



Twenty-first session
GENERAL COMMITTEE

ORGANIZATION OF THE TWENTY-FIRST REGULAR SESSION
OF THE GENERAL ASSEMBLY

Memorandum by the Secretary-General

1. The Secretary-General has the honour to place before the General Committee the following observations and suggestions regarding the arrangements for the meetings of the General Assembly and its Main Committees during the twenty-first session.

Schedule of meetings

2. It is suggested that both plenary and committee meetings should begin promptly at 10.30 a.m. and 3 p.m.
3. It is proposed that a five-day working week be established, it being understood that meetings on Saturdays, as well as night meetings, may be scheduled should this prove necessary.

Closing date for the session

4. In accordance with the provisions of rule 2 of the rules of procedure, the Secretary-General wishes to suggest that the General Committee propose to the General Assembly that the closing date of the twenty-first session should be Tuesday, 20 December 1966.

Verbatim records of Main Committees

5. The Secretary-General wishes to draw to the General Committee's attention that in previous years, in accordance with a recommendation made by the Fifth Committee at the second session, verbatim records have been authorized "for one Main Committee at a time, the Committee which, in the opinion of the General Committee, has the most important items on its agenda".^{1/} The Secretary-General suggests that, as in previous years, the First Committee be provided with verbatim services and the debates of the Special Political Committee be transcribed from sound recordings, with priority in the distribution given to the records of the First Committee.

Seating arrangements

6. In accordance with established practice, the Secretary-General caused lots to be drawn for the purpose of choosing the Member to occupy the first desk on the Assembly floor from which the alphabetical seating order will begin. Colombia was the name drawn and, consequently, the delegation of that country will sit at the first desk at the extreme right of the President and the other countries will follow in the English alphabetical order. It would facilitate matters if the same order could be followed by the Main Committees.

^{1/} Official Records of the General Assembly, Second Session, Plenary Meetings, annex 6 (b), document A/498, p. 1501.