



Secretariat

ST/IC/1997/52
22 August 1997

INFORMATION CIRCULAR*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: 1998 NATIONAL COMPETITIVE RECRUITMENT EXAMINATIONS

1. The purpose of the present information circular is to invite applications from staff members in the General Service and related categories of the Secretariat who wish to take the national competitive recruitment examinations at the P-2 and P-3 levels in 1998, in accordance with the provisions of administrative instruction ST/AI/1997/1.

2. The 1998 National Competitive Recruitment Examinations will be held from 9 to 13 February 1998 in the following occupational groups in accordance with the needs of the Organization: administration (P-2/3), demography (P-3), economics (P-2/3), electronic data processing (P-2/3), finance (P-2/3), legal affairs (P-2/3), public information (P-2/3), social affairs (P-2) and statistics (P-2/3).

3. A list of the participating Member States and the occupational groups assigned to each participating Member State is contained in the annex to the present circular.

4. Staff members who meet the conditions set out in administrative instruction ST/AI/1997/1 may apply by completing the attached application form and forwarding it to: 1998 National Competitive Recruitment Examinations (Staff Members), Examinations and Tests Section, room S-2590A, Specialist Services Division/Office of Human Resources Management, by 30 September 1997. The most recent performance appraisal form and copies of all university degrees obtained must be attached to the application.

* Expiration date of the present information circular: 31 December 1998.

5. Incomplete applications will not be considered.
6. The present circular supersedes information circular ST/IC/1996/48 of 5 August 1996.

UNITED NATIONS
APPLICATION FORM FOR NATIONAL COMPETITIVE RECRUITMENT EXAMINATION FOR
GENERAL SERVICE STAFF MEMBERS OF THE UNITED NATIONS SECRETARIAT ONLY

Section I: Personal data

Last name: _____ Room No.: _____ Ext.: _____
First name: _____ Index No.: _____
Gender: _____ Grade: _____ Nationality: _____
Department: _____ Duty station: _____
EOD date: _____ Appointment: _____
Date of birth: _____ Expiration date: _____

Section II: Type of examination

Occupational group: _____ P-2 level: _____
P-3 level: _____

Latest copy of performance evaluation report attached: _____
Period covered in performance evaluation report: _____
Copies of degrees attached: _____

Section III: Experience, United Nations and outside (indicating dates, and departments/institutions)
(For P-3 examination only)

This application should be signed and submitted by
30 September 1997 to the Specialist Services Division,
Room S-2590A.

Date: _____ Signature: _____

ANNEX

List of Member States participating in the 1998 National
Competitive Recruitment Examination programme and their
respective occupational groups^a

Angola	Administration, economics, electronic data processing, finance, public information, legal affairs, social affairs, statistics
Bosnia and Herzegovina	Administration (P-2 and P-3), economics, electronic data processing (P-2 and P-3), finance, public information, legal affairs, social affairs, statistics (P-2 and P-3)
Congo	Administration, economics, electronic data processing, finance, public information, legal affairs, social affairs and statistics
Djibouti	Administration, economics, electronic data processing, finance, public information, legal affairs, social affairs, statistics
Italy	Administration, demography (P-3 only), economics, electronic data processing, statistics (P-3 only)
Japan	Electronic data processing, finance, legal affairs (P-3 only), statistics
Libyan Arab Jamahiriya	Administration, economics, electronic data processing, finance, public information, legal affairs, social affairs, statistics
Liechtenstein	Administration, economics, electronic data processing, finance, public information, legal affairs, social affairs, statistics
Luxembourg	Administration, economics (P-3 only), electronic data processing, finance, public information, legal affairs (P-3 only), social affairs, statistics
Maldives	Administration, economics, electronic data processing, finance, public information, legal affairs, social affairs, statistics
Micronesia	Administration, economics, electronic data processing, finance (P-2 and P-3), public information, legal affairs (P-2 and P-3), social affairs, statistics
Mozambique	Administration, economics, electronic data processing, finance, public information, legal affairs, social affairs, statistics

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Namibia	Administration (P-3 only), economics (P-2 and P-3), electronic data processing, finance (P-2 and P-3), public information (P-2 and P-3), legal affairs, social affairs, statistics
Norway	Economics, electronic data processing (P-3 only), legal affairs
Romania	Administration, economics (P-2 and P-3), electronic data processing, finance, public information, legal affairs, social affairs, statistics (P-2 and P-3)
Turkey	Electronic data processing, legal affairs
United Kingdom of Great Britain and Northern Ireland	Demography (P-3 only), finance (P-3 only), public information (P-2 and P-3), legal affairs, social affairs
Viet Nam	Administration, demography (P-3 only), economics, electronic data processing, finance, public information, legal affairs, social affairs, statistics

Notes

^a The occupational groups given are for P-2 examinations unless otherwise indicated.
