



UNITED NATIONS
GENERAL
ASSEMBLY



Distr.
GENERAL

A/C.5/36/36
9 November 1981

ORIGINAL: ENGLISH

Thirty-sixth session
FIFTH COMMITTEE
Agenda items 100 and 84

PROPOSED PROGRAMME BUDGET FOR THE BIENNIUM 1982-1983

WORLD ASSEMBLY ON AGING

Revised estimates under sections 4, 5A, 6, 27 and 29
of the programme budget

Special report of the Secretary-General

1. This document is being submitted at the request of the Advisory Committee on Administrative and Budgetary Questions (ACABQ). ACABQ, in paragraph 4.12 of its first report on the proposed programme budget for the biennium 1982-1983, 1/ states that, in view of delays in convening the Preparatory Committee for the World Assembly on Aging, there is uncertainty as to the timing of the World Assembly, which was envisaged for July/August 1982. Under the circumstances, the Committee recommended that the estimates for the World Assembly should be considered on the basis of a special report to be submitted by the Secretary-General to the General Assembly at its thirty-sixth session. The uncertainty about the timing was brought about by the delay in the appointment of the members of the Advisory Committee for the World Assembly on Aging. As a result, only one session of the Advisory Committee was held in 1981. This, however, is not expected to affect either the timing of the World Assembly on Aging, which will be held in Vienna in July/August 1982, or the elements of resources requested in the proposed programme budget for the 1982-1983 biennium. The Secretary-General is therefore requesting the General Assembly for the resources necessary to carry out the programme of work of the World Assembly during 1982.

2. The initial estimates for 1982 were presented to the General Assembly during its thirty-fifth session (A/35/130/Add.1 and Corr.1) and examined in the report of ACABQ. 2/ In the submission of the requirements for the 1982-1983 biennium, the Secretary-General had taken into consideration the recommendations of ACABQ when it recommended appropriations in respect of 1981 for the World Assembly on Aging. Details of these estimates are set forth below under section A of the present report.

1/ A/36/7.

2/ A/35/7/Add.25.

3. The report also contains, under section B below, a request for resources for the regional preparatory meetings in the ECA and ECWA regions which have been postponed from 1981 to 1982 by a decision of the Advisory Committee on the World Assembly on Aging at its first session, as reported in paragraph 20 of document A/36/472.

4. In the statement of administrative and financial implications (A/35/130/Add.1 and Corr.1) submitted to the General Assembly at its thirty-fifth session, the conference-servicing costs of convening the World Assembly required for 1982 were estimated at \$651,800. It was also indicated in that statement that the estimated costs provided therein were provisional in nature and such revisions as might be necessary would be reported to the General Assembly at its thirty-sixth session. The necessary revisions are presented under section C below.

A. Advisory Committee on Administrative and Budgetary Questions:
first report on the proposed programme budget for the
biennium 1982-1983 3/

5. ACABQ, in paragraph 4.12 of its report, recommended that the amount to be included at that stage in the proposed programme budget for 1982-1983 (under section 4 of the proposed programme budget) should be limited to \$143,000, comprising \$131,000 for salaries and common staff costs for six months for the five temporary posts in the Centre for Social Development and Humanitarian Affairs (CSDHA) and \$12,000 for travel of staff from that Centre, and that the balance of requirements under section 4 (\$256,300) of the proposed programme budget for 1982-1983 and also the requirements under sections 5A (\$2,900), 6 (\$11,800) and 27 (\$285,800) should be considered on the basis of the present special report. ACABQ further recommended that the conference-servicing costs of the World Assembly (included in para. 4.27 of the proposed programme budget) should also be reflected in the special report.

6. The amounts which had been recommended by ACABQ for deletion from the proposed programme budget for 1982-1983 may be summarized as follows:

\$

(a) Salaries and common staff costs for secretariat support in the Centre for Social Development and Humanitarian Affairs consisting of six months in 1982 of temporary posts (one P-5, one P-4, one P-3 and two General Service posts, one at the principal level) (section 4)	147 500
(b) Temporary assistance in the Office of Secretariat Services for Economic and Social Matters (section 4)	37 600
(c) Travel and subsistence of CSDHA staff to visit Member States to stimulate interest at the national level in the objectives of the World Assembly and to participate in regional and national events in support thereof (section 4)	800
(d) Travel and subsistence of four staff members from the Office of the Secretary-General to attend the World Assembly on Aging (section 4)	10 700
(e) Travel and subsistence of representatives of national liberation movements recognized by the Organization of African Unity (section 4)	11 700
(f) Travel and subsistence of 16 staff members from the Office of Secretariat Services for Economic and Social Matters (section 4)	40 500
(g) Hospitality (section 4)	7 500
(h) Travel and subsistence of one staff member of the Office of the Director-General for Development and International Economic Co-operation to attend the World Assembly (section 5A)	2 900
(i) Travel and subsistence of four staff members of the Department of International Economic and Social Affairs to attend the World Assembly (section 6)	11 800
(j) Public information activities (section 27)	285 800
Total requirements	<u>556 800</u>

/...

7. It will be noted that the following new estimates have been based on updated cost rates to take account of the most recent standard salary rates.

8. With respect to the required level of staffing for the secretariat of the World Assembly on Aging in the second half of 1982, the Secretary-General has reviewed his initial proposal (see para. 6 (a) above) in the light of the information now available as to the timing of the World Assembly. In this connexion, it is recalled that in paragraph 11 of the statement of administrative and financial implications presented to the General Assembly at its thirty-fifth session by the Secretary-General (A/35/130/Add.1) it was stated that:

"With regard to 1982, the proposed posts have been costed on the basis of a full year, pending determination of specific dates for the World Assembly, and the number of staff who would be extended beyond those dates to complete the report of the World Assembly to the General Assembly. The related adjustment with respect to the above-mentioned requirements would be reported to the General Assembly at its thirty-sixth session."

Having regard to the need for the completion of the report to be submitted to the General Assembly at its thirty-seventh session, the Secretary-General estimates that all temporary assistance staffing (one P-5, one P-4, one P-3, one principal-level and one other-level General Service staff) will be required until the end of December 1982 to allow for the bulk of the work connected with finalization of the World Assembly report to be completed. The salary and common staff costs associated with this revised level of request would amount to \$278,500.

9. The Office of Secretariat Services for Economic and Social Matters would carry out the functions as described in paragraph 39 of document A/35/130/Add.1. A review of requirements was made at the time of the preparation of the 1982-1983 programme budget and the Secretary-General believes the estimates to remain valid at this time. They are as detailed below:

	\$
(a) A co-ordinator of all secretariat services at the D-1 level for three work-months;	17,900
(b) A General Service staff member at the G-4 level for four months;	7,300
(c) An editor at the P-5 level for three months, ending about 10 weeks after the Assembly, who would assist the Rapporteur of the Assembly in writing and co-ordinating the substantive summary of the general debate and in co-ordinating draft texts with delegations.	16,300
Total	<u>41,500</u>

/...

10. The pattern of travel and subsistence entitlements required has been reviewed and found unchanged from that presented in the initial programme budget for 1982-1983 estimates. However, subsequent to the preparation of those estimates a number of significant changes in airline rates took place, which made it necessary to revise the estimates as indicated below:

	\$
(a) Four staff members from the Office of the Secretary-General to attend the World Assembly on Aging	14,500
(b) One staff member from the Office of the Director-General for Development and International Economic Co-operation	3,500
(c) Four staff members from the Department of International Economic and Social Affairs	11,500
(d) Sixteen staff members from the Office of Secretariat Services for Economic and Social Matters	44,500

11. In accordance with General Assembly resolutions 3280 (XXIX) of 10 December 1974 and 31/152 of 20 December 1976, travel and subsistence are requested for representatives of one organization that has received a standing invitation from the Assembly to participate in the sessions and the work of all international conferences convened under its auspices, to participate in the Conference in that capacity, and representatives of the two national liberation movements recognized in its region by the Organization of African Unity, to participate in the Conference in the capacity of observers. An amount of \$10,800 would be required for the travel and per diem of these participants. This estimate is \$900 less than that initially provided in the proposed programme budget for 1982-1983. The difference represents the net effect of providing for higher levels of air fares and subsistence counterbalanced by savings due to a reduction in the number of organizations entitled to travel at United Nations expense.

12. The Secretary-General wishes to maintain unchanged his request for an amount of \$7,500 for hospitality to provide for an official reception at the Conference.

13. At its thirty-fifth session, the General Assembly approved an appropriation for the Department of Public Information for information activities in 1981 in connexion with the World Assembly in the amount of \$119,900. In respect of 1982, the statement of administrative and financial implications presented by the Secretary-General (A/35/130/Add.1 and Corr.1) contained detailed proposals for information activities for that year. The appropriations requested under section 27 of the present programme budget proposals relate to the activities outlined in the statement of the Secretary-General to the General Assembly at its thirty-fifth session and as reiterated in the initial programme budget proposals

for the 1982-1983 biennium. The General Assembly in 1981 also approved the amount of \$30,000 to assist journalists of developing countries from different media to attend the four regional meetings. Since only two regional meetings will be held in 1981, resources for the participation of media representatives to attend the meetings in the ECA and ECWA regions would be required in 1982. The total appropriations being requested for information activities are as follows:

	\$
General temporary assistance	66,900
Travel of participants	27,800
Travel of media representatives	16,700
Travel of staff to service meetings	56,100
Contractual services	108,800
Booklets and leaflets	16,200
Grants	10,000
Total	<u>302,500</u>

14. The Secretary-General also requests the provision of staff assessment in the amount of \$89,100 which would be required under expenditure section 31, offset by a corresponding increase in the estimates of income section 1.

B. Regional meetings

15. The General Assembly at its thirty-fifth session, in its resolution 35/129, approved the resources requested by the Secretary-General for the convening in 1981 of four regional meetings in the Economic Commission for Africa, the Economic Commission for Latin America, the Economic Commission for Western Asia and the Economic and Social Commission for Asia and the Pacific regions. Owing to the delay in convening the Advisory Committee meeting, only the regional meetings in the ECLA and ESCAP regions could be organized in 1981. The Secretary-General requests the General Assembly to approve, in 1982, the convening of the regional meetings in the ECA and ECWA regions which could not be held in 1981 owing to the delay in convening the meeting of the Advisory Committee. The resources requested pertaining to the holding of these meetings would be in the amount of \$254,700 consisting of:

	<u>ECA</u>	<u>ECWA</u>
	\$US	
(a) Conference-servicing requirements	122,600	124,000
(b) Travel and subsistence of two staff members - from CSDHA	4,300	3,800
	<u>126,900</u>	<u>127,800</u>

Details of the conference-servicing requirements are contained in annex II of the present report.

16. The increase in requirements in comparison to the approved appropriations for 1981 is a result of two factors:

- (a) The bringing of 1981 rates to 1982 rates;
- (b) A re-evaluation of the language, documentation and other conference-servicing requirements of the meetings in the regional commissions concerned. The assumptions for the regional preparatory meetings in 1982 are:
 - (i) The meeting would be for five days with one meeting in the morning and one in the afternoon;
 - (ii) Interpretation would be provided in Arabic, English and French;
 - (iii) Pre- and in-session documentation would be provided in Arabic, English and French;
 - (iv) Post-session documentation would be provided in all six languages of the General Assembly.

C. Conference-servicing requirements for the World Assembly on Aging

17. The conference-servicing requirements will be considered separately within the context of total conference-servicing requirements to be submitted towards the end of the current session of the General Assembly. The documentation requirements have become more definite than what had been originally envisaged. The Secretary-General, therefore, proposes that the in-session documentation for the World Assembly be increased from 200 to 400 pages and the post-session documentation from 100 to 150 pages.

18. The resources requested under section 29 of the programme budget 1982-1983 were based on the estimates submitted to the General Assembly at its thirty-fifth session (A/35/130/Add.1 and Corr.1). On this basis, the World Assembly on Aging

/...

has been included in the calendar of conferences within the context of total conference-servicing requirements of the Department of Conference Services. The revised estimate of \$1,032,100 requested at present is \$380,300 more than was originally requested by the Secretary-General under section 29 of the programme budget for the biennium 1982-1983 as a result of new increases in the salary rates for short-term staff. The documentation and meeting-servicing requirements, also, have become more definite than what had been originally envisaged, and the conference-servicing costs are based on the following assumptions:

- (a) The languages of the World Assembly will be Arabic, Chinese, English, French, Russian and Spanish;
- (b) Interpretation will be provided in the languages of the General Assembly;
- (c) There will be 515 pages of pre-session documentation, 400 pages of in-session documentation and 150 pages of post-session documentation.

Details of the requirements are contained in annex II to this document.

D. Summary

19. In summary, an additional non-recurrent provision in the amount of \$592,700, net of staff assessment and exclusive of conference-servicing requirements, is requested for the World Assembly on Aging for the programme budget 1982-1983. Details of the additional requirements are summarized below. An analysis of these requirements in comparison with the original estimates in the proposed programme budget for the biennium 1982-1983 4/ is presented in annex I to this document.

<u>Section 4</u>	\$
General temporary assistance	
(a) Centre for Social Development and Humanitarian Affairs (see para. 6 (a) above)	147,500
(b) Office of Secretariat Services for Economic and Social Matters (see para. 9 above)	41,500
Travel and subsistence of representatives of national liberation movements (see para. 11 above)	10,800

4/ A/36/6.

	\$
Travel and subsistence of staff	
(a) Office of the Secretary-General (see para. 10 (a) above)	14 500
(b) CSDHA staff to attend the ECA and ECWA regional meetings (see para. 15 (b) above)	8 100
(c) CSDHA staff travel to regional and national events (see para. 6 (c) above)	800
(d) Office of Secretariat Services for Economic and Social Matters (see para. 10 (d) above)	44 500
Hospitality (see para. 12 above)	<u>7 500</u>
Total section 4	<u>275 200</u>
 <u>Section 5A</u>	
Travel and subsistence of staff (see para. 10 (b) above)	<u>3 500</u>
 <u>Section 6</u>	
Travel and subsistence of staff (see para. 10 (c) above)	<u>11 500</u>
 <u>Section 27</u>	
General temporary assistance	66 900
Travel of participants	27 800
Travel of media representatives	16 700
Travel of staff	56 100
Contractual services	108 800
Booklets and leaflets	16 200
Grants	<u>10 000</u>
Total section 27	<u>302 500</u>
 <u>Section 31</u>	
Staff assessment	<u>89 100</u>
Income section 1	<u>89 100</u>

Annex I

ANALYTICAL COMPARISON OF INITIAL AND NEW ESTIMATES

	Items requested by the Secretary- General in the proposed programme budget 1982-1983 <u>(A/36/6)</u>	Items approved by ACABQ <u>(A/36/7)</u>	Items requested by the Secretary- General in initial proposal which ACABQ deleted <u>(A/36/7)</u>	<u>New request</u>
	\$	\$	\$	\$
<u>Section 4</u>				
Temporary assistance	316 100	131 000	185 100	189 000
Travel and subsistence				
(a) CSDHA staff to visit Member States to stimulate interest at the national level in the objectives of the World Assembly and to participate in regional and national events	12 800	12 000	800	800
(b) CSDHA servicing of ECA and ECWA regional meetings	-	-	-	8 100
(c) Office of the Secretary-General	10 700	-	10 700	14 500
(d) Office of Secretariat Services for Economic and Social Matters	40 500	-	40 500	44 500
(e) Representatives of national liberation movements	11 700	-	11 700	10 800
(f) Hospitality	<u>7 500</u>	<u>-</u>	<u>7 500</u>	<u>7 500</u>
Total section 4	399 300	143 000	256 300	275 200

	Items requested by the Secretary- General in the proposed programme budget 1982-1983 <u>(A/36/6)</u>	Items approved by ACABQ <u>(A/36/7)</u>	Items requested by the Secretary- General in initial proposal which ACABQ deleted <u>(A/36/7)</u>	New request
	\$	\$	\$	\$
<u>Section 5 A</u>				
Travel and subsistence of staff	2 900	-	2 900	3 500
<u>Section 6</u>				
Travel and subsistence of staff	11 800	-	11 800	11 500
<u>Section 27</u>				
Information activities	<u>285 800</u>	-	<u>285 800</u>	<u>302 500</u>
Grand total	<u><u>699 800</u></u>	<u><u>143 000</u></u>	<u><u>556 800</u></u>	<u><u>592 700</u></u>

/...

Annex II

A. ESTIMATED COSTS OF CONFERENCE-SERVICING FOR THE
 ECWA REGIONAL PREPARATORY MEETING FOR THE
 WORLD ASSEMBLY ON AGING, 1982

	<u>Total workload</u>	<u>Unit rate</u>	<u>Cost^{a/}</u>	
		\$	\$	\$
<u>Pre-session</u> (10 560 words, A, E, F)				
Translation	18 days	226/day	4 068	
Revision	6 days	247/day	1 482	
Typing	22 days	145/day	3 190	
Reproduction	171 200 page impressions	.020/page impression	3 424	
Distribution	10 700 docu- ments	.048/docu- ment	<u>514</u>	12 700
<u>Meeting servicing</u>				
Interpretation (A, E, F)	90 days	237/day	21 330	
Travel of staff	10 days	1 700	17 000	
Per diem of staff	90 days	67/day	6 030	
Supporting staff				
Conference officer	14 days	93/day	1 302	
Documents distribution clerk	7 days	54/day	<u>378</u>	46 000
<u>In-session</u> (10 560 words, A, E, F)				
Translation	18 days	282/day	5 076	
Revision	27 days	314/day	8 478	

a/ Rounded to the nearest \$100.

	<u>Total workload</u>	<u>Unit rate</u>	<u>Cost^{a/}</u>	
		\$	\$	\$
Typing	36 days	81/day	2 916	
Travel of staff	9 staff	1 700	15 300	
Per diem of staff	81 days	67/day	5 427	
Reproduction	144 000 page impressions	.014/page impression	2 016	
Distribution	4 500 docu- ments	.105/docu- ment	<u>473</u>	39 700
<u>Post-session</u> (10 560 words, A, C, E, F, R, S)				
Translation	45 days	226/day	10 170	
Revision	15 days	247/day	3 705	
Typing	49 days	145/day	7 105	
Reproduction	214 400 page impressions	.020/page impression	4 288	
Distribution	6 700 docu- ments	.048/docu- ment	<u>323</u>	<u>25 600</u>
	Total			<u><u>124 000</u></u>

B. ESTIMATED COSTS OF CONFERENCE-SERVICING FOR THE
 ECA REGIONAL PREPARATORY MEETING FOR THE
 WORLD ASSEMBLY ON AGING, 1982

	<u>Total workload</u>	<u>Unit rate</u>	<u>Cost^{a/}</u>	
		\$	\$	\$
<u>Pre-session</u> (10 560 words, A, E, F)				
Translation	18 days	226/day	4 068	
Revision	6 days	247/day	1 482	
Typing	22 days	145/day	3 190	
Reproduction	171 200 page impressions	.020/page impression	3 424	
Distribution	10 700 docu- ments	.048/docu- ment	<u>514</u>	12 700
<u>Meeting servicing</u>				
Interpretation, A, E, F	90 days	237/day	21 330	
Travel of staff	10 staff	1 900	19 000	
Per diem of staff	90 days	36/day	3 240	
Supporting staff				
Conference officer	14 days	93/day	1 302	
Documents distribution clerk	7 days	54/day	<u>378</u>	45 300
<u>In-session</u> (10 560 words, A, E, F)				
Translation	18 days	282/day	5 076	
Revision	27 days	314/day	8 478	

^{a/} Rounded to the nearest \$100.

	<u>Total workload</u>	<u>Unit rate</u>	<u>Cost^{a/}</u>	
			\$	\$
Typing	36 days	81/day	2 916	
Travel of staff	9 staff	1 900	17 100	
Per diem of staff	81 days	36/day	2 916	
Reproduction	144 000 page impressions	.014/page impression	2 016	
Distribution	4 500 docu- ments	.105/docu- ment	<u>473</u>	39 000
<u>Post-session</u> (10 560 words, A, C, E, F, R, S)				
Translation	45 days	226/day	10 170	
Revision	15 days	247/day	3 705	
Typing	49 days	145/day	7 105	
Reproduction	214 400 page impressions	.020/page impression	4 288	
Distribution	6 700 docu- ments	.048/docu- ment	<u>323</u>	<u>25 600</u>
Total				<u>122 600</u>

C. ESTIMATED COSTS OF CONFERENCE-SERVICING OF THE
 WORLD ASSEMBLY ON AGING, 26 JULY-6 AUGUST 1982 a/

	<u>Total workload</u>	<u>Unit rate</u> <u>b/</u>	<u>Cost</u> ^{c/}	
		\$	\$	\$
<u>Pre-session</u>				
(169 950 words, A, C, E, F, R, S)				
Translation	721 days	210/day	151 410	
Revision	240 days	225/day	54 000	
Typing	793 days	140/day	111 020	
Reproduction	3 450 500 page impressions	.019/page impression	65 559	
Distribution	93 800 docu- ments	.045/docu- ment	<u>4 221</u>	386 200
<u>Meeting servicing</u>				
Interpretation (A, E, F, R, S)	560 days	340/day	190 400	
Supporting staff				
Conference officer	45 days	50/day	2 250	
Documents distribution clerk	120 days	50/day	6 000	
Other	560 days	50/day	<u>28 000</u>	226 700

a/ Conference costs are based on two simultaneous meetings a day and do not include the third simultaneous meeting and two days' pre-conference consultation. At its 29th meeting, the Third Committee adopted the resolution to meet the costs of the additional meeting and the pre-conference consultations from voluntary contributions which may be or may become available from the Trust Fund for the World Assembly.

b/ The unit rate for interpretation, translation, revision and typing include the element of travel.

c/ Rounded to the nearest \$100.

/...

	<u>Total workload</u>	<u>Unit rate</u> b/	<u>Cost</u> ^{c/}	
		\$	\$	\$
<u>In-session</u>				
(132 000 words, A, C, E, F, R, S)				
Translation	560 days	210/day	117 600	
Revision	186 days	225/day	41 850	
Typing	616 days	140/day	86 240	
Reproduction	2 240 000 page impressions	.019/page impression	42 560	
Distribution	84 000 documents	.045/document	3 780	
Other supporting staff				
Reference clerk	12 days	50/day	600	
Documents control clerk	24 days	50/day	1 200	
Other	12 days	50/day	<u>600</u>	294 400
<u>Post-session</u>				
(49 500 words, A, C, E, F, R, S)				
Translation	210 days	210/day	44 100	
Revision	70 days	225/day	15 750	
Typing	231 days	140/day	32 340	
Reproduction	1 005 000 page impressions	.019/page impressions	19 095	
Distribution	6 700 documents	.045/document	<u>302</u>	<u>111 600</u>
		Total		<u>1 018 900</u>

/...

<u>Total</u> <u>workload</u>	<u>Unit</u> <u>rate</u>	<u>Cost^{c/}</u>	
	\$	\$	\$
<u>Office of General Services</u> <u>requirements</u>			
Sound engineering		2 250	
Security, messenger and information services		2 500	
General operating expenses		<u>8 400</u>	<u>13 200</u>
	Grand total		<u><u>1 032 100</u></u>
