

PREPARATORY COMMITTEE FOR THE SPECIAL
CONFERENCE OF THE STATES PARTIES TO THE
CONVENTION ON THE PROHIBITION OF THE
DEVELOPMENT, PRODUCTION AND STOCKPILING
OF BACTERIOLOGICAL (BIOLOGICAL) AND
TOXIN WEAPONS AND ON THEIR DESTRUCTION

BWC/SPC/PC/2
8 April 1994

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Geneva 11-15 April 1994

Estimated costs of the meeting of the Preparatory Committee
for the Special Conference of the States Parties to the
Convention on Biological Weapons concerning the review of the
final report of the Ad Hoc Group of Governmental Experts to
Identify and Examine Potential Verification Measures from a
Scientific and Technical Standpoint

Note by the Secretariat

1. By resolution 48/65 dated 16 December 1993, the General Assembly, noting that the Ad Hoc Group of Governmental Experts completed its work on 24 September 1993, requested the Secretary-General to render the necessary assistance to the depositary Powers of the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction and to provide such services as may be required for the convening of a Special Conference should the depositary Powers be requested by a majority of States Parties to convene such a conference in order to consider the final report of the Ad Hoc Group of Governmental Experts.

2. In a note dated 25 March 1994, the Secretary-General was informed by the depositary Powers that a majority of States Parties had officially requested the convening of a Special Conference in order to consider the final report of the Ad Hoc Group of Governmental Experts. As a result of consultations with States Parties, it was decided that the Special Conference will be convened in Geneva from 19 September to 7 October 1994. The Conference will be preceded by a Preparatory Committee, which is scheduled to hold one session in Geneva from 11 to 15 April 1994.

3. The costs of the meeting of the Preparatory Committee including conference and non-conference servicing requirements, are estimated at US\$ 148,930. The requirements related to the holding of the Special Conference will be addressed in a separate note to be issued before the conclusion of the Preparatory Committee's meeting. A detailed breakdown of the estimated costs of the preparatory meeting is provided in the annex to the present note. It should be noted that the costs shown in the annex are estimates which have been calculated on the basis of past experience and anticipated workload. The final costs will be determined after the closure of the meeting based on the actual workload. At that time, any adjustment in the contributions by the participants sharing the costs will be made accordingly.

4. With regard to the financial arrangements, it will be recalled that in accordance with the practice followed on the occasion of previous disarmament conferences, the costs for such conferences, including those pertaining to preparatory meetings, were shared among the Stated Parties participating in the conferences based on their assessments to the regular budget prorated to take into account the number of States Parties participating in the conferences. States which had signed but not yet ratified the related Conventions and which had accepted the invitation to take part in the conferences shared the costs to the extent of their respective rates of assessment under the United Nations scale. States Parties participating in the forthcoming meeting of the Preparatory Committee may wish to take the above arrangement into consideration when deciding on the cost-sharing formula to be used in connection with the financing of the costs related to the holding of the preparatory meeting and the Special Conference.

5. In accordance with past practice, assessment notices will be prepared based on the overall estimated costs for the meetings and the cost-sharing formula agreed upon during the preparatory meeting. Related contributions should be made at the earliest possible date after receipt of the assessment notices.

ANNEX

ESTIMATED COSTS OF THE MEETING OF THE PREPARATORY COMMITTEE
FOR THE SPECIAL CONFERENCE OF STATES PARTIES TO THE CONVENTION ON BIOLOGICAL WEAPONS
CONCERNING THE REVIEW OF THE FINAL REPORT OF THE AD HOC GROUP OF GOVERNMENTAL EXPERTS
TO IDENTIFY AND EXAMINE POTENTIAL VERIFICATION MEASURES FROM A SCIENTIFIC AND TECHNICAL STANDPOINT

(11 - 15 APRIL 1994)

A. CONFERENCE-SERVICING COSTS

	MEETING SERVICES	PRE-SESSION DOCUMENTATION	IN-SESSION DOCUMENTATION	POST-SESSION DOCUMENTATION	GENERAL SERVICES	OTHER REQUIREMENTS	TOTAL
	\$	\$	\$				
INTERPRETATION	57,400						57,400
MEETING ROOM ATTENDANTS	2,900						2,900
CONFERENCE OFFICERS	1,000						1,000
TRANSLATION		1,400	7,200	2,900			11,500
REVISION		500	3,200	1,400			5,100
TRANSLATION/SELF-REVISION		1,600	7,200	2,800			11,600
TYPING		1,500	6,100	2,700			10,300
REPRODUCTION		600	2,900	1,200			4,700
DISTRIBUTION		2,600	3,500	900			7,000
SECRETARIES						3,200	3,200
SOUND TECHNICIANS					2,900		2,900
MESSENGERS					1,000		1,000
GUARDS							
CLEANERS							
DOCTS. MTG. ROOM CLERK							
OVERTIME					300	700	1,000
RENTAL OF SUPPLIES/EQUIP.						1,000	1,000
SUB-TOTAL	61,300	8,200	30,100	11,900	4,200	4,900	120,600

B. NON-CONFERENCE SERVICING COSTS

ESTIMATED TRAVEL AND DAILY SUBSISTENCE ALLOWANCE FOR 3 SUBSTANTIVE STAFF
SERVICING THE MEETING OF THE PREPARATORY COMMITTEE

11,200

C. PROGRAMME-SUPPORT COSTS (13% OF CONFERENCE AND NON-CONFERENCE SERVICING COSTS)

17,130

D. GRAND TOTAL

148,930