



**Economic and Social  
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**ECONOMIC COMMISSION FOR EUROPE**

**COMMITTEE ON HUMAN SETTLEMENTS**

Working Party on Land Administration

Second session

(Geneva, 19-20 November 2001)

**PROVISIONAL AGENDA FOR THE SECOND SESSION**

to be held at the Palais des Nations, Geneva,  
starting at 10 a.m. on Monday, 19 November 2001

1. Adoption of the agenda.
2. Matters arising from the sixty-first (ECE/HBP/119) and sixty-second sessions of the ECE Committee on Human Settlements, the Ministerial Declaration (ECE/HBP/119/Add.1), and the fifty-sixth session of the Economic Commission for Europe (HBP/WP.7/2001/7).
3. In-depth discussion on:
  - (a) Public-private partnership: institutional and economic aspects; and
  - (b) Providing open access to land information, while protecting personal privacy.
4. Review of work accomplished or in progress:
  - (a) Programme of workshops;
  - (b) Land administration reviews;
  - (c) Survey of restrictions on the ownership, leasing and transfer of real property in ECE countries;
  - (d) Study on mass valuation for taxation and other purposes;
  - (e) Inventory of international land administration projects in Europe;
  - (f) Inventory of land administration systems in Europe and North America;
  - (g) ECE guidelines on housing condominiums.

5. Proposals for new programme activities:
  - (a) Guidelines on legal and cadastral objects and their identifiers;
  - (b) Guidelines on public access to data.
6. Cooperation with other international organizations.
7. Terms of reference of the Working Party and election of its Bureau.
8. Other business.

#### TENTATIVE TIMETABLE

Monday, 19 November	Morning	Items 1, 2 and 3
	Afternoon	Items 3 (cont'd) and 4 (a)
Tuesday, 20 November	Morning	Item 4 (b)-(g)
	Afternoon	Items 5, 6, 7 and 8

## EXPLANATORY NOTES

### **Item 1:            Adoption of the agenda**

The provisional agenda is based on the decisions taken by the Committee on Human Settlements at its sixty-first session, the Ministerial Declaration, and the decisions taken by the Economic Commission for Europe at its fifty-sixth session. The Working Party is expected to adopt its agenda.

### **Item 2:            Matters arising from the sixty-first and sixty-second sessions of the ECE Committee on Human Settlements, the Ministerial Declaration and the fifty-sixth session of the Economic Commission for Europe**

The Working Party will be informed about the decisions adopted by the Committee on Human Settlements at its sixty-first (ECE/HBP/119) and sixty-second sessions, the Ministerial Declaration (ECE/HBP/119/Add.1), as well as the decisions taken at the fifty-sixth session of the Economic Commission for Europe (HBP/WP.7/2001/7).

The Working Party may wish to take them into account when deciding on its future programme of work.

### **Item 3:            In-depth discussion**

It is expected that the Working Party will hold an in-depth discussion on:

- (a) public-private partnership: institutional and economic aspects; and
- (b) providing open access to land information, while protecting personal privacy.

All delegations are invited to respond to and discuss the issues identified in the discussion paper (HBP/WP.7/2001/3).

### **Item 4:            Review of work accomplished or in progress**

#### **Item 4 (a):        Programme of workshops**

The delegations of Albania, Spain, Sweden and Armenia will be invited to report on the outcome of the workshops held in their countries. The workshop on public-private sector relationship in the establishment of land registration systems took place in Tirana from 30 March to 1 April 2000 (HBP/WP.7/2000/1). The workshop on security mechanisms in the creation of real property markets: protecting rights was held in Madrid from 28 to 29 September 2000 (HBP/WP.7/2001/1). The workshop on EU accession from a land administration perspective was held in Gavle (Sweden) from 14 to 15 June 2001. The workshop on title registration systems and real property markets will take place in Erevan from 10 to 13 October 2001. The delegations of these countries are also invited to report on the follow-up to the workshops' recommendations.

The delegations of the Russian Federation and Austria will be invited to report on preparations for the workshops to be held in these countries in 2002.

The Working Party may wish to discuss the organizational aspects, the policy impact and the practical benefits of workshops and take them into account when organizing future meetings.

**Item 4 (b): Land administration reviews**

Information will be provided on the results of the land administration review of Armenia (HBP/WP.7/2001/5). The mission of the international expert team took place on 19-24 November 2000; it was organized in cooperation with and with the financial assistance of the United Nations Development Programme's office in Armenia.

Information will also be provided on the recent land administration review of Georgia. The mission of the international expert team took place on 27 May-2 June 2001. The report (HBP/WP.7/2001/9) is being finalized.

A representative of the international expert team and the delegation of Armenia will be invited to report on the results of the review.

A paper on the organizational aspects of land administration reviews will be presented for discussion (HBP/WP.7/2001/6).

The Working Party may wish to discuss the usefulness of such activities, and ways to make them more effective.

**Item 4 (c): Survey of restrictions on the ownership, leasing and transfer of real property in the ECE countries**

The delegation of the Russian Federation will be invited to report on progress in the preparation of the survey.

The Working Party may wish to agree on how to proceed with future work in this area.

**Item 4 (d): Study on mass valuation for taxation and other purposes**

The delegation of the Russian Federation will be invited to report on the study.

The Working Party may wish to agree on how to proceed with future work in this area.

**Item 4 (e): Inventory of international land administration projects in Europe**

The delegation of Austria will be invited to report on progress.

The Working Party may wish to discuss the usefulness of continuing this activity.

**Item 4 (f): Inventory of land administration systems in Europe and North America**

The delegation of the United Kingdom will be invited to present the third edition of the Inventory of land administration systems in the ECE region. The delegation will also report on the work accomplished on the key aspects of land registration and cadastral legislation.

The Working Party may wish to discuss the results of the accomplished activities.

**Item 4 (g): ECE guidelines on housing condominiums**

The final draft of the ECE guidelines on housing condominiums will be available to the Working Party.

The Working Party may wish to discuss detailed aspects of land administration in regard to promoting the development of housing condominiums in countries in transition.

**Item 5: Proposals for new programme activities**

As a general rule, proposals for any new programme activities should be submitted to the ECE secretariat, at least one month before the session of the Working Party for their subsequent consideration and approval by the Working Party or its Bureau.

**Item 5 (a): Guidelines on legal and cadastral objects and their identifiers**

The delegations of the Netherlands and Norway will present a proposal on the preparation of guidelines on legal and cadastral objects.

The Working Party is expected to discuss the proposal and, if it is approved, agree on the method of work, a team of experts and a timetable.

**Item 5 (b): Guidelines on public access to data**

The delegation of Slovakia will present a proposal and a draft questionnaire on the preparation of guidelines on public access to data.

The Working Party is expected to discuss this proposal and agree to implement it, if appropriate.

The Working Party may wish to agree on and adopt its programme of work (HBP/WP.7/2001/8).

**Item 6: Cooperation with other international organizations**

International organizations are invited to report on possibilities for cooperation with the Working Party on specific issues of land administration.

**Item 7:            Terms of Reference of the Working Party and Election of its Bureau**

The Working Party may wish to revise its terms of reference (see annex I).

The Chairperson of the Bureau will report on the work of the Bureau since the first session of the Working Party.

The Working Party is expected to elect a new Bureau for its third session to be held in autumn 2003.

**Item 8:            Other business**

Delegations wishing to discuss other issues under this item are invited to inform the secretariat as soon as possible.

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**Registration for the meeting**

According to the revised accreditation procedures, all delegations attending meetings at the Palais des Nations are requested to fill in a registration form in English (annex II). Moreover, delegates who do not have a badge for entry in the Palais des Nations have to present themselves before the meeting at the Security and Safety Section's Pass and Identification Unit to receive their identification badge. This is located at the Villa des Feuillantines, 13 Avenue de la Paix (opposite to the Place des Nations Gate). It is open Monday to Friday from 8 a.m to 5 p.m. As there will be many meetings in November, you are advised to come early.

Please complete the attached registration form and fax it to Mr. G. Vinogradov, Environment and Human Settlements Division (Fax: (41 22) 907 0107) as soon as possible, but no later than one week before the meeting. You are requested to bring with you the original registration form, which you will have to show when Security gives you your badge, as the secretariat will only have a copy.

You are advised to bring with you all the discussion papers mentioned in the agenda. There will be no distribution of papers in the meeting room. The papers will be posted to you. They will also be available on the web site of the Working Party and in room C-111 (first floor).

Annex IDRAFT TERMS OF REFERENCE  
OF THE WORKING PARTY ON LAND ADMINISTRATION

1. The Working Party on Land Administration operates under the auspices of the ECE Committee on Human Settlements.
2. According to the ECE Guidelines on land administration (ECE/HBP/96), land administration refers to the process of recording and disseminating information about the ownership, value and use of land and its associated resources. Land administration includes, inter alia, cadastre, land registers, land consolidation, valuation and land information systems for a sustainable management of land resources. Such processes include the determination of rights and other attributes of the land, the survey and description of these, their detailed documentation and the provision of relevant information in support of land markets.
3. The Working Party aims at improving and promoting land administration in the ECE region. It assists the ECE Committee on Human Settlements in implementing activities on housing reforms and land-use planning. In particular, it will focus on privatization through security of tenure and the establishment of real estate markets in countries in transition. These activities will also assist ECE activities on the environment, facilitation of trade, foreign investment and industrial development. They are also necessary for agricultural development. The activities of the Working Party will promote cooperation and the exchange of experience among all countries of the ECE region.
4. The Working Party works in the following areas:
  - (a) Basic land management legislation (legal rights in real property including ownership; registration of real property, ownership and mortgages; transfer of ownership; security of ownership; adjudication of land rights and resolution of disputes; land-use restrictions; etc.);
  - (b) Land administration measures (real property formation; land registration, cadastral mapping; real property valuation; etc.);
  - (c) Land information systems (geo-spatial data infrastructure; real property register; land register; assessment data; land-use data; cadastral maps; etc.); and
  - (d) Organization and management issues (institutional matters; management; financing of operations; data policy and pricing of services and cost-recovery requirements; development of professional skills; privacy; citizen participation; etc.).
5. It cooperates and determines its activities in close contact with other international governmental and non-governmental organizations active in related fields, such as the United Nations Centre for Human Settlements (Habitat), the Food and Agriculture Organization of the United Nations (FAO), the United Nations Development Programme (UNDP), the International Federation of Surveyors (FIG), the International Centre of Registration Law (CINDER), the

European Umbrella Organisation for Geographic Information (EUROGI). It promotes cooperation and facilitates direct contacts with international organizations and programmes that fund land registration and cadastre projects in countries in transition, such as the PHARE and TACIS programmes of the European Union, the European Bank for Reconstruction and Development and the World Bank, and it encourages partnership among the public and private sectors in managing land resources for sustainable development.



Annex II



**UNITED NATIONS OFFICE AT GENEVA**

**Conference Registration Form**

***Please Print***

Date \_\_\_\_\_

**Working Party on Land Administration, Second-second session, 19-20 November 2001**  
**Please return the completed form to the attention of Mr. G. Vinogradov, Fax: (+4122 9070107)**

Delegation/Participant of Country, Organization or Agency

\_\_\_\_\_

**Participant**

Mr.  Family Name \_\_\_\_\_ First Name \_\_\_\_\_  
 Mrs.  \_\_\_\_\_  
 Ms.  \_\_\_\_\_

**Participation Category**

Head of Delegation <input type="checkbox"/>	<b>Are you based in Geneva as a                  representative of your permanent                  mission?</b> YES NO <i>(delete as applicable)</i>	Observer Organization <input type="checkbox"/>
Delegation Member <input type="checkbox"/>		NGO (ECOSOC Accred.) <input type="checkbox"/>
Observer Country <input type="checkbox"/>		Other (Please Specify Below) <input type="checkbox"/>
...		

Participating From / Until

From \_\_\_\_\_ Until \_\_\_\_\_

Document Language Preference English  French  Other \_\_\_\_\_

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Permanent Official Address \_\_\_\_\_

Address in Geneva \_\_\_\_\_

Accompanied by Spouse Yes  No

Family Name (Spouse) \_\_\_\_\_ First Name (Spouse) \_\_\_\_\_

<p><b>On Issue of ID Card</b></p> <p>Participant Signature _____</p> <p>Spouse Signature _____</p> <p>Date _____</p>		<p><b>Security Use Only</b></p> <p>Card N° Issued _____</p> <p>Initials, UN Official _____</p>
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