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ECONOMIC COMMISSION FOR EUROPE

COMMITTEE FOR TRADE, INDUSTRY AND
ENTERPRISE DEVELOPMENT

AD HOC GROUP OF EXPERTS ON STEEL

Preparatory Meeting for the Seminar on
Trends in the Structure of Steel Consumption
22 March 1999

PROVISIONAL AGENDA FOR THE FIRST PREPARATORY MEETING

to be held at the Palais des Nations, Geneva
starting at 10 a.m. Monday, 22 March 1999

1. Adoption of the agenda.
2. Election of officers.
3. Provisional programme for the Seminar, scope and content of papers.
4. Preparations for the Seminar.
5. Other business.
6. Results of the Meeting.

EXPLANATORY NOTES

At its first session (25-26 March 1998), the ad hoc Group of Experts on Steel decided to include in its programme of work the proposal made by the delegation of Hungary to organize in its country a Seminar on Trends in the Structure of Steel Consumption in 2000 (TRADE/STEEL/GE.1/1998/4).

Item 1: Adoption of the agenda

The first item on the provisional agenda is the adoption of the agenda.

Item 2: Election of officers

In accordance with the Commission's rules of procedure and established practice, the Meeting is expected to elect a Chairman and a Vice-chairman.

Item 3: Provisional programme for the Seminar and scope and content of papers

The Preparatory Meeting will have before it a note by the secretariat (TRADE/STEEL/SEM.4/AC/2) containing a draft programme for the Seminar. ECE member Governments and other interested parties are invited to send to the secretariat, well in advance of the Meeting, any suggestions they may wish to make in connection with the programme of the Seminar. These will be considered, together with any verbal proposals made at the Meeting itself. Any material received before 23 February 1998 will be issued as an addendum to the Note in the original language only.

Whether or not they are able to attend the Preparatory Meeting, countries are invited to explore the possibility of preparing one or more papers for presentation at the Seminar and to inform the secretariat of their intentions prior to the Meeting, in order to facilitate the planning of the Seminar programme.

Item 4: Preparations for the Seminar

Under this item, the Preparatory Meeting is expected to consider the various organizational matters relating to the Seminar, as well as the time schedule, the preparation and reproduction of documentation. Delegations will be asked to propose experts who could be asked to serve as discussion leaders for the working sessions and who would assist the secretariat in reviewing the documentation submitted, in preparing introductory statements and in drafting the report of these sessions. Delegations may also wish to put forward the names of international governmental and non-governmental organizations - institutes, associations and federations - in the steel industry and other relevant sectors, which might be invited to participate in the Seminar.

Item 5: Other business

At the time of writing, the secretariat has no other business to propose under this item.

Item 6: Results of the Meeting

At its conclusion, the Meeting is expected to have agreed on the results of its discussions for inclusion in a report to be issued by the secretariat.