

UNITED NATIONS

SECRETARIAT

ST/AI/96/Amend.5  
4 May 1956

## ADMINISTRATIVE INSTRUCTION

To: Members of the Staff of the United Nations

Amended by ST/AI/96, Amend 6  
29 June 1956Amended by ST/AI/96, Amend 7  
31 Oct. 1956Superseded by ST/AI/96, Amend 8  
& Corr. 1 22 May 1957

Subject: APPROVED ROUTES OF TRAVEL AND RATES OF ALLOWANCES

Annex II of ST/AI/96/Amend.3 of 18 May 1955 and ST/AI/96/Amend.4 of 26 September 1955, showing areas classified under groups 1, 2 and 3 for purposes of travel subsistence allowances, are cancelled and superseded by the new Annex II attached to the present instruction. All changes indicated are effective 1 June 1956 with the exception of the change in respect of Chile, which took effect on 1 April 1956.

(Signed) B.R. Turner  
Controller

ANNEX II

TRAVEL SUBSISTENCE ALLOWANCE RATES

Applicable to	Group 1	Group 2	Group 3
Under-Secretaries and officials of equivalent rank	\$20.00	\$16.00	
Staff members at the level of Second Officer and above	\$12.50	\$10.00	Special minimum rates
Staff members below the level of Second Officer	\$10.00	\$ 8.00	

- Note:
1. The above rates shall apply to the various areas as indicated in the following table.
  2. Approved special minimum rates for areas where group 3 rates are applicable are indicated in the table. Where the standard group rates (either group 1 or group 2 as may be the case) are higher, they shall apply in lieu of the special minimum rates.
  3. Group 2 rates shall apply in the case of stopovers of more than 24 hours in areas for which that group of rates has been indicated.

Area	R A T E			
	Group	Special Minimum		
		\$		
Afghanistan*	2			
Albania	1			
Argentina	2			
Australia	2			
Austria	2			
Belgium	1			
Bolivia	2			
Brazil	2			
Bulgaria	1			
Burma*	1		14.00	
Byelorussian S.S.R.	1			
Cambodia*	1		13.50	
Canada	-		Same as for USA	
Ceylon	2			
Chile*	-		Same as for USA	
China (Taiwan)*	2			
Colombia	1		12.00	
Costa Rica	1			
Cuba				
15 December to 31 March	-		20.00	
1 April to 14 December	1		15.00	
Czechoslovakia*	-		Actual expenses, not exceeding \$25.00 per day	
Denmark	2			

\* Areas where rates have been revised.

Area	R A T E			
	Group	Special Minimum		
				\$
Dominican Republic*				
When accommodated at Jaragua Hotel:				
1 December to 30 April	-	Actual expenses, not exceeding \$23.00 per day		
1 May to 30 November	1	18.00		
When accommodated elsewhere	1	13.50		
Ecuador	1			
Egypt	2			
El Salvador	1	13.50		
Eritrea	2			
Ethiopia	2			
Finland	1			
France*				
Paris	-	Same as for USA		
Elsewhere	1			
French Cameroons	1	14.00		
French Equatorial Africa*				
When accommodated in Government Hotels	1			
When accommodated elsewhere	1	16.00		
French West Africa				
Senegal	1	17.50		
Elsewhere	1	14.00		
Germany (Federal Republic of)	2			
Greece*	1			
Guatemala*	-	Same as for USA		
Haiti				
16 December to 15 April	-	Same as for USA		
16 April to 15 December	1			

\* Areas where rates have been revised.

Area	R A T E			
	Group	Special Minimum		
		\$		
Honduras*	1	13.50		
Hungary	1	15.00		
Iceland	1			
India	1			
Indonesia	1			
Iran*	1			
Iraq*	1			
Ireland	2			
Israel	1			
Italy	1			
Italian Somaliland	2			
Japan	1	13.50		
Jordan	2			
Korea*				
When accommodated at Bando Hotel (Seoul)	-	Actual expenses, not exceeding \$22.00 per day		
When accommodated elsewhere	2			
Laos	1			
Lebanon	1			
Liberia*	1	17.00		
Libya*	2	11.00		
Luxembourg	2			
Mexico	2			
Nepal	1			
Netherlands	2			
Netherlands Antilles	1	15.00		
New Zealand	2			

\* Areas where rates have been revised.

Area	R A T E			
	Group	Special Minimum		
		\$		
Nicaragua	1	14.00		
Norway	2			
Pakistan*	2			
Panama	-	Same as for USA		
Paraguay	2			
Peru*	-	Same as for USA		
Philippines*				
When accommodated at Bay View or Manila Hotel	1	17.50		
When accommodated elsewhere	1	16.00		
Poland	-	Actual expenses, not exceeding \$30.00 per day		
Portugal	1			
Romania	1			
Saudi Arabia	-	Actual expenses, not exceeding \$25.00 per day		
South Vietnam	-	Actual expenses, not exceeding \$22.00 per day		
Spain	1			
Sudan	2			
Sweden	2			
Switzerland	2	10.00		
Syria	2			
Thailand*	1	12.50		
Turkey				
Ankara and Istanbul*	1	16.50		
Elsewhere	1			

\* Areas where rates have been revised.

Area	R A T E			
	Group	Special Minimum		
		\$		
Ukrainian S.S.R.	1			
Union of South Africa	2			
U.S.S.R.*	-	Actual cost of room plus \$22.00 per day		
United Kingdom, including the British Colonies, Protectorates and Trust Territories	2			
Except: Bahamas:				
1 December to 30 April	1		17.50	
1 May to 30 November	1		12.50	
Hong Kong	1			
Jamaica:				
1 December to 30 March	-	Same as for USA		
1 April to 30 November	2			
Singapore and Malaya	1			
United States of America, including Alaska, Hawaii, Puerto Rico and Virgin Islands:				
Staff below Second Officer level			12.00	
Staff at Second Officer level through Director level			15.00	
Under-Secretary and officials of equivalent rank			20.00	
Uruguay	1			
Venezuela	-		22.50	
Yemen	1			
Yugoslavia	2			
All other areas	1			

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