

**Secretariat**

23 November 1999

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**Secretary-General's bulletin**

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**Amendments to staff rules 107.22, 207.21, 307.6 and 307.7**

The Secretary-General, pursuant to staff regulation 12.2, hereby promulgates the provisional text of amendments to staff rules 107.22, 207.21, 307.6 and 307.7, as set out in the annex to the present bulletin.

**Section 1****Purpose**

- 1.1 The purpose of new rules 107.22 and 207.21, Insurance, is to simplify the current rule.
- 1.2 The purpose of new rule 307.6, Excess baggage and unaccompanied shipments, is to align the rule with previous amendments to rules 107.21 and 207.20.
- 1.3 The purpose of new rule 307.7, Insurance, is to align the rule with new rules 107.22 and 207.21.

**Section 2****Final provisions**

The amended rules shall enter into effect on 1 December 1999 and shall be provisional until the requirements of staff regulations 12.3 and 12.4 have been met.

(Signed) Kofi A. **Annan**  
Secretary-General

## Annex

### **Rule 107.22**

#### **Insurance**

(a) Staff members shall not be reimbursed for the cost of personal accident insurance or of insurance of accompanied personal baggage. However, compensation may be paid, under arrangements in force under rule 106.5, in respect of loss or damage to such baggage determined to be directly attributable to the performance of official duties on behalf of the United Nations.

(b) In the case of shipments under rule 107.21, except on home leave, family visit or education grant, and of shipments and storage of personal effects and household goods under rule 107.27, insurance coverage will be provided by the Organization up to the maxima established by the Secretary-General.

(c) The United Nations shall not be responsible for loss of or damage to unaccompanied baggage.

### **Rule 207.21**

#### **Insurance**

(a) Project personnel shall not be reimbursed for the cost of personal accident insurance or of insurance of accompanied personal baggage. However, compensation may be paid, under arrangements in force under rule 206.6, in respect of loss of or damage to such baggage determined to be directly attributable to the performance of official duties on behalf of the United Nations.

(b) In the case of personal effects and household goods shipped under rule 207.20, except on home leave, family visit or education grant, insurance coverage will be provided by the Organization up to the maxima established by the Secretary-General.

(c) The United Nations will not be responsible for loss of or damage to unaccompanied baggage.

### **Rule 307.6**

#### **Excess baggage and unaccompanied shipments**

(a) For the purposes of these Rules, "excess baggage" shall mean baggage in excess of the weight or volume carried without extra charge by transportation companies.

(b) Staff members travelling by air economy class or its equivalent shall be entitled to payment of excess baggage to the extent of the difference between the free baggage allowance by first class and by economy class or its equivalent.

(c) When a staff member appointed under these Rules travels at United Nations expense, the Secretary-General may authorize the shipment of personal effects by the most economical means, up to a maximum of 100 kg (220 lb) or 0.6 cubic metres (22 cubic feet), including the weight or volume of packing but excluding crating and lift vans. Where surface shipment is the most economical means of transportation, surface shipment shall normally be authorized.

### **Rule 307.7**

#### **Insurance**

(a) Staff members shall not be reimbursed for the cost of personal accident insurance or of insurance of accompanied personal baggage. However, compensation may

be paid, under arrangements in force under rule 306.5, in respect of loss of or damage to accompanied personal baggage directly attributable to the performance of official duties on behalf of the United Nations.

(b) When a shipment under staff rule 307.6 (c) is authorized, insurance coverage shall be provided by the Organization up to the maximum amount established by the Secretary-General.

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