



Secretariat

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INFORMATION CIRCULAR No. 45

Subject: Open Days, 2001

1. During the forthcoming Open Days, which will be held on Saturday and Sunday, 27 and 28 October, tens of thousands of visitors from all parts of Switzerland and from neighbouring France are expected at the Palais des Nations. In addition, a large number of eminent persons will be participating in the various discussions and events. Details of the programme can be found, in English and French, on the following site: www.unday2001.org.
2. Special security precautions are needed to ensure that things go well. In particular, staff members' access to the Palais des Nations will be subject to certain conditions.

Access to the Palais grounds in private vehicles

3. Vehicular access to the Palais grounds will be restricted to persons directly involved in the Open Days who hold a special permit. To obtain the permit, a completed application countersigned by the staff member's chief of unit should be sent to the Identification Unit, Security and Safety Section, Villa les Feuillantines, by Thursday, 25 October 2001. The application should contain the following information:

Family name and first name of the staff member concerned

Make of the vehicle

Registration number of the vehicle

Reason why access is required.

All vehicles will have to enter by the Pregny Gate and will be inspected.

Pedestrian access to the Palais des Nations

4. The Place des Nations Gate will be reserved principally for visitors and strict security checks will be in operation. Staff members wishing to attend the Open Days are asked to use the Pregny Gate. They may do so together with members of their families, but will be required to present a valid UNOG badge bearing a photograph. Persons who do not belong to a staff member's family should use the visitors' entrance on the Place des Nations, where they will be required to show an identity document.

Parking

5. Parking will be permitted only in the following outside parking lots: P2, upper P3, P4 and upper P5. All other parking facilities, including the Secretariat-building courtyard and the underground garage, will be closed off, and staff members are requested to remove their vehicles from them no later than the evening of Friday, 26 October. All vehicles found in unauthorized parking spaces will be removed to points elsewhere in the grounds at their owners' expense.

Personal precautions

6. Staff members are requested to take all appropriate steps to protect their personal belongings and the Organization's property. In particular, all offices, desks and cupboards should be locked and nothing should be left in the corridors that members of the public will use.

7. I count on everybody's understanding and cooperation in ensuring that the Open Days take place in conditions worthy of the image that we would like to convey of our Organization.

Vladimir Petrovsky
Director-General
