



**Economic and Social
Council**

Distr.
GENERAL

ENERGY/WP.4/2000/1
27 October 1999

ORIGINAL : ENGLISH

ECONOMIC COMMISSION FOR EUROPE

COMMITTEE ON SUSTAINABLE ENERGY

Steering Committee of the Energy Efficiency 2000 Project
Ad Hoc Meeting on Energy Efficiency Investment
Project Development for Climate Change Mitigation
13-14 January 2000

PROVISIONAL AGENDA

The Ad Hoc Meeting will be held at the Palais des Nations, Geneva
starting on Thursday, 13 January 2000 at 10 a.m.

1. Adoption of the agenda
2. Election of officers
3. Presentation of the project document and draft work plan
4. National presentations of participating countries
5. Contributions of co-financing partners
6. Training on Financial Engineering and Business Planning
7. Other business
8. Conclusions and Recommendations

GE.99-32990

ANNOTATIONSMandate and purpose of the Ad Hoc Meeting

During its ninth session in May 1998, the Steering Committee: "Requested the Executive Secretary of ECE to address a proposal to the United Nations Fund for International Partnerships (UNFIP) based on the EE2000 Project Plan to support its contribution to the UN FCCC for capacity building, energy efficiency investment project development and related policy reforms in eastern Europe and the CIS in accordance with the relevant and procedures of the United Nations Foundation in Washington D.C. in its climate change/energy efficiency work area". The proposal for a new project submitted by the Executive Secretary entitled "Energy Efficiency Investment Project Development for Climate Change Mitigation" was approved with support of up to \$2 million by the UNF Board of Directors in January 1999. Modalities for the development and implementation of this project including co-financing were prepared during 1999 and approved by the Steering Committee at its tenth session in May 1999. The Ad Hoc Meeting is to launch project operations with representatives of participating east European countries, co-financing partners, international institutions and contractors.

Item 1: Adoption of the Agenda

In accordance with ECE practice, the first item on the agenda is its adoption.

Item 2: Election of Officers

In accordance with the rules of procedures of the Commission, the Chairman of the Steering Committee and a Vice Chairman would serve as the officers of the Ad Hoc Meeting.

Item 3. Presentation of the project document and draft work plan

The secretariat will present the Project Document and Work Plan for consideration by the Ad Hoc Meeting. Delegations will be invited to provide information and guidance on project implementation.

Item 4. National presentations of participating countries

Representatives of the five east European participating countries will have the opportunity to present their national support for project implementation including the national co-ordinator, Internet capabilities and energy efficiency demonstration zone sites.

Item 5. Contributions of co-financing partners

Representations of co-financing institutions will have the opportunity to present their activities and the nature of their participation in the project.

Item 6. Training on Financial Engineering and Business Planning

The implementation of the project's first goal on the development of communications and skills will be reviewed by the Ad Hoc Meeting. Delegations will be encouraged to present their experience in this field including criteria for investment project selection, training course materials and sources of project finance.

Item 7. Other business

There are no items under other business at the time of preparation of the provisional agenda.

Item 8. Conclusions and Recommendations

The Chairman of the Ad Hoc Meeting and the secretariat will summarise conclusions and recommendations on the projects implementation for the session. The report of the meeting will be circulated after the meeting.

**Ad Hoc Meeting on Energy Efficiency Investment Project Development
for Climate Change Mitigation**

13-14 January 2000, Palais des Nations, Geneva, Switzerland

Opening on Thursday 13 January at 10 a.m.

REGISTRATION FORM

Kindly complete this form to register for participation in the Ad Hoc Meeting and return the form to the offices of the Project Secretariat in the Palais des Nations:

ENERGY EFFICIENCY 2000 PROJECT OFFICE
United Nations
Economic Commission for Europe
Palais des Nations, CH-1211 Geneva 10
Switzerland

Telephone: (41-22) 917-2410 and 917-2407
Telefax: (41-22) 917-0227, 917-0038 or 917-0123
E-mail: frederic.romig@unece.org
Telex: 412 962 UNO CH
Internet: <http://www.unece.org/and>
<http://www.ee2000.net>

Forename:		Surname:	
Country or Institution:			
Business Address:			
Telephone:		E-mail:	
Telefax:		Internet:	