## UNITED NATIONS



Secretariat

ST/IC/1993/38 9 July 1993

## INFORMATION CIRCULAR

To: Members of the staff

From: The Director of Personnel

Subject: THE 1992 FIRST OFFICER (P-4) PROMOTION REGISTER

1. The Secretary-General, having considered the recommendations of the Appointment and Promotion Committees and of the Appointment and Promotion Board, has approved the following promotion register for staff members at the Second Officer (P-3) level for promotion to the First Officer (P-4) level:

ABDALLA, Ms. Kathleen ABDALLAH, Mr. Abulgasim ABD-ELRAZEK, Mr. Adnan ADAM, Mr. Ali M. ADAMS, Mr. Clemens Martin AGARKOV, Mr. Andrei ALBERT, Mr. Charles ANDREWS, Mr. Josiah ANDRIANASOLO, Ms. Aimee Charlotte ARTIGAS, Ms. Carmen ASTAPKOV, Mr. Oleg P. BACHMANN, Mr. Daniel Victor BARTHET, Ms. Carmen BAZARAA, Ms. Samia BEN ABEES TAARJI-ASCHENBRENNER, Ms. N. BENAVENTE, Mr. Jose Miguel BEN HADID, Mr. Amor BINDLEY TAYLOR-SAINTE, Ms. Gail BISHOPP, Ms. Claudia BITTER, Mr. Isaac BLAHUT, Ms. Marie BOIVIN, Ms. Catherine BRICK, Mr. Alexander Stephan BRISTER, Ms. Judith BRONNER, Mr. Anton CANAMERO, Mr. Carlos CAPIO, Ms. Rosemille CARRILLO-RODRIGUEZ, Mr. Jorge

CAVIC, Mr. Aleksandar CHAMI, Ms. Andree CHAN, Mr. Michael Hing Sang CHANG, Ms. Tsu-Wei CHARNSUPHARINDR, Ms. Anchalee CHEN, Ms. Nancy CHERIF, Ms. Mary Farrell CHOUVALOV, Mr. Vladislav DAHOUI, Mr. Christian DAIF, Mr. Fathi DE CASTRO, Mr. Juan A. DEL POZZO, Ms. Fatma DE TOMASSI, Mr. Furio DHLIWAYO, Mr. Munorweyi E. DIAZ-BENAVIDES, Mr. David ELSHIRBEENY, Mr. Ali ESCAITH, Mr. Hubert ESTANLOO, Mr. Bijan FALY, Mr. Desire A. FEDOROFF, Ms. Michele A. FLORET, Ms. Marie-Josephe FLORY, Mr. Joseph E. P. FRY, Mr. John FUENTES, Mr. Juan Alberto GAROFALO, Ms. Joyce GARVEY-MWAZI, Ms. Mary Kristine GAVIDIA, Mr. Jorge A. GERLACH, Ms. Karin Ann

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GIBSON, Ms. Maria Victoria GLEASON, Mr. Steven GONZALES-DIAZ, Ms. Violeta GORBITZ, Mr. Raymond GORDON, Ms. Kathryn GOUROV, Mr. Yuri N. GUERGUIL, Ms. Martine GUHA, Ms. Krishnaveni HAGENBARTH, Mr. Peter HAMDAN, Mr. Yousef Mohammed HAMDI, Mr. Mongi HATINGUAIS, Ms. Catherine HILAL, Mr. Walid HOOPER, Ms. Elizabeth HUSSEIN, Mr. Ahmed Mohamed ISE-CHARRIN, Ms. Maria Francisca JOSHUA, Mr. Frank T. KANDIAH, Ms. Vasantha K. KARL, Mr. Guenther KAZAROV, Mr. Paul KEARNS, Ms. Jill KENNEDY, Ms. Barbara KHALIDI, Mr. Raja KNYAZEV, Mr. Pyotr KOMALABHUTI, Ms. Amarachavee KOTLYAR, Mr. Mikhail KOTTE, Mr. J. P. Detlef KRAIRIKSH, Ms. Nanda LAPTEV, Mr. Boris LAYE, Mr. Ousmane LEE, Ms. Phyllis LEE-DE LAURENTIS, Ms. Jennifer LE NESTOUR, Ms. Jacqueline LENNARD, Mr. Horace S. LE TIEC, Ms. Marie Madeleine LEWIS, Ms. Vivian I. LEYS, Ms. Mireille LOCKSHIN, Ms. Janine LOIAL, Mr. Terseli MALLAMPALLY, Ms. Padma MAPONGA, Ms. Pamela MAPONGO, Mr. Balthazar MARIANO, Ms. Aleli M. MASHAYEKHI, Ms. Mina MAXIMOV, Mr. Alexei METZNER-STRACK, Ms. Sabine MIROUX, Ms. Anne MOSKALENKO, Mr. Valeri Ivanovich NAGATA, Ms. Kozue K. A. NANDAN, Ms. Zarine NARANG, Ms. Gunda L. NGUYEN, Ms. Mai Chau NIEDZIELSKA, Ms. Nadia NIKKELSEN, Ms. Lene

NOETZEL, Mr. Manfred NORDBERG, Mr. Rainer ORSINI, Mr. Jan B. OVEISSI, Ms. Marie E. OVSIOUK, Mr. Alexandre PARDAL, Ms. Deirdre PARKHOMENKO, Mr. Vladimir PELUSO-MANDELL, Ms. Catherine PIAZZI, Mr. Sergio PIERRE, Ms. Annette S. PILARI, Mr. Dirk POUCHKOV, Mr. Viatcheslav QAQAYA, Mr. Hassan RASHIDUDDIN, Mr. Shahid RICHARD-VAN MAELE, Ms. Carine RIVALS, Ms. Janine ROMIG, Mr. Frederic ROSENBLUM, Ms. Gay RUYAPHORN, Ms. Suvarat SAMUELSSON, Ms. Ada SAN, Ms. Yuen-Wah SCHAPER, Ms. Marianne SCHMITZ, Mr. Peter SEAFORTH, Mr. Jerome SERRANO CALVO, Mr. Pablo SHANK, Ms. Dorene SHIRAISHI, Mr. Osamu SIMKIN, Mr. Jerald M. SLAVOV, Mr. Slav SORIEUL, Mr. Renaud STOUTE, Ms. Cheryl H. SUZARA, Mr. Felizardo Buktaw TANG, Ms. Jiansheng TANKOU, Mr. Maurice TAPPER, Mr. Gordon TENZING, Mr. Karma TIKHONOV, Mr. Alexandre TOUBOLETS, Mr. Alexander TRUJILLO, Ms. Catalina UGHETTA, Ms. Mary A. VALLEJO, Ms. Stella Maris VANYI, Ms. Jacqueline VENDRELL, Mr. Francisco J. VILLAN DURAN, Mr. Carlos WANG, Mr. Huaihai WAPENYI, Ms. Freda N. WEISBROD-WEBER, Mr. Wolfgang WILLIAMS, Ms. Mignon P. YEVSTIGNEYEV, Mr. Anatoly N. ZADI, Mr. Urbain D. ZELLEKE, Ms. Zena ZHOU, Mr. Yuqiang

2. Promotion from the register will be authorized by the Director of Personnel, to the extent possible, depending on availability of posts. The latest date of implementation will be 30 June 1993, bearing in mind that the register year runs from 1 July 1992 to 30 June 1993. For those posts that were reclassified to higher levels in the context of the programme budget for 1992-1993 (General Assembly resolution 46/185 B, sect. II), departments/offices have been informed of the guidelines to be followed in such cases.

## Recourse procedure

3. Staff members are reminded of the criteria for promotion, which include (a) performance; (b) academic training and professional qualifications and achievements; (c) linguistic proficiency; (d) supervisory abilities and leadership capabilities, as applicable; (e) guidelines and measures to improve the status of women; (f) seniority in grade and experience; and (g) record of mobility. It should be noted that promotion necessarily depends not only upon a staff member's intrinsic merit and seniority but upon a comparison of his or her overall qualities with those of his or her colleagues in a situation limited by the availability of posts. Although the reviewing authorities make every effort to ensure that a staff member's case for promotion has received full consideration, it is conceivable that the data presented in his or her case may have been incomplete in some significant respect. For this reason, the recourse procedure described below has been established to ensure full and fair consideration of all eligible staff members.

4. If a staff member believes that his or her name has been omitted from this promotion register because of incomplete information placed before or available to the Appointment and Promotion Committee, he or she may write to the Chairperson of the Committee, giving grounds for his or her belief. Such recourse letter in 25 copies must be submitted WITHIN ONE MONTH of the publication date of the present circular and should be addressed to the Chairperson of the local Appointment and Promotion Committee through its secretariat.

5. Relevant information brought to the attention of the reviewing body by a staff member will be examined with a view to determining whether, had it been known at the time of the initial review, it would have warranted the inclusion of his or her name on the register. Staff members are also advised that letters of recourse will be included in their official status files once the review has been completed.

6. The appointment and promotion bodies will decide what further recommendation, if any, they should make to the Secretary-General.

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