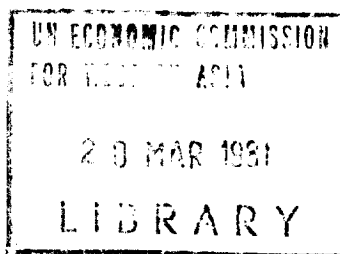




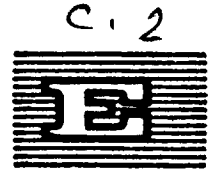
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ECONOMIC AND SOCIAL COUNCIL



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ECONOMIC COMMISSION FOR WESTERN ASIA

Eighth session
21 - 25 April 1981
Beirut, Lebanon

Item 4 of the provisional agenda

Organization of work

(Note of the Executive Secretary)

1. The eighth session of the Economic Commission for Western Asia will be held in the hall of the Summerland Hotel at Beirut from 21 to 25 April 1981. The Commission may shorten or, as financial considerations permit, extend the duration of the session.

Opening of the session

2. The session will be opened at 11:00 a.m. on 21 April 1981 by the head of the delegation of the Republic of Iraq.

3. The meeting will be presided over by the Chairman of the seventh session of the Commission, the head of the delegation of the Republic of Iraq, until a chairman is elected for the eighth session.

4. Shortly before the opening of the session, at 9:00 a.m. on 21 April 1981, an unofficial closed meeting will be held by the heads of delegations to the session. The meeting will be attended by the Executive Secretary, his Deputy, the Secretary of the Commission, the Chief of the Division of Administration of the secretariat and other staff members of the United Nations and the ECWA secretariat concerned with the session. At this meeting, as has been the customs in the past, the heads of the delegations will discuss the various matters related to the session and its proceedings.

Organization of the work of the session

5. The Commission may decide to complete consideration of the procedural items of the session's provisional agenda (item 1-5) at the opening meeting on the morning of 21 April 1981 so that, after distributing the remaining items over an appropriate number of days, it will be able to begin consideration of them at the following meeting (4:00 p.m. on the same day).

6. With effect from 22 April 1981, the Commission will hold two working meetings each day and may decide to adopt the following time-table for these meetings:

Morning meetings	from 9:00 a.m. to 1:00 p.m.
Afternoon meetings	from 4:00 p.m. to 7:00 p.m.

Closure of the session

7. After all the items of the provisional agenda - except the final item - have been considered, the Commission may decide to suspend its meetings for one morning or one afternoon, as appropriate, in order to enable the Rapporteur for the session to complete the Commission's draft report to the Economic and Social Council and make possible its early distribution to the delegations before the final meeting of the session, when it will be adopted.