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PROPOSED PROGRAMME BUDGET FOR THE BIENNIUM 1982-1983

Use of experts and consultants in the United Nations

Report of the Secretary-General

1. The General Assembly, by its resolution 35/224 of 17 December 1980, requested the Secretary-General to submit to it at its thirty-sixth session a full and comprehensive report on the use of experts and consultants as a basis for evaluating existing practices.
2. The use of experts and consultants in the United Nations has been of concern to the General Assembly since a major report (JIU/REP/73/3) was prepared by the Joint Inspection Unit (JIU) and transmitted to the Assembly in a note (A/9112) by the Secretary-General in July 1973. Following that report, the Assembly, in a decision 1/ taken on 18 December 1974, outlined principles and guidelines for the use of experts and consultants. The Secretary-General introduced new instructions and reporting procedures governing the use of outside expertise based on those principles and guidelines, with effect from 1 January 1976.
3. Neither the instructions nor the reporting procedures introduced at that time proved adequate to provide the data needed for proper control or to satisfy the Assembly that the principles and guidelines it had established were being effectively implemented.

1/ Official Records of the General Assembly, Twenty-ninth Session, Supplement No. 31, pp. 136-137.

4. The continuing difficulties experienced with monitoring the use of experts and consultants were reviewed in an interdepartmental working group composed of representatives of the departments and offices at Headquarters. The group concluded that a major reason for the difficulties was a lack of a clear definition of the two terms expert and consultant. The group therefore concentrated primarily on establishing a definition of those two terms in relation to the other types of personal services used by the Organization. The absence of any satisfactory or generally accepted definition of the terms or their relationship to other types of personal services led to confusion about the appropriate procedures to be followed and resulted in the inadequacies in reporting on their use.

Definition of terms

5. The different ways in which the services of individuals may be obtained on behalf of the Organization have now been defined in a draft Secretary-General's bulletin which is expected to be issued with related administrative instructions early in 1982. This bulletin will establish the policies for obtaining the services of individuals on behalf of the Organization. It distinguishes between regular staff, temporary staff, individual contractors, consultants, participants in advisory meetings and technical co-operation personnel.

6. Consultants and participants in advisory meetings are defined as individuals whose temporary services are required from time to time to provide outside expertise, i.e., advisory services or assistance requiring expertise, special skills or knowledge not normally possessed by regular staff and for which there is no continuing need in the Secretariat.

7. The temporary services of individuals who provide such outside expertise as "participants in advisory meetings", such as ad hoc expert groups, workshops and seminars, will be obtained under a letter of invitation. They shall receive no fee or other remuneration for their participation in such meetings but may be paid travel expenses, including a travel subsistence allowance. The term "participant in an advisory meeting" is generally equivalent to the term "expert" which has been used in the past. The latter term led to confusion with technical co-operation "experts", a much larger group which is quite separate and is administered under totally different procedures. The term "participant in an advisory meeting" is wider than the former term "expert" in that it covers all advisory meetings in which individuals with expertise, special skills or knowledge participate at the invitation of the Organization without a fee or other remuneration but whose travel expenses and subsistence allowance are paid.

8. The temporary services of all other individuals who provide such outside expertise will be obtained by their engagement as "consultants" for a fee or other remuneration under a special service agreement in the same way as individual contractors. Consultants are distinguished from individual contractors by the nature of the expertise, special skills or knowledge they possess which is not normally possessed by regular staff and for which there is no continuing need in the Secretariat. Consultants will not be engaged to assist the regular staff in their normal work or to deal with peak workloads, unexpected demands or to cover temporary absences or vacancies. These needs will be met by the appointment of temporary staff or individual contractors.

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9. Individual contractors are individuals whose temporary services the Organization requires from time to time to assist the regular staff in the performance of their duties by providing expertise, skills or knowledge similar to those possessed by regular staff and for which the Organization has a continuing need. Such services will be provided by individual contractors for a fee or other remuneration under a special service agreement when they are required on an intermittent or part-time basis or for a continuous period of less than four weeks in any period of two months or to perform services which do not require their attendance at any office of the United Nations. Otherwise such temporary services are obtained by the appointment of the individual as temporary staff.

10. These distinctions have not been generally recognized or accepted in the past. Individuals engaged under a special service agreement have often been considered to be consultants or individual contractors rather on the basis of the object of expenditure line under which the funds used for their payment were authorized. It is proposed that from 1 January 1982, the object of expenditure will in each case depend on the nature of the expertise, skills or knowledge possessed by the individual and for which he or she is engaged. In this way the size of the Organization's expenditures for consultants will be established on the basis of a common and generally accepted criterion.

Biennia 1976-1977 and 1978-1979

11. In view of the request of the Assembly to provide a comprehensive report on the use of experts and consultants at the thirty-sixth session, the procedures for reporting on their use were also reviewed. In the past a copy of every contract and of every evaluation was forwarded to Headquarters with a copy of the personnel history form of each individual involved. Early in 1981, the JIU announced its intention to make another study of the Organization's use of "experts and consultants", with the intention of measuring progress made since 1973. In conjunction with that request JIU asked for information on the use of experts and consultants under the regular budget in the three biennia 1976-1977, 1978-1979 and 1980-1981. Since the previous procedures were unsatisfactory, each department and office was requested to provide that information in summary form for the first two biennia, both under the regular budget and under extrabudgetary funds. The information obtained in this way for the two biennia is summarized in annex I for participants in ad hoc expert and other advisory group meetings and in annexes IV and V below for consultants.

Biennium 1980-1981

12. For the use of experts and consultants in the current biennium, each department and office was requested to prepare logs in a uniform format for each year 1980 and 1981, separately. The completed logs, incorporating all the information previously forwarded to Headquarters in a variety of documents, provided a concise report of the expenditures of each department and office for experts and consultants under each budget section or under extrabudgetary funds. The more detailed information available in this way for 1980 is summarized in annexes II and III below for participants in ad hoc expert and other advisory group meetings and in annexes VI, VII and VIII below for consultants.

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Information on the use of participants in ad hoc expert group meetings

13. Annex I below shows the appropriations under the regular budget for ad hoc expert group meetings in the biennia 1976-1977 and 1978-1979 for each department and office. It also shows the cost of travel, including travel subsistence, of participants in ad hoc expert group meetings by each department and office, both under the regular budget and under extrabudgetary funds. The creation of the Departments of International Economic and Social Affairs and of Technical Co-operation for Development from the former Department of Economic and Social Affairs in the course of the second biennium resulted in appropriations and costs being divided among all three departments.

14. Annex II shows the appropriations under the regular budget for participants in ad hoc expert and other advisory group meetings for the whole biennium 1980-1981 in the same way. It also shows the cost and number of round-trip travels of participants in ad hoc expert and other advisory group meetings in 1980 only. In a number of cases, particularly with respect to disarmament questions under programme budget section 2, the groups met more than once with the same, or virtually the same, membership.

15. Annex III gives the geographical distribution of the participants in ad hoc expert and other advisory group meetings in 1980 by region and country of nationality and by budget section. This annex combines the participants in meetings financed from both the regular budget and extrabudgetary funds. Where the same individual participated in more than one session of a particular group, he or she has only been included once. If two different individuals participated in different sessions of the same group, they were both included. The participants were normally invited by, or on behalf of, the Secretary-General by the department or office responsible for the organization of the meeting. In some cases, particularly with respect to disarmament meetings, the participants were nominated by the Government of the country invited to participate.

Information on the use of consultants

16. Annex IV shows the appropriations under the regular budget and the cost of consultants' fees and of their travel costs for the biennia 1976-1977 and 1978-1979 by budget section. Annex V shows the cost of consultants' fees and of their travel costs met from extrabudgetary funds for the same periods. The information in these two tables is combined for the biennium 1980-1981 in annex VI, showing the appropriations for the whole period and the costs under the regular budget and under extrabudgetary funds for 1980 only.

17. Further information on the consultant contracts in 1980 is given separately in annex VII for contracts under the regular budget and under extrabudgetary funds, by budget section. While the information on the costs of consultants in annexes IV, V and VI has been provided from the central budget and accounting records, the information in annex VII was obtained from the logs provided by each department and office. Since the cost information includes not only expenditures but also unliquidated obligations, the figures cannot be directly correlated.

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18. Annex VII shows the number of contracts entered into in 1980 under each budget section and the number of these contracts entered into with institutions rather than with individuals. The number of individuals, and the number of them who were formerly staff members, is given next. The following column shows how many institutions or individuals were given more than one contract during the year 1980. Where the number of institutions, individuals and cases of duplication amounts to less than the total number of contracts, the difference indicates the number of multiple contracts, i.e., cases in which a single institution or individual may have been given more than two consultant contracts in the same period. The number of work months given is in some cases derived from the length of the contract rather than from the amount of work time required to complete the contract. In future, all departments and offices will be requested to estimate the amount of work time required to complete the contract as a part of the calculation of the fee or remuneration to be given to the consultant.

19. The first four of the eight remaining columns of annex VII show the level of education of the individuals engaged as consultants. The three levels of Doctor of Philosophy (Ph.D.), Master of Arts (M.A.) and Bachelor of Arts (B.A.) have been chosen to indicate very approximately the level of the university education of the individuals. The other column includes for the most part engineering degrees and technical qualifications that do not readily fall into such a three-level scale and the cases where the level of education was not reported.

20. The last four columns of annex VII indicate the evaluation of the contracts, as excellent, good or adequate. Since the contracts entered into in 1980 may have been for the production of reports or services to be completed in 1981, the evaluation of some of the contracts was not yet available.

21. Annex VIII shows the geographical distribution of 849 individual consultants, under all funds, by region and country of nationality, for each budget section.

22. In addition to the above information, JIU requested information on the purpose for which consultants were engaged. That led to the following analysis of just over 3,000 consultant contracts for the biennia 1976-1977 and 1978-1979 combined and for the 1,046 consultant contracts in 1980.

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Purposes for which consultants were hired from 1975-1980

	<u>1976-1979</u> %	<u>1980</u> %
(a) Programme planning	5.0	2.5
(b) Programme implementation	5.4	2.8
(c) Programme evaluation	1.2	0.9
(d) Preparation of meetings and seminars	16.3	2.0
(e) Drafting of manuscripts and documents not related to meetings	6.7	7.2
(f) Lectures, training courses, preparation of audio-visual and other materials	2.6	5.1
(g) Representation of the United Nations at meetings	0.7	0.4
(h) Special analytical studies	52.5	58.5
(i) Investment identification and project preparation	2.9	0.3
(j) Other purposes	6.7	20.3
Total	<u>100.0</u>	<u>100.0</u>

23. In view of the new definition of what constitutes consultant services, some of the individuals engaged as consultants under "(j) other purposes" would clearly be considered in future as individual contractors. For instance, individuals engaged for the purpose of editing, translating, library services, computer programming and analysis and public information services would not be hired as consultants, since their expertise, skills and knowledge are similar to those possessed by many regular staff and there is a continuing need for such services. They would be hired as individual contractors or as temporary staff.

24. In the light of the experience gained during the collection of the data for 1980 and as a result of the work done on the definition of consultants and participants in advisory meetings, the information to be collected for 1981 and 1982 can be expected to be more consistent and more complete than that presented for 1980.

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Implementation of the guidelines

25. The guidelines for the use of experts and consultants that were established by the General Assembly at its twenty-seventh session and their implementation as indicated by the data collected for this report may be summarized as follows:

Guideline. The use of outside expertise should be clearly related to priority activities in the work programmes of the department or office or to a specific legislative or programming decision.

26. The logs prepared by departments and offices require them to record the expert group participated in or the body or session for which work provided under a consultant contract is intended. The level of detail included in the logs differs from department to department. More specific instructions will be given for this item in the future. The information provided makes clear that the work of consultants is primarily devoted to the substantive areas of the work programmes of the departments and offices concerned.

Guideline. The use of outside expertise should not duplicate work or activities already done, being done or about to be done by other departments and offices of the Secretariat or elsewhere in the United Nations system.

27. The implementation of this guideline can be best reviewed in the light of the relationship of the programme which is supported by the use of the outside expertise to the programme of other departments and offices or of other organizations. The only duplication apparent from the information provided occurred when similar reports, usually on certain situations in different countries of the same region, were requested of individuals with the necessary expertise who had special knowledge of the relevant situation in each of the countries in which the situation was to be studied.

Guideline. Outside expertise should only be used for work of a temporary or short-term nature and for tasks capable of being performed within a specified period of time.

28. The work of participants in ad hoc expert or other advisory group meetings is confined to the period of the meeting in question. If an individual participating in such a group is required to perform other services, those services are obtained under a consultant contract. The services of consultants are normally limited to a maximum of 6 months in any period of 12 consecutive months. The vast majority of consultant contracts involved from 1 to 3 work-months. All consultant contracts specify the dates on which they shall begin and end.

Guideline. Outside expertise should only be used for services which cannot be performed by regular staff because the services require expertise, special skills or knowledge not normally possessed by regular staff.

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29. The definitions of consultants and participants in advisory meetings are being revised to ensure that only persons possessing such outside expertise are invited to participate in ad hoc expert and other advisory group meetings or engaged as consultants.

Guideline. Only highly qualified candidates in the specific field in which the outside expertise is required should be invited to participate in ad hoc expert and other advisory group meetings or engaged as consultants.

30. This is a corollary of the previous guidelines. The level of education of consultants indicated in annex VII below shows that a large proportion of them have very advanced degrees and that their level of education or qualifications is, in general, very high.

Guideline. Individuals with outside expertise should be selected on as wide a geographical basis as possible.

31. The geographical distribution of participants in ad hoc expert and other advisory group meetings and of consultants is shown in annexes III and VIII, respectively.

Annex I

PARTICIPANTS IN AD HOC EXPERT GROUPS 1976-1979

Appropriations for and cost of travel of participants in ad hoc expert groups and other advisory meetings under the United Nations regular budget for the biennia 1976-1977 and 1978-1979, and related costs under extrabudgetary funds in thousands of United States dollars by budget section

Budget section	1976-1977			1978-1979		
	Regular budget Appropriation	Cost	Extrabudgetary funds Cost	Regular budget Appropriation	Cost	Extrabudgetary funds Cost
2 Political and Security Council affairs; peace-keeping activities	105.5	95.1	-	314.0	440.2	-
4 Policy-making organs (economic and social activities)	-	-	-	66.0	56.1	-
5A Department of Economic and Social Affairs	346.8	283.6	20.5	74.7	73.2	30.5
5B Transnational corporations	49.1	43.4	9.1	-	-	7.5
5C Department of International Economic and Social Affairs	-	-	-	98.5	76.7	140.9
5D Department of Technical Co-operation for Development	-	-	-	63.6	53.4	74.8
7 Economic and Social Commission for Asia and the Pacific	47.1	34.9	-	54.6	40.1	-
8 Economic Commission for Latin America	63.0	34.8	-	28.6	23.1	-
11A United Nations Conference on Trade and Development	151.7	98.8	-	273.4	266.4	-
12 United Nations Industrial Development Organization	657.1	516.3	-	663.8	662.4	-
13A United Nations Environment Programme	-	1.2	91.0	-	-	15.7
13B Habitat, United Nations Centre for Human Settlements	-	-	-	96.5	67.5	6.7
17 Office of the United Nations Disaster Relief Co-ordinator	-	8.6	-	12.2	6.2	36.2
Total	1 420.3	1 117.1	120.8	1 745.9	1 765.8	312.5

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Annex II

PARTICIPANTS IN AD HOC EXPERT GROUPS 1980

Appropriations for the biennium 1980-1981 under the United Nations regular budget for travel of participants in ad hoc expert groups and other advisory meetings and number and cost of travel of such participants for 1980 under the regular budget and under extrabudgetary funds in thousands of United States dollars by budget section

<u>Budget section</u>	<u>Regular budget</u>			<u>Extrabudgetary funds</u>	
	<u>1980-1981</u>	<u>1980</u>		<u>1980</u>	
	<u>Appropriation</u>	<u>Cost</u>	<u>No. of travels</u>	<u>Cost</u>	<u>No. of travels</u>
2 Political and Security Council affairs; peace-keeping activities	1 238.9	632.7	305	-	-
4 Policy-making organs (economic and social activities)	168.9	115.6	56	-	-
5B Centre for Science and Technology for Development	90.0	5.8	2	-	-
6 Department of International Economic and Social Affairs	334.9	74.3	35	137.1	64
7 Department of Technical Co-operation for Development	198.9	47.3	17	-	-
11 Economic and Social Commission for Asia and the Pacific	50.0	3.8	4	-	-
12 Economic Commission for Latin America	203.9	20.1	40	-	-
14 Economic Commission for Western Asia	23.2	-	-	-	-
15 United Nations Conference on Trade and Development	354.4	19.0	15	-	-
17 United Nations Industrial Development Organization	836.3	264.5	167	-	-
18 United Nations Environment Programme	-	12.9	-	10.0	2
19 Habitat, United Nations Centre for Human Settlements	100.0	11.4	6	-	-
22 Office of the United Nations Disaster Relief Co-ordinator	20.4	4.9	4	-	-
26 Legal activities	28.3	-	-	-	-
Total	3 293.7	1 212.6	651	147.2	66

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Annex III

GEOGRAPHICAL DISTRIBUTION OF PARTICIPANTS IN AD HOC EXPERT GROUPS - 1980

Number of participants in ad hoc expert groups and other advisory meetings in 1980 under all funds by region and nationality and by related budget section

	Budget section											
	2	4	5B	6	7	11	12	15	17	18	19	22
AFRICA												
Algeria	2	1	-	3	-	-	-	-	13	-	-	-
Benin	-	1	-	-	-	-	-	-	-	-	-	-
Egypt	3	1	-	1	-	-	-	1	2	-	-	-
Ethiopia	-	-	-	-	-	-	-	-	2	-	-	-
Ghana	2	-	-	-	-	-	-	-	-	-	-	-
Guinea	-	-	-	-	-	-	-	-	1	-	-	-
Kenya	1	1	-	4	1	-	-	-	-	-	-	-
Liberia	1	-	-	-	-	-	-	-	-	-	-	-
Libyan Arab Jamahiriya	-	-	-	-	-	-	-	-	1	-	-	-
Mali	-	-	-	-	1	-	-	-	1	-	-	-
Morocco	1	1	-	-	-	-	-	-	-	-	-	-
Nigeria	5	-	-	1	1	-	-	-	-	-	-	-
Senegal	2	-	-	2	-	-	-	-	-	-	-	-
Sudan	-	-	-	-	1	-	-	-	1	-	1	-
Tunisia	1	1	-	1	-	-	-	1	1	-	1	-
United Republic of Tanzania	-	-	-	1	-	-	-	-	-	-	-	-
Upper Volta	1	-	-	-	-	-	-	-	-	-	-	-
Zaire	1	-	-	-	-	-	-	-	-	-	-	-
Zambia	-	-	-	-	-	-	-	-	1	-	-	-
Subtotal	20	6	-	13	4	-	-	2	23	-	2	-

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Annex III (continued)

	Budget section											
	2	4	5B	6	7	11	12	15	17	18	19	22
ASIA AND THE PACIFIC												
Australia	1	-	-	2	-	-	-	-	-	-	-	-
Bangladesh	-	-	-	2	-	1	-	-	1	-	-	-
China	1	1	-	-	1	-	-	-	4	-	-	-
Fiji	-	-	-	1	-	-	-	-	-	-	-	-
India	4	3	-	5	1	2	-	1	11	-	-	-
Indonesia	4	1	-	3	-	-	-	-	-	-	-	-
Japan	5	2	-	2	-	-	-	-	1	-	-	-
Malaysia	-	-	-	-	-	-	-	-	2	-	-	-
New Zealand	-	2	-	-	-	-	-	-	2	-	-	-
Pakistan	3	-	-	1	1	-	-	-	1	-	-	-
Philippines	1	-	-	3	1	1	-	-	3	-	-	-
Sri Lanka	2	-	-	4	-	-	-	-	-	-	-	-
Thailand	1	1	-	1	-	-	-	-	-	-	-	-
Subtotal	22	10	-	24	4	4	-	1	25	-	-	-
EUROPE (EASTERN)												
Bulgaria	1	-	-	-	-	-	-	-	1	-	-	-
Czechoslovakia	1	-	-	-	-	-	-	1	4	-	-	-
German Democratic Republic	2	-	-	-	-	-	-	1	-	-	-	-
Hungary	1	-	-	2	1	-	-	-	10	-	-	-
Poland	3	-	-	1	-	-	-	1	4	-	-	-
Romania	5	1	-	3	-	-	-	-	1	-	-	-
Union of Soviet Socialist Republics	5	3	-	2	-	-	-	-	2	-	-	-
Yugoslavia	4	1	-	-	-	-	-	1	2	-	-	-
Subtotal	22	5	-	8	1	-	-	4	24	-	-	-

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Annex III (continued)

	Budget section											
	2	4	5B	6	7	11	12	15	17	18	19	22
EUROPE (WESTERN)												
Austria	2	-	-	-	-	-	-	-	-	-	-	-
Belgium	1	1	-	-	-	-	1	-	3	-	-	-
Denmark	-	1	-	-	-	-	-	-	-	-	-	-
Finland	2	-	-	-	-	-	-	-	1	-	-	-
France	4	3	-	7	1	-	-	2	11	-	1	-
Germany, Federal Republic of	3	-	-	1	-	-	-	1	10	-	-	-
Greece	-	-	-	-	-	-	-	-	1	-	-	-
Iceland	1	1	-	-	-	-	-	-	-	-	-	-
Ireland	-	1	-	-	-	-	-	-	2	-	-	-
Italy	1	1	-	-	-	-	-	-	3	-	-	-
Malta	-	1	-	-	-	-	-	-	-	-	-	-
Netherlands	2	-	-	3	-	-	-	-	-	-	-	-
Norway	1	-	-	2	-	-	-	-	1	-	-	1
Portugal	-	-	-	-	-	-	-	-	1	-	-	-
Spain	-	-	-	-	-	-	-	-	3	-	-	-
Sweden	6	1	-	2	-	-	-	1	5	-	-	-
United Kingdom	2	3	-	7	1	-	-	1	9	-	-	1
Subtotal	25	13	-	22	2	-	1	5	50	-	1	2

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Annex III (continued)

	Budget section											
	2	4	5B	6	7	11	12	15	17	18	19	22
LATIN AMERICA												
Argentina	4	-	-	4	-	-	4	-	3	-	-	-
Brazil	1	1	2	4	1	-	-	1	5	-	-	-
Chile	-	1	-	1	-	-	-	-	1	-	-	-
Colombia	1	-	-	1	1	-	1	-	-	-	-	-
Costa Rica	-	-	-	-	-	-	3	-	-	-	-	-
Cuba	1	-	-	-	-	-	2	-	1	-	-	-
Dominican Republic	-	-	-	1	-	-	2	-	-	-	-	-
Ecuador	2	-	-	-	-	-	1	-	-	-	-	-
El Salvador	-	-	-	-	-	-	3	-	-	-	-	-
Guatemala	-	-	-	1	-	-	-	-	-	-	-	-
Haiti	-	-	-	-	-	-	3	-	-	-	-	-
Mexico	4	2	-	1	1	-	4	-	2	-	-	-
Nicaragua	-	-	-	-	-	-	5	-	1	-	-	-
Panama	-	-	-	-	-	-	3	-	-	-	-	-
Peru	4	-	-	-	-	-	-	-	4	-	-	1
Suriname	-	-	-	-	-	-	2	-	-	-	-	-
Uruguay	-	1	-	-	-	-	-	-	-	-	-	-
Venezuela	2	-	-	1	1	-	-	-	1	-	-	-
Subtotal	19	5	2	14	4	-	33	1	18	-	-	1

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Annex III (continued)

	Budget section											
	2	4	5B	6	7	11	12	15	17	18	19	22
MIDDLE EAST												
Cyprus	1	-	-	-	-	-	-	-	1	-	-	-
Iran	-	1	-	-	-	-	-	-	-	-	-	-
Iraq	-	-	-	1	-	-	-	-	-	-	-	-
Israel	-	-	-	2	-	-	-	-	-	-	-	-
Lebanon	-	-	-	-	-	-	-	-	-	1	2	-
Qatar	-	-	-	-	-	-	-	-	1	-	-	-
Syrian Arab Republic	-	1	-	1	-	-	-	-	-	1	1	-
Turkey	-	-	-	-	-	-	-	-	3	-	-	-
Subtotal	1	2	-	4	-	-	-	-	5	2	3	-
NORTH AMERICA AND THE CARIBBEAN												
Barbados	-	1	-	1	-	-	1	-	-	-	-	-
Canada	3	4	-	1	-	-	-	-	5	-	-	-
Jamaica	1	-	-	1	1	-	1	-	-	-	-	-
Saint Vincent and the Grenadines	-	-	-	-	-	-	1	-	-	-	-	-
Trinidad and Tobago	-	-	-	-	-	-	3	-	-	-	-	-
United States of America	5	7	-	11	1	-	-	2	8	-	-	1
Subtotal	9	12	-	14	2	-	6	2	13	-	-	1
OTHERS												
Republic of Korea	-	-	-	-	-	-	-	-	2	-	-	-
Switzerland	-	-	-	-	-	-	-	-	7	-	-	-
Subtotal	-	-	-	-	-	-	-	-	9	-	-	-
GRAND TOTAL	118	56	2	99	17	4	40	15	167	2	6	4

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Annex IV

CONSULTANTS UNDER THE REGULAR BUDGET 1976-1979

Appropriations for the use of consultants under the regular budget for the biennia 1976-1977 and 1978-1979 showing the cost of their remuneration and travel in thousands of United States dollars by budget section

Budget section	Regular budget							
	1976-1977				1978-1979			
	Appropriation	Remuneration	Travel	Total cost	Appropriation	Remuneration	Travel	Total cost
1 Over-all policy-making, direction and co-ordination	252.1	148.6	59.7	208.3	92.3	72.8	19.5	92.4
2 Political and Security Council affairs; peace-keeping activities	267.6	236.4	7.5	243.9	89.2	61.7	34.2	96.0
3 Political affairs, Trusteeship and Decolonization	69.7	23.8	1.4	25.3	83.2	62.2	1.1	63.7
4 Policy-making organs (economic and social activities)	196.9	216.4	4.6	221.0	486.1	436.0	51.7	487.8
5A Department of Economic and Social Affairs	1 172.3	952.0	87.6	1 039.7	156.0	127.4	27.8	155.2
5B Transnational corporations	445.3	253.3	83.4	336.7	976.6	868.2	90.1	958.3
5C Department of International Economic and Social Affairs	-	-	-	-	354.7	291.3	39.9	331.3
5D Department of Technical Co-operation for Development	-	-	-	-	133.9	110.0	17.2	128.2
5F Director-General for Development and International Economic Co-operation	-	-	-	-	6.0	3.2	2.2	5.4
6 Economic Commission for Europe	222.4	223.7	3.3	227.0	233.1	226.6	6.4	233.1
7 Economic and Social Commission for Asia and the Pacific	184.6	109.2	30.9	140.2	184.7	150.8	26.1	176.9
8 Economic Commission for Latin America	201.9	127.5	28.2	155.7	155.2	125.1	26.8	151.9

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Annex IV (continued)

Budget section	Regular budget							
	1976-1977				1978-1979			
	Appro- piation	Remun- eration	Travel	Total cost	Appro- piation	Remun- eration	Travel	Total cost
9 Economic Commission for Africa	171.8	86.9	72.8	159.8	353.2	206.3	128.7	335.1
10 Economic Commission for Western Asia	127.2	98.4	2.0	100.4	93.7	76.6	9.7	86.3
11A United Nations Conference on Trade and Development	937.1	819.7	125.9	945.6	1 252.4	888.7	238.7	1 127.2
12 United Nations Industrial Development Organization	3 120.2	2 388.9	623.0	3 012.0	3 339.7	2 694.7	648.2	3 342.9
13A United Nations Environment Programme	94.2	65.1	17.5	82.7	202.5	111.9	53.9	168.5
13B Habitat, United Nations Centre for Human Settlements	-	-	-	-	130.0	214.3	50.7	265.0
14 International drug control	25.6	13.9	0.7	14.6	20.7	9.7	2.7	12.4
15 Regular programme of technical assistance	-	16.3	11.3	27.6	-	-	-	-
16 Office of the United Nations High Commissioner for Refugees	181.7	73.4	5.8	79.2	216.1	150.9	9.1	160.0
17 Office of the United Nations Disaster Relief Co-ordinator	-	-	-	-	8.0	2.0	-	2.0
18 Human rights	186.3	151.6	18.3	170.0	118.9	110.8	1.3	112.2
20 Legal activities	74.1	23.0	18.4	41.5	31.4	14.5	19.3	33.8
21 Public information	-	2.6	-	2.6	-	-	-	-
22 Administration, management and general services	500.9	424.5	9.5	434.1	499.2	498.1	62.3	560.5
23 Conference and library services	60.0	60.0	-	60.0	25.0	0.9	-	0.9
Total	8 491.9	6 516.2	1 212.7	7 729.0	9 241.8	7 516.2	1 568.6	9 084.8

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Annex V

CONSULTANTS UNDER EXTRABUDGETARY FUNDS 1976-1979

Expenditures for consultants under extrabudgetary funds for the biennia 1976-1977 and 1978-1979, showing the cost of their remuneration and travel in thousands of United States dollars by related budget section

<u>Budget section</u>	<u>Extrabudgetary funds</u>					
	<u>1976-1977</u>			<u>1978-1979</u>		
	<u>Remun-</u>	<u>Travel</u>	<u>Total</u>	<u>Remun-</u>	<u>Travel</u>	<u>Total</u>
	<u>eration</u>		<u>cost</u>	<u>eration</u>		<u>cost</u>
2 Political and Security Council affairs; peace-keeping activities	-	-	-	20.4	-	20.4
3 Political affairs, trusteeship and decolonization	57.2	11.5	68.7	4.8	-	4.8
5A Department of Economic and Social Affairs	333.5	101.3	435.0	776.5	124.4	900.9
5B Transnational corporations	105.9	29.5	135.4	325.4	122.5	448.0
5C Department of International Economic and Social Affairs	-	-	-	293.9	17.8	311.7
5D Department of Technical Co-operation for Development	-	-	-	317.1	29.2	346.3
6 Economic Commission for Europe	34.6	-	34.6	19.7	91.1	110.8
7 Economic and Social Commission for Asia and the Pacific	-	0.7	0.7	7.6	-	7.6
10 Economic Commission for Western Asia	41.9	3.1	45.0	23.8	5.6	23.8
12 United Nations Industrial Development Organization	26.6	11.8	38.5	21.3	-	21.3
13A United Nations Environment Programme	569.8	140.6	710.4	21.9	11.4	33.3
13B Habitat, United Nations Centre for Human Settlements	86.3	46.1	132.5	-	-	-
14 International drug control	560.9	237.7	798.6	444.6	201.1	645.8
17 Office of the United Nations Disaster Relief Co-ordinator	238.8	39.3	278.2	54.9	13.1	68.1
21 Public information	-	-	-	10.4	-	10.4
22 Administration, management and general services	0.7	-	0.7	20.2	-	20.2
Total	2 165.6	631.0	2 796.6	2 363.2	616.8	2 980.1

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Annex VI

CONSULTANTS UNDER ALL FUNDS 1980

Appropriations for the use of consultants under the regular budget for 1980-1981 showing the cost of their remuneration and travel in 1980 as well as related costs under extrabudgetary funds in thousands of United States dollars by budget section

Budget section	1980-1981 Appropriation	Regular budget 1980			Extrabudgetary funds 1980		
		Remuneration	Travel	Total cost	Remuneration	Travel	Total cost
1 Over-all policy-making, direction and co-ordination	206.5	33.7	10.2	43.9	98.1	-	98.1
2 Political and Security Council affairs; peace-keeping activities	765.5	219.8	57.1	276.9	-	-	-
3 Political affairs, trusteeship and decolonization	253.4	51.5	2.7	54.2	1.5	2.4	3.9
4 Policy-making organs (economic and social activities)	603.5	621.8	107.4	729.2	-	-	-
5A Office of the Director-General for Development and International Economic Co-operation	132.2	90.9	25.5	116.4	-	-	-
6 Department of International Economic and Social Affairs	710.8	143.0	15.6	158.6	931.3	139.7	1 071.1
7 Department of Technical Co-operation for Development	318.2	113.2	0.6	113.8	267.6	16.0	283.7
9 Transnational Corporations	1 164.6	463.8	114.1	577.9	-	-	-
10 Economic Commission for Europe	286.2	123.3	0.4	123.7	14.8	-	14.8
11 Economic and Social Commission for Asia and the Pacific	242.8	59.2	10.4	69.6	-	-	-
12 Economic Commission for Latin America	212.8	72.9	15.8	88.7	-	-	-
13 Economic Commission For Africa	198.1	85.3	23.2	108.5	-	-	-
14 Economic Commission for Western Asia	120.3	23.7	10.0	33.7	24.7	1.1	25.8
15 United Nations Conference on Trade and Development	1 161.6	466.7	188.2	654.9	-	-	-

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Annex VI (continued)

<u>Budget section</u>	1980- 1981 Appro- priation	Regular budget 1980			Extrabudgetary funds 1980		
		Remun- eration	Travel	Total cost	Remun- eration	Travel	Total cost
17 United Nations Industrial Development Organization	4 046.9	1 227.2	351.5	1 578.7	2.4	-	2.4
18 United Nations Environment Programme	244.1	80.7	30.6	111.3	-	-	-
19 Habitat, United Nations Centre for Human Settlements	333.8	240.7	102.0	342.7	-	-	-
20 International drug control	29.2	1.0	7.7	8.7	36.0	41.4	77.5
21 Office of the United Nations High Commissioner for Refugees	301.8	121.0	19.1	140.1	-	-	-
22 Office of the United Nations Disaster Relief Co-ordinator	13.4	0.6	0.6	1.2	135.0	22.3	157.3
23 Human rights	90.4	37.4	3.2	40.6	30.5	10.3	40.8
24 Regular programme of technical assistance	244.5	131.9	32.1	164.0	-	-	-
25 International Court of Justice	-	1.0	-	1.0	-	-	-
26 Legal activities	54.6	3.0	9.1	12.1	-	-	-
27 Public information	15.4	13.1	2.0	15.1	54.9	-	54.9
28 Administration, management and general services	719.9	303.4	31.7	335.1	-	-	-
29 Conference and library services	28.1	2.2	-	2.2	-	-	-
Total	12 715.5	4 870.3	1 231.7	6 102.0	1 596.5	233.3	1 830.3

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Annex VII

DATA ON CONSULTANT CONTRACTS - 1980

(a) REGULAR BUDGET

Number and evaluation of consultant contracts issued under the regular budget of the United Nations to institutions and individuals in 1980 showing by budget section the individual's level of education and the total number of work months involved including their evaluation

Budget section	No. of contracts	With institutions	With individuals	Former staff	Multiple contracts	Work months	Level of education				Evaluation			
							Ph.D.	M.A.	B.A.	Other	Ex.	Good	Adeq.	Other
1	3	-	1	1	1	6	1	-	-	-	4	-	-	-
2	73	6	49	5	10	256	21	15	5	8	60	4	-	9
3	4	-	3	1	1	5	-	1	-	2	1	2	1	-
4	60	5	54	3	1	93	11	3	-	40	7	31	1	21
5A	6	-	6	-	-	15	-	1	-	5	3	2	-	1
6	27	1	26	-	-	39	12	6	4	4	4	6	1	16
7	28	1	26	1	1	20	9	5	1	11	11	10	1	6
9	131	-	115	6	14	168	40	24	16	35	37	31	3	60
10	39	-	36	-	2	35	-	-	-	36	12	27	-	-
11	38	1	34	4	2	26	16	9	8	1	13	23	2	0
12	32*	-	28	2	2	32	1	8	12	7	10	12	-	10
13	25	1	22	-	2	25	-	-	-	22	-	-	-	25
14	11	1	8	-	2	14	3	1	3	1	-	-	-	11
15	97	7	75	5	13	126	35	25	12	3	23	50	4	20
17	202	-	157	8	31	469	38	54	50	15	132	50	3	17
18	28	-	15	1	9	80	6	2	2	5	14	-	-	14
19	30*	-	18	-	7	47	-	-	-	18	21	5	2	2
20	3	-	3	-	-	1	1	2	-	-	-	2	-	1
21	-	-	-	-	-	-	-	-	-	-	-	-	-	-
22	2	-	1	-	1	1	-	-	-	1	2	-	-	-
23	14	-	12	-	2	23	-	-	-	12	-	-	-	14

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Annex VII (continued)

(a) REGULAR BUDGET (continued)

Budget section	No. of contracts	With institutions	With individuals	Former staff	Multiple contracts	Work months	Level of education				Evaluation			
							Ph.D.	M.A.	B.A.	Other	Ex.	Good	Adeq.	Other
24	Expenditures under section 24 were divided between sections 12 (\$4,000) and 19 (\$127,800)													
25	-	-	-	-	-	-	-	-	-	-	-	-	-	-
26	6	-	6	1	-	10	4	1	1	-	6	-	-	-
27	1	-	1	-	-	2	-	1	-	-	-	1	-	-
28	53	5	40	16	2	67	3	16	7	14	16	22	1	14
29	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	913	28	736	54	103	1 560	201	174	121	240	376	276	19	241

(b) EXTRABUDGETARY FUNDS

Number and evaluation of consultant contracts issued under extrabudgetary funds of the United Nations to institutions and individuals in 1980 showing the individual's level of education and the total number of work months involved including their evaluation by budget section

Budget section	No. of contracts	With institutions	With individuals	Former staff	Multiple contracts	Work months	Level of education				Evaluation			
							Ph.D.	M.A.	B.A.	Other	Ex.	Good	Adeq.	Other
1	1	-	1	1	-	9	-	-	-	1	1	-	-	-
2	25	1	23	-	1	139	21	-	-	2	21	3	1	-
3	1	-	1	-	-	1	-	-	-	1	-	1	-	-
6	46	1	41	4	3	115	19	14	5	4	17	10	-	19
7	4	-	3	-	1	3	1	-	-	2	2	2	-	-
10	4	-	2	-	1	2	-	-	-	2	-	4	-	-
14	7	-	5	-	1	11	3	1	-	1	-	-	-	7
17	5	-	3	-	1	3	-	2	1	-	-	3	2	-
20	4	-	3	-	1	4	1	-	-	2	3	1	-	-
22	20	-	17	1	3	38	2	8	-	6	7	7	3	3
23	4	-	4	-	-	8	1	-	-	3	1	-	-	3
27	12	1	10	2	1	22	-	1	5	4	5	6	1	-
Total	133	2	113	8	13	355	48	28	11	28	57	37	7	32

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Annex VIII

GEOGRAPHICAL DISTRIBUTION OF CONSULTANTS 1980

Number of consultants in 1980 under all funds by region and nationality and by related budget section

	Budget section															
	1/3	4/6	7	9	10	11	12	13	14	15	17	18	19	21	22	20,23/29
AFRICA																
Algeria	1	1	-	1	-	-	-	-	-	-	5	-	-	-	-	-
Benin	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Egypt	2	1	-	-	-	-	-	4	2	-	2	-	-	-	-	2
Ethiopia	1	-	-	1	-	-	-	5	-	-	-	-	-	-	-	-
Ghana	-	4	-	1	-	-	-	1	-	4	1	-	2	-	-	1
Kenya	1	1	-	3	-	-	-	-	-	-	-	-	-	-	-	-
Mauritius	-	1	-	-	-	-	-	-	-	-	1	1	1	-	-	1
Morocco	-	1	-	2	-	-	-	-	-	-	-	-	-	-	-	-
Nigeria	2	3	-	2	-	-	-	2	-	2	-	-	-	-	-	-
Senegal	-	1	-	-	-	-	-	2	-	-	-	-	-	-	-	1
Sierra Leone	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1
Sudan	-	1	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Tunisia	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Uganda	-	1	-	1	-	-	-	1	-	-	-	-	-	-	-	-
United Republic of Cameroon	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-
United Republic of Tanzania	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-
Upper Volta	-	-	-	-	-	-	-	1	-	-	-	-	1	-	-	-
Zambia	-	-	-	1	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	7	15	-	12	-	-	-	20	2	6	10	1	4	-	-	6
ASIA AND THE PACIFIC																
Australia	1	-	-	-	-	1	1	-	-	-	2	-	-	-	-	2
Bangladesh	-	-	-	-	-	2	-	-	-	-	-	-	-	-	-	-
Burma	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-
China	-	-	1	2	-	-	-	-	-	-	-	-	-	-	-	-
Fiji	-	-	-	-	-	1	-	-	-	-	1	-	-	-	-	-
India	5	8	3	11	-	9	-	2	-	5	15	-	1	-	1	3
Indonesia	-	2	1	-	-	-	-	-	-	-	1	-	-	-	-	-
Japan	-	1	-	1	-	1	-	-	-	-	1	-	-	-	-	-
Malaysia	-	-	-	1	-	2	-	-	-	2	-	-	-	-	-	-
Nepal	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-
Pakistan	-	1	2	-	-	2	-	-	-	2	3	-	-	-	-	-
Philippines	-	1	-	3	-	2	-	-	-	5	1	-	-	-	-	1
Singapore	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-
Sri Lanka	2	3	-	1	-	1	-	-	-	1	1	-	1	-	-	-
Thailand	-	-	-	3	-	4	-	-	-	-	-	-	-	-	-	-
Subtotal	8	16	7	22	-	28	1	2	-	15	25	-	2	-	1	6

Annex VIII (continued)

	Budget section															
	1/3	4/6	7	9	10	11	12	13	14	15	17	18	19	21	22	20,23/29
EUROPE (EASTERN)																
Czechoslovakia	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
German Democratic Republic	-	1	-	-	-	-	-	-	-	1	-	-	-	-	-	-
Hungary	-	1	1	-	2	-	-	-	-	1	9	-	-	-	-	-
Poland	-	4	1	2	5	-	-	-	-	1	4	-	-	-	-	-
Romania	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-
Union of Soviet Socialist Republics	1	2	1	1	3	2	-	-	-	-	5	-	-	-	-	2
Yugoslavia	-	2	-	-	1	-	-	-	-	1	-	-	-	-	-	-
Subtotal	2	10	3	3	11	2	-	-	-	4	19	-	-	-	-	2
EUROPE (WESTERN)																
Austria	-	4	-	1	3	-	-	-	-	1	18	-	-	-	-	-
Belgium	-	3	1	2	1	-	-	-	-	-	1	-	-	-	-	-
Denmark	1	1	-	-	1	-	-	-	-	1	1	-	-	-	-	2
Finland	-	-	-	2	1	-	-	-	-	-	-	-	-	-	-	-
France	5	4	-	8	3	-	1	-	-	1	13	1	-	-	2	5
Germany, Federal Republic of	1	1	2	5	-	-	1	-	-	6	2	-	-	-	-	-
Greece	-	-	-	3	-	-	-	-	-	1	-	-	-	-	-	-
Iceland	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-
Ireland	2	2	-	1	-	-	-	-	-	-	1	-	-	-	-	-
Italy	1	1	-	-	1	-	-	-	-	1	1	-	-	-	-	2
Malta	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1
Netherlands	1	1	-	2	2	-	-	-	-	2	3	1	-	-	-	5
Norway	3	-	-	1	2	-	-	-	-	-	1	1	-	-	-	-
Portugal	-	-	-	-	-	-	-	-	-	-	2	-	-	-	-	-
Spain	-	-	-	1	-	-	-	-	-	-	3	-	-	-	-	1
Sweden	6	3	-	1	5	-	-	-	-	3	2	1	-	-	-	1
United Kingdom	15	10	4	12	7	2	-	-	2	14	16	6	3	-	5	10
Subtotal	35	30	7	39	26	2	2	-	2	30	64	10	3	-	8	27

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Annex VIII (continued)

	Budget section															
	1/3	4/6	7	9	10	11	12	13	14	15	17	18	19	21	22	20,23/29
LATIN AMERICA																
Argentina	1	3	1	4	-	-	6	-	-	3	2	-	2	-	1	-
Bolivia	1	1	-	-	-	-	1	-	-	-	-	-	-	-	-	-
Brazil	-	2	1	-	-	-	1	-	-	-	5	-	-	-	1	-
Chile	-	1	-	1	-	-	7	-	-	2	1	1	-	-	-	-
Colombia	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Costa Rica	-	-	-	1	-	-	-	-	-	1	-	-	-	-	-	-
Ecuador	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-
El Salvador	-	-	-	-	-	-	2	-	-	-	-	-	-	-	-	-
Guatemala	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-
Haiti	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-
Mexico	-	-	-	-	-	-	1	-	-	2	1	-	1	-	-	1
Panama	-	-	-	1	-	-	1	-	-	-	-	-	-	-	-	-
Peru	1	2	-	2	-	-	-	-	-	1	6	-	-	-	-	-
Uruguay	-	1	-	-	-	-	4	-	-	-	-	-	-	-	-	-
Venezuela	1	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-
Subtotal	5	11	2	9	-	-	25	-	-	9	15	2	4	-	2	1
MIDDLE EAST																
Iran	-	2	-	1	-	-	-	-	-	1	1	-	-	-	-	-
Iraq	-	-	-	-	-	-	-	-	-	1	1	-	-	-	-	-
Israel	-	1	-	-	-	-	-	-	1	-	-	-	-	-	-	1
Jordan	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-
Kuwait	-	1	-	-	-	-	-	-	-	1	-	-	-	-	-	-
Lebanon	1	1	-	-	-	-	-	-	1	-	-	-	-	-	-	-
Saudi Arabia	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Syrian Arab Republic	1	1	-	-	-	-	-	-	2	-	-	-	-	-	-	-
Turkey	1	-	1	-	-	-	-	-	-	1	1	-	-	-	-	-
Subtotal	3	7	1	1	-	-	-	-	5	4	3	-	-	-	-	1

/...

Annex VIII (continued)

	Budget section															
	1/3	4/6	7	9	10	11	12	13	14	15	17	18	19	21	22	20,23/29
NORTH AMERICA AND THE CARIBBEAN																
Barbados	-	-	-	1	-	-	-	-	-	-	-	-	-	-	-	1
Canada	3	4	3	4	-	-	-	-	1	1	6	-	1	-	-	4
Jamaica	-	-	-	1	-	-	-	-	-	-	1	-	-	-	-	1
Saint Lucia	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trinidad and Tobago	-	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-
United States of America	15	29	6	24	1	-	-	-	2	6	11	2	4	-	7	30
Subtotal	18	37	9	30	1	-	-	-	3	7	18	2	5	-	7	36
OTHERS																
Republic of Korea	-	1	-	-	-	1	-	-	-	-	2	-	-	-	-	-
Switzerland	-	-	-	-	-	-	-	-	-	-	4	-	-	-	-	1
Tonga	-	-	-	-	-	1	-	-	1	-	-	-	-	-	-	-
Subtotal	-	1	-	-	-	2	-	-	1	-	6	-	-	-	-	1
GRAND TOTAL	78	127	29	115	38	34	28	22	13	75	160	15	18	-	18	79
