



General Assembly

Distr.
GENERAL

A/C.5/51/47
24 March 1997

ORIGINAL: ENGLISH

Fifty-first session
FIFTH COMMITTEE
Agenda items 116 and 40

PROGRAMME BUDGET FOR THE BIENNIUM 1996-1997

THE SITUATION IN CENTRAL AMERICA: PROCEDURES FOR
THE ESTABLISHMENT OF A FIRM AND LASTING PEACE AND
PROGRESS IN FASHIONING A REGION OF PEACE, FREEDOM,
DEMOCRACY AND DEVELOPMENT

United Nations Verification Mission in Guatemala (MINUGUA)

Programme budget implications of draft resolution A/51/L.69

Statement submitted by the Secretary-General in accordance with
rule 153 of the rules of procedure of the General Assembly

A. Requests contained in the draft resolution

1. By operative paragraphs 1, 4, 5 and 7 of draft resolution A/51/L.69, the General Assembly would:

(a) Welcome the report of the Secretary-General on the United Nations Mission for the Verification of Human Rights and of Compliance with the Commitments of the Comprehensive Agreement on Human Rights in Guatemala (MINUGUA) (A/51/828);

(b) Call upon both parties to continue to implement fully the commitments they entered into in the Comprehensive Agreement on Human Rights (A/48/928-S/1994/448, annex I) and those in the other agreements that have come into effect with the signing of the Agreement on a Firm and Lasting Peace (A/51/796-S/1997/114, annex II);

(c) Decide to authorize the renewal of the mandate of MINUGUA, to be known thenceforth as the United Nations Verification Mission in Guatemala, for a further period of one year, that is, until 31 March 1998, to carry out



international verification of the peace accords in accordance with the recommendations of the Secretary-General;

(d) Request the Secretary-General to submit a report to it with his recommendations on the structure and staffing of the Mission after 31 March 1998.

B. Relationship of the proposed requests to the medium-term plan for the period 1992-1997

2. The above requests are related to subprogramme 1, Good offices, preventive diplomacy and peacemaking, of programme 1, Good offices, preventive diplomacy, peacemaking, peacekeeping, research and the collection and analysis of information, of the medium-term plan for the period 1992-1997, as revised; and to programme 2, Peacekeeping operations, of the medium-term plan for the period 1998-2001.

C. Activities by which the proposed requests would be implemented

3. Under the terms of draft resolution A/51/L.69, the mandate of the United Nations Verification Mission in Guatemala (MINUGUA) would be extended for a further period of one year, in accordance with the report of the Secretary-General (A/51/828). As indicated in that report, the package of agreements listed in paragraph 3 of the report was a blueprint for peace, reconciliation and development. It encompassed detailed commitments on political, legislative, social, economic, agrarian, ethnic, military and public security issues, which had been bound together into a comprehensive national agenda. The Agreement on the Implementation, Compliance and Verification Timetable for the Peace Agreements (A/51/796-S/1997/114, annex I) was a detailed guide for the implementation of those commitments and set out a calendar of their implementation from 1997 to the end of 2000 in three separate phases, namely:

(a) The first of 90 days (to 15 April 1997) provided, *inter alia*, for the establishment of several joint commissions relating to the demobilization and integration of members of the Unidad Revolucionaria Nacional Guatemalteca (URNG), reform of the justice and electoral systems, indigenous rights and modernization of the legislative branch;

(b) The second phase, which covered the remainder of 1997, placed emphasis on social and productive investment, modernization and decentralization of the State, public administration reform, rural development, fiscal reform and the restructuring of public security and national defence;

(c) The third phase covered further development of the above measures, implementation of the recommendations of the various joint commissions and the promotion of broad legislative reform on issues such as the Penal Code, the administration of justice, land tenure and the multi-ethnic, multicultural and multilingual nature of Guatemala.

4. Should the General Assembly decide to adopt draft resolution A/51/L.69, consistent with the request of the parties in the Framework Agreement on the Resumption of the Negotiating Process of January 1994 (A/49/61-S/1994/53, annex) and similar requests made by the parties in all agreements signed since then, the Secretary-General would restructure MINUGUA to verify all the agreements signed between the parties concerned in order to achieve greater certainty in the implementation process and to strengthen confidence in the consolidation of peace. The United Nations Mission for the Verification of Human Rights and of Compliance with the Commitments of the Comprehensive Agreements on Human Rights in Guatemala would become a component of the new Mission (MINUGUA). The functions of MINUGUA would comprise verification, good offices, advisory services and public information. In the performance of its expanded mandate, the Mission would be authorized to move and settle freely throughout the country, interview any person or entity freely and privately, and obtain relevant information. As requested by the parties, the duration of the Mission's mandate would be the same as that of the Implementation, Compliance and Verification Timetable, namely, four years, from 1997 to 2000.

D. Structure of the new Mission

5. The activities of the United Nations Mission for the Verification of Human Rights and of Compliance with the Commitments of the Comprehensive Agreement on Human Rights in Guatemala have been limited to verifying the Comprehensive Agreement on Human Rights and the human rights aspects of the Agreement on the Identity and Rights of Indigenous Peoples (A/49/882-S/1995/256, annex). In addition, the Mission has carried out relevant institution-building activities. Accordingly, the Mission's structure through 31 March 1997 reflected those tasks. The signing of the peace agreements will entail an expansion of the activities of the Mission to include verification of all agreements signed on 29 December 1996.

6. In line with General Assembly resolution 51/198 of 17 December 1996, in which the Assembly, inter alia, requested the Secretary-General to submit recommendations on how the structure and staffing of the Mission should be redesigned to enable the Mission to fulfil its new responsibilities after the signing of the Agreement on A Firm and Lasting Peace, the structure and staffing of the Mission have been reviewed.

7. Existing staff resources have been provided since 1995 on a temporary assistance basis in recognition of the time-limited and non-recurrent nature of the political mandate. The Secretary-General would propose continuing to utilize this mechanism to fund staff positions for the balance of the mandate. The proposed new structure as detailed in the report of the Secretary-General is summarized below.

8. MINUGUA would consist of 129 internationally recruited and 199 locally recruited staff. These would be complemented by 106 United Nations volunteers, 17 military advisers and initially 58 civilian police advisers. MINUGUA would be headed by a Chief of Mission, who would also act as the Special Representative of the Secretary-General. As indicated in the report of the Secretary-General, the entry into force of the peace agreements would require

/...

the creation of five separate verification areas, each of which would be headed by a Chief (at the P-5 level) who would report to the Chief of Mission. An Office of the Field Coordinator would be established. The Field Coordinator will assume full responsibility for coordinating the work of the regional offices throughout Guatemala. In addition, offices performing support functions to the Mission and the Special Representative of the Secretary-General would remain virtually unchanged. On this basis the Mission's structure is as indicated below:

- (a) Verification areas at mission headquarters:
 - (i) Human rights;
 - (ii) Indigenous affairs;
 - (iii) Social, economic and agrarian;
 - (iv) Strengthening of civilian power;
 - (v) Resettlement and integration;
 - (vi) Ceasefire (funded from peacekeeping operations assessment);
- (b) Office of the Field Coordinator;
- (c) Support services, consisting of the following offices:
 - (i) Spokesman's Office;
 - (ii) Legal Office;
 - (iii) Office of Public Information;
 - (iv) Technical Assistance Office;
 - (v) Administration.

9. As indicated in the report of the Secretary-General, the Mission will continue to require military liaison officers and civilian police observers in order to cover the military and police aspects of the agreements and to liaise with their Guatemalan counterparts. Accordingly, it was considered that the number of military liaison officers should remain at its current authorized strength of 17 (including the Senior Military Liaison Officer), while the number of civilian police observers would be reduced, as at 1 July 1997, to 38 (including the Senior Police Observer) from its current authorized strength of 53. In the new Mission, these officers will either be assigned to regional verification teams or work in specific verification areas such as those described in the paragraphs below.

10. The Office of the Chief of Mission (D-2) would be assisted by two Political Affairs Officers (P-4), one to liaise with United Nations Headquarters, the diplomatic community and the organizations within the United Nations system in

/...

Guatemala, and the other to liaise with Guatemalan institutions and organizations; a Research and Analysis Officer (P-2) and another Officer (P-2) to manage a database on the overall compliance with the commitments in the peace agreements. The Senior Police Observer and the Senior Military Liaison Officer will continue to be attached to this Office. The corresponding support staff would consist of one General Service and four Local level staff.

11. Each human rights verification area would consist of a Chief (P-5), supported by seven international staff, five legal officers (2 P-4, 2 P-3 and 1 P-2), two General Service and three Local level staff; and two United Nations volunteers.

12. The indigenous affairs verification area would consist of the Chief (P-5), two Indigenous Affairs Officers (P-4) to deal with customary law and discriminations issues, two P-3 (1 international and 1 local) to deal with community participation, land and cultural issues, supported by one General Service and five Local level staff; and two United Nations volunteers.

13. In the social, economic and agrarian verification area, the positions required would consist of the Chief (P-5), one macro-economist (P-4), one expert in gender issues (P-4), one labour law expert (P-3) and one expert in public administration reform (local P-3). The corresponding support staff would consist of four staff at the Local level and two United Nations volunteers. In addition, it is anticipated that assistance from organizations within the United Nations system and programmes with relevant expertise would be obtained.

14. The verification area related to the strengthening of civilian power and the role of the army in a democratic society would consist of the Chief (P-5), supported by four Professional (2 P-4, 1 P-3, 1 P-2) and five Local level staff. One staff at the P-4 level would deal with the verification of reform within the military. Two staff at the P-4 and P-2 levels would deal with reform of institutions (judiciary, legislature, etc.). Two military liaison officers, two civilian police observers and two United Nations volunteers will be attached to this area.

15. The resettlement and integration verification area would consist of the Chief (P-5), one P-4 to liaise with the international and national institutions responsible for the resettlement of displaced persons, one P-3 (local) to deal with the legal aspects of repatriation and documentation of ex-combatants, one military liaison officer, and one civilian police observer, supported by three Local level staff.

16. The Field Coordinator would be at the D-1 level. He will be assisted by a P-2 Officer to analyse and synthesize reports from the region, one General Service and two Local level staff and a United Nations volunteer. The Office of the Field Coordinator will be responsible for all activities in the field carried out through the eight regional offices (in Guatemala City, Quetzaltenango, Quiche, Huehuetenango, Coban, Petén, Solola and Zacapa); and six sub-offices (Escuintla, San Marcos, Nebaj, Barillas, Cantabal and Poptun). In addition, there are 15 Political Affairs Officers (at the P-3 level), 9 to assist the Field Coordinator at the regional offices (1 per office, except Guatemala City, which has 2 Political Affairs Officers to deal with the greater

/...

volume of work); and 6 to head the sub-offices. The 14 regional and subregional offices will be supported by 10 General Service and 78 Local level staff and 96 United Nations volunteers.

17. In addition to the above offices, the Mission will continue to be provided with a Legal Office consisting of one P-5 and one P-3, supported by one General Service staff; a Spokesman's Office consisting of one P-5, supported by one Local level staff; and a Technical Assistance Office consisting of one P-5 and one P-4, supported by two staff, one each in the General Service and Local level categories. The Chief of the Technical Assistance Office, at the P-5 level, will carry out liaison between the Mission and intergovernmental and bilateral donors and the other officer (P-4) will focus on the national and international non-governmental donor community.

18. The activities of the Office of Public Information would be merged with the former Human Rights Promotion and Education Unit in order to promote information, education and advocacy regarding the commitments within the agreements, the results of verification and its implementation. Positions in the Office will consist of a Chief (P-5); three Information Officers (2 P-3 and 1 P-2), supported by one General Service staff, three staff at the Local level and one United Nations volunteer.

19. The number and level of Professional staff in administration would be maintained (1 D-1, 1 P-5, 3 P-4, 6 P-3). Supporting staff will consist of 12 Field Service, 26 General Service and 88 Local level staff. The service will continue to provide administrative backstopping to the Mission in the areas of personnel, finance, general services, security, procurement, communications, transport and electronic data-processing.

20. Compared to the current positions funded under temporary assistance in the Mission, the restructured MINUGUA will require a net addition of 11 international Professional staff; a net reduction of 8 staff in the General Service and Field Service categories; and an increase of 59 Local level staff. Twenty-two local interpreters, heretofore provided to the Mission on a part-time basis, will now be required full time as a result of the expanded verification activities. The increase in Local level staff also reflects four local Professional staff, as outlined in the paragraphs above.

E. Estimated requirements for the expanded activities of the Mission for the periods from 1 April to 31 December 1997 and from 1 January to 31 March 1998

| | 1 April- 31 December 1997 | 1 January- 31 March 1998 |
|-------------------------------------|------------------------------|-----------------------------|
| (United States dollars) | | |
| Military liaison officers | 456 200 | 198 200 |
| Civilian police observers | 1 034 200 | 360 900 |
| Personal service contracts | 4 282 800 | 1 426 900 |
| Salaries and common staff costs | 10 904 100 | 3 741 300 |
| Mission subsistence allowance | 2 965 700 | 953 100 |
| Travel of staff | 104 500 | 35 000 |
| Rental and maintenance of premises | 873 300 | 266 300 |
| Rental of aircraft | 1 064 000 | 401 300 |
| Rental and maintenance of vehicles | 519 500 | 172 000 |
| Communications | 366 000 | 112 900 |
| Miscellaneous supplies and services | 273 600 | 91 200 |
| Freight and related costs | 45 000 | 15 000 |
| Public information | 240 000 | 80 000 |
| Furniture and equipment | <u>162 000</u> | <u>54 000</u> |
| Total | <u>23 290 900</u> | <u>7 908 100</u> |

21. A detailed breakdown and justification of MINUGUA requirements for the period from 1 April to 31 December 1997 are contained in annex I to the present document. The corresponding estimates for the period from 1 January to 31 March 1998, which have been estimated on the same basis as the period ending 31 December 1997, are also included in annex I.

22. Should the General Assembly adopt draft resolution A/51/L.69, the requirements for the period from 1 January to 31 March 1998 would be reflected in the proposed programme budget for the biennium 1998-1999. As noted in paragraph 1 (d) above, the Secretary-General has been requested to submit a report with his recommendations on the structure and staffing of the Mission after 31 March 1998. At the present stage, it is anticipated that monthly resource requirements for the balance of the programme budget for the biennium 1998-1999 would remain at approximately the same level indicated in the first quarter of 1998. However, it is too early at the present time to commit to a

/...

specific resource package, and in view of this, it is intended to return to the question in the autumn of 1998.

F. Contingency fund

23. As the activities relating to MINUGUA are of an extraordinary nature, they should continue to be dealt with, as was done on previous occasions, outside the procedures related to the contingency fund, as provided for in annex I, paragraph 11, to General Assembly resolution 41/213 of 19 December 1986.

G. Potential for absorption

24. No provision has been made in the programme budget for the biennium 1996-1997 under section 3, Peacekeeping operations and special missions, for the activities of MINUGUA from 1 April to 31 December 1997. The 1997 requirements are estimated at \$23,290,900. The total appropriation granted by the General Assembly for the activities of the Mission from 1 January 1996 to 31 March 1997 amounts to \$32,880,300. Expenditures during the same period are estimated at \$30,602,400. It would thus be possible to absorb \$2,277,900 from existing appropriations. The net requirements for the expanded activities of MINUGUA for the period from 1 April to 31 December 1997 are estimated at \$21,013,000 and \$7,908,200 for the period from 1 January to 31 March 1998.

25. Details of the appropriation required are contained in the table below:

/...

| | Appropriation | | Requirements | | Total | | Expenditures | | Commitment | |
|-------------------------------------|----------------------------------|-------|------------------------------|-------|------------------------|----------------------------------|----------------------------------|------------------------------|------------------------------|--|
| | 1 January 1996- 31 March 1997 | 744.3 | 1 April- 31 December 1997 | 456.2 | 1996-1997 1996-1997 | 1 January 1996- 31 March 1997 | 1 January 1996- 31 March 1997 | 1 April- 31 December 1997 | 1 April- 31 December 1997 | |
| Military liaison officers | | | | | 1 243.3 | 787.1 | | 499.0 | | |
| Civilian police observers | 2 253.4 | | 1 034.2 | | 3 173.5 | 2 139.3 | | 920.1 | | |
| Personal service contracts | 7 116.5 | | 4 282.8 | | 9 629.4 | 5 346.6 | | 2 512.9 | | |
| Salaries and common staff costs | 13 122.8 | | 10 904.1 | | 23 729.8 | 12 825.7 | | 10 607.0 | | |
| Mission subsistence allowance | 4 622.8 | | 2 965.7 | | 7 138.1 | 4 172.4 | | 2 515.3 | | |
| Travel of staff | 271.2 | | 104.5 | | 352.6 | 248.1 | | 81.4 | | |
| Consultants | 24.2 | | - | | 19.6 | 19.6 | | (4.6) | | |
| Public information | 345.1 | | 240.0 | | 459.3 | 219.3 | | 114.2 | | |
| Rental and maintenance of premises | 1 109.0 | | 873.3 | | 1 855.4 | 982.1 | | 746.4 | | |
| Rental of aircraft | 1 491.1 | | 1 064.0 | | 2 932.0 | 1 868.0 | | 1 440.9 | | |
| Rental and maintenance of vehicles | 602.3 | | 519.5 | | 1 209.7 | 690.2 | | 607.4 | | |
| Communications | 279.7 | | 366.0 | | 675.6 | 309.6 | | 395.9 | | |
| Miscellaneous supplies and services | 338.6 | | 273.6 | | 916.1 | 642.5 | | 577.5 | | |
| Freight and related costs | 279.6 | | 45.0 | | 215.5 | 170.5 | | (64.1) | | |
| Furniture and equipment | <u>279.7</u> | | <u>162.0</u> | | <u>343.4</u> | <u>181.4</u> | | <u>63.7</u> | | |
| Total | <u>32 880.3</u> | | <u>23 290.9</u> | | <u>53 893.3</u> | <u>30 602.4</u> | | <u>21 013.0</u> | | |

/...

H. Requirements arising from draft resolution A/51/L.69

26. Should the General Assembly adopt draft resolution A/51/L.69, resources in the amount of \$21,013,000 would be required under section 3 of the programme budget for the biennium 1996-1997. Resources relating to the biennium 1998-1999 will be requested in the context of the Secretary-General's proposals for the programme budget for the biennium 1998-1999.

I. Action required by the General Assembly

27. Should the General Assembly adopt draft resolution A/51/L.69, the Secretary-General would require authority to enter into commitments amounting to \$21,013,000 under section 3 of the programme budget for the biennium 1996-1997. Additional commitment authority of \$1,822,600 would also be required under section 32, Staff assessment, to be offset by the same amount under income section 1, Income from staff assessment.

28. The Secretary-General would intend to reflect any related requirements for adjustment of the existing appropriation in the context of the final performance report of the programme budget for the biennium 1996-1997 to be presented to the General Assembly at its fifty-second session.

ANNEX I

Budget estimates for the period from 1 April 1997 to
 31 March 1998

(United States dollars)

| | <u>1 April to 31 December 1997</u> | <u>1 January to 31 March 1998</u> |
|--|--|---------------------------------------|
| A. <u>Personnel costs</u> | | |
| <u>Military liaison officers</u> | 456 200 | 198 200 |
| <p>The requirements relate to mission subsistence allowance (\$392,500), clothing allowance (\$2,200) and death and disability compensation (\$25,500) for 17 military liaison officers deployed in the mission area. Of the 17, 12 are expected to rotate between the period from 1 April to 31 December. Related travel for deplacement and emplacement of military observers is estimated at \$36,000.</p> | | |
| <u>Civilian police observers</u> | 1 034 200 | 360 900 |
| <p>The estimates under this heading relate to monthly mission allowance for 53 civilian police for the period from 1 April to 30 June 1997 (\$395,500) and for 38 civilian police for the period from 1 July to 31 December 1997 (\$573,300), and clothing allowance (\$5,400). During the next mandate period, 20 civilian police will rotate. The related provisions for deplacement and emplacement are estimated at \$60,000.</p> | | |
| <u>Personal service contracts</u> | 4 282 800 | 1 426 900 |
| <p>The estimates under this heading relate to the cost of contractual arrangements in respect of 106 United Nations Volunteers who are engaged in various verification activities (\$4,006,800). The contractual arrangements of \$4,200 per month include travel, insurance and other allowances. Included in the estimates are provisions of \$276,000 for contractual security services of security guards throughout the mission area.</p> | | |

/...

| | <u>1 April to 31 December 1997</u> | <u>1 January to 31 March 1998</u> |
|--|--|---------------------------------------|
| <u>International and local staff</u> | 13 974 300 | 4 729 400 |

This provision would cover salaries and common staff costs of 328 staff: 129 international staff (71 in the Professional category and above, 46 General Service and 12 Field Service) and 199 local staff (4 in the Professional category and 195 General Service (Local level)). Monthly subsistence allowance is based on daily rates of \$82 per day for staff already in the mission area. For the 11 new staff in the Professional category, the estimates are based on \$107 per day for the first 30 days and \$82 per day thereafter. An approximately 22 per cent delayed recruitment factor has been applied to the cost of salaries and common staff costs of the 10 new Professional staff. In addition, provisions are made for consultation and coordination travel of staff from Headquarters to the mission area and from the mission area to Headquarters, as well as regional and local travel of staff (\$104,500). The breakdown of provisions under this heading is as follows:

| | <u>1997</u> | |
|------------------------------------|-------------|-----------|
| Salaries (international and local) | 7 298 400 | |
| Common staff costs | 3 605 700 | |
| Mission subsistence allowance | 2 965 700 | |
| Other official travel | 104 500 | |
| | <hr/> | <hr/> |
| Subtotal A, personnel costs | 19 747 500 | 6 715 400 |

| | |
|--------------------------------|-------------------------------|
| 1 April to 31 December 1997 | 1 January to 31 March 1998 |
|--------------------------------|-------------------------------|

B. Operational costs

| | | |
|---|---------|---------|
| <u>Rental and maintenance of premises</u> | 873 300 | 266 300 |
|---|---------|---------|

The estimated resources relate to rented premises for the mission headquarters and the regional and subregional offices throughout Guatemala (\$454,900). Included in the estimates are provisions for warehouse, parking and space for repeater sites. Provision is also made for one-time alteration costs to consolidate all of the headquarters units within one building (\$175,000); minor alterations for existing premises and communication sites (\$76,400); utilities (\$58,100); fuel for generators (\$21,600); maintenance services (\$60,300); and maintenance and generator supplies (\$27,000).

| | | |
|-------------------------------------|-----------|---------|
| <u>Rental of aircraft</u> | 1 064 000 | 401 300 |
|-------------------------------------|-----------|---------|

Resources under this heading relate to the continuation of the rental of one Twin Otter fixed-wing aircraft for nine months to facilitate travel within Guatemala and to provide for emergencies, including medical evacuations. Estimates are based on a fixed monthly rate of \$27,000 for 20 flight hours per month (\$243,000) and 7 additional hours per month at a rate of \$1,206 per hour (\$76,000), plus insurance and allowances (\$70,000). In order to gain access to remote areas impossible to reach by vehicle or fixed-wing aircraft, provision has been made for essential use of a medium tactical utility helicopter for 60 hours per month at a fixed monthly rate of \$75,000 per month (\$675,000).

/...

| | 1 April to 31 December 1997 | 1 January to 31 March 1998 |
|--|--------------------------------|-------------------------------|
|--|--------------------------------|-------------------------------|

| | | |
|---|---------|---------|
| <u>Vehicles and related costs</u> | 519 500 | 172 000 |
|---|---------|---------|

The estimated requirements under this heading relate to the rental, as required, of trucks or other related vehicles for transporting heavy equipment throughout the mission area (\$8,300). Estimates are based on approximately two days per month at an estimated cost of \$460 per day. Repairs, maintenance and spare parts for the full fleet of 214 vehicles in the mission area are estimated at \$295,000; local and worldwide insurance at \$24,700; and petrol, oil and lubricants at \$191,600.

| | | |
|-----------------------------|---------|---------|
| <u>Communications</u> | 366 000 | 112 900 |
|-----------------------------|---------|---------|

Requirements under this heading relate to INMARSAT and INTELSAT charges for lines and usage (\$118,800), telephone (\$54,300) and pouch and other mail services (\$9,000). Included in the estimates are spare parts and supplies required to maintain or replace faulty parts of various pieces of communications equipment (\$77,400), as well as for the rental, maintenance and servicing of communications equipment by outside contractors (\$106,500).

| | | |
|--|---------|--------|
| <u>Miscellaneous supplies and services</u> | 273 600 | 91 200 |
|--|---------|--------|

The estimates relate to miscellaneous services in the amount of \$99,900, including maintenance of furniture and office equipment (\$36,000); medical treatment, including claims and adjustments (\$48,600); and official hospitality and functions (\$6,300). The cost of miscellaneous supplies is estimated at \$182,700 and would cover stationery and office supplies (\$36,900); medical supplies (\$18,000); sanitation and cleaning materials (\$14,400); electrical supplies (\$10,800); subscriptions (\$6,300); and other miscellaneous supplies, including electronic data-processing software and licences, security supplies, and other miscellaneous supplies, as required (\$66,600).

| | <u>1 April to</u> <u>31 December 1997</u> | <u>1 January to</u> <u>31 March 1998</u> |
|---|--|---|
| <u>Freight and related costs</u> | 45 000 | 15 000 |
| <p>The requirements under freight and related costs would cover the cost of anticipated freight charges between the mission headquarters and the regional offices and suboffices, and between New York and Guatemala City.</p> | | |
| <u>Public information</u> | 240 000 | 80 000 |
| <p>The peace accords cite public information as one of the four main functions necessary to undertake activities related to verification, good offices and advisory services. Provisions under this heading would cover radio campaigns and spots, including the production and broadcasting of radio programmes in Spanish and in indigenous languages throughout the country (\$100,000); the production of specialized videos on the work of the Mission (\$60,000); and the production and dissemination of publications (\$15,000). Provisions are also made for contractual services for press monitoring, photographic services, advertising and promotion; and bimonthly supplements in local newspapers on the activities of MINUGUA, posters and special events (\$65,000).</p> | | |
| <u>Furniture and equipment</u> | 162 000 | 54 000 |
| <p>Requirements under this heading relate to the acquisition of miscellaneous parts and spares for office equipment and furniture.</p> | | |
| Subtotal B, operational costs | <u>3 543 400</u> | <u>1 192 700</u> |
| Total costs | <u><u>23 290 900</u></u> | <u><u>7 908 100</u></u> |

ANNEX II

Required number and level of staff

| | D-2 | D-1 | P-5 | P-4 | P-3 | P-2 | Sub- total | FS | GS | Sub- total | Total, inter- national staff | National Officer | | | Total, local staff | UNV |
|--------------------------------------|-----|-----|-----|-----|-----|-----|---------------|------|----|---------------|---------------------------------------|---------------------|-----|---------------|--------------------------|-----|
| | | | | | | | | | | | | P-3 | P-2 | Sub- total | | |
| Office of the Director of Mission | 1 | - | - | 2 | - | 2 | 5 | - | 1 | 1 | 6 | - | - | - | 4 | 4 |
| Verification areas | | | | | | | | | | | | | | | | |
| Human rights | - | - | 1 | 2 | 2 | 1 | 6 | - | 2 | 2 | 8 | - | - | - | 3 | 3 |
| Indigenous affairs | - | - | 1 | 2 | 1 | - | 4 | - | 1 | 1 | 5 | - | 1 | - | 4 | 5 |
| Social, economic and agrarian | - | - | 1 | 2 | 1 | - | 4 | - | - | - | 4 | - | 1 | - | 4 | 5 |
| Strengthening of civilian power | - | - | 1 | 2 | 1 | 1 | 5 | - | - | - | 5 | - | - | - | 5 | 5 |
| Resettlement and integration | - | - | 1 | 1 | - | - | 2 | - | - | - | 2 | - | 1 | - | 2 | 3 |
| Ceasefire | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Office of the Field Coordinator | - | 1 | - | - | - | 1 | 2 | - | 1 | 1 | 3 | - | - | - | 2 | 2 |
| Subtotal | 1 | 1 | 5 | 11 | 5 | 5 | 28 | - | 5 | 5 | 33 | 3 | - | 3 | 24 | 27 |
| Regional offices | | | | | | | | | | | | | | | | |
| Regional coordinators | - | - | - | 8 | 6 | - | 14 | - | 10 | 10 | 24 | - | - | - | 78 | 78 |
| Political Affairs/Operations Officer | - | - | - | - | 9 | - | 9 | - | - | - | 9 | - | - | - | - | - |
| Subtotal | - | - | - | 8 | 15 | - | 23 | - | 10 | 10 | 33 | - | - | - | 78 | 78 |
| Other support offices | | | | | | | | | | | | | | | | |
| Senior military liaison | - | - | - | - | - | - | - | - | 1 | 1 | 1 | - | - | - | - | - |
| Senior police liaison | - | - | - | - | - | - | - | - | 1 | 1 | 1 | - | - | - | - | - |
| Spokesperson's Office | - | - | 1 | - | - | - | 1 | - | - | - | 1 | - | - | - | 1 | 1 |
| Legal Office | - | - | 1 | - | 1 | - | 2 | - | 1 | 1 | 3 | - | - | - | - | - |
| Technical Assistance Office | - | - | 1 | 1 | - | - | 2 | - | 1 | 1 | 3 | - | - | - | 1 | 1 |
| Office of Public Information | - | - | 1 | - | 2 | 1 | 4 | - | 1 | 1 | 5 | - | 1 | 1 | 3 | 4 |
| Administration | - | 1 | 1 | 3 | 6 | - | 11 | 12 | 26 | 38 | 49 | - | - | - | 88 | 88 |
| Subtotal | - | 1 | 5 | 4 | 9 | 1 | 20 | 12 | 31 | 43 | 63 | - | 1 | 1 | 93 | 94 |
| Total staff required | 1 | 2 | 10 | 23 | 29 | 6 | 71 | 12 | 46 | 58 | 129 | 3 | 1 | 4 | 195 | 199 |
| Staff previously authorized | 1 | 2 | 8 | 15 | 26 | 8 | 60 | 27 | 39 | 66 | 126 | - | - | - | 140 | 140 |
| Additional required | - | - | 2 | 8 | 3 | (2) | 11 | (15) | 7 | (8) | 3 | 3 | 1 | 4 | 55 | 59 |