



Executive Board of the United Nations Entity for Gender Equality and the Empowerment of Women

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First regular session

12 and 13 February 2024

Item 1 of the provisional agenda¹

Organizational matters

Annotated provisional agenda and workplan for the first regular session, 12 and 13 February 2024

Note by the Executive Board secretariat

Provisional agenda

1. Organizational matters
2. Audit matters
3. Evaluation
4. Policy and programme matters
5. Joint United Nations Programme on HIV/AIDS Programme Coordinating Board meeting
6. Address by the Chair of the United Nations Development Programme/United Nations Population Fund/United Nations Office for Project Services and UN-Women Staff Council and management action
7. Other matters

¹ UNW/2024/L.1.

Note: The present document was processed in its entirety by UN-Women.



Annotations

Item 1

Organizational matters

In accordance with decision 2014/5 on the election of the Bureau of the Executive Board and rule 7 of the rules of procedure of the Executive Board of the United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women), the Executive Board elects a new Bureau consisting of a President and four Vice-Presidents at the first meeting of its first regular session, scheduled for 10 January 2024.

The Executive Board will adopt the agenda for the first regular session 2024 (UNW/2024/L.1), adopt the annual workplan for 2024 and agree on the agenda and workplan for the annual session 2024. The Executive Board may also adopt the report on its second regular session 2023, held on 12 and 13 September 2023.

Documentation

Annotated provisional agenda and workplan for the first regular session 2024 (UNW/2024/L.1)

Annual workplan of the Executive Board for 2024 (UNW/2024/L.2)

Proposed provisional agenda and workplan for the annual session 2024 (UNW/2024/CRP.1)

Report on the second regular session 2023 ([UNW/2023/9](#))

Decisions adopted by the Executive Board at its 2023 sessions ([UNW/2023/10](#))

Item 2

Audit matters

The UN-Women financial report and audited financial statements and report of the Board of Auditors are presented to the Executive Board annually at the first regular session so that the Executive Board can take into account any comments on the report made by the Fifth Committee during the current session of the General Assembly.

In addition, the following related reports are available to the Executive Board: (a) Implementation of the recommendations of the Board of Auditors contained in its reports on the United Nations funds and programmes for the year ended 31 December 2022; and (b) Updated status of UN-Women management actions to address outstanding audit recommendations.

Documentation

Financial report and audited financial statements for the year ended 31 December 2022 and report of the Board of Auditors (A/78/5/Add.12)*

Implementation of the recommendations of the Board of Auditors contained in its reports on the United Nations funds and programmes for the year ended 31 December 2022 (A/78/333/Add.1)

Updated status of UN-Women management actions to address outstanding audit recommendations

**Item 3
Evaluation**

The Executive Board will be presented with the findings of the meta-synthesis on UN-Women's advocacy and communication, accompanied by a management perspective.

Documentation

A meta-synthesis on UN-Women's advocacy and communication

Management perspective to the meta-synthesis on UN-Women's advocacy and communication

**Item 4
Policy and programme matters**

The Executive Board will be presented with UN-Women's operational response at the regional level.

Documentation

Background note on UN-Women's operational response at the regional level

**Item 5
Joint United Nations Programme on HIV/AIDS Programme Coordinating Board meeting**

In accordance with the request made by the Executive Board at its annual session 2018, UN-Women provides regular updates on implementing the decision points of the Joint United Nations Programme on HIV/AIDS Programme Coordinating Board.

Documentation

Update on the Joint United Nations Programme on HIV/AIDS Programme Coordinating Board meeting

**Item 6
Address by the Chair of the United Nations Development Programme/
United Nations Population Fund/United Nations Office for Project Services and
UN-Women Staff Council and management action**

In line with the practice of the Executive Boards of other entities, the Chair of the United Nations Development Programme/United Nations Population Fund/United Nations Office for Project Services and UN-Women Staff Council addresses the Executive Board annually during the first regular session, accompanied by a response on the related management action.

Documentation

No advance documentation is expected.

**Item 7
Other matters**

The Executive Board will discuss and take action on any other issue that may arise.

Documentation

No advance documentation is expected.

* Parliamentary documentation for action

Workplan

<i>Day</i>	<i>Time</i>	<i>Item</i>	<i>Subject</i>
Monday, 12 February	10 a.m.–1 p.m.	1	<p>Organizational matters</p> <ul style="list-style-type: none"> • Adoption of the annotated provisional agenda and workplan for the first regular session 2024 • Adoption of the annual workplan for 2024 • Adoption of the report on the second regular session 2023 <p>Opening of the session</p> <ul style="list-style-type: none"> • Statements by the President of the Executive Board and the Under-Secretary-General/Executive Director of UN-Women <p><i>Opening the floor for statements</i></p>
	1.15 p.m.–2.30 p.m.		<i>Informal consultations on draft decisions</i>
	3 p.m.–6 p.m.		<i>Informal consultations on draft decisions</i>
	Post-meeting		<i>Informal consultations on draft decisions, as needed</i>
Tuesday, 13 February	10 a.m.–1 p.m.	2	<p>Audit matters</p> <ul style="list-style-type: none"> • Briefing on the financial report and audited financial statements for the year ended 31 December 2022 and the report of the Board of Auditors on the financial statements for the year ended 31 December 2022* • Implementation of the recommendations of the Board of Auditors contained in its reports on the United Nations funds and programmes for the year ended 31 December 2022 • Updated status of UN-Women management actions to address outstanding audit recommendations <p><i>Opening the floor for discussion</i></p>
		3	<p>Evaluation</p> <ul style="list-style-type: none"> • A meta-synthesis on UN-Women’s advocacy and communication • Management perspective <p><i>Opening the floor for discussion</i></p>
	1.15 p.m.–2.30 p.m.		<i>Informal consultations on draft decisions</i>
	3 p.m.–6 p.m.	4	<p>Policy and programme matters</p> <ul style="list-style-type: none"> • Briefing on the operational response of UN-Women at the regional level <p><i>Opening the floor for discussion</i></p>

<i>Day</i>	<i>Time</i>	<i>Item</i>	<i>Subject</i>
		5	<p>Joint United Nations Programme on HIV/AIDS Programme Coordinating Board meeting</p> <ul style="list-style-type: none"> • Follow-up on the recommendations and decisions of the Joint United Nations Programme on HIV/AIDS Programme Coordinating Board meeting <p><i>Opening the floor for discussion</i></p>
		6	<p>Address by the Chair of the United Nations Development Programme/United Nations Population Fund/United Nations Office for Project Services and UN-Women Staff Council and management action</p> <ul style="list-style-type: none"> • Statement by the Chair of the United Nations Development Programme/United Nations Population Fund/United Nations Office for Project Services and UN-Women Staff Council and management action <p><i>Opening the floor for discussion</i></p>
		7	<p>Other matters</p> <p><i>Adoption of the decisions</i></p>
		1	<p>Organizational matters</p> <ul style="list-style-type: none"> • Approval of the provisional agenda and workplan for the annual session 2024 <p>Closing of the session</p> <ul style="list-style-type: none"> • Statements by the Under-Secretary-General/Executive Director of UN-Women and the President of the Executive Board <p>*Parliamentarian documents for action</p>