

**Secretariat**

21 January 2002

Information circular*

To: Members of the staff
From: The Assistant Secretary-General for Human Resources Management
Subject: **Placement and promotion list for staff in the General Service and related categories**

1. The purpose of the present information circular is to inform staff members of recommendations made by the Appointment and Promotion Panel that have been approved by the Secretary-General in respect of placements and promotions.
2. This list, which includes staff in the General Service and related categories, is issued monthly to enhance transparency within the Secretariat.
3. In order to ensure equitable treatment in promoting staff members, implementation will continue under the terms of administrative instruction ST/AI/1999/8, that is, placements and promotions will be effective the first day of the month following their approval by the Secretary-General, subject to the availability of the post and the assumption of the higher-level functions.
4. The attached list includes placements and promotions approved in December 2001.

* Expiration date of the present information circular: 31 December 2002.



Annex

Placement and promotion 1 to 31 December 2001

<i>Name</i>	<i>Gender</i>	<i>Releasing department/office</i>	<i>Receiving department/office</i>	<i>Post level</i>	<i>Vacancy number</i>
Promotion					
Fajardo, Mercedes ^a	F	OLA	OLA	G-5	01-G-OLA-2047-G5
Nasser, Mohamed	M	DGAACS	DGAACS	G-7	01-G-DGA-2101-G7
Roger, Gilberte ^b	F	DGAACS	DGAACS	G-5	01-G-DGA-1912-G5
Taylor, Aurelia	F	DGAACS	DGAACS	G-5	01-G-DGA-2100-G5
Aye, Nyi ^{b,c}	M	DM/OPPBA	DM/OCSS	G-6	00-G-OCS-1296-G6
Ludlam, James ^c	M	DPI	DPI	G-7	01-G-DPI-1923-G7

^a Alternate candidate approved by the Secretary-General in November 2001 in accordance with the provisions of ST/AI/1999/8.

^b The Secretary-General approved the placement of the staff members against the post at their current level. The promotion of the staff members will be implemented when they have reached the established seniority in grade for accelerated promotion to the higher level.

^c The Secretary-General approved a list of alternate candidates in accordance with the provisions outlined in administrative instruction ST/AI/1999/8.