information centres and United Nations associations (1988 and 1989);

(iv) Annual concert televised live from New York to celebrate United Nations Day (fourth quarter, 1988 and 1989);

(v) Oral history of the United Nations: a collection of taped interviews with present and former delegates and international civil servants who have played a significant role in the evolution of the United Nations, for use, on request, by journalists, historians, researchers, NGOs and United Nations associations,

(vi) Four photo and poster exhibits intended for the general public to be displayed at the Palais des Nations in connection with meetings of the Governing Council of UNDP, the Economic and Social Council and the Commission on Human Rights and with United Nations Day,

(vii) Updating of the film "The United Nations and the Danube" on the Vienna International Centre, in English, French and German, first produced in 1981, to be lent to NGOs and educational institutions and shown to visitors at the Centre (second quarter, 1988);

(viii) Updating of a booklet, in English, French and German, on the Vienna International Centre and the Vienna-based organizations of the United Nations system for distribution to the press, governmental and non-governmental organizations, educational institutions and the general public (first quarter, 1989);

(ix) United Nations: Image and Reality: updating of the 40-page booklet on United Nations activities, administration and finances, in the six official languages and in six local languages, for distribution to NGOs, the press, educational institutions and libraries, parliamentarians, government agencies and officials, libraries and the general public (1988);

(x) Four 2-page teaching guides in English, French and Spanish to accompany the presentation of four films, for use in schools and universities for distribution through United Nations information centres;

(xi) Production of articles dealing with major themes of the United Nations in English for placement in magazines and newspapers, as well as for use in publications of the Department. Some of these features will be translated into other languages and distributed as appropriate;

(xii) Briefings for NGOs at Headquarters, New York, Geneva, Vienna and United Nations information centres will be held as well as related observances and other events.

Subprogramme 2. Information services

(a) Reference: proposed revisions to the medium-term plan 1984-1989 (A/43/6, paras. 9.16-9.19).

(b) Programme elements:

2.1 Press releases

Press releases will be issued for the purpose of informing the news media about developments in open meetings, observances, events and other activities of the United Nations and the specialized agencies. Press releases will be available at Headquarters in New York, at Geneva and at Vienna and will be distributed to missions, United Nations information centres and United Nations offices overseas. Information will also be cabled to United Nations information services and information centres.

Output:

(i) Press releases in English and in French on official open meetings at Headquarters, including backgrounders, round-ups and coverage of individual meetings; similar coverage of United Nations meetings away from Headquarters; topics include statements and travel of the Secretary-General, appointments of United Nations officials, selected Secretariat reports and publications, activities at United Nations offices away from Headquarters including the regional commissions

and specialized agencies, as cabled by them, biographical data on new permanent representatives and newly elected chairmen of intergovernmental bodies, status of treaties and other legal matters and notes to correspondents;

(ii) Press releases in English and French on official open meetings at the Palais des Nations at Geneva; and in English and, on a more selective basis, in German and French on official open meetings at the Vienna International Centre and/or the Austria Centre, Vienna. These releases include backgrounders and coverage of individual meetings; topics include statements and travel of the Secretary-General, activities of various United Nations bodies, specialized agencies and regional commissions, as cabled by them, and biographical data on new permanent representatives and new senior officials of the United Nations;

(iii) Press releases and newsletters will be produced by the United Nations information centres and services on meetings, observances or special events related to the work of the Organization and its agencies. The press releases, in most cases produced in local languages, will be distributed to the media, NGOs, professional associations and other redisseminators in order to keep the public informed both of major news items affecting the United Nations and the local projects and activities carried out under the aegis of the Organization and the specialized agencies;

(iv) Press coverage of missions of consultation and the annual seminars of the Council for Namibia;

(v) Daily news summaries in English and French (and weekly summaries in English) of meetings and events at Headquarters, for distribution to correspondents and the radio section;

(vi) Annual compendium, in English and French, of resolutions and decisions adopted by the General Assembly (approximately 700 pages in each language);

(vii) Daily United Nations news dispatches, in English, French and Spanish, transmitted electronically to the News Agencies Pool of Non-Aligned Countries, the Pan-African News Agency and other regional news agencies of the developing countries.

2.2 Radio news programmes and magazines

Output:

(i) News bulletins and news magazine programmes, on United Nations meetings, observances, special events and other activities will be produced in 17 languages and will be sent, as appropriate: (a) via radio circuit to regional broadcasting organizations for retransmission by short or medium wave; (b) via telephone circuit directly to broadcasting organizations at their expense; and (c) on tape or cassette to broadcasting organizations. Radio programmes will be produced in the following languages: Arabic, Bengali, Chinese, Dutch-Papiamentu, English, French, French-Creole, Greek, Hebrew, Hindi, Indonesian, Kiswahili, Portuguese, Russian, Serbo-Croatian, Spanish and Turkish;

(ii) Texts of daily news bulletins in English, French and Spanish as appropriate will be sent via electronic mail to United Nations information centres and other United Nations field offices for translation (where necessary) and use by national broadcasting organizations in their own programmes. The languages into which these programmes will be translated will include Arabic, French Creole, Hindi, Indonesian, Japanese, Malay, Portuguese, Somali and Urdu;

(iii) Taped radio programmes in English, French or Spanish will be sent as appropriate from Headquarters, for adaptation by United Nations information centres or national broadcasting organizations. The languages into which these programmes will be adapted will include Lingala, Malay, Pilipino, Portuguese, Thai and Urdu.

2.3 Special radio news documentaries and magazine programmes

Output:

(i) One South Africa: A total of 120 14-minute documentary radio programmes in English on various aspects of the struggle against apartheid, for distribution on tape to broadcasting organizations primarily in southern Africa and to international broadcasting organizations whose radio transmitters can reach South Africa and adjacent countries. Tapes will also be distributed to broadcasting organizations world wide for national use. Adaptations of these programmes are made in Afrikaans, Sesotho, Setswana, Xhosa and Zulu. A monthly 90-minute adaptation of these programmes, to be entitled "South of the Zambezi", will be sent on tape to Radio Nigeria for broadcast to southern Africa;

(ii) Southern Africa Review: Twice-weekly 14-minute magazine radio programmes dealing with United Nations efforts against apartheid and in support of the right to self-determination and other matters of interest to the peoples of southern Africa. Tapes of these programmes are distributed in Afrikaans, English, Sesotho, Setswana, Xhosa and Zulu to broadcasting organizations whose radio transmitters can reach South Africa and adjacent countries. Tapes are also distributed to broadcasting organizations world wide for national use;

(iii) Southern Africa News: A weekly three- to five-minute news programme in English, transmitted via telephone circuits to southern Africa and North America;

(iv) Namibia Up-Date: An annual series of six special 15-minute feature radio programmes reviewing the latest developments on the question of Namibia in English, French and Spanish, for world-wide distribution on tape;

(v) An annual series of six 15-minute feature radio programmes in English and two local languages of Namibia on specific themes relating to Namibia for broadcast to Namibia by radio organizations in neighbouring countries;

(vi) A weekly 15-minute feature radio programme in English on issues related to the status of women, which will be produced monthly in Arabic, French and Spanish for distribution on tape to broadcasting organizations world wide;

(vii) Eight 15-minute feature radio programmes on the question of Palestine in Arabic, English, French and Spanish for distribution world wide on tape;

(viii) Twice-weekly telephone feeds on African economic recovery in English and French for use by radio stations world wide.

2.4 Television news and magazines

Meetings and events at the United Nations will be covered by television and distributed to television broadcasters and news syndicates. There will be daily contact with broadcasters to determine their needs. News magazines on video and film documentaries will be produced on selected economic and social issues pertinent to the work of the Organization during the biennium.

Output:

(i) There will be full television coverage of the General Assembly, Security Council and other meetings and events occurring at Headquarters and limited coverage of meetings and events at Geneva and Vienna. All coverage will be available for use in feature productions and for archival purposes;

(ii) UN in Action, a weekly television magazine, three to five minutes in length (a video news backgrounder) produced and distributed in all six official languages by satellite transmission or pouched video-tapes;

(iii) Development Magazine: A series of 30-minute television programmes consisting of a short feature followed by a taped studio discussion in English, French, Spanish and Arabic. Two programmes per year, for distribution to television stations and non-theatrical screenings;

(iv) World Chronicle: Seventy-eight 30-minute live television panel programmes in English, in which United Nations accredited journalists question senior officials and diplomats on issues before the world community. They will be distributed in the United States and to some developing countries;

(v) A 15-minute television programme summarizing the many activities of the United Nations for the years 1988 and 1989, to be produced in Arabic, English, French, Russian and Spanish.

2.5 Photographs

Action-oriented photographs will be produced covering major meetings and events related to United Nations activities for use by the media, in publications and government press services.

Output:

Photographs of meetings, conferences and events at Headquarters and at Geneva, as well as limited photo coverage of events and meetings at Vienna. Photo coverage of the appointments of the Secretary-General at Headquarters, as well as photographs of United Nations field projects.

2.6 Institutional and reference publications

In addition to the various publications to be produced in connection with specific themes or promotional campaigns, there will be a general portfolio of monthly, quarterly, annual and ad hoc publications, as needs arise. The publications will include basic documentation, institutional references and periodicals as described below.

Output:

(i) Reprints, as required, of the Charter of the United Nations in the six official languages and five local languages for distribution to NGOs, the press, educational institutions and libraries, parliamentarians, government agencies and officials, libraries and the general public;

(ii) Yearbook of the United Nations (1984 and 1985 editions in English) for use by subscribers, libraries, educational institutions, government agencies, researchers, NGOs and delegations;

(iii) UN Chronicle: four issues annually in the six official languages for distribution to subscribers, the general public, government officials, educational and research institutions and libraries;

(iv) UN in Brief: Revision of the 20-page brochure for distribution in the six official languages and in five local languages to NGOs, the press, educational institutions and libraries, parliamentarians, government agencies and officials, libraries and the general public (1989);

(v) Basic Facts about the United Nations: Annual updating in the six official languages reprinted as required in several local languages for distribution to NGOs, the press, educational institutions and libraries, parliamentarians, government agencies and officials, libraries and the general public (1988 and 1989);

(vi) Everyone's United Nations: Translation of the 500-page book into French for distribution to NGOs, the press, educational institutions and libraries, parliamentarians, government agencies and officials, libraries and the general public (second quarter, 1988);

(vii) Annual updating of the four-page leaflet listing all States Members of the United Nations for distribution in six official languages to NGOs, the press, educational institutions and libraries, parliamentarians, government agencies and officials, libraries and the general public (1988, 1989).

Subprogramme 3. Public services

(a) Reference: proposed revisions to the medium-term plan 1984-1989 (A/43/6, paras 9.20-9.23).

(b) Programme elements:

3.1 Distribution

Output:

(i) Production of the Film and Video Catalogue (1988-1989) for distribution in English and French to film and television users, United Nations information centres and services and UNDP offices and to be made available at conferences, conventions and meetings; and production of UN Media News, a quarterly publication providing information on the full range of United Nations information products; production of promotional materials for specific information products;

(ii) Written and oral responses to public inquiries concerning United Nations materials.

Intermediate activities

(i) Co-ordinate physical and electronic distribution of departmental information products to information centres, the media and NGOs;

(ii) Radio, television and film promotion and distribution: liaison with various distributors, radio and television organizations either directly or through United Nations information centres and services and with UNDP offices to encourage further utilization of United Nations films, radio and television programmes;

(iii) Display and distribution of press releases: distribution by pouch of documents and publications in all official languages to United Nations information centres or services for redissemination; distribution of information material and non-sales publications to the United States and Canada and to countries and territories not covered by a United Nations information centre or service; monitoring of pouch utilization.

3.2 Correspondents' services

Output:

(i) Provide liaison services to visiting representatives of the media;

(ii) Provide ongoing services to accredited press correspondents at the United Nations and at major United Nations conferences away from Headquarters;

(iii) Daily press briefings and notes for accredited correspondents and delegations at Headquarters; and twice-weekly press briefings for accredited correspondents at the Palais des Nations at Geneva and at the Vienna International Centre.

Intermediate activity

Developing criteria for accreditation, screening applicants and providing accreditation to representatives of the press and information agencies to ensure the fullest possible access to the activities and documents of the United Nations.

3.3 NGO and institutional relations

Output:

- (i) Annual editors' round table bringing some 20 top-level print and broadcast journalists from around the world to Headquarters for one week for briefings and discussions with senior United Nations officials and ambassadors on issues of international concern (1988 and 1989);
- (ii) Other editors' round tables to familiarize media leaders with United Nations issues and procedures;
- (iii) NGO Editors' Workshop for editors and/or information specialists from influential NGOs. The objectives of the workshop would be:
 - a. To raise consciousness regarding priority United Nations issues and to draw parallels with NGO interests and concerns;
 - b. To identify information resources and facilities available to and provided for NGOs by the United Nations, in particular by the Department of Public Information;
 - c. To provide professional guidance in the interest of more effective dissemination of information on United Nations activities to allow interaction between members of the United Nations Correspondents' Association and NGO editors in an informal workshop setting;
- (iv) Maintenance of the NGO resource centre (NGO lounge) at Headquarters and at Geneva, which supplies publications, press releases and documentation on all priority activities of the United Nations system to representatives and senior executives of NGOs associated with the Department of Public Information at Headquarters and representatives of NGOs at Geneva;
- (v) Two 2-day training and orientation sessions for newly appointed representatives of NGOs at Headquarters (fourth quarter, 1988 and 1989) and briefing sessions for newly appointed representatives of NGOs at Geneva;
- (vi) Negotiations with commercial publishers and NGOs and United Nations associations for co-publishing books and microfiche materials consisting of reports, studies, statistics, meetings proceedings and other data available within the Organization (various languages);
- (vii) Updating of the publication World Concerns and the United Nations... Model Teaching Units for Primary, Secondary and Teacher Education in English, French and Spanish for distribution to ministries of education, educational institutions, teacher training programmes, pedagogical and research institutes and NGOs (1989);
- (viii) A United Nations fellowship programme for educators in Africa (to be held in co-operation with UNESCO for about 15 participants, intended to promote the development of national curricula and reform of education on the work of the United

Nations and its specialized agencies. Recommendations adopted by participants are distributed world wide in English, French and Spanish;

(ix) Provide accreditation, liaison and information services to NGOs.

Intermediate activities

(i) Planning, organizing and co-ordinating, where relevant to public information, the interface with institutions, agencies and organizations that share the aims and purposes of the United Nations;

(ii) An evaluation survey of the 900 NGOs associated with the Department will be undertaken to seek information enabling the Department to categorize NGOs in such areas as (a) level of activity, (b) membership size and location, (c) priority interests *vis-à-vis* United Nations thematic topics, (d) use of United Nations information materials and (e) proposed plans for major convocations and meetings. The data gained from this survey will enable the Department to identify influential target audiences, to sustain and enlarge these audiences as well as to gain wider access to NGOs and other institutions of importance in building support for the United Nations (first quarter, 1988);

(iii) Co-operation will be sought with publishers of school textbooks on matters relating to the United Nations and its activities.

3.4 Visitors and public services

Output:

(i) Conducting public tours at United Nations Headquarters and the United Nations Offices at Geneva and Vienna;

(ii) Responding to public inquiries of a general nature;

(iii) Arrange for exhibitions of a variety of national products and cultural programmes making the United Nations a centre for cultural, commercial and other interests reflecting its diverse membership;

(iv) Public information libraries: maintenance and improvement of the audio, visual and photo libraries at Headquarters and at Geneva and at United Nations information centres and services where documentation on the United Nations is made available to educators, students, NGOs, media representatives and the general public;

(v) Graduate student intern programme: four-week programme conducted annually at Headquarters for up to 60 students from around 30 countries (1988 and 1989) and three-week summer programme conducted annually at Geneva for 60 to 80 students from all parts of the world.

Intermediate activities

- (i) Formulating guidelines for relations with visitors to the United Nations;
- (ii) Maintaining relations with the communities of New York, Geneva and Vienna and contiguous areas to increase awareness of the United Nations facilities and activities;
- (iii) Providing qualified speakers on the United Nations for schools and universities, professional and business associations, radio and television organizations, etc.; issuing speakers' notes, i.e. summary notes on major United Nations issues in a loose-leaf binder. These notes will be updated annually prior to United Nations Day and will incorporate the earlier publication United Nations Today: Suggestions for Speakers; a training programme for public speaking for United Nations staff will be developed. Public information programme will be organized for North America, including a series of tours to 10 major cities by senior United Nations officials who will speak at universities, to NGOs and other audiences and meet with print and electronic media representatives. Emphasis will be on positive achievements of the United Nations and the relevance of United Nations activities and programmes.

3.5 Co-ordination and training

Output:

- (i) Development information meetings: organization of annual meetings of the information directors of the ministries of development co-operation or the development aid agencies of the industrialized countries, to be held in Europe (1988 and 1989);
- (ii) Assistance with the installation at Headquarters of temporary exhibits sponsored by United Nations bodies and produced by Member States, NGOs and others on subjects on the agendas of United Nations organizations.

Intermediate activities

- (i) Staff briefing and orientation, including organization at Headquarters of orientation programmes for newly appointed information and reference assistants of the United Nations information centres. During the biennium some 20 local personnel of the United Nations information centres will be trained: information assistants from United Nations information centres at Bogota, Islamabad, Jakarta, Lagos, London, Madrid, Monrovia, Moscow, Panama City and Sydney and reference assistants from Managua and Panama will be trained in New York. Information assistants from Brazzaville, Kinshasa and Ouagadougou and reference assistants from Ankara, Belgrade, Brazzaville and Bucharest to be trained at Geneva. One reference assistant from Jakarta will attend a briefing at Bangkok;
- (ii) Regional meetings will be organized at Headquarters for directors of information centres. One meeting will involve 11 centres operating in Latin America (1988) and another 24 centres located in Asia and the Pacific (1989). These meetings are designed to improve the effectiveness of work at the centres and to review and strengthen operational links between Headquarters and field offices;

(iii) Two-day briefing programme on Department of Public Information and United Nations information centres matters will be conducted for each newly appointed UNDP resident representative who, in addition to development responsibilities, is assigned functions of United Nations information centre director at the same duty station. During the biennium, an estimated 25 UNDP resident representatives will be briefed at Headquarters on the information priorities and work programmes as well as about the management of a United Nations information centre's financial and staff resources and other administrative questions.

(iv) Organization of annual JUNIC meetings to co-ordinate the production of complementary information material in the economic and social sectors by the organizations of the United Nations system. The meetings will be used to publicize conferences, international years and special events, as well as issues such as decolonization, racial discrimination, disarmament and development. The formulation of biennial plans of action also takes place during these meetings.

Resource requirements under the regular budget

(a) Department of Public Information, Headquarters

(i) Executive direction and management

a. Office of the Under-Secretary-General

Table 27.3. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	728.8	(90.9)	637.9
Common staff costs	245.6	(30.4)	215.2
Representation allowances	8.0	-	8.0
Travel of staff	30.6	-	30.6
Hospitality	14.6	-	14.6
Public information equipment		55.2	55.2
Total	1 027.6	(66.1)	961.5

Table 27.4. Post requirements under the regular budget

Organizational unit: Office of the Under-Secretary-General

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Target December 1989 level	Proposed adjustments	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1985 level	Proposed adjustments	Target December 1989 level
Professional and above									
USG	1	1	-	-	-	-	1	-	1
D-1	1	1	-	-	-	-	1	-	1
P-5	1	1	-	-	-	-	1	-	1
P-4	2	-	(2)	-	-	-	2	(2)	-
Total	5	3	(2)	-	-	-	5	(2)	3
General Service									
Other levels	4	4	-	-	-	-	4	-	4
Total	4	4	-	-	-	-	4	-	4
Grand total	9	7	(2)	-	-	-	9	(2)	7

The Office of the Under-Secretary-General provides basic policy directives and management in respect of the work of the Department. It provides these functions to meet the mandates established by the General Assembly as reflected in resolutions and to carry out the programme of activities outlined in this proposed programme budget for the biennium 1988-1989.

Resource requirements

Travel of staff

The estimated requirements under this heading (\$30,600) relate to the travel of the Under-Secretary-General and other staff members of the Office to attend JUNG meetings, to visit information centres and to represent the United Nations at meetings and similar occasions dealing with information questions.

Hospitality

The provision requested under this heading (\$14,500) would meet the expenses of staff of the Department who are not entitled to a representation allowance in the course of contacts with representatives of the media.

Equipment

The resources requested under this heading (\$55,200) relate to the cost of video-screening equipment to be installed in a media presentation room.

b. Division for Committee Liaison and Administrative Services
(excluding the Executive Office)

Table 27.5. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	-	904.7	904.7
Temporary posts	-	52.7	52.7
Personal services	-	60.0	60.0
Common staff costs	-	322.9	322.9
Travel of staff	-	15.4	15.4
Contractual services	-	4.0	4.0
Booklets and leaflets	-	50.0	50.0
Public information services	-	180.0	180.0
Miscellaneous services	-	10.0	10.0
Total	-	1 599.7	1 599.7

Table 27.6. Post requirements under the regular budget

Organizational unit: Division for Committee Liaison and Administrative Services (excluding the Executive Office)

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed redeployment	Target December 1989 level	Initial January 1988 level	Proposed redeployment	Target December 1989 level	Initial January 1988 level	Proposed redeployment	Target December 1989 level
Professional and above									
D-2 a/	1		1	-	-	-	-	1	1
D-1	1		1	-	-	-	-	1	1
P-4	2		2	-	-	-	-	2	2
P-3	3		3	-	-	-	-	3	3
Total	7		7	-	-	-	-	7	7
General Service									
Other levels	6		6	-	1	1	-	7	7
Total	6		6	-	1	1	-	7	7
Grand total	13		13	-	1	1	-	14	14

a/ The D-2 post targeted for reduction by December 1989 will be identified during the biennium.

The Division for Committee Liaison and Administrative Services is responsible for the following functions:

(a) To assist the Under-Secretary-General in his/her consultations with Governments and delegations as well as with specialized agencies and other organizations and programmes of the United Nations system on matters falling within the scope of the Department's responsibilities;

(b) To assist the Under-Secretary-General in co-ordinating administrative activities of the Department;

(c) To assist the Under-Secretary-General in the formulation of draft medium-term plans and biennial programmes of work;

(d) To monitor, evaluate and report to the Under-Secretary-General on the effectiveness of the Department's information programmes;

(e) To ensure the provision of secretariat services to the Committee on Information and JUNIC.

The activities that would be carried out by the Committee Liaison and Administrative Services relate to subprogrammes 1 and 3 of public information. The specific activities and outputs are described below in summary form.

Subprogramme 1: Promotional services

1.2 Communication services

Intermediate activities

(iii) Development of parameters for systematic assessment of audience perceptions and needs.

Subprogramme 3. Public services

3.5 Co-ordination and training

Output:

(i) Development information meetings.

Intermediate activity

(iv) Organization of annual JUNIC meetings.

Resource requirements

Resource requirements for the Executive Office are shown below under departmental administration (sect. III.A.3).

Travel of staff

Under the heading of Committee liaison, a provision of \$15,400 is requested for travel to attend annual JUNIC meetings, development information meetings and other meetings.

Personal services

A provision of \$60,000 for the biennium would be required under this heading to obtain the services of free-lance research personnel to conduct qualitative interviews with key media personalities world wide and to analyse in depth the kind of information services the United Nations should provide to increase United Nations coverage and visibility in the media.

Booklets and leaflets

A provision of \$50,000 would be required for the printing of a World Media Statistics Handbook.

Public information services

A provision of \$180,000 would be required to analyse what the general public and specific interest groups know and feel about the United Nations so that the Department's products and services can be targeted more precisely to their interests and needs. This would be done through media research and analysis (\$50,000) to track the changing image of the United Nations in the media by continuous and *ad hoc* monitoring of media output in a representative and rotating sample of countries and audience research analysis (\$130,000) to collect data on public opinion and target group attitudes towards the United Nations and its issues for communications planning purposes.

(ii) Programmes of activitya. Executive Media ServiceTable 27.7. Resource requirements under the regular budget

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	-	818.7	818.7
Common staff costs	-	276.2	276.2
Travel of representatives	-	87.2	87.2
Travel of staff	-	30.0	30.0
Public information services	-	30.0	30.0
Hospitality	-	50.0	50.0
Supplies and materials	-	16.0	16.0
Total	-	1 308.1	1 308.1

Table 27.8. Post requirements under the regular budget

Organizational unit: Executive Media Service

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed redeployment	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed redeployment	Target December 1989 level
Professional and above									
D-1	1		1					1	1
P-5	1		1					1	1
F-4	1		1					1	1
P-3	1		1					1	1
P-2	2		2					2	2
Total	6		6					6	6
General Service									
Principal	2		2					2	2
Other levels	2		2					2	2
Total	4		4					4	4
Grand total	10		10					10	10

The activities that would be carried out by the Executive Media Service relate to all subprogrammes of public information. The specific activities and outputs are described below in summary form.

Subprogramme 1. Promotional Services

1.1 Promotional activities

Output:

- (i) Outreach programme for editors and other senior media representatives.

1.2 Communication services

Intermediate activities

- (i) Communications support to the activities of the Secretary-General and senior staff.

1.7 Institutional promotion

Output:

- (i) Annual report of the Secretary-General to the General Assembly on the work of the Organisation;
- (ii) Fact sheets and other relevant materials.

Subprogramme 2. Information services

2.1 Press releases

Output:

- (i) Press releases on statements and travel of the Secretary-General.

Subprogramme 3. Public services

3.2 Correspondents' service

Output:

- (i) Liaison services to visiting representatives of the media;
- (iii) Daily press briefings.

3.3 NGO and institutional relations

Output:

- (i) Annual editors round table.

Intermediate activity

(i) Planning, organizing and co-ordinating, where relevant to public information, the interface with institutions, agencies and organizations that share the aims and purposes of the United Nations.

3.4 Visitors and public services

Intermediate activity

(ii) Maintaining relations with the communities of New York, Geneva and Vienna and contiguous areas to increase awareness of the United Nations facilities and activities.

Resource requirements

Travel of participants

The estimated requirements under this heading (\$87,200) relate to the cost of travel of participating broadcasters and journalists to the annual editors' round table for briefing and discussions with senior United Nations officials and ambassadors on issues of international concern.

Travel of staff

The resources requested under this heading (\$30,000) would cover the costs of travel of senior staff to accompany the Secretary-General on his travel and for advance work on behalf of the Secretary-General in conjunction with such travel.

Public information services

The resources requested under this heading (\$30,000) would cover the cost of renting news agency services.

Hospitality

The provision requested under this heading (\$50,000) would cover the costs of press luncheons and receptions for the Secretary-General and other expenses of staff in the course of contacts with representatives of the media on behalf of the Secretary-General.

b. Bureau of Programme Operations

Table 27.9. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	-	313.2	313.2
Common staff costs	-	105.7	105.7
Representation allowances	-	1.2	1.2
Travel of staff	-	10.0	10.0
Total	-	430.1	430.1

The Bureau of Programme Operations oversees and co-ordinates the work of the three organizational units (the Communications and Project Management Service, the Information Products Division and the Dissemination Division) responsible for the planning, production and distribution of public information products and services.

Resource requirements

Travel of staff

The estimated requirements under this heading (\$10,000) relate to the travel of the Director of the Bureau in carrying out his official responsibilities and in assisting the Under-Secretary-General.

Table 27.10. Post requirements under the regular budget

Organizational unit: Bureau of Programme Operations

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Target December 1989 level	Proposed redeployment	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed redeployment	Target December 1989 level
Professional and above									
D-2 a/	1	1						1	1
P-2	1	1						1	1
Total	2	2						2	2
General Service									
Other levels	2	2						2	2
Total	2	2						2	2
Grand total	4	4						4	4

a/ The D-2 post targeted for reduction by December 1989 will be identified during the biennium.

c. Communications and Project Management Service

Table 27.11. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	-	3 865.9	3 865.9
Personal services	-	309.1	309.1
Common staff costs	-	1 303.1	1 303.1
Travel of staff	-	19.7	19.7
Contractual services	-	87.0	87.0
Booklets and leaflets	-	886.6	886.6
Public information services	-	245.4	245.4
Miscellaneous services	-	19.6	19.6
Supplies and materials	-	68.0	68.0
Fellowships	-	358.9	358.9
Total	-	7 163.3	7 163.3

Table 27.12. Post requirements under the regular budget

Organizational unit: Communications and Project Management Service

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed redeployment	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed redeployment	Target December 1989 level
Professional and above									
D-1	-	1	1	-	-	-	-	1	1
P-5	-	5	5	-	-	-	-	5	5
P-4	-	9	9	-	-	-	-	9	9
P-3	-	11	11	-	-	-	-	11	11
P-2	-	5	5	-	-	-	-	5	5
Total	-	31	31	-	-	-	-	31	31
General Service									
Other levels	-	18	18	-	-	-	-	18	18
Total	-	18	18	-	-	-	-	18	18
Grand total	-	49	49	-	-	-	-	49	49

The activities that would be carried out by the Communications and Project Management Service relate to all subprogrammes of public information. The specific activities and outputs are described below in summary form.

Subprogramme 1. Promotional services

1.1 Promotional activities

Intermediate activities

(i) Contacts with other United Nations departments and other members of the United Nations system in planning and implementation of public information activities;

(ii) Planning promotional public information activities and strategies.

1.2 Communication services

Intermediate activities

(i) System for consistency of style and signatures on United Nations products;

1.3 Peace, security and disarmament

Output:

(i) A 24-page pamphlet;

(iii) Information kit for the third special session of the General Assembly on disarmament;

(v) Audio-visual presentation on peace-keeping;

(vi) Information kit on peace-keeping.

1.4 Self-determination

Output:

(vi) A 24-page pamphlet on apartheid;

(vii) Information kits for the observance of special days against apartheid;

(ix) Cultural boycott in support of campaign against apartheid.

1.5 Human rights

Output:

(ii) Reprint of the Universal Declaration of Human Rights;

- (iii) Reprint of the International Bill of Human Rights;
- (iv) Information kit on the fortieth anniversary of the Declaration of Human Rights;
- (v) Production of the Arabic, Chinese and Russian and reprint of the English book The United Nations and Human Rights;
- (vii) Television spots in connection with Human Rights Day;
- (viii) Objective: Justice;
- (x) United Nations Day student leaflet on the Second Decade to Combat Racism and Racial Discrimination.

1.6 Development

Output:

- (i) Reprint of the Nairobi Forward-looking Strategies for the Advancement of Women;
- (ii) International media round table on sex-stereotyping in the mass media and advertising;
- (iv) Photo-display highlighting the Forward-looking Strategies;
- (vi) Commemoration of International Women's Day 1988;
- (ix) Promotion of the fourth Survey on Transnational Corporations;
- (x) Bi-monthly publication, Africa Recovery;
- (xi) Information kit on the report of the Secretary-General on the mid-term evaluation of the Africa recovery programme;
- (xii) Information kit on the report of the Advisory Group on Resource Flows to Africa;
- (xiii) Information kit on the Fourth United Nations Development Decade;
- (xv) Support to the Non-Governmental Liaison Service;
- (xvi) Third international round table on the new world information and communication order;
- (xviii) Training programme for journalists and broadcasters from developing countries;

(xix) Post-conference pamphlet on results of the International Conference on Drug Abuse and Illicit Trafficking;

(xx) Information programme to publicize the International Day against Drug Abuse and Illicit Trafficking (26 June);

(xxi) Booklet containing the Milan Plan of Action;

(xxiii) Children's Express project: co-production.

1.7 Institutional promotion

Output:

(iii) Television spots commemorating the observance of United Nations Day;

(ix) United Nations: Image and Reality;

(x) Teaching guides to accompany four United Nations films;

(xi) Feature articles dealing with priority themes.

Subprogramme 2. Information services

2.6 Institutional and reference publications

Output:

(i) Reprints, as required, of the Charter of the United Nations;

(iv) UN in Brief: revision;

(v) Basic Facts about the United Nations: updating.

Subprogramme 3. Public services

3.3 NGO and institutional relations

Output:

(vii) Updating of the publication World Concerns and the United Nations, Model Teaching Units for Primary, Secondary and Teacher Education

Intermediate activity

(iii) Co-operation with publishers of school textbooks.

3.4 Visitors and public services

Output:

- (v) Graduate student intern programme.

Intermediate activities

- (iii) Speakers' notes and training programme

3.5 Co-ordination and training

Output:

- (ii) Assistance with the installation at Headquarters of temporary exhibits.

Resource requirements

Resources (\$61,800) were appropriated to finance a programme of public information related to preparations for the Eighth United Nations Congress on the Prevention of Crime and the Treatment of Offenders. The Communications and Project Management Service will administer these resources and the non-recurrent provision is included in table 27.11 above.

Personal services

The estimated requirements under this heading (\$315,800) would provide for external expertise required for research and writing of certain information materials and preparation of cover designs and illustrations for various publications, ensuring a consistency of style and signatures on United Nations products.

Travel of staff

The resources requested under this heading (\$38,500) would cover the cost of travel of staff to meetings, conferences and workshops and for programme development and implementation.

Booklets and leaflets

The estimated requirements requested under this heading (\$845,900) relate to the cost of production of booklets, pamphlets and leaflets to be issued by the Division.

Miscellaneous services

The amount requested under this heading (\$20,000) would cover the cost of memberships, subscriptions and miscellaneous expenses relating to ongoing training in public speaking techniques.

Supplies and materials

The estimated resources requested under this heading (\$68,000) relate to public information supplies required to the production of information products.

Fellowships

The requirements under this heading would cover the cost of travel and stipends of broadcasters and journalists selected for the annual training programme initiated in 1981 pursuant to General Assembly resolution 35/201 of 16 December 1980 (\$240,000) and to the organization, in co-operation with UNESCO, of the third international round table relating to a new world information and communication order (\$37,400) and of the annual triangular fellowship programme for educators (\$81,500).

d. Information Products Division

Table 27.13. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	-	9 423.2	9 423.2
Temporary posts	-	1 523.6	1 523.6
Personal services	-	234.5	234.5
Common staff costs	-	3 692.0	3 692.0
Representation allowances	-	1.2	1.2
Travel of staff	-	26.8	26.8
Travel on film assignment	-	160.0	160.0
Travel on photo assignment	-	30.0	30.0
Travel on radio assignment	-	104.6	104.6
Travel on TV assignment	-	20.0	20.0
Contractual services	-	32.0	32.0
External printing and binding	-	211.9	211.9
Booklets and leaflets	-	32.1	32.1
Public information services	-	1 146.0	1 146.0
Data-processing services	-	100.0	100.0
Telecommunications services	-	5 523.1	5 523.1
Rental and maintenance of equipment	-	192.4	192.4
Miscellaneous services	-	37.0	37.0
Supplies and materials	-	772.4	772.4
Public information equipment	-	1 296.6	1 296.6
Grants and contributions	-	400.0	400.0
Total	-	24 959.4	24 959.4

Table 27.14. Requirements under the regular budget

Organizational unit: Information Products Division

Category	Established posts				Temporary posts				Total posts			
	Initial January 1988 level	Target December 1989 level	Proposed redeployment adjustment	Initial January 1988 level	Target December 1989 level	Proposed redeployment adjustment	Initial January 1988 level	Target December 1989 level	Proposed redeployment adjustment	Initial January 1988 level	Target December 1989 level	Proposed redeployment adjustment
Professional and above												
D-2 a/	-	1	-	-	-	-	-	-	-	-	-	-
D-1	2	2	-	-	2	-	-	-	1	-	-	-
P-5	9	5	(4)	-	1	-	-	1	10	(4)	-	-
P-4	22	22	-	-	-	-	-	-	22	-	-	-
P-3	35	22	(13)	-	9	-	-	9	44	(13)	-	-
P-2	21	17	(4)	-	7	-	-	7	28	(4)	-	-
Total	90	69	(21)	-	17	-	-	17	107	(21)	-	-
General Service												
Principal	2	2	-	-	-	-	-	-	2	-	-	-
Other level	56	53	(3)	-	3	-	-	3	59	(3)	-	-
Total	58	55	(3)	-	3	-	-	3	61	(3)	-	-
Other categories												
Trades and crafts	-	7	(2)	-	-	-	-	-	9	(2)	-	-
Total	9	7	(2)	-	-	-	-	-	9	(2)	-	-
Grand total	157	131	(26)	-	20	-	-	20	177	(26)	-	-

a/ The D-2 post targeted for reduction by December 1989 will be identified during the biennium.

The activities that would be carried out by the Information Products Division relate to all subprogrammes of public information. The specific outputs are described below in summary form.

Subprogramme 1. Promotional services

1.3 Peace, security, and disarmament

Output:

- (iv) Book entitled The Blue Helmets in Arabic and Spanish;
- (vii) Film on the subject of the peaceful uses of outer space.

1.4 Self-determination

Output:

- (vii) Film on events in South Africa and the continuing struggle against apartheid;
- (xiii) Video docu-drama about Namibia.

1.5 Human rights

Output:

- (xi) Video on the theme of racial discrimination.

1.6 Development

Output:

- (v) Film on the future of women in the work-place;
- (vii) Update of Directory of Development Journalists;
- (viii) Development Forum and Development Business;
- (xvii) Video documentary on the imbalance in the free flow of information;
- (xxii) Film in connection with mid-decade (1988) of the United Nations Decade of Disabled Persons.

1.7 Institutional promotion

Output:

- (iv) Annual United Nations Day concert;
- (v) Oral history of the United Nations;

Subprogramme 2. Information services

2.1 Press releases

Output:

- (i) Press releases;
- (v) Daily news summaries;
- (vi) Annual compendium of General Assembly resolutions;
- (vii) Daily United Nations news dispatches.

2.2 Radio news programmes and magazines

Output:

Radio news programmes and magazines.

2.3 Special radio news documentaries and magazine programmes

Output:

- (i) One South Africa;
- (ii) Southern Africa Review;
- (iii) Southern Africa News;
- (v) Feature programmes on themes related to Namibia;
- (vi) Programme on issues related to the status of women;
- (vii) Feature programmes on the question of Palestine;
- (viii) Telephone feeds on the African Economic Recovery Programme.

2.4 Television news and magazines

Output:

- (i) Television coverage at Headquarters;
- (ii) UN in Action;
- (iii) Development Magazine;
- (iv) World Chronicle;

(v) Television programme summarizing activities of the United Nations for 1988 and 1989.

2.5 Photographs

Output:

Photographs of meetings, conferences and events at Headquarters.

2.6 Institutional and reference publications

Output:

(ii) Yearbook of the United Nations;

(iii) UN Chronicle;

(vi) Everyone's United Nations: translation into French.

Subprogramme 3. Public services

3.4 Visitors and public services

Output:

(iv) Public information libraries: maintenance and improvement.

Resource requirements

Personal services

The estimated resources (\$234,500) would cover the cost of freelance film/video crews for on-location shooting, adaptors and narrators in connection with film and video productions (\$118,300), hosts and panelists for the production of World Chronicle (\$35,200); adaptors for radio programmes in languages other than the official languages of the Organization as well as for news programmes while staff members are away from Headquarters (\$48,000); and external expertise for preparation of cover designs for publications (\$33,000).

Travel of staff

The estimated requirements under this heading (\$26,800) relate to the travel of staff members to meetings of national and international film, television and photographic organizations and to United Nations information centres and services in connection with their audio-visual programme; \$5,000 relates to the travel of one representative to the annual meeting of the non-aligned news agencies.

Travel on film assignment

Resources estimated under this heading (\$160,000) relate to on-location research and filming in connection with the production of films, television spots and electronic magazines.

Travel on photo assignment

The estimated requirements under this heading (\$30,000) would provide for travel to secure photographic material for the production of photo display sets, audio-visual presentations and for archival purpose.

Travel on radio and press assignment

The estimated resources under this heading (\$104,600) would cover travel to provide radio and press release coverage for United Nations meetings away from Headquarters, to meetings of national and international radio organizations, travel in connection with the collection of programme material, including interviews and attendance at international meetings and conferences for inclusion in radio programmes, and travel for consultations with regional broadcast organizations.

Travel on television assignment

The estimated resources under this heading (\$20,000) would cover travel to attend production and engineering conferences and seminars of broadcasting organizations.

Contractual services

The resources requested under this heading (\$32,000) relate to the translation cost of Everyone's United Nations and The Blue Helmets.

External printing and binding (Publications Board)

The estimated requirements under this heading (\$211,900) would provide for the external printing of the United Nations Chronicle, including covers for both the Chronicle and the Yearbook.

Booklets and leaflets

The estimated resources under this heading (\$32,100) would cover the printing costs of the publications Everyone's United Nations and The Blue Helmets.

Public information services

The resources requested under this heading (\$1,146,000) would provide for external laboratory and other specialized services, visual materials acquisition and standards conversions in connection with film and video productions and the rental of video lines for television coverage (\$668,700); the rental of audio lines in connection with the dissemination of radio programmes (\$276,300); specialized

laboratory services and purchases of negatives from freelance photographers for photo coverage and archives (\$80,000); laboratory services for visual material library (\$94,000) and rental of news agency services (\$27,000).

Data-processing services

The estimated requirements (\$100,000) would provide for licence and maintenance fees for a computer translation software programme.

Telecommunications services

The estimated requirements under this heading (\$5,523,100) would provide for engineering services on a contractual basis to operate and maintain the technical facilities required for radio and visual productions and services.

Rental and maintenance of public information equipment

The estimated resources under this heading relate to the maintenance and repair of film, video, photographic and audio radio equipment (\$132,000) and the rental and maintenance of the compugraphic system (\$60,400) installed for the Publications Service to provide it with internal typesetting capability.

Miscellaneous services

The resources requested under this heading (\$37,000) would cover the costs of air-freighting camera and sound equipment in connection with on-location shooting for visual productions.

Public information supplies

The estimated requirements under this heading (\$772,400) relate to the cost of supplies such as film raw stock, audio and video tape and cassettes, photographic film, paper and chemicals and other miscellaneous materials required for radio and visual productions and supplies for the operation of the typesetting system.

Public information equipment

The estimated resources under this heading (\$1,296,600), of which \$280,700 is non-recurrent and represents the cost of equipment for which acquisition was deferred from the biennium 1986-1987, would provide for the replacement of obsolete equipment in order to maintain an adequate facility for the production and distribution of radio and visual programmes and services. The items to be replaced, as well as their cost are listed below:

Summary capital equipment for the Information Products Division,
1988-1989

(In thousands of United States dollars)

	1987 deferred; non-recurrent in 1988-1989	Recurrent 1988-1989
Television	231.0	671.6
Visual library/film	-	118.5
Photo	15.7	93.2
United Nations information centres		10.6
Radio	34.0	122.0
Total	280.7	1 015.9

Capital equipment for the Information Products Division, 1988-1989

(In thousands of United States dollars)

	<u>Date of acquisition</u>	<u>1987 deferred; non-recurrent in 1988-1989</u>	<u>Recurrent 1988-1989</u>
Television			
2 studio camera channels	1979-1981	111.0	111.0
3 studio camera lenses	1975-1981	88.0	44.0
2 studio camera mountings	1958	11.0	
1 lightweight camera channel	1982		38.7
2 lightweight camera lenses	1982	21.0	21.0
7 lightweight camera mountings	1975		11.0
1 test pattern generator			10.5 a/
2 professional videocassette machines	1977		42.0 a/
Storage units for videotape (new requirement owing to lack of storage capacity)			4.2 a/
Portable videotape equipment	1982		16.8 a/
Videotape editing equipment	1976-1980		181.7 a/
Central area distribution equipment (including monitors)	1960-1965		63.0 a/
Studio distribution equipment (including monitors)	1960-1965		42.0 a/
Videotape area distribution equipment (including monitors)	1960-1965		31.5 a/

a/ Replaces request for full broadcast format videotape machines and telecine.

	<u>Date of acquisition</u>	<u>1987 deferred; non-recurrent in 1988-1989</u>	<u>Recurrent 1988-1989</u>
Consoles	1960-1965		21.0 a/
Maintenance test equipment	1978		33.2 a/
Total, television		231.0	671.6
Visual library/film			
1 16mm film editing table (4 plates)	1969		16.0
Electronic archival storage system (new technology replacing obsolete system)			26.5
Movable shelving (new requirement owing to lack of storage capacity)			71.0
1 3/4" videocassette playback unit with time code and monitor	1981		5.0
Total, visual library/film			118.5
Photo			
1 black and white paper processor	1982		12.7
1 roller transport paper processor	1983		14.7
1 colour film processor	1983		14.7
1 colour enlarger	1972		3.7
2 black and white enlargers with lens	1968-1970		2.6
1 darkroom internal timer	1972		1.6
1 darkroom easel	1976		1.7

	<u>Date of acquisition</u>	<u>1987 deferred; non-recurrent in 1988-1989</u>	<u>Recurrent 1988-1989</u>
Video-disc image storage and retrieval system (new technology replacing an obsolete system)		15.7	15.7
7 35mm single lens reflex cameras with motor drive	1975-1979		4.9
Various lenses	1975-1979		13.1
2 flash meters	1975-1979		1.1
3 bench tripods	1960-1965		2.7
2 video-disc players	-	-----	4.0
Total, photo		15.7	93.2
United Nations information centres			
Audio-visual equipment			10.6
Radio			
3 radio studio control consoles	1972	13.0	26.0
15 tape-recorders (open reel)	1950-1963	21.0	84.0
4 digital audio equipment compact disk players (new technology)		-----	12.0
Total, radio		34.0	122.0

Grants and contributions (Development Forum)

An appropriation of \$400,000 was approved by the General Assembly as a contribution towards the financing of Development Forum for the bienniums 1980-1981, 1982-1983, 1984-1985 and 1986-1987; this is to be continued in 1988-1989.

e. Dissemination Division

Table 27.15. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	-	2 809.1	2 809.1
Personal services	-	30.0	30.0
Common staff costs	-	947.6	947.6
Representation allowances	-	1.2	1.2
Travel of staff	-	15.9	15.9
Travel on TV/film promotion	-	10.3	10.3
Booklets and leaflets	-	23.0	23.0
Public information services	-	169.0	169.0
Communications	-	1 024.4	1 024.4
Miscellaneous services	-	16.8	16.8
Total	-	5 047.3	5 047.3

Table 27.16. Post requirements under the regular budget

Organizational unit: Dissemination Division

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed redeployment	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed redeployment	Target December 1989 level
Professional and above									
D-2 a/	-	1	1	-	-	-	-	1	1
D-1	-	1	1	-	-	-	-	1	1
P-5	-	2	2	-	-	-	-	2	2
P-4	-	2	2	-	-	-	-	2	2
P-3	-	7	7	-	-	-	-	7	7
P-2	-	4	4	-	-	-	-	4	4
Total	-	17	17	-	-	-	-	17	17
General Service									
Principal	-	1	1	-	-	-	-	1	1
Other levels	-	22	22	-	-	-	-	22	22
Total	-	23	23	-	-	-	-	23	23
Grand total		40	40					40	40

a/ The D-2 post targeted for reduction by December 1989 will be identified during the biennium.

The activities to be carried out by the Dissemination Division relate to all subprogrammes of public information. The specific activities and outputs are described below in summary form.

Subprogramme 1. Promotional services

1.1 Promotional activities

Intermediate activities

(iii) Consolidate and co-ordinate information activities in the field with other members of the United Nations systems to improve the efficiency in the distribution of public information materials.

1.3 Peace, security and disarmament

Output:

(ii) NGO conferences:

(vii) Distribution of a documentary film on the peaceful uses of outer space.

1.4 Self-determination

Output:

(vii) Distribution of a film on the events in South Africa and the continuing struggle against apartheid.

1.5 Human rights

Output:

(vii) Distribution of television spots in connection with Human Rights Day;

1.6 Development

Output:

(iii) Conference on the Forward-looking Strategies for the Advancement of Women (third quarter, 1989);

(v) Distribution of a film on the future of women in the work place;

(vi) Distribution of leaflet for International Women's Day and United Nations Day;

(vii) Distribution of the Directory of Development Journalists;

(xv) Support to the Non-Governmental Liaison Service;

(xvii) Distribution of a video documentary on the imbalance in the free flow of information;

(xxii) Distribution of a film in connection with mid-decade (1988) of the United Nations Decade of Disabled Persons.

1.7 Institutional promotion

Output:

(iii) Distribution of two television spots in observance of United Nations Day;

(xii) Weekly briefings for NGOs at Headquarters.

Subprogramme 2. Information services

2.6 Institutional and reference publications

Output:

(i)-(vi) Distribution of publications listed under this programme element;

(vii) Updating and distribution of leaflet listing all United Nations Member States.

Subprogramme 3: Public services

3.1 Distribution

Output:

(i) Film and Video Catalogue; UN Media News;

(ii) Written and oral responses to public inquiries concerning United Nations materials.

Intermediate activities

(i) Co-ordinate physical and electronic distribution of departmental information;

(ii) Radio, television and film promotion and distribution;

(iii) Distribution of press releases, monitoring of pouch utilization.

3.2 Correspondents services

Output:

- (i) Provide liaison services to visiting representatives of the media;
- (ii) Provide services to accredited press correspondents at the United Nations and at major United Nations conferences away from Headquarters.

Intermediate activity

Accreditation for representatives of the press and information agencies.

3.3 NGO and institutional relations

Output:

- (iii) NGO Editors' Workshop for influential NGOs;
- (iv) Maintenance of the NGO resource centre (NGO Lounge) at Headquarters;
- (v) Training and orientation sessions for newly appointed NGO representatives
- (vi) Co-publishing of books;
- (vii) Updating of the publication World Concerns and the United Nations, Model Teaching Units for Primary, Secondary and Teacher Education;
- (ix) Accreditation, liaison and information services for NGOs.

Intermediate activities

- (i) Interfacing with institutions, agencies and organizations that share the aims and purposes of the United Nations;
- (ii) NGO Survey: Survey of 900 NGOs associated with the Department.

3.4 Visitors and public services

Output:

- (i) Conducting public tours;
- (ii) Responding to public inquiries of a general nature;
- (iii) Mounting exhibits.

Intermediate activities

- (i) Issuing guidelines for relations with visitors;

(ii) Maintaining relations with the communities of New York and contiguous areas to increase awareness of the United Nations facilities and activities;

(iii) Organizing Speakers' Bureau.

Resource requirements

Personal services

An amount of \$30,000 is requested under this heading to cover the cost of expert services to design a computer-base system for promotion and distribution of United Nations publications and visual programmes.

Travel of staff and travel on television/film promotion

The resources requested under this heading would cover the cost of travel of staff to film festivals, book fairs, etc. to promote the dissemination of information products (\$26,200).

Booklets and leaflets

The estimated requirements under this heading (\$23,000) relate to the production cost of booklets based on the proceedings of the conferences organized by the Department for distribution to NGOs and conference participants and printing cost of information materials for dissemination through established channels.

Public information services

The estimated requirements under this heading (\$169,000) relate to the cost of production of additional film prints of various visual programmes produced by the Department for distribution and dissemination.

Communications

The resources requested under this heading (\$1,024,400) would cover the cost of distribution of various publications and audio-visual programmes produced by the Department.

Miscellaneous services

An amount of \$16,800 is requested under this heading to cover the miscellaneous cost relating to the installation and set-up of photo displays.

f. Information Centres Division

Table 27.17. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	-	1 682.7	1 682.7
Common staff costs	-	567.5	567.5
Representation allowances	-	1.2	1.2
Training of information centre personnel	-	58.3	58.3
Travel of staff	-	103.1	103.1
Booklets and leaflets	-	19.5	19.5
Public information services	-	20.0	20.0
Furniture and equipment	-	128.0	128.0
Total	-	2 580.3	2 580.3

Table 27.18. Post requirements under the regular budget

Organizational unit: Information Centres Division

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed redeployment	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed redeployment	Target December 1989 level
Professional and above	-	1	1	-	-	-	-	1	1
D-2 a/	-	1	1	-	-	-	-	1	1
D-1	-	1	1	-	-	-	-	1	1
P-5	-	1	1	-	-	-	-	1	1
P-4	-	5	5	-	-	-	-	5	5
P-3	-	1	1	-	-	-	-	1	1
P-2	-	1	1	-	-	-	-	1	1
Total	-	10	10	-	-	-	-	10	10
General Service	-	-	-	-	-	-	-	-	-
Other levels	-	12	12	-	-	-	-	12	12
Total	-	12	12	-	-	-	-	12	12
Grand total	-	22	22	-	-	-	-	22	22

a/ The D-2 post targeted for reduction by December 1989 will be identified during the biennium.

The activities that would be carried out by the Information Centres Division relate to all subprogrammes of public information. The specific activities and outputs are described below in summary form. These include some activities also carried out by the information centres, the resource requirements for which are shown under section III.D below.

Subprogramme 1: Promotional services

1.1 Promotional activities

Intermediate activities

(iii) Consolidating and co-ordinating information activities in the field with other members of the United Nations systems in order to improve the efficiency in the delivery of public information;

(iv) Liaison with national and international news media and other redisseminators.

Output:

(iii) Organization of special days and weeks proclaimed by the General Assembly.

1.3 Peace, security, and disarmament

Output:

(iv) Local language versions of the 375-page book entitled The Blue Helmets.

1.4 Self-determination

Output:

(vi) Local language versions for a 24-page pamphlet on apartheid.

1.5 Human rights

Output:

(vi) Documentation and reference services on human rights at the libraries of United Nations information centres and services;

(ix) Local language versions of United Nations pamphlet Combating Racial Discrimination as required by the United Nations information centres.

1.6 Development

Output:

(i) Reprint in local language versions of the publication containing the *Nairobi Forward-looking Strategies for the Advancement of Women*;

(xiv) Media events to be organized by the global network of United Nations information centres to highlight the Programme of Action for African Economic Recovery and Development.

Subprogramme 2: Information services

2.1 Press releases

Output:

(iii) Press releases and newsletters.

2.6 Institutional and reference publications

Output:

(i) Reprints, as required by the United Nations information centres, of the Charter of the United Nations;

(iv) *UN in Brief* in local languages as required by the United Nations information centres.

Subprogramme 3: Public services

3.1 Distribution

Intermediate activities

(ii) Radio, television and film promotion and distribution;

(iii) Display and distribution of press releases, documents and publications.

3.3 NGO and institutional relations

Intermediate activity

(iii) Co-operation with publishers of school textbooks.

3.4 Visitors and public services

Output:

(iv) Public information libraries.

Intermediate activity

(ii) Maintain relations with the communities of New York, Geneva and Vienna and contiguous areas to increase awareness of the United Nations facilities and activities.

3.5 Co-ordination and training

Intermediate activities:

(i) Organization at Headquarters of orientation programmes for newly appointed information and reference assistants of the United Nations information centres;

(ii) Regional meetings for United Nations information centre directors;

(iii) Two-day briefing programme on Department of Public Information and United Nations information centres matters for each newly appointed UNDP resident representative.

Resource requirements

Training of information centre personnel

The resources requested under this heading (\$58,300) would cover the cost of the annual training programme held at Headquarters for information and reference assistants from information centres.

Travel of staff

The requirements under this heading (\$103,100) would provide for the travel of information centre directors to regional meetings in Latin America and in Asia and the Pacific (\$89,900) and travel of senior staff to inspect the information centres and to cover the per diem of United Nations information centre directors and UNDP resident representatives being briefed at Headquarters (\$13,200).

Public information services and booklets and leaflets

A total amount of \$39,500 is requested to cover the cost of preparation and reproduction of the following:

(a) \$12,000 to reproduce disarmament booklets in Bengali, Greek, Kiswahili and Portuguese;

(b) \$5,000 to reproduce the peace-keeping booklet The Blue Helmets in Hindi and Italian;

(c) \$4,000 to reproduce pamphlets on decolonization in Czech, Hausa, Indonesian and Lingala;

(d) \$3,000 to reproduce booklets on human rights in Amharic, Malay, Sesotho and Urdu;

(e) \$4,000 to reproduce the pamphlet "Combating Racial Discrimination" in Hebrew, Hungarian, Thai and Zulu;

(f) \$6,500 to reproduce the pamphlet on women (equality, peace and development) in Japanese, Serbo-Croatian and Swahili;

(g) \$5,000 to reproduce anti-apartheid pamphlets in Danish, Polish, German and Hausa.

Furniture and equipment

A provision of \$128,000 is requested under this heading to cover the purchase cost of data-processing equipment for installation at various information centres in connection with electronic mail.

g. Special public information activities

Public information activities implemented by the Department that have been the subject of recurrent annual legislative mandates for a period of five years, including those related to the programmes of work of the Committee on the Exercise of the Inalienable Rights of the Palestinian People and of the United Nations Council for Namibia, were programmed and budgeted in full under this section of the proposed programme budget. Without prejudice to the decisions to be taken by the General Assembly at its forty-second and forty-third sessions in respect of these programmes of work for 1988 and 1989, respectively, the estimates included under this heading were based on the level of activities as approved for the year 1987 and the actual rate of implementation of the work programme over the past three bienniums. It is proposed to maintain the same level of resources as were appropriated for these special activities at the forty-second session of the General Assembly.

i. Question of Palestine

Table 27.19. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Personal services	20.9	-	20.9
Travel of representatives	338.9	-	338.9
Travel of staff	89.5	-	89.5
Contractual services	54.7	-	54.7
Booklets and leaflets	76.2	-	76.2
General operating expenses	89.0	-	89.0
Supplies and materials	6.7	-	6.7
Total	675.9	-	675.9

Special public information activities arising from the decisions of the Committee on the Exercise of the Inalienable Rights of the Palestinian People: Under the terms of the resolutions adopted by the General Assembly on the basis of the recommendations of the Committee, most recently resolution 42/66, the Department of Public Information, in full co-operation and co-ordination with the Committee, should continue its special information programme on the question of Palestine and should, in particular:

(a) Disseminate information on all the activities of the United Nations system relating to the question of Palestine;

(b) Continue to update publications on the facts and developments pertaining to the question of Palestine;

(c) Publish brochures and booklets on the various aspects of the question of Palestine, including Israeli violations of the human rights of the Arab inhabitants of the occupied territories;

(d) Expand its audio-visual material on the question of Palestine, including the production of a new film, special series of radio programmes and television broadcasts;

(e) Organize fact-finding news missions to the area for journalists;

(f) Organize regional and national encounters for journalists.

The related programme of work proposed for the biennium 1988-1989 is summarized below.

Subprogramme 1. Promotional services

1.4 Self-determination

Output:

(i) Pamphlet on Israeli settlements in the occupied territories;

(ii) Pamphlet on United Nations economic and social activities relating to the question of Palestine;

(iii) Reprints of two earlier publications;

(iv) Five regional journalists' encounters and four series of national journalists' encounters;

(v) Two fact-finding news missions.

Subprogramme 2. Information services

2.3 Special radio news documentaries and magazine programmes

Output:

(vii) Eight feature radio programmes.

Resource requirements

Personal services

The resources requested under this heading (\$20,900) would cover external expertise required for the production of two pamphlets on Israeli settlements.

Travel of participants

The estimated requirements under this heading (\$38,900) relate to the cost of travel of participating journalists and panelists to the regional and national journalists' encounters and to the fact-finding news missions to the Middle East.

Travel of staff

The resources requested under this heading (\$89,500) would cover the cost of travel of administrative staff to the regional and national journalists' encounters and to the fact-finding news missions to the Middle East.

Contractual services

The amount requested under this heading (\$54,700) relates solely to the cost of contractual interpretation in connection with the regional and national journalists' encounters.

Booklets and leaflets

The estimated resources under this heading (\$76,200) would cover the production costs of pamphlets and other publications to be issued under the programme.

General operating expenses

The amount of \$89,000 would cover various miscellaneous expenses relating to the regional and national journalists' encounters and fact-finding news missions to the Middle East, which includes rental of conference rooms, communication expenses and local transportation.

Public information supplies

The estimated requirements under this object of expenditure (\$6,700) represent supplies and materials required at the sites of the regional and national encounters and fact-finding missions.

ii. Namibia

Table 27.20. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
General temporary assistance	3.3	-	3.3
Personal services	21.3	-	21.3
Travel of staff	40.9	-	40.9
Contractual services	16.1	-	16.1
Booklets and leaflets	454.3	-	454.3
Public information services	150.3	-	150.3
Telecommunications services	2.8	-	2.8
Other specialized services	87.1	-	87.1
General operating expenses	3.3	-	3.3
Supplies and materials	3.3	-	3.3
Total	782.7		782.7

Special public information activities arising from the decisions of the United Nations Council for Namibia: Under the terms of General Assembly resolution 42/14 D on dissemination of information and mobilization of international opinion in support of the immediate independence of Namibia, the Assembly requested the Secretary-General, *inter alia*:

(a) To direct the Department of Public Information to assist the Council in the implementation of its programme of dissemination of information and to ensure that all activities of the United Nations on dissemination of information on the question of Namibia follow the policy guidelines laid down by the United Nations Council for Namibia as the legal Administering Authority for Namibia;

(b) To continue to assist, as a matter of priority, the Council in the implementation of its programme of dissemination of information;

(c) To provide the Council with the work programme of the Department for the year 1988 covering the activities of dissemination of information on the question of Namibia, followed by periodic reports on the programme undertaken, including details of expenses incurred;

(d) To group under a single heading in the section of the proposed programme budget of the United Nations for the biennium 1988-1989 relating to the Department of Public Information, all of the activities of the Department relating to the dissemination of information on Namibia and to direct the Department to submit to the Council a detailed report on the utilization of the allocated funds.

On the basis of General Assembly resolution 42/14 D, in which the Assembly approved special public information activities on the question of Namibia in 1988, it is anticipated that the following activities may be carried out during the biennium in 1988-1989.

Subprogramme 1. Promotional services

1.1 Promotional activities

Output:

(iii) Organization by United Nations information centres and services of special observances.

1.4 Self-determination

Output:

(x) Two posters;

(xi) Placement of advertisements;

(xii) Two booklets; pamphlets on seminars; two pamphlets on Council activities; information kit ("red folders");

(xiii) Video docu-drama about Namibia;

(xiv) Two television spots;

(xv) Feature articles;

(xvi) NGO briefings.

Subprogramme 2. Information services

2.1 Press releases

Output:

(iv) Press coverage of missions of consultation and seminars.

2.3 Special radio news documentaries and magazine programmes

Output:

- (iv) Namibia Up-date: radio programmes reviewing latest developments;
- (v) An annual series of six special radio programmes.

Resource requirements

General temporary assistance

The resources requested under this heading (\$3,300) relate to the cost of hiring local typists in connection with press release coverage for the seminars of the Council.

Personal services

The estimated resources under this heading (\$21,300) would cover the cost of external contractors required for the production of publications, posters, television spots and radio programmes.

Travel of staff

The estimated requirements under this heading (\$40,900) relate to the cost of travel in connection with coverage of the seminars and missions of consultation of the Council, as well as with coverage of conferences and collection of material for use in radio programmes.

Contractual services

The resources requested under this heading (\$16,100) would cover the cost of external contractors required for the production of language versions of publications.

Booklets and leaflets

The estimated resources under this heading (\$454,300) relate to the cost of external printing services in connection with the production of publications.

Public information services

The estimated requirements under this heading (\$150,300) would cover the cost of external services for the production of television spots and for local services in the field required for dissemination of materials by the information centres.

Telecommunications services

The resources requested under this heading (\$2,800) would provide for the cost of technical services in connection with the production of television spots and radio programmes.

Other specialized services

The estimated resources under this heading (\$87,100) relate to the cost of placing advertisements in newspapers.

General operating expenses

The estimated requirements under this heading (\$3,300) relate to the cost of distributing various information materials and other miscellaneous expenses.

Public information supplies

The resources requested under this heading (\$3,300) would provide for the cost of supplies in connection with the production of radio programmes.

(iii) Programme support: Departmental administration

Table 27.21. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	1 427.3	(36.8)	1 390.5
General temporary assistance	292.0	-	292.0
Overtime	188.8	-	188.8
Common staff costs	482.3	(11.3)	471.0
Travel of staff	6.3	(6.3)	-
Rental and maintenance of equipment	104.0	56.0	160.0
Communications	1 213.6	(969.4)	244.2
Miscellaneous services	31.7	-	31.7
Supplies and materials	60.5	-	60.5
Furniture and equipment	65.7	361.3	427.0
Replacement of word-processing equipment	156.2	-	156.2
Fellowships	307.4	(307.4)	-
Total	4 335.8	(913.9)	3 421.9

Table 27.22. Post requirements under the regular budget

Organizational unit: Division for Committee Liaison and Administrative Services (Executive Office)

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional and above									
D-1	1	-	1	-	-	-	1	-	1
P-5	1	-	1	-	-	-	1	-	1
P-4	2	(1)	1	-	-	-	2	(1)	1
P-3	1	1	2	-	-	-	1	1	2
P-2	2	-	2	-	-	-	2	-	2
Total	7	-	7	-	-	-	7	-	7
General Service									
Other levels	10	(4)	14	-	-	-	10	(4)	14
Total	10	(4)	14	-	-	-	10	(4)	14
Grand total	25	(4)	21	-	-	-	25	(4)	21

Resource requirements

General temporary assistance

The resources requested under this heading (\$292,000) would provide for the replacement of staff on maternity or extended sick leave and the needs of all offices of the Department during peak work-load periods.

Overtime

The provision requested under this heading (\$188,800) would be utilized during periods of peak work-load, as well as to cover meetings during the sessions of the General Assembly.

Rental and maintenance of word-processing equipment

Based on the value of data-processing equipment currently in the Department and those that are to be purchased, an estimated \$160,000 will be needed for maintenance costs during 1988-1989. This reflects an increase of \$56,000 over the current provision.

Communications

The resources requested under this heading (\$244,200) relate to the cost of electronic mail and other communication requirements of the Department at Headquarters. The provision for pouches (\$1,018,400) has been redeployed to the Dissemination Division.

Supplies and materials

An amount of \$60,500 is requested to cover cost of supplies required for the operation of word-processing equipment.

Furniture and equipment

A provision of \$427,000 (an increase of \$361,300) is proposed for the purchase of additional word-processing equipment consisting of 1 central processing unit, 54 work-stations, 8 personal computers, 14 daisy printers, 3 laser printers and 1 matrix printer, peripherals for the new central processing unit and installation costs. The additional equipment would meet the increased requirements of the Department in the overall production of information materials of the various divisions, particularly in the internal reproduction of publications and press releases.

Replacement of word-processing equipment

It is proposed to make a provision of \$156,200, representing 40 per cent of the value of the existing word-processing and electronic data-processing equipment, as part of the globally administered programme for the replacement of existing word-processing and electronic data-processing equipment.

Fellowships

It is proposed that the provisions for fellowships, previously made under the Executive Office and the External Relations Division, be centralized under the Communications and Project Management Service.

(b) Information Service, Geneva

Table 27.23. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	3 694.9	(164.0)	3 530.9
General temporary assistance	180.6	-	180.6
Overtime	16.1	-	16.1
Common staff costs	1 026.2	(46.9)	979.3
Travel of staff	24.4	(4.0)	20.4
Booklets and leaflets	8.9	-	8.9
Public information services	72.4	-	72.4
Rental and maintenance of equipment	21.3	-	21.3
Hospitality	1.4	-	1.4
Supplies and materials	135.8	-	135.8
Replacement of word-processing equipment	44.3	-	44.3
Public information equipment	99.1	-	99.1
Total	5 325.4	(214.9)	5 110.5

Table 27.24. Post requirements under the regular budget

Organizational unit: United Nations Information Service, Geneva

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional and above									
D-1	1	-	1	-	-	-	1	-	1
P-5	3	(1)	2	-	-	-	3	(1)	2
P-4	7	(2)	5	-	-	-	7	(2)	5
P-3	1	-	1	-	-	-	1	-	1
P-2	4	-	4	-	-	-	4	-	4
Total	16	(3)	13	-	-	-	16	(3)	13
General Service									
Principal	3	-	3	-	-	-	3	-	3
Other	15	(2)	13	-	-	-	15	(2)	13
Total	18	(2)	16	-	-	-	18	(2)	16
Grand total	34	(5)	29	-	-	-	34	(5)	29

The activities that would be carried out by the Information Service at Geneva relate to all subprogrammes of public information. The specific activities and outputs are described below in summary form.

Subprogramme 1. Promotional services

1.1 Promotional activities

Output:

- (iii) Organization of special days and weeks.

1.5 Human rights

Output:

- (i) Notice, a quarterly bulletin.

1.7 Institutional promotion

Output:

- (vi) Four photo and poster exhibits;
- (xi) Feature articles dealing with priority themes;
- (xii) NGO briefings covering various themes, observances and other events.

Subprogramme 2. Information services

2.1 Press releases

Output:

- (ii) Press releases in English and French.

2.2 Radio news programmes and magazines

Output:

Radio news programmes and magazines.

2.4 Television news and magazines

Output:

- (i) Limited television coverage of meetings and events.

2.5 Photographs

Output:

Photographs of meetings, conferences and events.

Subprogramme 3: Public services

3.1 Distribution

Intermediate activity

(iii) Display and distribution of press releases.

3.2 Correspondents' services

Output:

(iii) Press briefings for accredited correspondents.

3.3 NGO and institutional relations

Output:

(iv) Maintenance of the NGO resource centre (NGO Lounge);

(v) Briefing sessions for newly appointed NGO representatives.

3.4 Visitors and public services

Output:

(iv) Public information libraries: maintenance and improvement;

(v) Graduate student intern programme.

Resource requirements

General temporary assistance

The resources requested under this heading (\$180,600) would provide for assistance during maternity and extended sick leave, capacity for press coverage of simultaneous meetings and technical services in the radio studios during peak periods, and television coverage on a year-round basis.

Overtime

The provision of \$16,100 requested relates to the need to retain clerical and distribution staff and radio and visual technicians beyond normal working hours in order to provide public information material to the media during important meetings.

Travel of staff

The estimated requirements under this heading (\$20,400) relate to (a) travel to Headquarters for consultations and briefings once each year during the biennium; (b) one mission each year to Bulgaria and to Berne and other major cities in Switzerland for the purpose of official discussions on United Nations information objectives, the dissemination of information material, and liaison and strengthening relations with national NGOs, institutional bodies and with the media; (c) representation of the Department on special occasions and at conferences; and (d) one mission every other year to London to review and improve the effectiveness of the relationship of the Visual Production Unit with its major distributors. In addition, the press officer of ECE would undertake two trips to Brussels, London and Paris for the purpose of maintaining and developing contacts with publishers, economic editors, editors of technical journals and newsletters that are interested in the work of ECE. Fifty per cent of the cost of travel of the press information officer of ECE would be borne by ECE.

Public information services

The provision under this heading (\$72,400) relates to the subscription of the Associated Press, the Agence France Presse and Tass wire agency services and for the rental of a teleprinter for the purpose of receiving dispatches from the News Agencies Pool of Non-Aligned Countries.

Rental and maintenance of equipment

A provision of \$21,300 is requested for the maintenance and repair of radio, film projection and word-processing equipment.

Hospitality

A provision of \$1,400 is proposed for the biennium to meet the cost of various official functions.

Supplies and materials

The requirements under this heading (\$135,800) would provide for the purchase of photographic materials for the production of photo displays and exhibits and audio-visual presentations, public information supplies for video equipment, radio studios and film screening facilities, and supplies for data-processing equipment.

Replacement of word-processing equipment

The requirements under this heading (\$44,300) would provide for the replacement programme for existing word-processing equipment.

Public information equipment

The estimated requirements under this heading (\$99,100) relate to the replacement of equipment for the radio studios, television equipment and the photo library. The items to be acquired were listed in the proposed programme budget (A/42/6 (Section 27)).

(c) Information Service, Vienna

Table 27.25. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	1 093.4	26.1	1 119.5
General temporary assistance	56.2	-	56.2
Overtime	16.2	-	16.2
Common staff costs	366.3	8.8	375.1
Travel of staff	6.8	4.0	10.8
Booklets and leaflets	25.9	-	25.9
Public information services	28.8	-	28.8
Supplies and materials	14.8	-	14.8
Furniture and equipment	66.6	-	66.6
Total	1 675.0	38.9	1 713.9

Table 27.26. Post requirements under the regular budget

Organizational unit: Information Service, Vienna

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level
Professional and above									
D-1	1	(1)	-	-	-	-	1	(1)	-
P-5	1	-	1	-	-	-	1	-	1
P-4	1	-	1	-	-	-	1	-	1
P-3	2	-	2	-	-	-	2	-	2
P-2	-	1	1	-	-	-	-	1	1
Total	5	-	5	-	-	-	5	-	5
General Service									
Principal Other levels									
1	-	-	1	-	-	-	1	-	1
7	(1)	-	6	-	-	-	7	(1)	6
Total	8	(1)	7	-	-	-	8	(1)	7
Grand total	13	(1)	12	-	-	-	13	(1)	12

The Information Service at Vienna provides coverage in respect of the substantive United Nations units located at the Vienna International Centre and assists in the coverage of other United Nations conferences, seminars and meetings held at Vienna. It also administers the Vienna visitors' service. In addition, it acts as information centre for Austria, the Federal Republic of Germany and Hungary. A focal point of the work of the Information Service is thus the production and dissemination of information material in German both on topical matters and on basic concepts and problems of the United Nations as a whole. The activities that would be carried out by the Information Service at Vienna relate to all subprogrammes of public information. The specific activities and outputs are described below in summary form.

Subprogramme 1. Promotional services

1.1 Promotional services

Output:

(iii) Organization of special days and weeks by United Nations information centres and services.

1.7 Institutional promotion

Output:

(vii) Updating of the film "The United Nations and the Danube";

(viii) Updating of a booklet on the Vienna International Centre and Vienna-based organizations;

(xi) Feature articles dealing with priority themes;

(xii) NGO briefings covering various themes, observances and other events.

Subprogramme 2. Information services

2.1 Press releases

Output:

(ii) Press releases in English, French and German.

2.4 Television news and magazines

Output:

(i) Limited television coverage of meetings and events.

2.5 Photographs

Output:

Limited photo coverage of events and meetings.

Subprogramme 3. Public services

3.1 Distribution

Output:

(iii) Display and distribution of press releases.

3.2 Correspondents' services

Output:

(iii) Press briefings for accredited correspondents.

3.4 Visitors' and public services

Output:

(iv) Public information libraries.

Resource requirements

General temporary assistance

The resources requested under this heading (\$56,200) would provide additional capacity for press coverage of United Nations meetings at the Vienna International Centre during peak periods.

Overtime

The provision of \$16,200 is requested to retain General Service staff outside normal working hours in order to meet deadlines of producing press releases during important meetings.

Travel of staff

The estimated requirements under this heading (\$10,800) relate to staff travel for periodic consultations with media representatives and NGOs in Austria, the Federal Republic of Germany and Hungary.

Public information services

The requirements under this heading (\$28,800) relate to the cost of subscription to wire agency services through a computerized interactive retrieval system in order to facilitate news distribution to local and international news agencies as well as to radio and television stations.

Booklets and leaflets

The amount requested (\$25,900) would be used for the production of the information booklets and pamphlets and would also cover the cost of printing selected publications in German.

Supplies and materials

The estimated requirements under this heading (\$14,800) relate to miscellaneous supplies required for the production of photo exhibits.

Furniture and equipment

The estimated requirements (\$66,600) relate to the operation of a computerized data link with international news agencies.

(d) Information centresTable 27.27. Resource requirements

(In thousands of United States dollars)

Main objects of expenditure	Initial appropriation for 1988-1989	Proposed adjustments	Proposed revised appropriation for 1988-1989
Established posts	12 124.1	(1 211.5)	10 912.6
General temporary assistance	161.0	-	161.0
Overtime	106.4	-	106.4
Common staff costs	4 781.2	(466.7)	4 314.5
Travel of staff	338.2	-	338.2
Contractual services	140.1	-	140.1
Rental and maintenance of premises	1 790.7		1 790.7
Rental and maintenance of equipment	551.3	-	551.3
Communications	1 135.2	-	1 135.2
Hospitality	149.6	-	149.6
Miscellaneous services	305.4	(100.0)	205.4
Supplies and materials	714.2	-	714.2
Furniture and equipment	848.4	(100.0)	748.4
Total	23 145.8	(1 878.2)	21 267.6

Table 27.28. Post requirements under the regular budget

Organizational unit: Information Centres

Category	Established posts			Temporary posts			Total posts		
	Initial January 1988 level	Proposed adjustment	Target December 1989 level	Initial January 1988 level	Proposed adjustments	Target December 1989 level	Initial January 1988 level	Proposed adjustment	Target December 1989 level
Professional and above									
D-1	9	(4)	5	-	-	-	9	(4)	5
P-5	23	(3)	20	-	-	-	23	(3)	20
P-4	18	(5)	13	-	-	-	18	(5)	13
P-3	4	-	4	-	-	-	4	-	4
P-2	1	1	2	-	-	-	1	1	2
Total	55	(11)	44	-	-	-	55	(11)	44
General Service									
Other levels	330	(70)	260	-	-	-	330	(70)	260
Total	330	(70)	260	-	-	-	330	(70)	260
Grand total	385	(81)	304	-	-	-	385	(81)	304

The information centres are responsible for disseminating information on the United Nations system at the national and regional levels and creating understanding of, and mobilizing public support for, the ideals and work programmes of the United Nations. In so doing, they carry out a number of functions including maintaining close working relationships with governmental information services, national and local media, NGOs and educational institutions; operating reference libraries of documentation and audio-visual materials; arranging for adaptation and translation of information materials into local languages; distributing material produced by the Department; organizing and conducting seminars, speeches and other public relations activities; conducting activities for observance of special days; and seeking financial and organizational support from local Governments and organizations in promoting the purposes of the United Nations. Specific programmatic references are included under section III.2 (f) above.

Resource requirements

General temporary assistance

The estimated requirements under this heading (\$161,000) would cover the needs for temporary assistance during peak work-load periods and for the replacement of staff on maternity or extended sick leave.

Overtime

The provision required under this heading (\$106,400), which is maintained at the resource base level, would be utilized primarily for those local-level staff who, because of the nature of their duties, cannot be given compensatory time off.

Travel of staff

The provision requested (\$338,200) would be used for the travel of staff of information centres within their area of coverage.

Contractual services

A provision of \$140,100 would cover the cost of translating information materials into local languages.

Rental and maintenance of premises

The estimated requirements under this heading (\$1,790,700) would cover the costs of rental and maintenance of premises in respect of those information centres where such services are not provided by the host country.

Rental and maintenance of equipment

The estimated requirements under this heading (\$551,300) relate to the maintenance and operation of information centre vehicles and other equipment.

Communications

The estimated requirements under this heading (\$1,135,200) relate to postage, telephone, telex, cables and pouch services required by the information centres for dissemination of information.

Hospitality

The resource proposed (\$149,600) would provide for official hospitality functions.

Miscellaneous services

The estimated requirements under this heading (\$205,400) relate primarily to the costs of freight and related charges.

Supplies and materials

The estimated requirements under this heading (\$714,200) would provide for stationery and related office supplies and for reproduction equipment.

Furniture and equipment

The resources under this heading (\$748,400) relate to the acquisition and replacement of furniture and fixtures, office and reproduction equipment, and vehicles.

D. Further information presented in response to the recommendations of the Committee for Programme and Co-ordination at its twenty-eighth session on the implementation of recommendation 37 regarding public information

44. In response to recommendations 15 and 37 of the Group of High-level Intergovernmental Experts 1/ as approved by the General Assembly in its resolution 41/213 and in order to achieve greater effectiveness and impact in the discharge of basic mandates in the area, the Secretary-General initiated a thorough review of the public information activities of the United Nations.

45. Following that review, the Secretary-General submitted proposed revisions to section 27, Public information of the programme budget for the biennium 1988-1989. Those proposed revisions to the programme budget, contained in chapters I to VI of the present document, were considered by CPC at the first part of its twenty-eighth session.

46. The Committee's extensive discussion of these proposals as well as its conclusions and recommendations are reflected in its report. 12/ The report which follows is submitted in response to the relevant recommendations of CPC.

47. It may be recalled that, at its forty-second session, the General Assembly was informed of the Secretary-General's approval of a new organizational structure for the Department of Public Information. The Assembly was at that time informed that the new structure was being phased in such a way as to minimize disruption to the ongoing activities of the Department, that it was the Secretary-General's intention that the implementation should be effected with flexibility and, considering the extent of the reorganization, that it was expected that adjustments would be required to take into account administrative, programmatic and political concerns. 13/ The Secretary-General therefore welcomes the detailed consideration given by CPC to the proposed revised estimates. The extensive and constructive debate conducted on the matter has led to the identification of certain additional areas with regard to which, because of their particular political and programmatic sensitivity, adjustments should be considered. The additional information and proposals which follow take into account the views of Member States expressed during the consideration by CPC of the proposed revisions to section 27 of the programme budget for the biennium 1988-1989.

1. Organizational arrangements with respect to the priority issues of apartheid, Namibia and the question of Palestine

48. Considerable attention was given by CPC to the question of the organizational arrangements with respect to the priority issues of apartheid, Namibia and the question of Palestine. Concern was expressed, in particular, over the negative, though incorrect, impression that might be given by the absence in the new organizational structure of a separate unit or units dealing with these priority issues. The Secretary-General shares the objective expressed of highlighting in an appropriate manner in the organizational structure of the Department of Public

Information the special prominence that the Organization gives to these issues. To that end, therefore, he proposes the following:

(a) The Communications and Programme Management Service to be reorganized to include an "Anti-apartheid, Namibia and Palestine Programmes Section" (see figure 1 below);

(b) Within the Radio Section of the Information Products Division, to constitute an "Anti-apartheid and Namibia Programmes Unit" (see figure 2 below), responsible for the production of radio programmes on these issues.

49. The organizational charts for the Communications and Project Management Service and for the Information Products Division would be as reflected in the following figures:

Figure 1

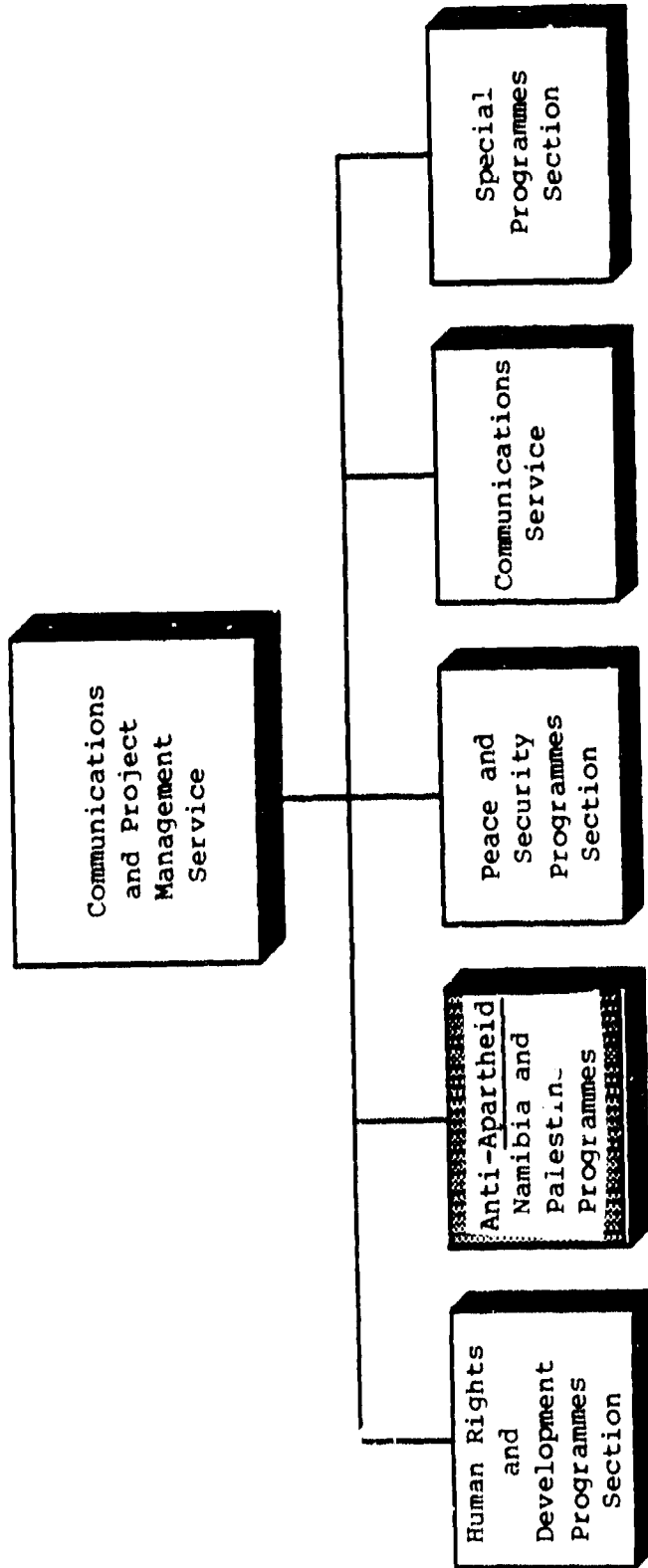
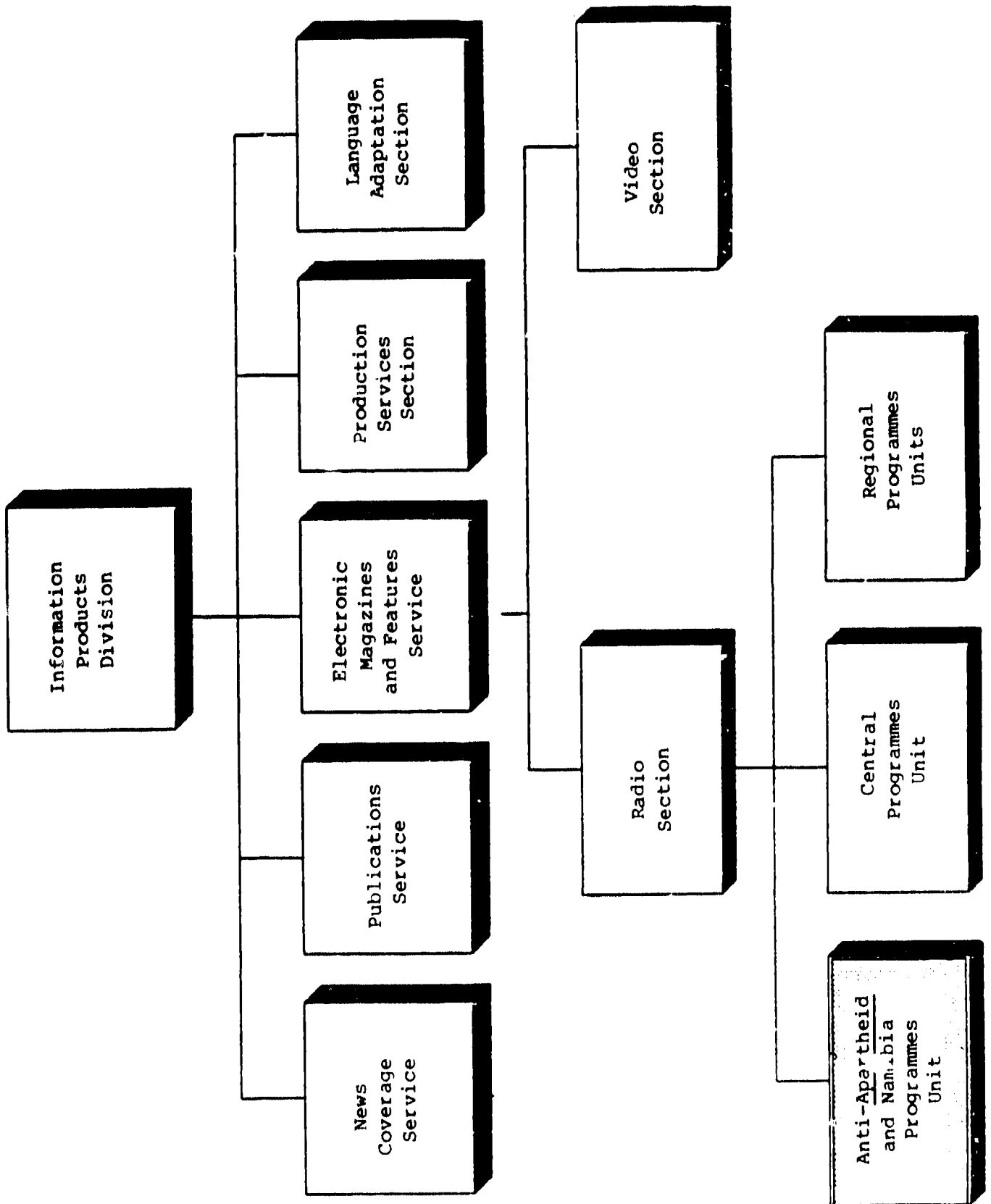


Figure 2



50. The resource requirements, in terms of established posts that would be devoted directly to these activities, would be the following: one P-5, 2 P-4, 1 P-3 and 3 General Service posts in the Communications and Project Management Section; three P-3, 4 P-2 and 3 General Service posts in the Information Products Division.

51. In addition to these posts, other resources have also been allocated to these priority issues. As indicated in the revised estimates, such direct costs have been estimated at \$782,700 for issues relating to Namibia and \$675,900 for those relating to the question of Palestine (see chap. IV, sect. C above, tables 29.19 and 27.20). As regards anti-apartheid activities, it is estimated that direct costs of \$191,000 will be incurred under section 27 of the programme budget. These figures do not, of course, include relevant provisions under other sections of the budget or indirect costs that might be attributable to the various issues, such as a proportion of the costs of executive direction, management and administration, or of support services related to dissemination both at Headquarters and at information centres and services, or a share of the costs related to generic and institutional activities such as news coverage, institutional publications or other multi-subject information products and activities.

2. Level of directors of information centres and services

52. A major focus of the discussion by CPC concerning information centres and services related to the appropriate levels for their directors and, in particular, the number and placement of D-1 posts. The initial appropriations for the current biennium included 11 D-1 posts which, as indicated in paragraph 19 of the first report of ACABQ on the proposed programme budget for the biennium 1988-1989, 14/ were assigned to Beijing, Beirut, Geneva, London, Moscow, Nairobi, New Delhi, Paris, Tokyo, Vienna and Washington. The revised estimates for section 27 proposed the reduction of five D-1 posts, one at Vienna and four at other information centres, by the end of 1989, as part of the overall reduction of posts within the Secretariat.

53. In requesting the Secretary-General to propose objective and equitable criteria for the appropriate levels to be attached to directors of information centres and services, CPC has itself defined three important guidelines:

(a) The necessity to establish and maintain contacts with responsible officials;

(b) The need to maintain balance among various regions of the world;

(c) The need to ensure that the situation of information centres and services being responsible for more than one country should not be adversely affected.

54. One of the primary considerations for determining the level of information centre/service directors is, of course, the level of responsibility of the incumbent. In this regard, issues such as the complexity of the work both in terms of political and of programmatic content, the number of staff supervised, the number of United Nations meetings required to be covered and relationships with the media and NGOs and other organizations need to be carefully evaluated.

55. As regards the first point raised by CPC (para. 53 (a) above), the Secretary-General considers that it is taken adequately into account through the exigent selection procedures for information centre and service directors, which include consultation with the host Government prior to appointment. These procedures, therefore, should guarantee that the designated director will be able to establish and maintain contacts with the responsible officials of the host country or countries.

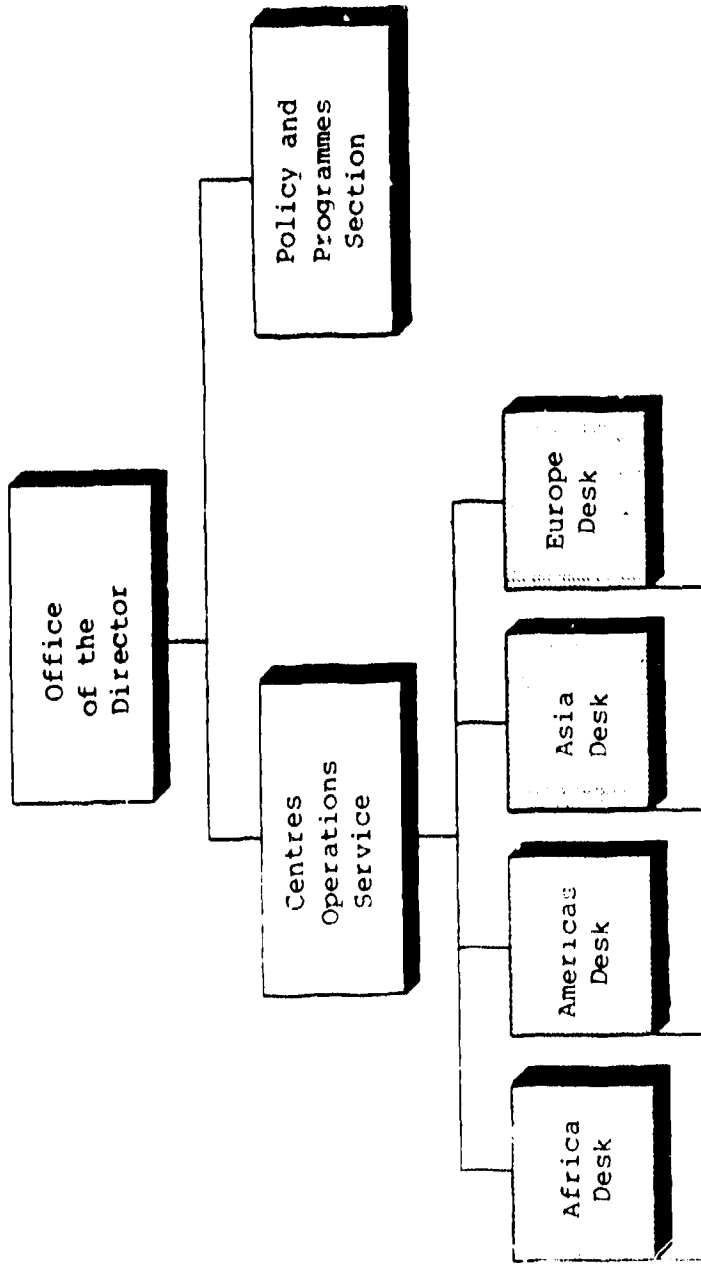
56. As regards the requirement that the situation of information centres and services being responsible for more than one country should not be adversely affected, 8 of the 11 centres and services for which D-1 posts are currently authorized are responsible for more than one country; they are Beirut, Geneva, London, Moscow, Nairobi, New Delhi, Tokyo and Vienna.

57. Taking account of this, as well as the need for regional balance, the Secretary-General believes that application of the criteria recommended by CPC would require retention of D-1 posts for the 11 centres and services mentioned above and, consequently, reinstatement of the 5 D-1 posts proposed for abolition under section 27 of the programme budget. Should the General Assembly endorse these recommendations, therefore, it would involve a downward adjustment of the target post reductions summarized in the annex to the revised estimates (see chap. I, annex, above, tables 1 and 27) and additional financial requirements of \$835,800.

3. Structure of the Information Centres Division

58. With regard to the organizational structure of the Information Centres Division at Headquarters, the following organizational chart is provided in response to the specific request addressed by some delegations during the discussions in CPC:

Figure 3



Information Centres and Services

4. Organizational arrangements with respect to regional radio units

59. As indicated in the report of CPC, some delegations expressed concern over the organizational arrangements with respect to regional radio units, particularly the relationship between those units and the central unit, presumably the Central Programmes Unit. The organizational arrangement in this regard is illustrated in figure 2 above. In the new structure, it is proposed that the regional radio units have the following tasks:

(a) To produce, in relevant official languages, a weekly documentary of interest for the region;

(b) To handle the news for the stations of the region, regardless of the means of transmission (shortwave, radio circuits, telephone feeds or electronic mail);

(c) To service the needs of the broadcasting stations of the area regarding United Nations matters, such as visits of high officials to United Nations premises and other United Nations events.

60. In addition and as appropriate, the regional radio units will adapt central programmes such as anti-apartheid, Namibia and Palestine programmes, Respective, Scope, Women, and UN in Action, as well as materials produced by the Central News Section, in order to meet the requirements of each region. The programmes, which will be produced by 12 Professional staff members, would cover the regions of Africa, Asia and the Pacific, the Caribbean, Europe, Latin America and the Middle East.

5. Deletion of certain outputs in the proposed revision to the programme budget

61. In connection with concerns expressed by CPC on the deletion of programmed outputs, the annex to the present chapter provides a list of items proposed for deletion and revisions. It will be noted that, in general, items have been proposed for deletion in order to redirect resources to new, more productive activities related to the same or similar themes. It is precisely this flexible approach which permitted, for instance, the redeployment of resources to launch the Africa Recovery publication and other related activities during 1987.

6. Programmatic responsibilities and authority of the Bureau of Programme Operations

62. During CPC's consideration of this section, some delegations expressed concern and requested further clarification as to the functions of the Bureau of Programme Operations. These are defined in the Secretary-General's Bulletin on the organization of the Department of Public Information 15/ in the following terms:

"The Bureau of Programme Operations is headed by a Bureau Director who, in addition to his general management responsibilities over the work of the Bureau, carries out the following functions:

"Oversees and co-ordinates the work of the three organizational units responsible for the planning, production and distribution of public information products and services to ensure that the Department responds adequately to the changing needs and priorities in the communications environment;

"Assists the Under-Secretary-General in establishing long-term priorities for each of these units, assists the directors in daily planning and operations, and resolves conflicts in daily priorities;

"Ensures the adequate integration of information plans with production and distribution functions;

"Develops a database of relevant agencies, non-governmental organizations, journalists, producers and individuals actively promoting the dissemination of information on priority issues;

"Consults and co-ordinates with other departments and offices to ensure, when necessary, the timely production and distribution of information products;

"Assists the Under-Secretary-General in co-ordinating the planning and implementation of the Department's projects on various issues with other departments and offices and organizations of the United Nations system, as appropriate;

"Monitors, in a systematic fashion, the activities of the United Nations system related to its priority issues;

"Acts as Deputy to the Under-Secretary-General in his/her absence."

7. Geographical distribution of posts in the Department of Public Information

63. During the consideration by CPC of the revised estimates for section 27, some delegations expressed concern over the question of the geographical distribution of posts in the Department of Public Information at senior levels and the possible negative impact of the ongoing restructuring process on the equitable geographical distribution of posts at other levels. While detailed information in this regard will be available only once the selection process for staff is completed and all vacancies filled, the Secretary-General feels that the restructuring process is likely to result in an improvement of the geographical and gender balance of the Department. As for the concerns expressed over the possible adverse effect on staff morale of the proposed abolition of certain posts, these concerns are shared by the Secretary-General, whose policy remains that of attempting to implement the post reductions for the Secretariat as a whole to the maximum extent possible

through attrition. He has in this regard set in motion a mechanism to facilitate the redeployment of affected staff to other offices within the Secretariat and this will, of course, be available to the staff of the Department.

Notes

- 1/ Official Records of the General Assembly, Forty-first Session, Supplement No. 49 (A/41/49).
- 2/ A/C.5/42/2/Rev.1, para. 25.
- 3/ Official Records of the General Assembly, Thirty-fifth Session, Supplement No. 24 (A/35/24), vol. I, annex II.
- 4/ A/42/6 (Sect. 3), paras. 3.45 to 3.63.
- 5/ A/42/234.
- 6/ A/C.5/42/2/Rev.1.
- 7/ See A/42/234, para. 30 (b).
- 8/ Official Records of the General Assembly, Forty-second Session, Supplement No. 7 (A/42/7), para. 29.25.
- 9/ See ST/SGB/Organization/Section F/Rev.2 and ST/SGB/163.
- 10/ A/42/6 (Sect. 1), paras. 1.73-1.97.
- 11/ Ibid., Thirty-seventh Session, Supplement No. 6 (A/37/6).
- 12/ A/43/16 (Part I). To be issued as Official Records of the General Assembly, Forty-third Session, Supplement No. 16, part I.
- 13/ See A/C.5/42/L.22.
- 14/ Official Records of the General Assembly, Forty-second Session, Supplement No. 7 (A/42/7).
- 15/ ST/SGB/Organization/DPI.

Annex

Items proposed to be deleted in the revisions to the programme budget for the biennium 1988-1989

Public information

Subprogramme 2: Information in depth

(a) Reference: medium-term plan 1984-1989 (A/37/6, paras. 9.9-9.27).

2.2 Disarmament

(i) A 24-page pamphlet in the context of World Disarmament Campaign; ** 2.2(i) Funds redeployed for the third special session on disarmament press and NGO kit.

(iii) A 30-minute documentary film in Arabic, English, French and Spanish on disarmament issues (1989); 2.2(iii) Deleted in order to redirect resources for new activities.

2.5 Human rights

(x) A 24-page pamphlet on human rights (on a theme to be decided later), for distribution in the six official languages; 2.5(x) Funds used for producing revised version of Questions and Answers on Human Rights in three languages and a flyer on the fortieth anniversary of the Universal Declaration of Human Rights.

2.7 Women: equality, development and peace

(xi) An audio-visual programme of 80-slide carusel with audio-cassette in English on the Forward-looking Strategies for the Advancement of Women; 2.7(xi) Obsolete technology. Funds redeployed to produce flyer and button in three languages for International Women's Day, 1988

2.10 Apartheid

(v) A photo-sheet on the latest developments in South Africa in Arabic, English, French and Spanish (with blanks for overprinting); 2.10(v) Deleted in order to redirect resources for programme of cultural boycott in support of anti-apartheid.

2.12 Development: economic and social

(v) A 3-day NGO conference on African economic recovery and development to be held at Headquarters. A 40-page booklet based on the proceedings will be produced in English (third quarter 1988);*

2.12(v)

Funds redeployed for press and NGO activities to be held during the mid-term review of Africa recovery Programme prior to the forty-third session of the General Assembly.

(vi) Co-ordination of two film co-productions with outside producers on the questions of energy and mega-cities;

2.12(vi)

Co-producers withdrew.

(vii) A printed photo display set on "Africa: recovery and development" on the implementation of the United Nations five-year plan for recovery and development in Africa in Arabic, English, French and Spanish (with blanks for overprinting);

2.12(vii)

Deleted in order to redirect resources to publicize the Secretary-General's Advisory Group on Financial Flows for Africa and information kit on the Secretary-General's report on mid-term evaluation of African recovery programme.

(viii) An audio-visual programme (in 80-slide carousel with cassette tape in English) on the implementation of the United Nations five-year plan for recovery and development in Africa;

2.12(viii)

Obsolete technology. Funds redeployed for other elements of African recovery and development programme.

(ix) A five-minute video game on "Africa: recovery and development";

2.12(ix)

Deleted in order to redirect resources for new activities.

(x) A photo wallsheet on "Energy for the twenty-first century" dealing with all aspects of renewable and non-renewable energy sources, for distribution in Arabic, English, French and Spanish (with blanks for overprinting);

2.12(x)

Deleted in order to redirect resources for new activities.

(xi) A 5-minute video game on "Energy for the twenty-first century";

2.12(xi)

Deleted in order to redirect resources for new activities.

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|---|--|-----------|---|
| (xii) | A photo wallsheet on the World Weather Watch, dealing with the relationship between the world's climate and food production and natural disasters, for distribution in Arabic, English, French and Spanish (with blanks for overprinting); | 2.12(xii) | Deleted in order to redirect resources for new activities. |
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| 2.13 | <u>Refugees: Disaster Relief Assistance</u> | | |
| (i) | A 24-page pamphlet on the Office of the United Nations High Commissioner for Refugees or on current disaster relief and humanitarian assistance operations;** | 2.13(i) | Deleted in order to redirect resources for new activities. Will seek extrabudgetary funding for this activity, in conjunction with UNHCR. |
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 | | | |
| 2.14 | <u>International law and treaties</u> | | |
| (i) | Updating of the 48-page booklet on the International Court of Justice; | 2.14(i) | Deleted in order to redirect resources for new activities. |
| (iii) | A 30-minute video disk on the law of the sea, consisting of a whole range of different kinds of images - photographic and graphic; | 2.14(iii) | Deleted in order to redirect resources for new activities. |
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 | | | |
| 2.16 | <u>Conferences, decades and observances</u> | | |
| <u>United Nations Conference for the Promotion of International Co-operation in the Peaceful Uses of Nuclear Energy</u> | | | |
| (i) | A 16-page pamphlet on the results of the 1987 Conference for distribution in the six official languages;** | 2.16(i) | Deleted in order to redirect resources for new activities. |
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 | | | |
| <u>International Drinking Water Supply and Sanitation Decade</u> | | | |
| (x) | A photo wallsheet on the Decade for distribution in Arabic, English, French and Spanish (with blanks for overprinting); | 2.16(x) | Deleted in order to redirect resources for new activities. |

Transport and Communications Decade in Africa
(1978-1988)

- (xii) A photo wallsheet on the Decade for distribution in Arabic, English, French and Spanish (with blanks for overprinting) to NGOs, academic institutions, government officials and the general public (third quarter 1989);
- 2.16(xii) Deleted in order to redirect resources for new activities.
- (xiii) A 30-minute video disk on the Decade;
- 2.16(xiii) Deleted in order to redirect resources for new activities.

2.17 Multi-subject

- (v) World Newspaper Supplement: co-ordination and support of the Supplement which is issued three or four times a year by a number of newspapers from all regions of the world, including Development Forum;
- 2.17(v) Lack of support from participating organizations and the media.

(ix) In-depth radio programmes:

	<u>Title</u>	<u>Language</u>	<u>Periodicity</u>	<u>Length</u>	<u>Region</u>	<u>Type of programme</u>
5.	Asian Spotlight	English	Monthly	15 min.	Asia	Documentary
14.	<u>Tour d'horizon*</u>	French	Monthly	30 min.	World-wide	Feature
15.	<u>Tour d'horizon</u>	French	4 times a year	30 min.	World-wide	Documentary

2.17(ix)(5) Content incorporated in UN Calling Asia 2.17(ix)(5): 2.17(ix) 14 and 15 contents incorporated in "Perspectives Internationales".

Chapter V

ADDITIONAL REQUIREMENTS UNDER SECTION 1, SUBSECTION A.1, GENERAL ASSEMBLY; SUBSECTION A.4, UNITED NATIONS BOARD OF AUDITORS (INCLUDING ITS SECRETARIAT); AND SUBSECTION B.12, OFFICE FOR RESEARCH AND THE COLLECTION OF INFORMATION

A. General Assembly

1. In accordance with General Assembly resolution 1798 (XVII) of 11 December 1962, as subsequently amended by resolutions 2245 (XXI) of 20 December 1966 and 2489 (XXIII) and 2491 (XXIII) of 21 December 1968, travel expenses have been paid by the Organization for not more than five representatives, including alternate representatives, of each Member State attending a regular session of the General Assembly and for one representative or alternate representative attending a special or special emergency session of the General Assembly. By its resolution 41/213, the General Assembly decided that the recommendations agreed upon by the Group of High-level Intergovernmental Experts ^{1/} should be implemented. In accordance with recommendation 6, therefore, payment of travel expenses is now limited to representatives of Member States which are least developed countries.

2. By its resolution 41/60 G of 3 December 1986, the General Assembly decided to convene in 1988 its third special session on disarmament, which took place from 31 May to 25 June 1988. The cost of travel to the special session by one representative of each Member State which is a least developed country is estimated at \$192,000. No provision was made for this purpose under "Travel of representatives" in section 1, subsection A.1, General Assembly, of the programme budget for the biennium 1988-1989.

B. United Nations Board of Auditors (including its secretariat)

3. Regular provision is made in the programme budget of the United Nations for the share of the regular budget in the costs of the salaries, travel and subsistence of staff provided by members of the Board of Auditors and the costs associated with the attendance by members of the Board at the regular meetings of the Board and the Panel of External Auditors. The current provision in the programme budget for the biennium 1988-1989 is \$2,330,000 and was estimated at the resource base level.

4. The last real increase in resources for external audit was approved in 1978. ^{2/} Since that time, the Board has been faced with a significant increase in the volume of its work as a result of growth in the scale of operation of audited organizations and to requests of the General Assembly made in the context of its consideration of the recommendations of the Board. As a result of these factors and of the depreciation of the dollar against the currencies of countries where a major part of the Board's expenditures are incurred, the Board experienced a significant shortfall in 1986-1987 provisions approved from all sources to

reimburse audit costs. Actual audit costs for 1986-1987, as reported by members of the Board, came to \$4,552,018 against reimbursements of \$3,850,683 (\$2,004,058 from the regular budget of the United Nations), a shortfall of 18.2 per cent.

5. Since the approval of the current appropriation for external audit by the General Assembly, the Board has informed the Secretariat of the results of a review that it has undertaken of estimated audit costs for 1988-1989. Estimated costs for 1989 under the regular budget amount to \$1,539,300, broken down as follows:

	\$
Salaries	484 880
Subsistence	775 807
Travel	278 613
	<hr/>
Total	<u>1 539 300</u>

This exceeds the 1989 component of the current appropriation for external audit in 1989 by \$234,800, or 18 per cent and, as requested by the Board, it is proposed that the appropriation under this object be revised accordingly.

C. Office for Research and the Collection of Information

6. The Office for Research and the Collection of Information was established to assist the Secretary-General with the discharge of his responsibilities relating to the maintenance of peace and security under Article 99 of the Charter of the United Nations and specific tasks mandated to him by the Security Council and the General Assembly. 3/ Details of the responsibilities of and activities to be carried out by the Office were included in the update of the progress report of the Secretary-General on the implementation of General Assembly resolution 41/213. 4/

7. Staff and other resources were provided for the Office through redeployment from other Secretariat units affected by the restructuring of activities in this area. Now that the Office has been functioning for some time, it is apparent that to make it fully operational some additional resources will be required as follows.

Overtime

8. The nature of the Office's functions frequently requires completion of high-priority tasks within very tight deadlines. In view of this, the approved provision for the biennium (\$6,300) is not proving adequate and an increase of \$14,700 is proposed.

Travel of staff

9. A review of travel requirements for the Office has indicated that the current provision (\$29,800) will not prove adequate. The Assistant Secretary-General is required to travel at the request of the Secretary-General to represent him on a number of occasions as well as to travel to United Nations information centres and to undertake other official travel. In addition, the functions of the Office relating to research require some travel to facilitate contacts with research institutions and those relating to early warning also require a capacity to visit areas of concern. In view of these needs, an increase of \$30,000 is proposed.

Supplies and materials

10. Requirements for on-line information services, books, periodicals and other library supplies and services will, in general, be provided for in co-operation with the Dag Hammarskjöld Library under section 29. In order to facilitate the acquisition of material required on short notice, however, an additional provision of \$5,000 is proposed.

D. Request for additional appropriation

11. It is not anticipated that the additional requirements detailed above can be accommodated within existing appropriations. Consequently, an additional appropriation of \$476,500 would be required under section 1 of the programme budget for the biennium 1988-1989 consisting of a non-recurrent provision of \$192,000 for travel of representatives under subsection 1A.1 (General Assembly) and recurrent provisions of \$234,800 under subsection 1A.4 (United Nations Board of Auditors (including its secretariat)) and of \$49,700 under subsection 1B.12 (Office for Research and the Collection of Information).

Notes

1/ Official Records of the General Assembly, Forty-first Session, Supplement No. 42 (A/41/49).

2/ See A/C.5/33/14.

3/ See ST/SGB/225.

4/ A/C.5/42/2/Rev.1, paras. 13-16.

Chapter VI

TEMPORARY POSTS AUTHORIZED ON A RECURRENT BASIS FOR THE BIENNIUM 1986-1987 AND APPROVED FOR THE BIENNIUM 1988-1989 UNDER THE REGULAR BUDGET

1. At its forty-second session the General Assembly approved a total of 253 recurrent temporary posts (251 for expenditure sections and 2 for income section) for the biennium 1988-1989 under the regular budget (see table in annex for details).
2. When carrying out its review in the context of the implementation of recommendation 15 of the Group of High-level Intergovernmental Experts ^{1/} on post reduction, the Post Review Group, established in mid-1987 by the Secretary-General, (see chap. I above, para. 13) used as its basis for review consolidated staffing tables including both established and temporary posts financed under the regular budget. The percentages indicating the resulting profile for each section were based on these consolidated staffing tables.
3. That approach was justified by the fact that at the same time as the Post Review Group was identifying posts for abolition, most programme managers were engaged in analyses of their work programmes in relation to all existing staff resources, as requested by the General Assembly in resolution 41/213. In the streamlining and rationalization process, the tasks assigned to both established and temporary posts were reviewed *pari passu*. In most cases, those posts that were identified as "temporary recurrent" had been renewed annually, some for as many as five to seven years. Most original mandates that had called for temporary posts had thus become permanent mandates and part of the regular work programmes.
4. Furthermore, the incumbents of temporary posts had not necessarily been assigned exclusively to the duties as initially identified when their posts had been created. Therefore, the rationale for retaining the distinction between established posts and temporary posts has become rather tenuous.
5. It is proposed therefore that all the 253 temporary recurrent posts financed under the regular budget, as listed in the attached table, be converted to established posts (namely, for the Professional and higher categories: 2 Assistant Secretaries-General, 1 D-2, 8 D-1s, 15 P-5s, 18 P-4s, 45 P-3s, and 14 P-2/1s; and for the General Service category: 11 at the principal level and 61 at other levels; and 78 for the local level). This change would not affect the level of appropriations for the biennium or the targeted reductions as of 31 December 1989 as proposed in chapter I of the present document.

Notes

^{1/} Official Records of the General Assembly, Forty-first Session, Supplement No. 49 (A/41/49).

Annex
 TEMPORARY RECURRENT POSTS APPROVED FOR 1988-1989

Budget section and organizational unit	Professional and above							General Service and other categories				Sub-total			
	USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2/1	Sub-total	Princ. level	Other level		Field Serv.	Trade and Crafts level	
1. OVERALL POLICY-MAKING, DIRECTION AND CO-ORDINATION	-	1	-	1	2	2	8	-	14	-	13	-	3	16	30
B. Executive direction and management	-	1	-	1	2	2	8	-	14	-	13	-	3	16	30
3. Office of the Under-Secretary-General for Political and General Assembly Affairs and Secretariat Services (including the Division of General Assembly Affairs)	-	-	-	-	-	-	1	-	1	-	-	-	-	-	1
4. Division for Palestinian Rights	-	-	-	1	1	2	7	-	11	-	8	-	-	8	19
11. Office of the Co-ordinator of Assistance for the Reconstruction and Development of Lebanon	-	1	-	-	1	-	-	-	2	-	1	-	3	4	6
12. Office for Research and the Collection of Information	-	-	-	-	-	-	-	-	-	-	4	-	-	4	4
2A. POLITICAL AND SECURITY COUNCIL AFFAIRS: PEACE-KEEPING ACTIVITIES	-	-	-	2	4	2	1	2	11	1	1	-	19	21	32
B. Department of Political and Security Council Affairs	-	-	-	2	3	-	-	-	5	1	1	-	-	2	7
C. Office of the Special Representative of the Secretary-General for the Law of the Sea	-	-	-	-	1	2	1	2	6	-	-	-	19	19	25
2B. DISARMAMENT AFFAIRS ACTIVITIES	-	1	-	-	-	-	-	-	1	-	-	-	-	-	1
A. Policy-making organs: Conference on Disarmament	-	1	-	-	-	-	-	-	1	-	-	-	-	-	1
3. POLITICAL AFFAIRS, TRUSTEESHIP AND DECOLONIZATION	-	-	1	2	6	4	8	1	22	1	17	-	7	25	47
B. Department of Special Political Questions, Decolonization and Trusteeship	-	-	-	1	3	3	4	-	11	-	7	-	-	7	18
C. Namibia	-	-	-	-	2	1	4	1	8	1	8	-	6	15	23
E. South-East Asia: Political and humanitarian affairs	-	-	1	1	1	-	-	-	3	-	2	-	1	3	6
5A. OFFICE OF THE DIRECTOR-GENERAL FOR DEVELOPMENT AND INTERNATIONAL ECONOMIC CO-OPERATION	-	-	-	1	-	-	-	-	1	-	1	-	-	1	2

Budget section and organizational unit	f Professional and above							Sub-2/1 total	General Service and other categories			Sub-total			
	USG	AGC	D-2	D-1	P-5	P-4	P-3		Princ. level	Other level	Field Serv. level		Trade and Crafts level	Local level	
11. ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC	-	-	-	-	1	1	-	2	-	-	-	1	1	3	
13. ECONOMIC COMMISSION FOR AFRICA	-	-	-	-	1	1	-	2	-	-	-	2	2	4	
14. ECONOMIC AND SOCIAL COMMISSION FOR WESTERN ASIA	-	-	-	-	-	1	-	1	-	-	-	-	-	1	
19. UNITED NATIONS CENTRE FOR HUMAN SETTLEMENTS (HABITAT)	-	-	-	1	-	4	-	5	-	-	-	7	7	12	
25. INTERNATIONAL COURT OF JUSTICE	-	-	-	-	2	2	-	4	-	6	-	-	6	10	
26. LEGAL ACTIVITIES	-	-	-	-	-	1	1	2	8	-	-	-	8	10	
C. Office of Legal Affairs	-	-	-	-	-	1	1	2	8	-	-	-	8	10	
27. PUBLIC INFORMATION	-	-	-	-	1	9	7	17	4	-	-	-	4	21	
A. Department of Public Information, Headquarters	-	-	-	-	1	9	7	17	4	-	-	-	4	21	
28. ADMINISTRATION AND MANAGEMENT	-	-	-	1	1	4	4	11	14	-	-	39	53	64	
C. Office of Human Resources and Management	-	-	-	-	2	3	1	6	7	-	-	-	7	13	
G. Administration and common services, Geneva	-	-	-	-	1	-	-	1	6	-	-	-	6	7	
J. Administrative Services, Vienna	-	-	-	1	1	1	1	4	1	-	-	-	1	5	
K. Common Services, Nairobi	-	-	-	-	-	-	-	-	-	-	-	39	39	39	
29. CONFERENCE AND LIBRARY SERVICES	-	-	-	-	2	6	2	10	1	3	-	-	4	14	
B. Programmes of activity	-	-	-	-	1	6	2	9	1	3	-	-	4	13	
C. Programme support	-	-	-	-	1	-	-	1	-	-	-	-	-	1	
TOTAL	-	2	1	8	15	18	45	14	103	11	59	-	78	148	251
INCOME SECTION 3. REVENUE-PRODUCING ACTIVITIES	-	-	-	-	-	-	-	-	-	-	2	-	-	2	2
GRAND TOTAL	-	2	1	8	15	18	45	14	103	11	61	-	78	150	253