



**Secretariat**

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Distribution:

1 copy per staff member in the  
Professional and higher categories

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INFORMATION CIRCULAR

Subject: Retroactive adjustment of post adjustment multipliers  
applicable to staff in the Professional and higher categories in Geneva  
during the period 1 July 1994 to 30 June 1995

1. On the basis of judgements of the International Labour Organization Administrative Tribunal, the International Civil Service Commission has revised the Geneva post adjustment multipliers applicable to the period 1 July 1994 to 30 June 1995.
2. Consequently, the Secretary-General has approved implementation of these revised multipliers for all staff members in the Professional and higher categories in Geneva who were on board during part or all of the above-mentioned period. The difference between the revised multiplier and that which was actually applied will be calculated using the applicable salary scale and the staff member's level and step which were in effect at that time.
3. Former staff members who were employed by the Organization at any point in time during the above period are eligible to receive the retroactive adjustment upon presentation of a written claim to the Payroll Unit, office 208, Palais des Nations, within one year of the date of issuance of this circular.
4. Actual payments will be included in the April 1999 payroll for regular staff who are currently on board. Payments to former staff members claiming the retroactive entitlement under paragraph 3 above will begin in May 1999.

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Director  
Division of Administration