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PROPOSED PROGRAMME BUDGET FOR THE BIENNIUM 1982-1983

International Trade Centre

Note by the Secretary-General

The International Trade Centre (ITC) is operated jointly by UNCTAD and GATT on a continuing basis and in equal partnership, in accordance with General Assembly resolution 2297 (XXII) of 12 December 1967. The United Nations share of the Centre's requirements for the biennium 1982-1983 is presented under section 16 of the Secretary-General's proposed programme budget. The Centre's budget (ITC/OED/BUD/9/Rev.1), which is prepared by the Executive Director, is annexed, in order to facilitate the Committee's consideration of section 16.

* A/36/50.

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INTRODUCTION BY THE EXECUTIVE DIRECTOR

1. The proposed programme budget of the International Trade Centre UNCTAD/GATT for the biennium 1982-1983 is submitted herewith for consideration by the General Assembly of the United Nations and the CONTRACTING PARTIES to the General Agreement on Tariffs and Trade (GATT) of their respective shares of the expenses of the Centre.

2. By Resolution 2297 (XXII) of 12 December 1967, the United Nations General Assembly approved the accord establishing the International Trade Centre, effective 1 January 1968, to be operated jointly by the United Nations Conference on Trade and Development (UNCTAD) and the General Agreement on Tariffs and Trade (GATT) on a continuing basis and in equal partnership. The CONTRACTING PARTIES to the GATT took a parallel decision on 22 November 1967 (GATT Document SR/24/14). These decisions were taken with a view to integrating the resources and activities of UNCTAD and GATT in the field of trade promotion. The Centre's mandate as the focal point institution for all United Nations technical assistance activities in the trade promotion field was reaffirmed in Resolution 1819 (LV), adopted by the United Nations Economic and Social Council on 9 August 1973. In November 1974 the United Nations General Assembly confirmed the legal status of the Centre as being that of a joint subsidiary organ of the United Nations and GATT. 1/

3. The main function of the Centre is to help developing countries to improve their international trade performance through export expansion and diversification and increased economy and efficiency in import procurement. The Centre therefore assists them in formulating and implementing technical cooperation activities in the following ten areas:

- institutional infrastructure at the national level
- export market development
- specialized national trade promotion services
- multinational trade promotion
- import operations and techniques
- manpower development for trade promotion
- special programme of technical cooperation with the least developed countries
- trade promotion oriented to rural development
- technical cooperation with national chambers of commerce
- follow-up action on the multilateral trade negotiations.

1/ See documents A/C.5/1604, A/C.5/1533 and A/9608/Add.9

4. The proposed programme budget for the biennium 1982-1983 should be considered in the context of the work programme presented in detail in document ITC/AG/(XIV)/71. During the present biennium the ITC programme has been reviewed in the 1980 Session of the JAG and during the 1981 meeting of the Technical Committee of the Joint Advisory Group on the International Trade Centre UNCTAD/GATT, which is the main inter-governmental body responsible for reviewing annually the policy and work programme of the Centre. The Joint Advisory Group's recommendations on the Centre's work priorities are contained in documents ITC/AG/XIII/68, and ITC/AG/TC.1(X)/3 transmitted to the governing bodies of UNCTAD and GATT, in accordance with normal practice, for final adoption. However, all the priorities recommended by the inter-governmental policy organs in 1980 and 1981 could not be taken into account in the preparation of this programme budget. It is therefore clear that without any increases in regular budget resources or in extra-budgetary resources, ITC will not be in a position to meet all the requirements and needs of developing countries in the field of technical cooperation in trade promotion, as they are reflected in ITC's Medium-Term Plan 1981-1983.

5. The attention of the budgetary organs should also be drawn to the creation through redeployment of a separate Division of Inter-regional activities and the reinforcement of the programme planning function by the establishment of a Programme Planning and Monitoring Section within the Division of Programme, Resources and External Relations.

6. These changes are reflected in the programme budget structure, which for the biennium 1982-1983 will include the following:

- policy making organs
- general management
- planning, programming and budgeting
- technical cooperation operations
- trade promotion research and services
- programme support services

EXPLANATORY NOTES

General

The rate of exchange between the US dollar and the Swiss franc used for the 1982-1983 estimates is 1.71.

A rate of inflation of 5% per year for 1982 and 1983 has been projected for all items (except salary items).

In the table entitled "Expenditure Estimates for 1982-1983" figures in columns (c), (d), (e), (f) and (g) have been calculated at 1.71 S. Fr. per US dollar to facilitate comparison and analysis.

010 - Established posts US \$ 11,199,900

The cost of established posts has been calculated on the basis of United Nations standard salary costs for Geneva (UNCTAD), with a 5% deduction for the turnover factor for the existing professional posts.

The request for three General Service posts stems from ITC's work and responsibilities in its new building, to ensure the proper maintenance, security of goods and persons on the one hand, and to ensure the smooth operation and functioning of telephone communications on the other hand. In the latter case it must be noted that contrary to expectation the Swiss authorities were unable to supply the number of lines necessary to distribute automatically incoming calls without the manual intervention of the telephone operators.

The new posts requested are:

- 1 Maintenance Worker
- 1 Receptionist/Guard
- 1 Telephone Operator

No delayed recruitment factor has been applied to the cost of these proposed new General Service posts, the need for which arises from occupancy, in 1981, by the Centre of its new premises at Montbrillant.

020 - Temporary Assistance for Meetings US \$ 166,000

The amount requested is intended to cover the costs of servicing (typing, translation, interpretation, etc.) the Fifteenth and Sixteenth Sessions of the Joint Advisory Group on the International Trade Centre UNCTAD/GATT and of its Technical Committee, which in 1982 and 1983 will be meeting for a total duration of fifteen days. The amount requested does not include costs of translation and interpretation in Arabic requested by some member states. The amount shown as negative growth (US \$ 31,700) results from the decision to maximise the utilization of existing staff resources for the typing and reproduction of documents for these two meetings.

030 - General Temporary Assistance US \$ 441,200

The provision requested for the biennium 1982-1983 will cover the costs of:

	<u>US \$</u>
a) translation, revision and typing of:	
- 800 pages for the International Trade FORUM in two languages	62,400
- 800 pages for two major publications in two languages	62,400
- 400 pages for two major publications in one language	31,200
- 400 pages of miscellaneous documents	31,200
Sub-total	<u>187,200</u>
b) replacement for sick leave, maternity leave and additional temporary staff for peak periods. Despite the increase in the maternity leave entitlements it has been possible to maintain this provision at its 1979-1980 level.	254,000
	<u>441,200</u>

The reduction shown in the negative growth also takes into account the decision to produce two publications in one language instead of three languages.

100 - Common Staff Costs US \$ 2,910,500

This item represents 26% of the cost of established posts.

200 - Travel on Official Business US \$ 246,100

The amount requested would cover the anticipated travel requirements which will average thirty intercontinental travels and fifty trips within Europe each year. Requirements cover attendance at meetings of United Nations bodies, conferences and panels; consultations with national and regional trade authorities concerned with trade promotion; consultations with officials at United Nations headquarters and at the headquarters of regional commissions; representation of ITC at intergovernmental and non-governmental meetings and conferences on trade and trade promotion. The total resources requested under this object of expenditure reflect a decrease of US \$ 55,000 which will be achieved through streamlining procedures relating to travel authorizations and better planning to allow for multi-purpose travels.

340 - Printing US \$ 310,300

The following publications and documents will be printed in 1982-1983:

	<u>US \$</u>
8 issues of FORUM in three languages	218,100
2 publications of approximately 200 pages each in three languages	56,200
2 publications of approximately 200 pages each in one language	28,100
Miscellaneous printing	7,900
	<hr/>
	310,300
	=====

The negative growth (US \$ 55,000) corresponds mainly to the reduction in production costs of publishing two of the four publications in one language instead of three.

General Operating Services

410-420 - Rental and maintenance of premises/utilities US \$ 2,297,200

The move to the new building at rue Montbrillant is taking place in stages, in March and April 1981, in accordance with the completion of the building. The reason for this staggered move is twofold:

- a) the International Labour Office was in dire need of office space and requested ITC to vacate one third of the space at the beginning of March 1981, and
- b) the new building will not be entirely completed before May 1981 at the earliest.

The initial rent of S.Fr. 1,164,000 (US \$ 680,702) per annum for the whole building has been increased as from 1980 by S.Fr. 64,000 which represents the difference between the prevailing bank rate for Switzerland of 4.5% at the time the rental was calculated on the basis of the first mortgage then amounting to S.Fr. 8,000,000 and the rate of 5.25% (+0.75%) prevailing for all new constructions since October 1980 on the first mortgage now adjusted to S.Fr. 8,500,000. This recent development together with the delayed impact of the rental costs of office space and covered parking has been incorporated into the revalued base shown in column (c) of the Expenditure Estimates' table under 410-420 - Rental and maintenance of premises/utilities.

It must be noted in this connection that the Convention entered into between FIPOI and ITC in 1978 provided for the rental to be adjusted in accordance with any variations in the bank rate applicable to the first mortgage. Until the building is completed and final cost figures are known FIPOI cannot supply any information concerning the effect of a possible second mortgage on the rent payable by ITC.

Inflation of 5% per year has been applied to all the above estimates. However, a one time inflation of 5% has been applied to Minor alterations for 1982.

The total adjusted rent of S.Fr. 1,228,000 per annum for the whole building includes 3,100 square meters of underground parking space. It is recalled that the gross outlay of the building breaks down as follows:

7,391 square meters of office space and 592 square meters of storage space, resulting in a total of 7,983 square meters, the cost of which was initially estimated at S.Fr. 129.00 per annum. The underground parking space was originally estimated on the notional basis of 141 parking spaces at S.Fr. 80.00 per space per month. In 1979 it was anticipated that the 3,100 square meters of underground space would accommodate 141 parking spaces as stated in ITC's 1980-1981 budgetary estimates. ^{1/} It has since proved that due to the design of the building, and for reasons of site security (building of an additional separation wall) the number of rentable parking spaces has been reduced from 141 to 117. The distribution of parking spaces will now be as follows:

- 113 parking spaces for rental to staff and sub-tenants
- 4 parking spaces for official cars.

The reduction in rentable parking spaces (137 to 113) will decrease the expected income from rental of parking spaces from S.Fr. 65,760 to S.Fr. 54,240 per annum. In view of the reduction in available parking space, and because of the scarcity of public parking in the vicinity of the new building, it is proposed to include in the total provision for rental an amount of S.Fr. 18,900 per annum to cover free parking outside the building for staff and visitors. It is recalled that from the outset it had been anticipated that the original 141 parking spaces would not be sufficient to cover ITC's needs.

The annual income from sub-letting one floor and agency rentals (1,100 square meters) at S.Fr. 225.00 per square meter is estimated at S.Fr. 247,500. The total annual income which may be offset against the gross outlay for the building and outside parking of S.Fr. 1,246,900 would amount to S.Fr. 301,740.

^{1/} ITC/OD/BUD/7 of April 1979

The breakdown of estimated expenditures and estimated income under this heading at revised 1981 rates would thus be:

	<u>S. Fr.</u>	<u>US \$</u>
7,983 m2 at S.Fr. 139.76 per sq. meter per annum	2,231,360	
117 underground parking spaces at S.Fr. 960 per space per annum	224,640	
45 spaces of outside parking at S.Fr. 420 per space per annum	37,800	
Cleaning at S.Fr. 282,360 per annum	564,720	
Maintenance at S.Fr. 69,250 per annum	138,500	
Electricity, water and fuel at S.Fr. 217,000 per annum	434,000	
	<hr/> 3,631,020	
Minor alterations	20,000	
	<hr/> 3,651,020	<hr/> 2,135,100
 <u>LESS</u>		
Sub-rental of 1,100 m2 at S.Fr. 225.00 per m2/p.a.	(495,000)	
Rental of parking spaces (113 at S.Fr. 54,240 p.a.)	(108,480)	
	<hr/> (603,480)	
<u>NET COST</u>	<hr/> 3,047,540	<hr/> 1,782,187
	=====	=====

430 - Rental and maintenance of equipment US \$ 225,100

The provision requested will cover the regular maintenance and rental of the increased stock of office equipment, internal reproduction and miscellaneous equipment.

440 - Communications US \$ 698,300

The amount requested covers telephone and telex charges, telephone installation, postage and pouches. It also includes the rental of the switchboard and the desk telephones. Although charges for local calls were previously absorbed in the rental of office space, in the ILO building, no increase is foreseen under this item.

450 - Hospitality US \$ 4,300

Since most of the cost related to the inauguration of the new building will be borne by the owner, no increase has been requested under this item.

490 - Miscellaneous services US \$ 173,900

The additional amount requested under this item is intended to cover the increased costs of general insurance and of contractual services (mainly security during nights and weekends) for the new building. It also includes the non-recurrent costs of US \$ 10,000 for internal removals which are bound to occur during the initial period of installation in the new premises.

500 - Supplies and materials US \$ 395,000

The provision covers standard stationery and office supplies, internal reproduction supplies, including photocopy and special supplies (US \$ 279,900). It also includes the cost of books, periodicals, newspapers, etc. (US \$ 115,100), to be purchased for the Documentation Section.

600 - Furniture and Equipment US \$ 109,100

The provision under this item will cover the replacement of old typewriters and other office machines as well as the limited purchase of furniture and fixtures for certain areas in the new building such as entrance and reception halls, open plan offices.

COMMENTS ON EXTRABUDGETARY RESOURCES

1. Extrabudgetary resources have been classified, in accordance with the standard format for the programme budget, into three categories:

- a) Support Costs (ex Overheads)
- b) Substantive Activities (General Trust Funds)
- c) Operational Projects

Since these categories are not altogether suitable for the Centre's situation, a word of explanation is needed.

a) Support Costs (ex Overheads) are those directly related to the provision of administrative and substantive backstopping of technical cooperation projects. It is relevant to point out that exchange rate fluctuations continue to have a serious adverse effect on the real value of the support costs being reimbursed to ITC, especially since ITC does not benefit from any additional reimbursement as, for example, through the flexibility provisions made by UNDP for small executing agencies. Furthermore, the decision of UNDP Governing Council at its 27th Session to reduce the rate of support costs from 14 to 13 per cent will further enlarge the gap between the amount of reimbursed costs and the actual costs of support functions provided to technical cooperation activities.

b) General Trust Funds provide support to the development by ITC of the sub-programmes recommended by the intergovernmental policy organs, especially during the initial phase of the building up of the new sub-programmes, when the Centre itself has to undertake some research and development work in order to gear itself to providing technical assistance in these areas. These trust funds are not directly linked to the substantive or administrative support of technical co-operation projects and should be regarded as providing the means for the development of ITC's substantive capabilities, even though they are reported in the programme budget under the standard heading "Substantive Activities", for want of a more appropriate title under which they could be classified.

c) Project Trust Funds, on the other hand, finance technical co-operation projects. These funds, which are derived from voluntary contributions constitute the main bulk of the funds used by ITC for the implementation of technical cooperation projects at the national, regional and inter-regional levels. This category of funds are reported under "Operational Projects" in which are also included those UNDP financed projects for which ITC, in agreement with UNCTAD, is the de facto executing agency and Special Purpose Trust Funds.

The purposes for which Special Purpose Trust Funds can be used are circumscribed by specific conditions and objectives agreed with donors and are no longer used for programme development as in previous years. Experience has shown that given their nature these Trust Funds should be assimilated to Project Trust Funds. Consequently the Special Purpose Trust Funds are now reported in this document under "Operational Projects".

SUB-PROGRAMMES

Sub-programme 11 - Policy making organs

The policy making organ is the Joint UNCTAD/GATT Advisory Group of the International Trade Centre which was constituted by decision of the governing bodies of UNCTAD and GATT, when establishing the joint Centre, with the same terms of reference as the original GATT Advisory Group, namely to review the activities of the Centre and to formulate recommendations to the governing bodies on the Centre's future work programme.

The Joint Advisory Group meets annually, and relies on a Technical Committee, which is composed of trade promotion experts, for an in-depth review and discussion of the substantive aspects of the Centre's work programme and organizational structure.

Sub-programme 21 - General Management

This sub-programme encompasses the functions of the Executive Director and his immediate staff, which include overall policy direction, management, coordination and leadership necessary for the accomplishment of regular and extra-budgetary programmes and activities falling within the purview of ITC.

Sub-programme 31 - Planning, Programming and Budgeting

This sub-programme provides the management of ITC with analyses and studies designed to assist in:

- the establishment of the technical cooperation programmes and activities of the ITC to be proposed to the Joint Advisory Group;
- the allocation of resources for implementing those programmes and activities;
- monitoring and control of programme delivery under all sources of funds;
- improvement of efficiency in the use of resources;
- budgetary control under all sources of funds.

The sub-programme is geared to ensure effective relations with funding agencies and donors within and without the United Nations system, and to improve the quality and quantity of technical cooperation activities.

Sub-programme 41 - Technical Cooperation Operations

This sub-programme is divided into two programme elements:

- regional and country activities
- inter-regional activities

It is geared to assist in preparing and implementing projects of technical cooperation in trade promotion financed from extra-budgetary resources; to arrange for and administer the delivery of international inputs; to programme and monitor project activities; to provide operational support and substantive guidance to all projects of technical cooperation at country, regional and inter-regional levels.

Sub-programme 51 - Trade Promotion Research and Services

This sub-programme consists of basic research in manpower development, marketing, and market and product development; collection and maintenance of technical documentation and reference materials, and the provision of library and reference services; research and dissemination through publications or other media of information on markets, supply and demand situations, trade channels, training methodology, as well as on subjects not specifically related to products or markets.

Sub-programme 61 - Programme Support Services

This sub-programme is divided into two programme elements as follows:

- Administrative and General Services
- Personnel Services

Administrative and General Services include support services in finance and accounts; procurement and purchasing; mailing, distribution of publications; editing; reprography and control of documents. It also encompasses general and operating services.

Personnel services encompass prospection, selection, recruitment and placement of staff; personnel administration; advisory services to line management and individual officials on personnel matters; development of training and staff development policies; conduct of staff-management relations; job classification and grading of posts; administration of staff allowances; staff welfare and counselling services; development of personnel policy and its coordination with the United Nations.

Some of the above mentioned services are provided in part by UNOG administrative servicing units.

TABLES AND CHARTS

Table 1

INTERNATIONAL TRADE CENTRE UNCTAD/GATT

Expenditure estimates for 1982-1983

(In thousands of US dollars)

Object of expenditure	Revised estimates 1980-1981	Revalued base 1980-1981	Proposed growth 1982-1983				Inflation in 1982-1983	Total estimate 1982-1983 (c+g+h)
			Negative growth	Positive growth		Net growth (e+f-d)		
				Recurrent	Non-recurrent			
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
010-Established posts	10,425.7	10,384.2	-	171.0	-	171.0	644.7	11,199.9
020-Temp. ass.for meetings	187.4	186.0	(31.7)	-	-	(31.7)	11.7	166.0
030-Gen. temp. assistance	508.8	505.0	(95.0)	-	-	(95.0)	31.2	441.2
050-Overtime & night diff.	44.8	44.4	-	-	-	-	3.4	47.8
100-Common staff costs	2,710.7	2,700.2	-	44.4	-	44.4	165.9	2,910.5
200-Other off.travel of staff	285.8	283.7	(55.0)	-	-	(55.0)	17.4	246.1
340-Ex.printing & binding	346.0	343.4	(55.0)	-	-	(55.0)	21.9	310.3
394-External Audit	30.0	29.7	-	-	-	-	2.3	32.0
410/420-Rent.& maint. of premises	1,741.4	2,123.5	-	-	11.7	11.7	162.0	2,297.2
430-Rent.& maint.of equipment	210.8	209.2	-	-	-	-	15.9	225.1
440-Communications	653.9	649.0	-	-	-	-	49.3	698.3
450-Hospitality	4.6	4.5	(0.5)	-	-	(0.5)	0.3	4.3
490-Misc. Services	223.6	129.1	-	22.5	10.0	32.5	12.3	173.9
500-Supp. & Materials	370.6	367.8	(0.7)	-	-	(0.7)	27.9	395.0
600-Furniture & Equipment	199.5	101.4	-	-	-	-	7.7	109.1
Total	17,943.6	18,061.1	(237.9)	237.9	21.7	21.7	1,173.9	19,256.7

Table 1 (Cont'd)

INTERNATIONAL TRADE CENTRE UNCTAD/GATT

Established posts: Staffing table requirements

Post status	Professional and above							General Service			Grand total	
	ASG	D.2	D.1	P.5	P.4	P.3	P.2/1	Total	G.7	G.6/1		Total
A	1	1	4	13	17	14	11	61	1	73	74	135
B	-	-	-	-	-	-	-	-	-	3	3	3
C												
D												
E												
F												
Total	1	1	4	13	17	14	11	61	1	76	77	138

- A - existing post
- B - new posts
- C - reclassification of existing post
- D - conversion from temporary assistance
- E - redeployment of existing post
- F - transfer from extra-budgetary resources

Table 2

ANALYSIS OF REAL GROWTH (AT 1980 RATES)

(In thousands of US dollars)

1.	Revised base at 1980 costs		17,943.6
2.	Revalued base at 1980 costs		18,061.1
3.	Less: negative growth	(237.9)	
4.	Plus: positive growth (recurrent only)	237.9	
5.	Plus: delayed recruitment factor for new posts	- <u>1/</u>	
6.	Total growth	-	
7.	Per cent real growth: 6 over 2		0.00%

1/ As posts are needed from 01.01.82 the three (3) new posts have been calculated at full cost. There is, therefore, no delayed recruitment factor.

Table 3.1

POLICY MAKING ORGANS

Expenditure estimates for 1982-1983

(In thousands of US dollars)

Object of expendi- ture	Revised estimates 1980- 1981	Revalued base 1980- 1981	Proposed growth 1982-1983			Net growth (e+f-d)	Inflation in 1982-1983	Total estimate 1982-1983 (c+g+h)
			Negative growth	Positive growth recur- rent	Non- recurrent			
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
020-Temp.ass. for meetings	187.4	186.0	(31.7)	-	-	(31.7)	11.7	166.0
490-Misc.services	20.6	11.9	-	-	-	-	0.9	12.8
Total	208.0	197.9	(31.7)	-	-	(31.7)	12.6	178.8

Table 3.2

GENERAL MANAGEMENT

Expenditure estimates for 1982-1983

(In thousands of US dollars)

Object of expenditure (a)	Revised estimates 1980-1981 (b)	Revalued base 1980-1981 (c)	Proposed growth 1982-1983			Net growth (e+f-d) (g)	Inflation in 1982-1983 (h)	Total estimate 1982-1983 (c+g+h) (i)
			Negative growth (d)	Positive recur- rent (e)	Non- recurrent (f)			
010-Estab. posts	1,876.6	1,872.0	-	-	-	-	116.1	1,988.1
030-Gen. temp. assistance	87.0	87.0	-	-	-	-	6.6	93.6
100-Comm. staff costs	488.7	486.9	-	-	-	-	29.9	516.8
200-Other off. travel of staff	70.9	70.4	(13.6)	-	-	(13.6)	4.4	61.2
340-Ex. printing & binding	239.4	239.0	(28.9)	-	-	(28.9)	15.9	226.0
450-Hospitality	4.6	4.5	(0.5)	-	-	(0.5)	0.3	4.3
Total	2,767.2	2,759.8	(43.0)	-	-	(43.0)	173.2	2,890.0

Established posts: Staffing table requirements

Post status	Professional and above							General Service			Grand total	
	ASG	D.2	D.1	P.5	P.4	P.3	P.2/1	Total	G.7	G.6/1		Total
A	1	1	-	-	1	1	3	7	1	19	20	27
B												
C												
D												
E												
F												
Total	1	1	-	-	1	1	3	7	1	19	20	27

- A - existing post
- B - new posts
- C - reclassification of existing post
- D - conversion from temporary assistance
- E - redeployment of existing post
- F - transfer from extra-budgetary resources

Table 3.3

PLANNING, PROGRAMMING AND BUDGETING

Expenditure estimates for 1982-1983

(In thousands of US dollars)

Object of expenditure (a)	Revised estimates 1980-1981 (b)	Revalued base 1980-1981 (c)	Proposed growth 1982-1983			Net growth (e+f-d) (g)	Inflation in 1982-1983 (h)	Total estimate 1982-1983 (c+g+h) (i)
			Negative growth (d)	Positive recur- rent (e)	Non- recurrent (f)			
010-Estab. posts	1,115.5	1,106.6	-	-	-	-	69.0	1,175.6
100-Comm. staff costs	289.0	287.8	-	-	-	-	17.7	305.5
200-Other off. travel of staff	32.0	31.8	(6.2)	-	-	(6.2)	1.9	27.5
Total	1,436.5	1,426.2	(6.2)	-	-	(6.2)	88.6	1,508.6

Established posts: Staffing table requirements

Post status	Professional and above							General Service			Grand total	
	ASG	D.2	D.1	P.5	P.4	P.3	P.2/1	Total	G.7	G.6/1		Total
A	-	-	1	3	-	2	3	9	-	4	4	13
B												
C												
D												
E												
F												
Total	-	-	1	3	-	2	3	9	-	4	4	13

- A - existing post
- B - new posts
- C - reclassification of existing post
- D - conversion from temporary assistance
- E - redeployment of existing post
- F - transfer from extra-budgetary resources

Table 3.4.1

TECHNICAL COOPERATION OPERATIONS

A. INTERREGIONAL ACTIVITIES

Expenditure estimates for 1982-1983

(In thousands of US dollars)

Object of expenditure (a)	Revised estimates 1980-1981 (b)	Revalued base 1980-1981 (c)	Proposed growth 1982-1983			Net growth (e+f-d) (g)	Inflation in 1982-1983 (h)	Total estimate 1982-1983 (c+g+h) (i)
			Negative growth (d)	Positive recur- rent (e)	Non- recurrent (f)			
010-Estab. posts	1,199.0	1,195.7	-	-	-	-	74.1	1,269.8
100-Comm. staff costs	312.0	310.8	-	-	-	-	19.1	329.9
200-Other off. travel of staff	6.0	6.0	(1.1)	-	-	(1.1)	0.4	5.3
Total	1,517.0	1,512.5	(1.1)	-	-	(1.1)	93.6	1,605.0

Established posts: Staffing table requirements

Post status	Professional and above							General Service			Grand total	
	ASG	D.2	D.1	P.5	P.4	P.3	P.2/1	Total	G.7	G.6/1		Total
A	-	-	1	3	1	-	2	7	-	8	8	15
B												
C												
D												
E												
F												
Total	-	-	1	3	1	-	2	7	-	8	8	15

- A - existing post
- B - new posts
- C - reclassification of existing post
- D - conversion from temporary assistance
- E - redeployment of existing post
- F - transfer from extra-budgetary resources

Table 3.4.2

TECHNICAL COOPERATION OPERATIONS

B. REGIONAL AND COUNTRY ACTIVITIES

Expenditure estimates for 1982-1983

(In thousands of US dollars)

Object of expenditure (a)	Revised estimates 1980-1981 (b)	Revalued base 1980-1981 (c)	Proposed growth 1982-1983			Net growth (e+f-d) (g)	Inflation in 1982-1983 (h)	Total estimate 1982-1983 (c+g+h) (i)
			Negative growth (d)	Positive recur- rent (e)	Non- recurrent (f)			
010-Estab. posts	2,012.2	2,004.5	-	-	-	-	124.4	2,128.9
100-Comm. staff costs	523.2	521.1	-	-	-	-	32.0	553.1
200-Other off. travel of staff	74.6	74.0	(14.4)	-	-	(14.4)	4.5	64.1
Total	2,610.0	2,599.6	(14.4)	-	-	(14.4)	160.9	2,746.1

Established posts: Staffing table requirements

Post status	Professional and above								General Service			Grand total
	ASG	D.2	D.1	P.5	P.4	P.3	P.2/1	Total	G.7	G.6/1	Total	
A	-	-	1	3	8	3	2	17	-	5	5	22
B												
C												
D												
E												
F												
Total	-	-	1	3	8	3	2	17	-	5	5	22

- A - existing post
- B - new posts
- C - reclassification of existing post
- D - conversion from temporary assistance
- E - redeployment of existing post
- F - transfer from extra-budgetary resources

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Table 3.5

TRADE PROMOTION RESEARCH SERVICES

Expenditure estimates for 1982-1983

(In thousands of US dollars)

Object of expendi- ture (a)	Revised estimates 1980- 1981 (b)	Revalued base 1980- 1981 (c)	Proposed growth 1982-1983				Inflation in 1982-1983 (h)	Total estimate 1982-1983 (c+g+h) (i)
			Negative growth (d)	Positive recur- rent (e)	Non- recurrent (f)	Net growth (e+f-d) (g)		
010-Estab. post	2,199.8	2,188.4	-	-	-	-	136.0	2,324.4
030 Gen.temp. assistance	116.0	116.0	(29.0)	-	-	(29.0)	6.6	93.6
100-Comm.staff costs	571.4	569.2	-	-	-	-	35.0	604.2
200-Other off. travel of staff	84.0	83.4	(16.2)	-	-	(16.2)	5.1	72.3
340-Ex.printing & binding	106.6	104.4	(26.1)	-	-	(26.1)	6.0	84.3
Total	3,077.8	3,061.4	(71.3)	-	-	(71.3)	188.7	3,178.8

Established posts: Staffing table requirements

Post status	Professional and above							General Service			Grand total	
	ASG	D.2	D.1	P.5	P.4	P.3	P.2/1	Total	G.7	G.6/1		Total
A	-	-	1	2	5	5	1	14	-	14	14	28
B												
C												
D												
E												
F												
Total	-	-	1	2	5	5	1	14	-	14	14	28

- A - existing post
- B - new posts
- C - reclassification of existing post
- D - conversion from temporary assistance
- E - redeployment of existing post
- F - transfer from extra-budgetary resources

Table 3.6.1

PROGRAMME SUPPORT SERVICES

A. ADMINISTRATIVE AND GENERAL SERVICES

Expenditure estimates for 1982-1983

(In thousands of US dollars)

Object of expendi- ture (a)	Revised estimates 1980- 1981 (b)	Revalued base 1980- 1981 (c)	Proposed growth 1982-1983				Inflation in 1982-1983 (h)	Total estimate 1982-1983 (c+g+h) (i)
			Negative growth (d)	Positive recur- rent (e)	Non- recurrent (f)	Net growth (e+f-d) (g)		
010-Estab. posts	1,209.4	1,204.8	-	171.0	-	171.0	74.8	1,450.6
030-Gen.temp. assistance	305.8	302.0	(66.0)	-	-	(66.0)	18.0	254.0
050-Overtime & night diff.	44.8	44.4	-	-	-	-	3.4	47.8
100-Comm.staff costs	314.4	313.2	-	44.4	-	44.4	19.2	376.8
394-Ex.Audit	30.0	29.7	-	-	-	-	2.3	32.0
410/420-Rental & maint.of premises	1,741.4	2,123.5	-	-	11.7	11.7	162.0	2,297.2
430-Rental & maint.of equipment	210.8	209.2	-	-	-	-	15.9	225.1
440-Communica- tions	653.9	649.0	-	-	-	-	49.3	698.3
490-Misc. services	203.0	117.2	-	22.5	10.0	32.5	11.4	161.1
500-Supp. & Matls.	370.6	367.8	(0.7)	-	-	(0.7)	27.9	395.0
600-Furn. & equip.	199.5	101.4	-	-	-	-	7.7	109.1
Total	5,283.6	5,462.2	(66.7)	237.9	21.7	192.9	391.9	6,047.0

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Table 3.6.1 (Cont'd)

PROGRAMME SUPPORT SERVICES

A. ADMINISTRATIVE AND GENERAL SERVICES

Established posts: Staffing table requirements

Post status	Professional and above							General Service			Grand total	
	ASG	D.2	D.1	P.5	P.4	P.3	P.2/1	Total	G.7	G.6/1		Total
A	-	-	-	1	-	2	-	3	-	16	16	19
B	-	-	-	-	-	-	-	-	-	3	3	3
C												
D												
E												
F												
Total	-	-	-	1	-	2	-	3	-	19	19	22

- A - existing post
- B - new posts
- C - reclassification of existing post
- D - conversion from temporary assistance
- E - redeployment of existing post
- F - transfer from extra-budgetary resources

Table 3.6.2

PROGRAMME SUPPORT SERVICES

B. PERSONNEL SERVICES

Expenditure estimates for 1982-1983

(In thousands of US dollars)

Object of expenditure (a)	Revised estimates 1980-1981 (b)	Revalued base 1980-1981 (c)	Proposed growth 1982-1983				Inflation in 1982-1983 (h)	Total estimate 1982-1983 (c+g+h) (i)
			Negative growth (d)	Positive recur- rent (e)	Non- recurrent (f)	Net growth (e+f-d) (g)		
010-Estab. posts	813.2	812.2	-	-	-	-	50.3	862.5
100-Comm. staff costs	212.0	211.2	-	-	-	-	13.0	224.2
200-Other off. travel	18.3	18.1	(3.5)	-	-	(3.5)	1.1	15.7
Total	1,043.5	1,041.5	(3.5)	-	-	(3.5)	64.4	1,102.4

Established posts: Staffing table requirements

Post status	Professional and above							General Service			Grand total	
	ASG	D.2	D.1	P.5	P.4	P.3	P.2/1	Total	G.7	G.6/1		Total
A	-	-	-	1	2	1	-	4	-	7	7	11
B												
C												
D												
E												
F												
Total	-	-	-	1	2	1	-	4	-	7	7	11

- A - existing post
- B - new posts
- C - reclassification of existing post
- D - conversion from temporary assistance
- E - redeployment of existing post
- F - transfer from extra-budgetary resources

Table 4

INTERNATIONAL TRADE CENTRE UNCTAD/GATT

Summary of Resources
 (In thousands of US dollars)

	<u>Revised estimates</u> <u>1980-1981</u>	<u>1982</u>	<u>1983</u>	<u>Total</u> <u>1982-1983</u>
A. <u>Regular Budget</u>				
GATT share	8,866.3	4,611.6	4,817.7	9,429.3
United Nations share	8,866.3	4,611.6	4,817.7	9,429.3
Transfer from surplus account	57.6	22.2	-	22.2
Rental of parking places	28.9	31.7	31.7	63.4
Rental of office space	103.5	144.7	144.8	289.5
Sale of publications	6.0	4.0	4.0	8.0
Interest on investments	5.0	2.4	2.6	5.0
Other income	10.0	5.0	5.0	10.0
Sub-total	17,943.6	9,433.2	9,823.5	19,256.7
B. <u>Extrabudgetary Resources</u>				
a) Reimbursement for support costs for extrabudgetary activities	4,228.0	1,923.6	2,034.5	3,958.1
b) Substantive activities	3,173.0	1,350.0	1,087.0	2,437.0
c) Operational activities	27,027.0	13,448.0	14,563.0	28,011.0
Sub-total	34,428.0	16,721.6	17,684.5	34,406.1
<u>Grand Total</u>	52,371.6	26,154.8	27,508.0	53,662.8

Table 5

INTERNATIONAL TRADE CENTRE UNCTAD/GATT
Consolidated statement of extrabudgetary funds 1980-1981 and 1982-1983

(In thousands of US dollars)

Sub-programme		(a)		(b)		(c)					
		Reimbursement for support costs		Substantive Activities		Operational Projects					
		1980-1981	1982-1983	General Trust Funds 1/		UNDP		Project Trust Funds 2/		Total Operational Programme	
		1980-1981	1982-1983	1980-1981	1982-1983	1980-1981	1982-1983	1980-1981	1982-1983	1980-1981	1982-1983
Policy making organs	1st year	-	-	-	-	-	-	-	-	-	-
	2nd year	-	-	-	-	-	-	-	-	-	-
	Biennium	-	-	-	-	-	-	-	-	-	-
General Management	1st year	-	-	-	-	-	-	-	-	-	-
	2nd year	-	-	-	-	-	-	-	-	-	-
	Biennium	-	-	-	-	-	-	-	-	-	-
Planning, Programming and Budgeting	1st year	62.6	57.7	-	-	-	-	-	-	-	-
	2nd year	64.2	61.0	-	-	-	-	-	-	-	-
	Biennium	126.8	118.7	-	-	-	-	-	-	-	-
Technical Cooperation Operations	1st year	957.5	923.3	962.4	810.0	-	-	-	-	-	-
	2nd year	983.1	976.6	941.4	760.9	-	-	-	-	-	-
	Biennium	1,940.6	1,899.9	1,903.8	1,570.9	-	-	-	-	-	-
Trade Promotion Research and Services	1st year	415.1	327.0	641.6	540.0	-	-	-	-	-	-
	2nd year	426.3	345.9	627.6	326.1	-	-	-	-	-	-
	Biennium	841.4	672.9	1,269.2	866.1	-	-	-	-	-	-
Programme Support Services	1st year	650.8	615.6	-	-	-	-	-	-	-	-
	2nd year	668.3	651.0	-	-	-	-	-	-	-	-
	Biennium	1,319.1	1,266.6	-	-	-	-	-	-	-	-
Total	1st year	2,086.0	1,923.6	1,604.0	1,350.0	4,200.0	3,698.0	9,096.0	9,750.0	13,296.0	13,448.0
	2nd year	2,141.9	2,034.5	1,569.0	1,087.0	4,300.0	4,350.0	9,431.0	10,213.0	13,731.0	14,563.0
	Biennium	4,227.9	3,958.1	3,173.0	2,437.0	8,500.0	8,048.0	18,527.0	19,963.0	27,027.0	28,011.0

1/ The General Trust Funds relate to both Sub-programmes Technical Cooperation Operations and Trade Promotion Research & Services

2/ Special Purpose Trust Funds are now included in Operational Projects (Project Trust Funds)

Table 5.1

INTERNATIONAL TRADE CENTRE UNCTAD/GATT
Extrabudgetary Resources

	1980 - 1981 estimated expenditures	1982 - 1983 estimated expenditures
a) Services in support of:		
i) Other United Nations organizations		
ii) Extrabudgetary programmes		
Total (a)	4,228.0	3,958.1
b) Substantive activities		
Total (b)	3,173.0	2,437.0
c) Operational projects:		
UNDP	8,500.0	8,048.0
Project Trust Funds	18,527.0	19,963.0
Total (c)	27,027.0	28,011.0
Total (a), (b) and (c)	34,428.0	34,406.1

Table 6

INTERNATIONAL TRADE CENTRE UNCTAD/GATT

Total estimated requirements for the biennium 1982-1983
 Summary statement of estimated costs at the sub-programme level
 (In thousands of US dollars)

RB = Regular Budget
 XB = Extrabudgetary

Programme: Trade Promotion

Sub-programme	Established posts RB	Staff costs XB	Temporary assistance		Travel		Other		Total	
			RB	XB	RB	XB	RB	XB	RB	XB ^{1/}
Policy making organs	-	-	166.0	-	-	-	12.8	-	178.8	-
General Management	2,504.9	149.0	93.6	-	61.2	-	230.3	-	2,890.0	149.0
Planning, Programming and Budgeting	1,481.1	-	-	-	27.5	-	-	-	1,508.6	-
<u>Technical Cooperation Operations:</u>										
A. Interregional activities	1,599.7	1,244.0	-	-	5.3	84.0	-	-	1,605.0	1,328.0
B. Regional & country activities	2,682.0	2,078.0	-	-	64.1	140.0	-	-	2,746.1	2,218.0
	4,281.7	3,322.0	-	-	69.4	224.0	-	-	4,351.1	3,546.0
Trade Promotion Research	2,928.6	1,283.0	93.6	-	72.3	106.0	199.4	-	3,293.9	1,389.0
<u>Programme Support Services:</u>										
A. Admin. & General Services	1,875.2	787.0	254.0	-	-	-	3,802.7	-	5,931.9	787.0
B. Personnel Services	1,086.7	524.0	-	-	15.7	-	-	-	1,102.4	524.0
	2,961.3	1,311.0	254.0	-	15.7	-	3,802.7	-	7,034.3	1,311.0
Total	14,158.2	6,065.0	607.2	-	246.1	330.0	4,245.2	-	19,256.7	6,395.0

<u>Other:</u>	<u>RB</u>
Printing	310.3
External audit	32.0
Rental and maintenance of premises	2,297.2
Rental and maintenance of equipment	225.1
Communications	698.3
Hospitality	4.3
Miscellaneous services	173.9
Supplies and materials	395.0
Furniture and equipment	109.1
Total	<u>4,245.2</u>

^{1/} Extrabudgetary resources include: Reimbursement of support costs (ex. "overheads")
 General Trust Funds

Table 7.1

EXTRABUDGETARY RESOURCES

(Substantive and administrative support)

(a) Reimbursement for support costs of extrabudgetary activities
Expenditures by sub-programme

	1980-1981 (\$ 000)			1982-1983 (\$ 000)		
	1980 (actual)	1981 (estimate)	1980-1981 (total)	1982	1983	1982-1983
Policy making organs	-	-	-	-	-	-
General Management						
Planning, Programming and Budgeting	62.6	64.2	126.8	57.7	61.0	118.7
Technical Cooperation						
Operations	957.5	983.1	1,940.6	923.3	976.6	1,899.9
Trade Promotion Research	415.1	426.3	841.4	327.0	345.9	672.9
Programme Support						
Services	650.8	668.3	1,319.1	615.6	651.0	1,266.6
Total	2,086.0	2,141.9	4,227.9	1,923.6	2,034.5	3,958.1

Table 7.2

EXTRABUDGETARY RESOURCES

(b) Substantive activities

General Trust Funds

Expenditure by sub-programme

	1980-1981 (\$ 000)			1982-1983 (\$ 000)		
	1980 (actual)	1981 (estimate)	1980-1981 (total)	1982	1983	1982-1983
Policy making organs	-	-	-	-	-	-
General Management	-	-	-	-	-	-
Planning, Programming and Budgeting	-	-	-	-	-	-
Technical Cooperation in Trade Promotion	962.4	941.4	1,903.8	810.0	760.9	1,570.9
Trade Promotion Research	641.6	627.6	1,269.2	540.0	326.1	866.1
Administrative and General Services	-	-	-	-	-	-
Total	1,604.0	1,569.0	3,173.0	1,350.0	1,087.0	2,437.0

Table 7.3

EXTRABUDGETARY RESOURCES

(c) Operational projects

	1980-1981 (\$ 000)			1982-1983 (\$ 000)		
	1980 (actual)	1981 (estimate)	1980-1981 (total)	1982	1983	1982-1983
UNDP	4,200	4,300	8,500	3,698	4,350	8,048
Project Trust Funds ^{1/}	9,096	9,431	18,527	9,750	10,213	19,963
Total	13,296	13,731	27,027	13,448	14,563	28,011

1/ Includes specific purpose trust funds.

Table 8

INTERNATIONAL TRADE CENTRE UNCTAD/GATT
Manning Table 1980-1981 and 1982-1983

SUB-PROGRAMMES		REGULAR BUDGET											EXTRA-BUDGETARY						GRAND TOTAL				
No.	Title	ASG	D.2	D.1	P.5	P.4	P.3	P.2/1	Total Prof.	G.7	G.6/1	Total G.S.	Total R.B.	P.5	P.4	P.3	P.2/1	Total Prof.	G.S.	Total XB	P.	G.S.	
21	General Management																						
	1980-1981	1	1	-	-	1	1	3	7	1	19	20	27	-	-	1	-	1	4	5	8	24	
	1982-1983	1	1	-	-	1	1	3	7	1	19	20	27	-	-	-	-	1	4	5	8	24	
31	Planning, Programming and Budgeting																						
	1980-1981	-	-	1	3	-	2	3	9	-	4	4	13	1	-	-	-	1	2	3	10	6	
	1982-1983	-	-	1	3	-	2	3	9	-	4	4	13	1	-	-	-	1	2	3	10	6	
41	Technical Cooperation Operations:																						
	Inter-regional activities																						
	1980-1981	-	-	1	3	1	-	2	7	-	8	8	15	1	1	2	-	4	1	5	11	9	
	1982-1983	-	-	1	3	1	-	2	7	-	8	8	15	1	1	2	-	4	1	5	11	9	
	Regional and country activities																						
	1980-1981	-	-	1	3	8	3	2	17	-	5	5	22	1	1	2	-	4	7	11	21	12	
	1982-1983	-	-	1	3	8	3	2	17	-	5	5	22	1	1	2	-	4	8	12	21	13	
51	Trade Promotion Research and Services																						
	1980-1981	-	-	1	2	5	5	1	14	-	14	14	28	1	-	3	-	4	6	10	18	20	
	1982-1983	-	-	1	2	5	5	1	14	-	14	14	28	1	-	3	-	4	6	10	18	20	
61	Programme Support Services Administration and General Services																						
	1980-1981	-	-	-	1	-	2	-	3	-	16	16	19	-	-	2	-	2	15	17	5	31	
	1982-1983	-	-	-	1	-	2	-	3	-	19	19	22	-	-	2	-	2	15	17	5	34	
	Personnel Services																						
	1980-1981	-	-	-	1	2	1	-	4	-	7	7	11	-	-	-	-	-	4	4	4	11	
	1982-1983	-	-	-	1	2	1	-	4	-	7	7	11	-	-	-	-	-	4	4	4	11	
	TOTAL																						
	1980-1981	1	1	4	13	17	14	11	61	1	73	74	135	4	2	10	-	16	39	55	77	113	
	1982-1983	1	1	4	13	17	14	11	61	1	76	77	138	5	4	7	-	16	40	56	77	117	

Table 9

INTERNATIONAL TRADE CENTRE UNCTAD/GATT

List of established posts as at 29 January 1981
(by post number)

POST		
NO.	GRADE	FUNCTIONAL TITLE
501	ASG	Executive Director
502	D.2	Deputy Executive Director
503	D.1	Director, Division of Technical Cooperation (Regional and Country Programmes)
504	P.4	Chief, Market Development Section (Manufactured Products), Technical Division
505	P.2	Training Officer
506	G.S	Personnel Assistant
507	G.S	Administrative Assistant
508	G.S	Secretary
509	G.S	Personnel Assistant
510	G.S	Administrative Assistant
511	G.S	Registry Clerk
512	P.5	Co-ordinator, Office for Special Commodity Projects
513	P.5	Chief, Office for Asia and the Pacific, Division of Technical Cooperation
514	P.5	Senior Market Development Officer, Technical Division
515	P.4	Senior Trade Promotion Officer, Office for Asia and the Pacific, Division of Technical Cooperation
516	P.4	Senior Trade Promotion Officer, Office for Europe, Mediterranean and the Middle East, Division of Technical Cooperation
517	P.4	Senior Market Development Officer, Market Development Section (Agro-based Products), Technical Division
518	P.3	Evaluation Officer
519	P.3	Budget Officer
520	P.3	Finance Officer

Table 9 (Cont'd.)

POST		
NO.	GRADE	FUNCTIONAL TITLE
521	P.2	Executive Officer
522	G.7	Senior Budget Clerk
523	G.S	Administrative Assistant
524	G.S	Personnel Assistant
525	G.S	Senior Budget Clerk
526	P.2	Market Development Officer
528	P.2	Programme Officer
528	G.S	Administrative Assistant
529	G.S	Research Assistant
530	G.S	Secretary
531	G.S	Secretary
532	G.S	Personnel Clerk
533	P.5	Chief, Market Advisory Section, Technical Division
534	P.5	Chief, Planning and Programme Monitoring Section, Division of Programme, Resources and External Relations
535	P.4	Deputy Chief, Office for Africa, Division of Technical Cooperation
536	P.4	Senior Trade Promotion Officer
537	P.2	Associate Editor FORUM
538	G.S	Senior Documentation Clerk
539	G.S	Personnel Assistant
540	G.S	Secretary
541	G.S	Secretary
542	G.S	Secretary
543	G.S	Personnel Clerk
544	P.5	Chief, Office for Special Programmes, Division of Inter-regional Programmes
545	P.3	Market Development Officer, Market Advisory Section, Technical Division
546	P.2	Programme Officer
547	G.S	Administrative Assistant
548	G.S	Clerk
549	P.5	Chief, Office for Africa, Division of Technical Cooperation
550	P.4	Senior Market Development Officer

/...

Table 9 (Cont'd)

POST		
NO.	GRADE	FUNCTIONAL TITLE
551	P.5	Chief, Division of Personnel Management
552	P.4	Deputy Chief, Office for Europe, Mediterranean and the Middle East, Division of Technical Cooperation
553	G.S	Secretary
554	G.S	Typing Pool Supervisor
555	P.2	Trade Promotion Officer
556	G.S	Senior Documentation Clerk
557	G.S	Documentation Clerk
558	G.S	Personnel Assistant
559	G.S	Messenger/Driver
560	G.S	Messenger
561	G.S	Secretary
562	P.4	Chief, Special Research Section, Division of Programme, Resources and External Relations
563	P.3	Administrative Officer
564	P.4	Chief, Documentation Section
565	G.S	Secretary
566	P.4	Senior Trade Promotion Officer
567	D.1	Director, Technical Division
568	G.S	Secretary
569	P.4	Senior Personnel Officer
570	P.3	Personnel Officer
571	P.5	Chief, Evaluation Section
572	G.S	Secretary
573	P.3	Market Development Officer
574	P.3	Market Development Officer
575	G.S	Secretary
576	G.S	Messenger/Driver
577	G.S	Administrative Assistant
578	G.S	Senior Documentation Clerk
579	G.S	Clerk
580	G.S	Distribution Clerk

Table 9 (Cont'd.)

POST		
NO.	GRADE	FUNCTIONAL TITLE
581	P.5	Chief, Budget and Donor Relations Section, Division of Programme, Resources and External Relations
582	P.3	Trade Promotion Officer
583	P.2	Trade Promotion Officer
584	G.S	Personnel Assistant
585	G.S	Secretary
586	P.5	Chief, Financial and General Services Section, Division of Programme, Resources and External Relations
587	P.2	Executive Officer
588	G.S	Finance Clerk (UNOG)
589	G.S	Personnel Clerk (UNOG)
590	G.S	Personnel Clerk (UNOG)
591	G.S	Secretary
592	P.2	Training Officer
593	G.S	Administrative Assistant (Travel)
594	G.S	Supervisor, Reprographic Unit
595	G.S	Secretary
596	G.S	Switchboard Operator
597	G.S	Secretary
598	G.S	Messenger/Receptionist
599	G.S	Messenger/Driver
600	G.S	Clerk
601	G.S	Clerk
602	G.S	Budget Clerk
603	P.4	Deputy Chief, Office for Africa, Division of Technical Cooperation
604	P.4	Senior Personnel Officer
605	P.3	Market Development Officer
606	P.3	Market Development Officer
607	P.3	Trade Promotion Officer
608	P.3	Trade Promotion Officer
609	G.S	Supervisor, Registry
610	G.S	Administrative Assistant (Finance)

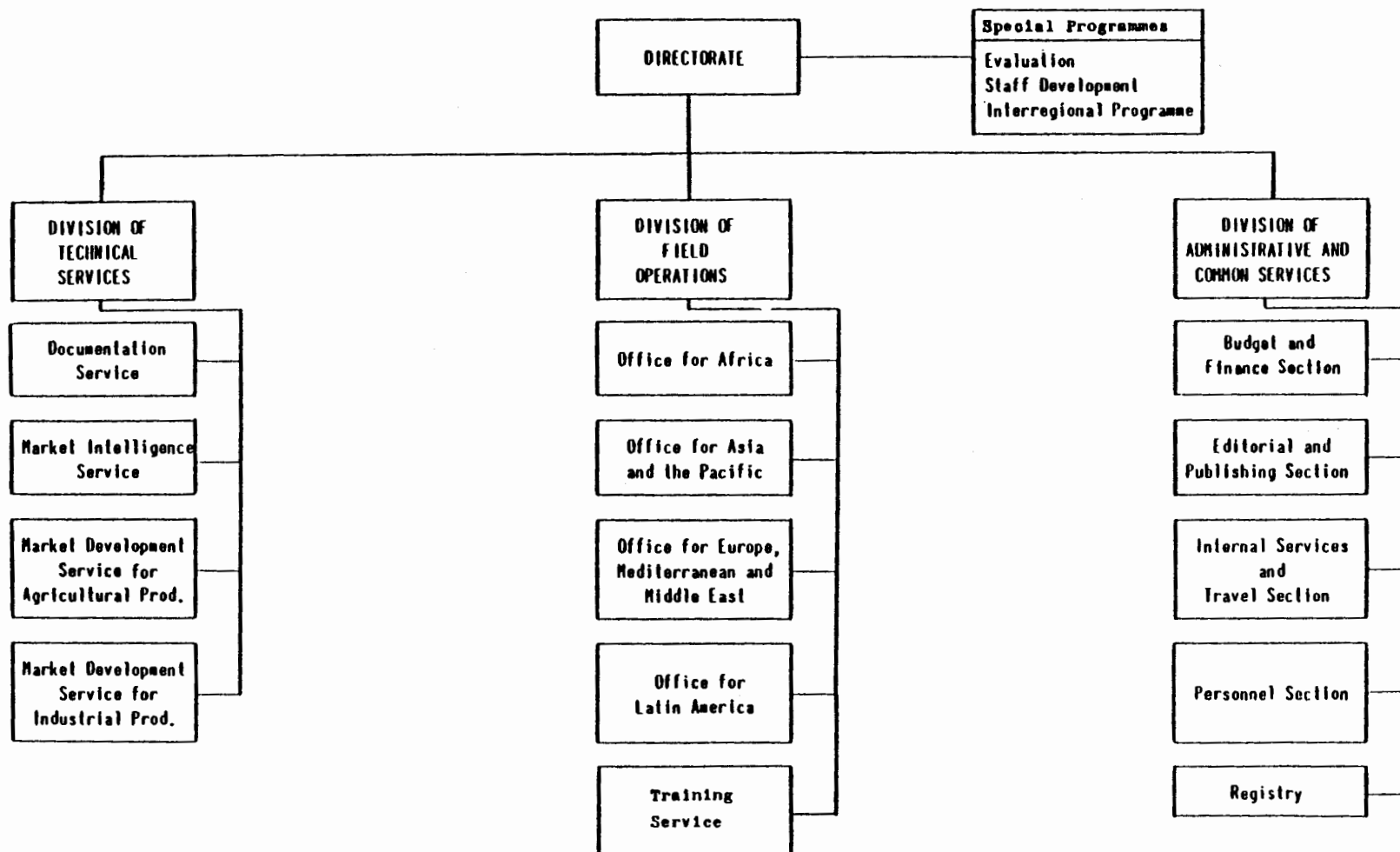
Table 9 (Cont'd)

POST		
NO.	GRADE	FUNCTIONAL TITLE
611	G.S	Administrative Assistant
612	G.S	Senior Budget Clerk
613	G.S	Administrative Assistant
614	G.S	Secretary
615	G.S	Clerk
616	G.S	Secretary
617	G.S	Secretary
618	G.S	Secretary
619	D.1	Director, Division of Inter-regional Programmes
620	P.3	Documentation Officer
621	G.S	Secretary
622	G.S	Secretary
623	P.4	Senior Staff Development Officer
624	G.S	Research Assistant
625	G.S	Senior Documentation Clerk
626	P.5	Chief, Office for Latin America, Division of Technical Cooperation
627	G.S	Purchasing Clerk
628	P.2	Auditor (UNOG)
629	G.S	Finance Clerk
630	D.1	Director, Division of Programme, Resources and External Relations
631	P.4	Senior Trade Promotion Officer
632	P.4	Senior Trade Promotion Officer
633	G.S	Secretary
634	P.5	Chief, Office for Training Activities, Division of Inter-regional Programmes
635	G.S	Secretary

Table 10.1

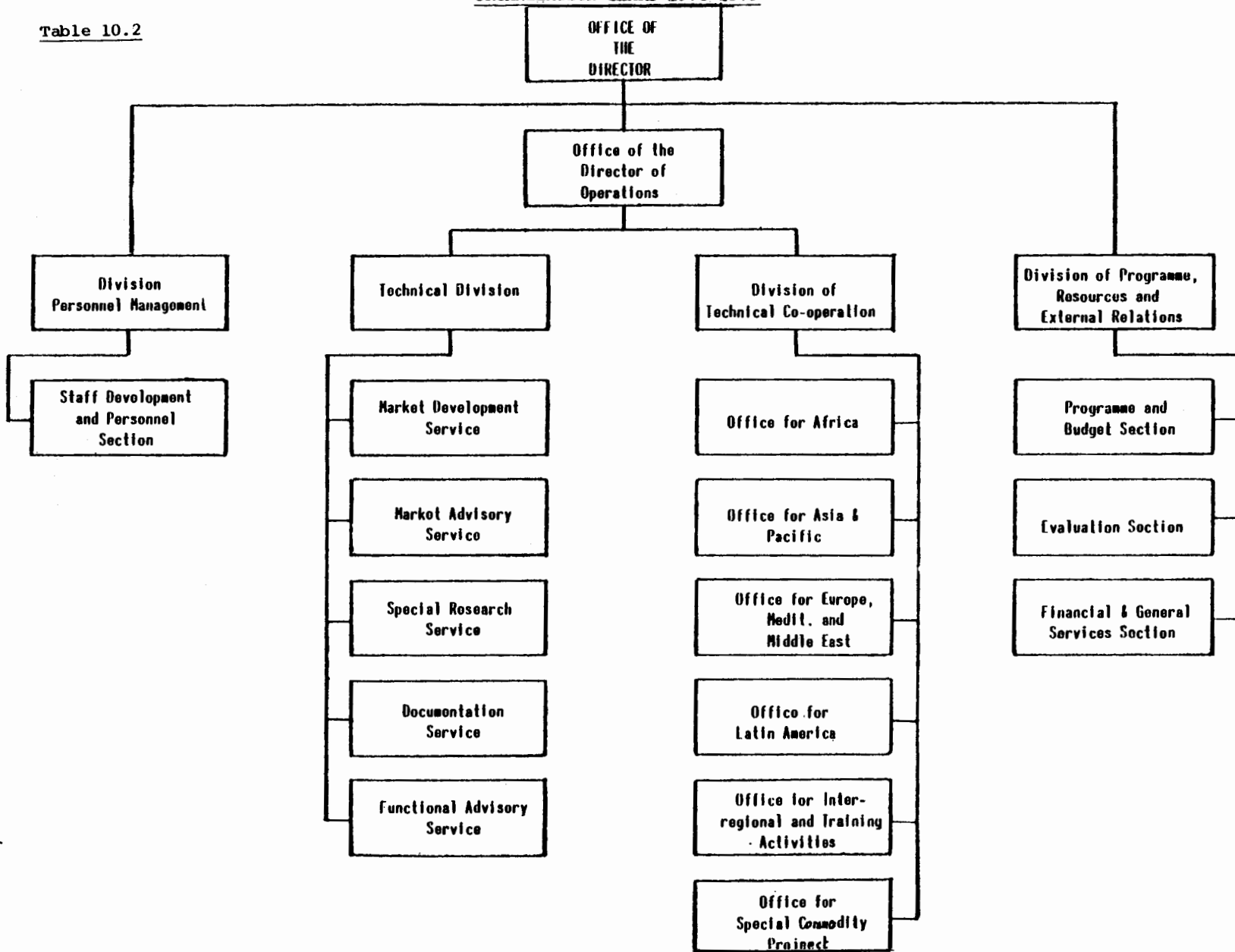
INTERNATIONAL TRADE CENTRE UNCTAD/GATT

ORGANIZATION CHART 1977



INTERNATIONAL TRADE CENTRE UNCTAD/GATT
 ORGANIZATION CHART 1978-1979

Table 10.2



/...

Table 10.3

INTERNATIONAL TRADE CENTRE UNCTAD/GATT
ORGANIZATIONAL CHART AS FROM JANUARY 1980

