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For decision

United Nations Children's Fund

Executive Board

First regular session 2020

11–13 February 2020

Item 3 of the provisional agenda

Provisional annotated agenda, timetable and organization of work

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Provisional annotated agenda

1. Opening statements by the President of the Executive Board and the Executive Director of UNICEF

The Executive Board will hear opening statements by the President of the Executive Board and the Executive Director of UNICEF.

Organizational and procedural matters

2. Election of the President and Vice-Presidents of the Executive Board (E/ICEF/2020/2)

In accordance with Executive Board decision 2011/11 and rule 11 of the rules of procedure of the Executive Board of UNICEF, the Board will elect a new Bureau consisting of a President and four Vice-Presidents. The President and Vice-Presidents of the Executive Board represent the regional groups of the United Nations Member States. In accordance with the rotation scheme established by the Board in its decision 1992/7, the President for 2020 will be nominated from among the Asia-Pacific States that are members of the Board. The election takes place on 14 January 2020.

3. Adoption of the provisional annotated agenda, timetable and organization of work

For decision (E/ICEF/2020/1)

The provisional agenda is prepared in consultation with the Bureau of the Executive Board and is based on the programme of work adopted by the Board at its second regular session of 2019. The Board will adopt the agenda for the session, making any amendments that it considers necessary.

4. Working methods

For decision

In response to Executive Board decision 2019/9, revised and harmonized guidelines for the field visits of the Executive Boards of UNICEF; the United Nations Development Programme (UNDP), the United Nations Population Fund (UNFPA) and the United Nations Office for Project Services (UNOPS); and the United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women), containing harmonized criteria for field visits, will be presented to the Board for information. Also, as requested in its decision 2019/20, the Board will have before it an example of an annual programme of work, including informal briefings, for each of the three options presented in the joint response by the secretariats of UNDP/UNFPA/UNOPS, UNICEF and UN-Women on the working methods of the Executive Boards.

UNICEF focal point:
Ms. Hai Kyung Jun
Secretary of the Executive Board
hkjun@unicef.org / 212-326-7118

Programme and policy matters

5. UNICEF programme cooperation

(a) Country programme documents

For decision

The country programme documents listed below are presented to the Executive Board for approval on a no-objection basis, in accordance with Executive Board decision 2014/1. Costed evaluation plans and the United Nations Sustainable Development Cooperation Framework results matrices are posted on the UNICEF Executive Board website alongside the documents.

Latin America and Caribbean

Cuba ([E/ICEF/2020/P/L.1](#))

Paraguay ([E/ICEF/2020/P/L.2](#))

West and Central Africa

Democratic Republic of the Congo ([E/ICEF/2020/P/L.4](#))

Mali ([E/ICEF/2020/P/L.3](#))

UNICEF focal point:

Mr. Sanjay Wijesekera

Director, Programme Division

swijesekera@unicef.org

(b) Extensions of ongoing country programmes

For decision ([E/ICEF/2020/P/L.5](#))

In accordance with Executive Board decision 2009/11, the Executive Board will be informed of the first two-month extensions of the country programmes for Argentina and Uruguay and the first one-year extensions of the country programmes for Colombia, Lebanon, Tajikistan and Zimbabwe; and will be requested to approve a three-month extension of the country programme for South Africa, following a previous 15-month extension and a one-year extension.

UNICEF focal point:

Ms. Vidhya Ganesh

Director, Division of Data, Analytics, Planning and Monitoring

vganesh@unicef.org / 212-824-6247

6. Oral report on UNICEF follow-up to the recommendations and decisions of the forty-third, forty-fourth and special Joint United Nations Programme on HIV/AIDS Programme Coordinating Board meetings

For information (UNICEF/2020/EB/2)

The Executive Board will hear an oral report on the implementation of the recommendations and decisions of the forty-third, forty-fourth and special Joint United Nations Programme on HIV/AIDS Programme Coordinating Board meetings, held from 11 to 13 December 2018 and 25 to 27 June 2019 and on 28 March 2019, respectively.

UNICEF focal point:

Dr. Chewe Luo

Associate Director, HIV/AIDS

cluo@unicef.org / 212-303-7942

7. Update on UNICEF humanitarian action*For information* (UNICEF/2020/EB/3)

The Executive Board will hear an update on humanitarian and development action in UNICEF, with a focus on linking humanitarian and development programming. The update will provide an overview of UNICEF work, challenges and achievements, and will be supported by a background paper.

UNICEF focal point:

Mr. Manuel Fontaine

Director, Office of Emergency Programmes

mfontaine@unicef.org / 212-326-7163**8. Extension of the Vaccine Independence Initiative and its revolving fund***For decision* (E/ICEF/2020/P/L.6)

The Vaccine Independence Initiative facilitates countries' timely access to essential supplies, principally through its revolving fund. The mechanism has been reauthorized every five years since 1991. The Executive Board will be requested to authorize the extension of the Initiative and its revolving fund for the period 2021–2025.

UNICEF focal point:

Ms. Etleva Kadilli

Director, Supply Division

ekadilli@unicef.org / +45 45 33 57 00**9. Update on the midterm review of the UNICEF Strategic Plan, 2018–2021***For decision*

In accordance with its decisions 2019/18 and 2019/19, the Executive Board will hear an update on the midterm review of the UNICEF Strategic Plan, 2018–2021, including on the common chapter and on areas of harmonization of the approaches to the midterm reviews of UNICEF, UNDP, UNFPA and UN-Women. The update will include information on the package of documentation to be presented at the annual session of 2020.

UNICEF focal point:

Ms. Vidhya Ganesh

Director, Division of Data, Analytics, Planning and Monitoring

vganesh@unicef.org / 212-824-6247**Evaluation, audit and oversight matters****10. Evaluation of innovation in UNICEF work, and management response***For decision* (E/ICEF/2020/3, E/ICEF/2020/4)

The global thematic evaluation of innovation in UNICEF work was conducted during the period 2018–2019. The evaluation asked whether UNICEF was “fit for purpose” to use innovation as a key change strategy, concentrating on organizational values, structures and systems. The evaluation identified important barriers to innovation as well as best practices. Recommendations focused on the need for a unifying vision and strategy, particularly addressing important barriers to innovation as well as needed changes in structures and management practices.

UNICEF focal point for the evaluation report:

Mr. George Laryea-Adjei

Director of Evaluation

glaryeaadjei@unicef.org / 212-824-6393

UNICEF focal point for the management response:
Mr. Daniel Couture
Chief Information Officer and Officer-in-Charge, Innovation Division
dcouture@unicef.org / 212-326-7655

11. Update on the implementation of the recommendations made in the independent panel review of the UNICEF response to protection from sexual exploitation and abuse; the Morgan Lewis report on sexual harassment investigations conducted by the UNICEF Office of Internal Audit and Investigations; and the report of the Independent Task Force on Workplace Gender-Discrimination, Sexual Harassment, Harassment and Abuse of Authority

For information

The Executive Board will hear an update on actions taken based on the recommendations of the three reports as well as key results to date, planned initiatives and key priorities going forward. The update will include both UNICEF-specific actions and those initiated at the level of the United Nations system.

UNICEF focal points:
Ms. Isabella Castrogiovanni
Senior Coordinator, Sexual Exploitation and Abuse and Workplace Abuse
icastrogiovanni@unicef.org / 212-326-7675

Ms. Geeta Narayan
Principal Adviser, Organizational Culture
gnarayan@unicef.org / 212-326-7634

Resource, financial and budgetary matters

12. UNICEF financial report and audited financial statements for the year ended 31 December 2018 and report of the Board of Auditors, and management response

For decision (A/74/5/Add.3); for information (E/ICEF/2020/AB/L.2)

The UNICEF financial report and audited financial statements and report of the Board of Auditors are presented to the Executive Board annually, with the presentation taking place at the first regular session so that the Board can take into account any comments on the report made by the Fifth Committee during the current session of the General Assembly.¹ In addition, the following related reports are available to the Executive Board for information: (a) report of the Secretary-General on the implementation of the recommendations of the Board of Auditors contained in its reports for the year ended 31 December 2018 on the United Nations funds and programmes (A/74/323/Add.1) and (b) financial reports and audited financial statements, and reports of the Board of Auditors for the period ended 31 December 2018: report of the Advisory Committee on Administrative and Budgetary Questions (A/74/528).

UNICEF focal point:
Mr. Thomas Asare
Comptroller and Director, Division of Financial and Administrative Management
tasare@unicef.org / 212-824-6336

United Nations Board of Auditors focal point:
Ms. Parama Sen
Director of External Audit (India) and Member, United Nations Board of Auditors
parama.sen@un.org / 917-367-7111

¹ The Fifth Committee of the General Assembly considered the report on 14 November 2019.

13. Private Fundraising and Partnerships: 2020 workplan and proposed budget
For decision (E/ICEF/2020/AB/L.1)

The report covers the workplan and proposed budget for 2020 for private fundraising and partnership activities.

UNICEF focal point:

Mr. Gary Stahl
 Director, Private Fundraising and Partnerships
gstahl@unicef.org / +41-22-909-5701

14. Joint preliminary comprehensive proposal on the cost-recovery policy
For information

The proposal is presented to the Executive Board in accordance with its decision 2018/21, in which the Board requested UNICEF, together with UNDP, UNFPA and UN-Women, to present a preliminary comprehensive proposal on the cost-recovery policy, with the final comprehensive proposal to be presented for decision to the Board at its second regular session of 2020; and its decision 2019/28.

UNICEF focal point:

Mr. Thomas Asare
 Comptroller and Director, Division of Financial and Administrative Management
tasare@unicef.org / 212-824-6336

15. Update on the implementation of General Assembly resolution 72/279 on the repositioning of the United Nations development system in the context of the quadrennial comprehensive policy review of operational activities for development of the United Nations system
For information

In its decision 2018/15, the Executive Board requested UNICEF to continue its engagement with the Board on the implementation of General Assembly resolution 72/279 and to provide regular updates on that work.

UNICEF focal point:

Ms. Carla Haddad Mardini
 Director, Public Partnerships Division
chaddadmardini@unicef.org / 212-326-7160

Other matters and adoption of draft decisions

16. Other matters

The Executive Board has before it the provisional list of agenda items for its annual session of 2020 and may consider any other matters under this agenda item.

17. Adoption of draft decisions

18. Closing statements by the Executive Director of UNICEF and the President of the Executive Board

Provisional timetable and organization of work for the 2020 first regular session of the UNICEF Executive Board

11–13 February 2020²

Tuesday 14 January	a.m. 10:00–1:00	Item 2	Election of the President and Vice-Presidents of the Executive Board
Tuesday 11 February	a.m. 10:00–1:00	Item 1	Opening statements by the President of the Executive Board and the Executive Director of UNICEF
		Item 3	Adoption of the provisional annotated agenda, timetable and organization of work
		Item 15	Update on the implementation of General Assembly resolution 72/279 on the repositioning of the United Nations development system in the context of the quadrennial comprehensive policy review of operational activities for development of the United Nations system
	1:15–2:45		<i>Informal consultations</i>
	p.m. 3:00–5:00	Item 9	Update on the midterm review of the UNICEF Strategic Plan, 2018–2021
		Item 13	Private Fundraising and Partnerships: 2020 workplan and proposed budget
		Item 12	UNICEF financial report and audited financial statements for the year ended 31 December 2018 and report of the Board of Auditors, and management response
	5:00–6:00		<i>Informal consultations</i>
Wednesday 12 February	a.m. 10:00–1:00	Item 5	UNICEF programme cooperation: (a) Country programme documents (b) Extensions of ongoing country programmes
		Item 11	Update on the implementation of the recommendations made in the independent panel review of the UNICEF response to protection from sexual exploitation and abuse; the Morgan Lewis report on sexual harassment investigations conducted by the UNICEF Office of Internal Audit and Investigations; and the report of the Independent Task Force on Workplace Gender-Discrimination, Sexual Harassment, Harassment and Abuse of Authority
		Item 7	Update on UNICEF humanitarian action
	1:15–2:45		<i>Informal consultations</i>
	p.m. 3:00–5:00	Item 14	Joint preliminary comprehensive proposal on the cost-recovery policy
		Item 10	Evaluation of innovation in UNICEF work, and management response

² The most updated timetable for each day's meetings will be posted on PaperSmart and in the *Journal of the United Nations*. When consideration of an agenda item concludes ahead of the allocated time, the next item will be taken up for consideration and the timetable adjusted accordingly.

		Item 4	Working methods
	5:00–6:00		<i>Informal consultations</i>
Thursday 13 February	a.m. 10:00–1:00	Item 8	Extension of the Vaccine Independence Initiative and its revolving fund
		Item 6	Oral report on UNICEF follow-up to the recommendations and decisions of the forty-third, forty-fourth and special Joint United Nations Programme on HIV/AIDS Programme Coordinating Board meetings
		Item 16	Other matters
		Item 17	Adoption of draft decisions
		Item 18	Closing statements by the Executive Director of UNICEF and the President of the Executive Board
