

UNITED NATIONS

ST/96

SECRETARIAT



ST/AI/96/Amend.5
4 May 1956

ADMINISTRATIVE INSTRUCTION

To: Members of the Staff of the United Nations

Amended by ST/AI/96, Amend 6
29 June 1956

Amended by ST/AI/96, Amend 7
31 Oct. 1956

Superseded by ST/AI/96, Amend 8
& Corr. 1 22 May 1957

Subject: APPROVED ROUTES OF TRAVEL AND RATES OF ALLOWANCES

Annex II of ST/AI/96/Amend.3 of 18 May 1955 and ST/AI/96/Amend.4 of 26 September 1955, showing areas classified under groups 1, 2 and 3 for purposes of travel subsistence allowances, are cancelled and superseded by the new Annex II attached to the present instruction. All changes indicated are effective 1 June 1956 with the exception of the change in respect of Chile, which took effect on 1 April 1956.

(Signed) B.R. Turner
Controller

ANNEX II

TRAVEL SUBSISTENCE ALLOWANCE RATES

Applicable to	Group 1	Group 2	Group 3
Under-Secretaries and officials of equivalent rank	\$20.00	\$16.00	
Staff members at the level of Second Officer and above	\$12.50	\$10.00	Special minimum rates
Staff members below the level of Second Officer	\$10.00	\$ 8.00	

Note:

1. The above rates shall apply to the various areas as indicated in the following table.
2. Approved special minimum rates for areas where group 3 rates are applicable are indicated in the table. Where the standard group rates (either group 1 or group 2 as may be the case) are higher, they shall apply in lieu of the special minimum rates.
3. Group 2 rates shall apply in the case of stopovers of more than 24 hours in areas for which that group of rates has been indicated.

Area	R A T E	
	Group	Special Minimum
		\$
Afghanistan*	2	
Albania	1	
Argentina	2	
Australia	2	
Austria	2	
Belgium	1	
Bolivia	2	
Brazil	2	
Bulgaria	1	
Burma*	1	14.00
Byelorussian S.S.R.	1	
Cambodia*	1	13.50
Canada	-	Same as for USA
Ceylon	2	
Chile*	-	Same as for USA
China (Taiwan)*	2	
Colombia	1	12.00
Costa Rica	1	
Cuba		
15 December to 31 March	-	20.00
1 April to 14 December	1	15.00
Czechoslovakia*	-	Actual expenses, not exceeding \$25.00 per day
Denmark	2	

* Areas where rates have been revised.

Area	Group	R A T E Special Minimum
		\$
Dominican Republic*		
When accommodated at Jaragua Hotel:		
1 December to 30 April	-	Actual expenses, not exceeding \$23.00 per day
1 May to 30 November	1	18.00
When accommodated elsewhere	1	13.50
Ecuador	1	
Egypt	2	
El Salvador	1	13.50
Eritrea	2	
Ethiopia	2	
Finland	1	
France*		
Paris	-	Same as for USA
Elsewhere	1	
French Cameroons	1	14.00
French Equatorial Africa*		
When accommodated in Government Hotels	1	
When accommodated elsewhere	1	16.00
French West Africa		
Senegal	1	17.50
Elsewhere	1	14.00
Germany (Federal Republic of)	2	
Greece*	1	
Guatemala*	-	Same as for USA
Haiti		
16 December to 15 April	-	Same as for USA
16 April to 15 December	1	

* Areas where rates have been revised.

Area	R A T E		
	Group	Special Minimum	
		\$	
Honduras*	1		13.50
Hungary	1		15.00
Iceland	1		
India	1		
Indonesia	1		
Iran*	1		
Iraq*	1		
Ireland	2		
Israel	1		
Italy	1		
Italian Somaliland	2		
Japan	1		13.50
Jordan	2		
Korea*			
When accommodated at Bando Hotel (Seoul)	-		Actual expenses, not exceeding \$22.00 per day
When accommodated elsewhere	2		
Laos	1		
Lebanon	1		
Liberia*	1		17.00
Libya*	2		11.00
Luxembourg	2		
Mexico	2		
Nepal	1		
Netherlands	2		
Netherlands Antilles	1		15.00
New Zealand	2		

* Areas where rates have been revised.

Area	Group	R	A	T	E
		Special Minimum			
					\$
Nicaragua	1				14.00
Norway	2				
Pakistan*	2				
Panama	-				Same as for USA
Paraguay	2				
Peru*	-				Same as for USA
Philippines*					
When accommodated at Bay View or Manila Hotel	1				17.50
When accommodated elsewhere	1				16.00
Poland	-				Actual expenses, not exceeding \$30.00 per day
Portugal	1				
Romania	1				
Saudi Arabia	-				Actual expenses, not exceeding \$25.00 per day
South Vietnam	-				Actual expenses, not exceeding \$22.00 per day
Spain	1				
Sudan	2				
Sweden	2				
Switzerland	2				10.00
Syria	2				
Thailand*	1				12.50
Turkey					
Ankara and Istanbul*	1				16.50
Elsewhere	1				

* Areas where rates have been revised.

Area	Group	R	A	T	E
		Special Minimum			
Ukrainian S.S.R.	1				\$
Union of South Africa	2				
U.S.S.R.*	-				Actual cost of room plus \$22.00 per day
United Kingdom, including the British Colonies, Protectorates and Trust Territories	2				
Except: Bahamas:					
1 December to 30 April	1				17.50
1 May to 30 November	1				12.50
Hong Kong	1				
Jamaica:					
1 December to 30 March	-				Same as for USA
1 April to 30 November	2				
Singapore and Malaya	1				
United States of America, including Alaska, Hawaii, Puerto Rico and Virgin Islands:					
Staff below Second Officer level					12.00
Staff at Second Officer level through Director level					15.00
Under-Secretary and officials of equivalent rank					20.00
Uruguay	1				
Venezuela	-				22.50
Yemen	1				
Yugoslavia	2				
All other areas	1				

* Areas where rates have been revised.